

Public School Unit (PSU) CSI / ATSI Plan Feedback
Sample

[Insert Date]

[Insert Public School Unit Name]
[Insert School Year]

This feedback form is designed for PSUs to review and document feedback on each school's Additional Targeted Support and Improvement (ATSI) / Comprehensive Support and Improvement (CSI) plan. It aligns with state and federal requirements and supports PSU responsibility for monitoring and feedback within the NCStar platform.

Feedback Provider Name	
Feedback Provider Title / Role	
School Name	

Update Profile – Profile and Team

Specific Membership: Confirm that the School Improvement Team (SIT) includes broad representation of the school community as required by §115C-105.27. Parent representatives must not be employees of the school. Names and positions must be noted and publicly available.

Yes	No	
		School Improvement team has a variety of members and their roles are identified.
		School Improvement Team has a parent representative who is not a member of the building level staff.
		Member names and positions of the SIT are publicly available.

Comments:

Manage Meetings – Our Meetings

Agendas and Minutes: The School Improvement Team must hold at least one documented meeting per month. Meeting minutes should capture full notes of the discussion, decisions, and action items; not just the agenda. Minutes should also reflect monitoring of ATSI / CSI indicators and action steps.

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Yes	No	
		The school conducts a School Improvement Team meeting monthly.
		The Meeting Minutes are documented, shared publicly, accessible, and are up to date in NCStar.
		A check of the Meeting Minutes shows the school is discussing and monitoring the required ATSI / CSI indicators each month (Meeting Minutes should include comprehensive notes capturing the discussion, decisions, and action items from the meeting, not just the agenda.).

Comments:

Set Direction – Mission, Vision, Values

Mission, Vision, Values: Confirm that the school has documented its mission, vision, and values that align with its ATSI / CSI plan and overall improvement efforts.

Yes	No	
		School “Mission” is documented
		School “Vision” is documented
		School “Values” is documented

Comments:

Set Direction – Goals and Performance Measures

Goals and Performance Measures: Ensure goals are written with SMART characteristics and that performance measures are used to monitor progress toward ATSI / CSI plan outcomes.

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Yes	No	
		Each of the goals are written with SMART characteristics, making it easier to measure progress towards their achievement.
		Goals specifically address the current school year.
		Performance Measures are used to enhance goals, making it easier to monitor progress.

Comments:

Set Direction – Data Review and Indicator Selection

Indicator Selection: Verify that current data is available for review and that all required ATSI / CSI indicators are selected and active in NCStar. In addition, D.1.02 / CSI-ATSI .02 – The Resource Allocation Review school self-assessment is uploaded within the Initial Assessment section of the corresponding indicator.

Yes	No	
		Current data is available for review.
		The required key indicators completion dates are at least 5 years out (year 1 planning, years 2-3 implementations, years 4-5 sustainability).
		D.1.02 / CSI-ATSI. 02 – The Resource Allocation Review school self-assessment is uploaded within the Initial Assessment section of the corresponding indicator.

Comments:

General Feedback – Distributed Leadership

Confirm that leadership responsibilities and action steps are distributed among multiple team members to promote collaboration and sustainability.

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Yes	No	
		The school has assigned the required indicators to multiple SIT members.

Comments:

General Feedback – Monitoring Indicators and Action Steps

Ensure there are no past-due indicators or action steps and that ongoing monitoring reflects progress toward plan implementation.

Yes	No	
		The school has no past due Indicators.
		The school has no past due Action Steps.

Comments:

For Schools Identified as Comprehensive Support and Improvement – Low Performing (CSI-LP)

Yes	No	
		School has established Performance Measures based on student performance as determined by State long term goals.

Comments:

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Coaching Comments & Review

PSUs are required to provide Coaching Comments & Review: Confirm that the PSU has provided monthly coaching comments within NCStar for all ATSI and CSI identified schools.

Yes	No	
		Monthly coaching comments for each ATSI and CSI school in the PSU were provided through the NCStar platform.

Comments:

Additional Information: Refer to the charts below for information on Support and Improvement Plan Requirements and Required Indicators. PSUs should ensure that all feedback aligns with these expectations.

Support and Improvement Plan Requirements	CSI	ATSI	TSI - CU
Entity Responsible for Developing Plan	PSU (for each CSI school)	School	School
Developed in Partnership with Stakeholders, including Principals and Other School Leaders, Teachers, Parents, and, as applicable, Tribes	Required	Required	Required
Based on a Needs Assessment	Required	Recommended	Recommended
Informed by All Indicators in the State's Accountability System	Required	Required	Required
Includes Evidence-Based Interventions	Required	Required	Required

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Identifying and Addressing Resource Inequities (RAR)	Required	Required	Recommended
Approval	Required (by school, PSU, and State)	Required (by PSU only)	Required (by PSU only)
Monitoring the Implementation	Required (by State)	Required (by PSU)	Required (by PSU)

Identification	Required Indicators for <u>NCStar 1.0</u>	Required Indicators for <u>NCStar 2.0</u>
• ATSI • CSI-AT • CSI-LG • CSI-LP	D.1.02 – Resource Allocation Review	CSI-ATSI .02 – Resource Allocation Review
• ATSI • CSI-AT • CSI-LP	A4.01 – Evidence Based Intervention	G1.02 – Evidence Based Intervention
• CSI-LG	A.4.10 – Evidence Based Intervention	CSI-LG .01 – Evidence Based Intervention