



Exceptional Children Division

Results and Reflection from the Facilitated IEP Meeting

(completed by the Facilitator)

Facilitator: _____
(please print)

FIEP Case Number: _____

Date of Meeting: _____

Start time: _____ End time: _____

RESULTS

The IEP team:

reached consensus on all agenda items.

reached partial consensus. The LEA had to make one or more decisions.

could not reach consensus on any agenda items.

Date of 2nd Meeting: _____

Start time: _____ End time: _____

Rationale for holding second meeting:

RESULTS

The IEP team:

reached consensus on all agenda items.

reached partial consensus. The LEA had to make one or more decisions.

could not reach consensus on any agenda items.

FEEDBACK ON PROCESS

- Y N The general education teacher came prepared, with data, to discuss student's progress.
- Y N The special education teacher came prepared, with data, to discuss student's progress.
- Y N Related service providers came prepared, with data, to discuss student's progress.
- Y N The LEA representative came prepared with multiple options to utilize in problem-solving.

Please take the time to reflect upon your preparation prior to the meeting, your facilitation skills during the meeting, and any areas you can improve upon before your next assignment. Providing written comments is optional.

* Please remember to submit your action plan, agenda, invoice with your reflection for payment of services rendered.