

# Special Education Process Guide: Reevaluation Meeting

### What is a Reevaluation Meeting?

A reevaluation meeting is the process of examining existing data, and if determined necessary, gathering of additional data in order to determine continuing eligibility for special education, assure that the continuing individual needs of a student are identified, and assure appropriate educational programming. This meeting must at least occur once every three years but not more than once a year. (NC 1503-2.4)

#### **Meeting Overview:**

- Record Review to include but not limited to
  - **o** Attendance
  - Grades and progress reports
  - O Classroom-based, local, and/or state assessments
  - Relevant medical/health concerns
  - o Discipline reports
  - O Previous evaluations
- Discussion of current performance in the classroom
- Determination if additional evaluations are needed and why

# What Can I Do to Prepare?

As a member of the IEP team, you can provide valuable information regarding your child. Here are some questions that could be asked during the meeting include the following:

- Do you have any evaluations performed privately (outside of the school system)?
- Does your child continue to have a disability?
- Does your child continue to need specially designed instruction?
- Does the team need additional information to determine current academic and/or functional abilities?
- Does the team need additional information to determine if accommodations or modifications are needed?

## What Happens Next?

- The team can either (1) request additional data or (2) use the current data to make decisions.
- The team will need to determine if your child continues to be eligible for services by
  - Using the current data reviewed or
  - o Gathering the additional data requested and reconvening a meeting to discuss data.

#### More Information?

See the *Parent Rights and Responsibilities in Special Education* for more information (ec.ncpublicschools.gov/parent-resources/ecparenthandbook.pdf).