

## Planning Year Session II: Charter School Finance

10/27/2021

[Cisco Webex Link](#)



North Carolina Department of  
**PUBLIC INSTRUCTION**



Office of  
**CHARTER SCHOOLS**  
NC Department of Public Instruction

Time	Topic	Notes	Presenter
8:30	Welcome!	Please sign in with Joseph Maimone in the chat box Amendments due November 1st	Mrs. Claire Porter
8:30-8:40	Organizational Overview		Ms. Alexis Schauss
8:40-9:25	Board of Directors' Fiduciary Responsibilities		Ms. Alexis Schauss
9:25-10:25	Overview of Charter School Funding		Ms. Susan Holly
15 minute BREAK			
10:40-11:10	Allotment Process		Ms. Susan Holly
11:10-11:45	Cash Management/Chart of Accounts & Required Reporting		Ms. Gwendolyn Tucker
LUNCH			
12:45-1:15	Internet Connectivity & E-Rate		Ms. Roxie Miller Ms. Susan Boros
1:15-2:15	Charter Schools & Local Funding		Mr. Aaron Beaulieu School Operations Specialist
BREAK			
2:30-3:15	On the Ground Expert	<i>Facilities, Financing, Furniture, Fixtures, and Equipment</i>	Mr. Joe Maimone Ms. Joan Roman
3:15-3:45	Team Time! Finance Policies	<i>Work with your team to outline the required finance policies due for the RTO Progress Report in December 2021</i>	Mrs. Claire Porter
3:55	Closing	<i>RTO1 due December 3, 2021</i>	Mrs. Claire Porter

## Governance Strengthening Exercise: October Bundle

**Please complete ALL questions from the list below and include in the school's Ready to Open Progress Report in May, or earlier should you choose.**

1. Provide an update on **gaining volunteers** and establishing **partnerships** within the community. How many volunteers beyond board members do you have? What work do you have them assigned to do? How will you get more volunteers? What work will you assign them to do? What community partnerships have been established? What are other possible partnerships in the local area? What is your plan for establishing those partnerships?
2. What is your **contingency plan if lottery applications do not meet anticipated enrollment**? In other words, what adjustments will you make to staffing, facility, transportation, lunch, etc. if your school does not enroll the projected number of students?
3. Has the **initial board experienced turnover**? If so, please provide the names of these initial board members and the reason for their departure. Each new board member must undergo a background check.
4. Has the governing board approved new members? If so, please provide a **one-page resume and criminal background check** for each new board member.