

The following information provides broad guidance for the fund source, purpose, eligibility and expenditures of Career and Technical Education funds. This provides a broad overview of the use of funds and is not intended to be all inclusive. Program administrators should consult the current version of the NC CTE Fiscal and Policy Guide for more detailed information. Please contact the CTE Regional Coordinator for your region should you have any questions about the use of funds to support an activity or purchase.

## **Career and Technical Expenditures by Fund Source**

PRC 0013 – State Months of Employment  
 PRC 0014 – State Program Support  
 PRC 0017 – Federal Program Improvement  
 PRC 0083 – CTE Credential Program Support (refer to page 30 for COA)  
 Local – (not shown) Local funds may be used for all purpose and object codes

### **Program Report Code Comparison PRC 0013, 0014, 0017, 0083**

<b>Purpose</b>	
PRC 0013	Employ personnel in areas of CTE instruction, instructional management, career development coordination, and special populations support.
PRC 0014	Provide support for CTE programs and activities and CTE personnel assisting in the expansion, modernization and development of quality CTE programs in grades 6-12. Funds may be used for career awareness activities to encourage 5 <sup>th</sup> grade students to explore career pathways and prepare students for the transition to middle school career planning.
PRC 0017	Develop more fully the academic and technical skills of secondary students and postsecondary students who elect to enroll in Career and Technical Education (CTE). Emphasis is on development of new programs or improvement of existing programs.
PRC 0083	PSU funding to provide students an opportunity to obtain industry recognized credentials.

<b>Eligibility</b>	
PRC 0013	<ol style="list-style-type: none"> <li>1. Approved Local Application</li> <li>2. CTE personnel licensed in CTE area in which they are teaching and/or assigned</li> </ol>
PRC 0014	<ol style="list-style-type: none"> <li>1. Approved Local Application</li> <li>2. LEAs entitled to funding based on ADM in grades 8-12</li> </ol>
PRC 0017	Approved Local Application
PRC 0083	A PSU who has students who are enrolled in career and technical education courses.

<b>Formula</b>	
PRC 0013	Base of 50 months + allotment based on ADM in grades 8-12
PRC 0014	Base of \$10,000 + available allotment based on ADM in grades 8-12
PRC 0017	<ol style="list-style-type: none"> <li>1. 70% allotted based on proportion of children in poverty ages 5-17</li> <li>2. 30% allotted based on proportion of children ages 5-17</li> </ol>
PRC 0083	Funding shall be distributed based on the PSUs current year enrollment in courses that are approved in NC State Board of Education Policy SCOS-005 and Local Courses/Pathways approved in Federally required Local Applications that lead to a credential.

<b>Use of Funds</b>	
PRC 0013	<p style="text-align: center;"><b>PERSONNEL</b></p> <ol style="list-style-type: none"> <li>1. Salaries (in Months of Employment) for: Teachers, Support Services Personnel (CDC, SPC, IMC), Substitutes, Interim Teaching Personnel, Part-time Instructional Personnel</li> <li>2. Benefits for employed personnel – Retirement, Social Security, Hospitalization</li> </ol>
PRC 0014	<p style="text-align: center;"><b>PROGRAM SUPPORT</b></p> <ol style="list-style-type: none"> <li>1. Services for support programs: special populations students, career development coordination, and instructional management</li> <li>2. CTE Programs of Study, including articulation agreements</li> <li>3. Equipment (including rentals/leases and computer equipment)</li> <li>4. Instructional aids (materials and supplies, software and computer supplies)</li> <li>5. Activities involving academic integration</li> <li>6. Support for nontraditional students</li> </ol> <p style="text-align: center;"><b>BUSINESS-RELATED EXPENSES</b></p> <ol style="list-style-type: none"> <li>7. Contracted Services</li> <li>8. Advertising</li> <li>9. Printing/reproduction costs</li> <li>10. Telephone/mobile communication</li> <li>11. Postage</li> <li>12. Telecommunication expenses</li> <li>13. Repairs/labor</li> </ol> <p style="text-align: center;"><b>STUDENT-RELATED EXPENSES</b></p> <ol style="list-style-type: none"> <li>14. Transportation/field trips</li> <li>15. Work-based insurance</li> <li>16. Hepatitis B Virus Immunization</li> <li>17. Student background checks</li> <li>18. Supplementary textbooks</li> </ol>

	19. Library books 20. Credentials 21. Work study students  <b>CTSO ACTIVITIES</b> 22. Substitutes for advisors 23. Advisor stipends 24. Travel/subsistence/lodging/registration for advisors 25. Student transportation/registration fee/lodging 26. CTSO instruction-related supplies and materials
PRC 0017	 <b>PROGRAM DEVELOPMENT/ IMPROVEMENT</b> 1. Services for support programs: special populations students, career development coordination, and instructional management 2. CTE Programs of Study, including articulation agreements 3. Equipment (including rentals/leases and computer equipment) 4. Instructional aids (materials and supplies, software and computer supplies) 5. Activities involving academic integration 6. Support for nontraditional students  <b>BUSINESS-RELATED EXPENSES</b> 7. Contracted Services 8. Advertising 9. Printing/reproduction costs 10. Telephone/mobile communication 11. Postage 12. Telecommunication expenses 13. Repairs/labor  <b>STUDENT-RELATED EXPENSES</b> 14. Transportation/field trips 15. Work-based insurance 16. Hepatitis B Virus Immunization 17. Student background checks 18. Supplementary textbooks 19. Library books 20. Credentials  <b>CTSO ACTIVITIES</b> 21. Substitutes for advisors 22. Advisor stipends 23. Travel/subsistence/lodging/registration for advisors 24. Student transportation/registration fee/lodging 25. CTSO instruction-related supplies and materials
PRC 0083	 <b>CREDENTIAL PROGRAM SUPPORT</b> Funds must be used to provide credential opportunities for students. 1. Credential assessments 2. Credential prep materials 3. Postage for credential materials 4. Transportation to testing center

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