If you are interested in taking dual enrollment courses through the Career and College Promise (CCP) program, please review the following guidance to support your success.

The purpose of CCP is to offer structured opportunities for qualified high school students to dually enroll in community college courses that lead to a certificate, diploma, or degree, as well as provide entry-level jobs skills – tuition-free.

How do I get started?

- Consider your goals for dual enrollment through CCP, consult your high school counselor, and select a pathway:
  - College Transfer (CT) Pathway is for students planning to continue their education beyond high school to achieve an Associate’s or Bachelor’s degree at a community college or university.
  - Career and Technical Education (CTE) Pathway is for students to begin a certification or diploma program in a particular technical field or career area.
  - Cooperative Innovative High School (CIHS) Pathway is for students planning to attend small public high schools, located on the campus of an institute of higher education, where students work toward completion of both the high school diploma and an associate’s degree, transferrable credit, or career certificate.
- See additional information on each pathway below and on the NCDPI CCP website.
- Before enrolling, work with your high school counselor to determine what courses within your chosen pathway best align with your academic and career goals.
- CT Pathway and CTE Pathway students must complete the chosen pathway before enrolling in additional college courses.

Who can participate in CCP?

- To be eligible for the CT Pathway and CTE Pathway, Juniors and Seniors must meet specific eligibility requirements.
- Select Freshmen and Sophomores must meet additional eligibility requirements and have access to select pathways.
- For further information on CCP eligibility criteria, please review the NC Community College System CCP Operating Procedures.
- Eligibility criteria for CIHS students are locally determined.
What do all CCP students need to know?

- Dual enrollment courses through CCP are tuition-free for the student. For some colleges, there may be additional local fees.
- You must enroll through the process at your high school. You must have school approval before enrolling. Do not just take a college course first and then check to see if you will get high school credit for the college course.
- CCP begins a permanent college transcript that remains with you throughout your college years. Even though you earn the grade in a college course while you are in high school, that grade will continue to be on your college transcript beyond high school. You need to take college classes seriously.
- Schools, school districts, and colleges typically offer orientation sessions. Participate in these sessions to learn about the college campus and all available resources (including support services if you struggle in a college class).
- CCP is a partnership between NC public schools and the NC Community College System. If you want to enroll in a college course or courses at private college or university, work with your high school counselor to determine whether or not your high school will approve your enrollment and give you high school credit for the course(s). Dual enrollment courses offered outside of CCP are not the responsibility of NC Department of Public Instruction. They are managed between individual schools/districts, colleges and families.

If my CCP Pathway is College Transfer, which courses are best to take?

- Work with both your high school counselor and the college advisor – they have access to the UNC System Transfer Toolbox. The Transfer Toolbox has a wealth of information to assist you in making a successful transfer to any one of the 17 public colleges and universities within the UNC System.
- If you have an idea of your intended major and the institution(s) you think you want to attend, use the Baccalaureate Degree Plan (BDP) for that major at that institution to determine exactly what courses you should take at the community college. See NC Community College Transfer.
- Use the Comprehensive Articulation Agreement (CAA) and the Independent Comprehensive Articulation Agreement (ICAA) to determine what NC Community College courses may transfer. See College Transfer Articulation Agreements for a full list of approved articulation agreements.

- Universal General Education Transfer Courses (UGETC) provide guaranteed transfer to all UNC System institutions. If you are unsure of an intended major or institution, focusing on UGETC courses for CCP is beneficial.
- Use the Dual Credit Allowances Chart to see which UGETC courses may be used to fulfill high school graduation requirements.
- Just because you take a course on the CAA Transfer Course List does not mean that it will apply toward the major you’ve selected at every UNC institution. You will get transfer credit for courses taken on the CAA Transfer Course List, but the credits may not fulfill the requirements for your major.
- Completing an Associate of Arts (AA) or Associate of Science (AS) degree at a Community College through CCP is a great way to obtain a credential and have your general education requirements waived at your selected UNC institution.
  - To determine the correct courses in the AA or AS degree, use the BDP for your intended major at the institution(s) you’ve selected.
  - To earn an associate degree, you must earn C’s or better in at least 60 credit hours that apply to the AA or AS degree.
- There may be colleges or universities in and outside of North Carolina that may not accept CCP courses; you should contact those institutions to verify in advance.

If my CCP Pathway is Career Technical Education (CTE), what do I need to know?

- NC Community Colleges offer many CTE course offerings in various career pathways. CTE opportunities vary from one community college to another.
- Consider your career goals and work with your high school counselor and Career Development Coordinator, as well as with community college advisors, to learn about career pathways and course offerings at your local community college.
- You may also take high school CTE courses aligned to career pathways, and you may be able to get college credit at your local community college for these courses. Work with your high school counselor and Career Development Coordinator to learn more about opportunities to receive college credit for high school CTE courses and to learn about the NC High School to Community College Articulation Agreement.
- Each career pathway offers a variety of courses. Here is an overview of the career pathway options.
- To learn more about career opportunities in NC, visit NCCareers.org.
What options are available for students with Cooperative Innovative High Schools?

- Most public-school districts in NC, but not all, have one or more Cooperative Innovative High Schools (CIHS). Each CIHS has different enrollment and application processes. Check out your local CIHS to see if you are eligible. If your district has one or more CIHS, research the different CIHS because each may have a particular focus.
- Students at a CIHS may enroll in the CT program, the CTE program, or both.
- More information on CIHS is available on the NCDPI CIHS website.

How are college classes different from high school classes?

- CCP courses are college classes, which means that they have the rigor, intensity, and pace of college classes. You must be self-directed.
- You will be held to the same attendance, academic requirements, and honor code as traditional college students.
- Classroom accommodations for learning differences may be different in college courses.
- You may have fewer assignments that carry more weight in the final grade. You may not have opportunities to make-up work, turn assignments in late, or complete extra credit. Penalties for late or missing assignments are often different than in high school.
- Your course syllabus will give you all the information you need to plan ahead. Pay close attention to the syllabus.
- CCP courses may require travel to a college campus in the morning or late at night. You could potentially have to spend time beyond normal school hours. Check on the hours to make sure that works for you and your family.

What if I fail a college class?

- If you are not a CIHS student, you must maintain at least a 2.0 college GPA after completing two courses to remain eligible for CCP.
- If you fall below a 2.0 college GPA after completing two college courses, you will be subject to the college’s satisfactory academic progress policies.
- Failing a course can result in academic probation or withdrawal per the qualifying factors stated in the college or university’s academic catalog.
- Poor performance in CCP courses could negatively impact your ability to receive financial aid or scholarships in the future.
- College courses taken through CCP will be part of your permanent college transcript/GPA.
- You must earn a grade of C or better in order to receive transfer credit.
- Other institutions may believe that failure of a course in the CCP program might suggest poor academic performance in future courses and ultimately may impact your admission into those institutions and/or programs.

Where can I get support for CCP courses?

- You can get support for CCP courses from your high school counselors, college or university advisors and student support services.
- Reach out to your college instructors during their office hours to ask for help.
- Use the institution’s academic support services for your CCP classes. You have access to all the support resources on college campuses:
  - Tutoring center
  - Co-requisite courses
  - Disability support services
  - Campus library
  - CCP team – college liaisons, coordinators, etc.
  - Career Coaches (where available)
- A failing grade can be avoided if intervention occurs quickly. Do not wait until the semester is nearly over to reach out for help.

This guidance is offered by the Joint Advisory Committee, which is comprised of representatives from the NC Department of Public Instruction, the NC Community College System, the University of North Carolina System, and the NC Independent Colleges and Universities.

For more information on dual enrollment through CCP, visit the NCDPI CCP website and on the NCCCS CCP website.

NCDPI Feb 2021