**Good afternoon 21st CCLC grantees-**

The purpose of this listserv is to provide updated information to answer questions being posed in response to the National and State of Emergencies in the US & NC due to the COVID-19 outbreak for at least the next two-week time period.

* 21st CCLC programs must adhere to and not exceed the established size limitations for gatherings imposed by the President, the NC Governor, and recommendations of the Center for Disease Control (CDC) as this event evolves.

* 21st CCLC programs should utilize the site location approved in their application for operation. If the physical site is closed (District building) and an alternative site must be used, a programmatic amendment form must be completed identifying the new site location and uploaded into CCIP.

* 21st CCLC field trips should be postponed until further notice.

* 21st CCLC programs may continue to operate payroll for the next two-week time period (March 16th-March 27th). Additional guidance will be provided for the week beginning March 30th after an assessment of the COVID-19 guidelines that are in effect at that time.

**Staff must keep documentation of all work efforts, including time sheets** that reflect the previous week expenditure amounts for personnel, stay within current 21st CCLC budget amounts, and may reflect any of the following areas for the next two weeks:

* Lesson Plan Development
* Site Meetings for Planning
* Professional Development (onsite/virtual)
* Educational Packet Development and Delivery to Students
* Parent Support Efforts
* Food/Snack Delivery to Student

* All 21st CCLC Comprehensive Program Monitoring Reviews (CPMRs) and Program Quality Reviews (PQRs) scheduled from March 16-May 31st have been postponed and will be rescheduled in September 2020. See attached.

* All 21st CCLC Fiscal Monitorings scheduled in March/April are postponed and will be rescheduled in May 2020.

* 21st CCLC Face-to-Face Regional Meetings (West and East) on March 25th and 27th have been cancelled and will be rescheduled at a later date.

* 21st CCLC Cohort 14 Application deadline has been extended to April 24th.

Thank you for all that you are doing for the students and families across our state during these times, and please be safe in your efforts for the health of all involved.

**21st CCLC DPI Staff**

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* [COVID-19 Monitoring Postponement Memo March 16 2020.pdf](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDAsInVyaSI6ImJwMjpjbGljayIsImJ1bGxldGluX2lkIjoiMjAyMDAzMTYuMTg4MTgzODEiLCJ1cmwiOiJodHRwczovL2NvbnRlbnQuZ292ZGVsaXZlcnkuY29tL2F0dGFjaG1lbnRzL05DU0JFLzIwMjAvMDMvMTYvZmlsZV9hdHRhY2htZW50cy8xNDAyMzEwL0NPVklELTE5JTIwTW9uaXRvcmluZyUyMFBvc3Rwb25lbWVudCUyME1lbW8lMjBNYXJjaCUyMDE2JTIwMjAyMC5wZGYifQ.yE2cI0jzTOfwZTvFAxS2S-LGLFAal61iEntodjhdNOI/br/76177552512-l)