



Appendices

The appendices are designed to complement the overall application and charter school plan. Make sure you follow all directions for appendices attached to the application. Some appendices within the application have specific directions and page limits. The required appendices have a single asterisk (*). Without these appendices the application shall be deemed incomplete. Appendices with two asterisks (**) are required only if the board contracts with a management group (Appendix A4.1) or is utilizing additional revenue resources to meet their budgetary needs (Appendix M). Appendix O should only be used to provide additional information that you believe will assist the State Board of Education in the consideration of your application. No more than 10 pages are permitted for Appendix O. The cover page template to be used for each appendix is available on the next page.

Appendix A: Evidence of Community Support

Carolina Royal Academy

STAM LAW FIRM, PLLC

ATTORNEYS AT LAW

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August 26, 2019

Charter School Advisory Committee

Re: Carolina Royal Academy /Chatham County

I recommend this proposed charter school for approval. I am impressed with the diversity and expertise of the Board of Directors for Carolina Royal Academy. I applaud their efforts to intentionally recruit all students regardless of race, parent's income or street address. Their commitment to a weighted lottery and to providing transportation and food service will help them achieve this goal.

As a former legislator, I was a strong advocate for school choice. I was a sponsor and author of many critical charter school legislation.

I have practiced law in Apex for 43 years serving western Wake and eastern Chatham families. There is a demand for a high-quality charter school in eastern Chatham County. The school will attract students from Chatham, Wake and other surrounding counties. The proposed school will offer a classical curriculum with a focus on computer science and coding.

Sincerely,



Paul Stam
Speaker Pro-Tem
NC House of Representatives
2013-2016

Appendix B: Curriculum Outline for Each Grade Band the School Will Ultimately Serve

Carolina Royal Academy

Singapore Math Curriculum for Grades K-6

Topic	Kindergarten	1st	2nd	3rd	4th	5th	6th
Number and Operations							
Sets and Numbers	Use concrete models and pictures to create sets with given numbers of objects to 20.	Use concrete and pictorial models to create a set with a given number of objects (up to 120).	Use concrete and pictorial models to create a set with a given number of objects (up to 1,000).				
Number Representation	Use numbers to represent quantities to 20.	Use number bonds to represent number combinations.	Use place value models to create equivalent representation of numbers	Represent numbers to 10,000 in different equivalent forms.	Represent numbers to 100,000 in various contexts.	Understand place value concepts through millions.	
Count	Explore count sequence and number names to 100.	Count within 120.	Count within 1,000	Count within 10,000			
Compare and Order	Compare and order sets and numbers up to 20 using counting and matching strategies	Compare and order whole numbers to 100.	Compare and order whole numbers to 1,000.	Compare and order whole numbers to 10,000.	Compare and order whole numbers to 100,000.	Compare and order whole numbers to 10,000,000.	
Compose and Decompose Numbers	Compose and decompose numbers less than or equal to 10 into pairs in more than one way.						
Place Value	Compose and decompose numbers from 11 to 19 into ten ones and some further ones and 20 as 2 tens.	Use place value models and place value charts to represent numbers to 120.	Use base-ten models and place value charts to represent numbers to 1,000.	Use place value models to read, write, and represent numbers to 10,000.	Write numbers to 100,000 in standard, expanded, and word forms.	Understand place-value concepts through millions.	
Fraction Concepts		Partition shapes into two to four equal shares.	Partition circles and rectangles into unit fractions halves, thirds, and fourths.	Understand the meanings and uses of fractions including fraction of a set.	Recognize, write, name, and illustrate mixed numbers and improper fractions in various forms.	Understand how to convert fractions to decimals.	Express one value as a fraction of another given their ratio, and vice versa.
Money	Identify and relate coin values (penny, nickel, dime, quarter).	Identify and relate coin values (penny, nickel, dime, quarter).	Identify \$1, \$5, \$10, and \$20 bills.	Add and subtract money.			
Decimal Concepts			Use the dollar sign and decimal point.	Use the dollar sign and decimal point in money amounts.	Model decimals using tenths and hundredths.	Model decimal using thousandths.	
Whole Number Computation: Addition and Subtraction	Model joining and separating sets.	Model addition and subtraction situations.	Model addition and subtraction within 100 using place-value strategies.	Model regrouping in addition and subtraction using place-value strategies.	Model regrouping in addition and subtraction using place-value strategies.		
Whole Number Computation: Addition and Subtraction Real-World Problems	Represent and solve addition and subtraction stories with manipulatives, actions, drawings, and number sentences.	Create addition and subtraction stories.					

Develop fluency with addition and subtraction to 5	Practice addition and subtraction in different contexts with words, models, fingers, and numerals.						
Whole Number Computation: Multiplication and Division Concepts	Count by twos and fives to 20.	Skip count by 2s, 5s, and 10s.	Multiply and divide with 2, 3, 4, 5, and 10.	Multiply and divide with 3, 4, 6, 7, 8, and 9.			
Whole Number Computation: Multiplication and Division Algorithms				Multiply by 1s, 10s, and 100s with and without regrouping.	Develop fluency in multiplying multi-digit numbers.	Multiply multi-digit numbers.	
Whole Number Computation: Multiplication and Division Real-World Problems			Use bar models to represent multiplication and division situations.	Use bar models to represent multiplication and division situations.	to solve word problems involving multiplicative comparison by using drawings and equations with a symbol for the unknown number to represent the problem.	Compare the size of a product to one factor without multiplication.	Express one quantity as a percentage of another; find the whole given a part and the percentage; and solve word problems (Exclude finding percentage profit/loss).
Fraction Computation			Add and subtract like fractions (halves, thirds, fourths).	Add and subtract like fractions.	Add and subtract unlike fractions.	Add and subtract unlike fraction and mixed numbers.	times one value is as large as another given their ratio, and vice versa. Recognize that two quantities are in direct proportion.
Decimal Computation		Add and subtract money.	Solve addition and subtraction word problems involving money.	Add and subtract money amounts.	Add and subtract decimals.	Add and subtract decimals.	
Estimation and Mental Math		Use mental math strategies to add and subtract.	Use mental math strategies to add and subtract.	Use mental math strategies to add, subtract, multiply, and divide.	Use mental math and estimation strategies to find sums, differences, products, and quotients.	Use estimation and mental math to estimate sums, differences, products, and quotients.	
Algebra							
Patterns	Describe and extend repeating shape patterns.	Identify, describe, and extend two- and three-dimensional shape patterns.	Describe, extend, and create two-dimensional shape patterns.	Create and describe multiplication and division patterns.	Identify, describe, and extend numeric and non-numeric patterns.	Identify, describe, and extend numeric patterns involving all operations.	expressions; evaluate simple algebraic expression by substitution; and solve word problems involving algebraic expressions.
Properties		Identify 0 as the identity element for addition and subtraction.	Understand that addition and subtraction are inverse operations.	Understand that multiplication and division are related.	Represent division as the inverse of multiplication.	in the number of zeroes and in the placement of the decimal point when multiplying a number by a power of 10.	

Number Theory			Determine whether a group of objects has an odd or even number of members.	Identify odd and even numbers.	Find the greatest common factor and least common multiples.		
Functional Relationships		Understand the relationships between the numbers in fact families.	Recognize how bar models show relationships between numbers and unknowns in number sentences.	Understand the relationships between the numbers in multiplication-division fact families.	Understand the relationships between the numbers and symbols in formulas for area and perimeter.	relationships between the numbers and symbols in formulas for surface area and volume.	
Expressions/Models	Use objects, fingers, drawings, and symbols to represent numbers.	Use a variety of concrete, pictorial, and symbolic models for addition and subtraction.	Use a variety of concrete, pictorial, and symbolic models for addition, subtraction, multiplication, and division.	Use a variety of concrete, pictorial, and symbolic models for multi-digit addition, subtraction, multiplication, and division.	Use a variety of concrete, pictorial, and symbolic models for multiplication and division; and addition and subtraction with fractions and decimals.	Use parentheses, brackets, or braces in numerical expressions, and evaluate expressions with these symbols.	represent an unknown number and write a simple algebraic expression in one variable for a given situation. (Exclude expressions involving a variable in the denominator such as $1/x$).
Number Sentences and Equations	Model addition and subtraction stories with addition and subtraction number sentences.	Model addition and subtraction situations by writing addition and subtraction number sentences.	Model multiplication and division situations by writing multiplication and division number sentences.	Write multiplication and division number sentences.	Write and solve number sentences for multi-step word problems.	Write and solve number sentences and equations for multi-step word problems.	
Equality and Inequality	Understand the meaning of the = sign in number sentences.	Understand the difference between equality and inequality.	Use and create models that demonstrate equality or inequality.	Understand equality and inequality.	Understand equality and inequality.	Understand equality and inequality.	
Geometry							
Size and Position	Use big, medium sized, small, smaller, smallest, bigger, biggest to identify and compare sizes.	Describe position with left and right.					
Lines and Angles			Identify parts of lines and curves.	Identify perpendicular and parallel lines.	Draw perpendicular and parallel lines.	Understand how to work with angles on a straight line.	Find unknown angles in geometric figures using the properties of angles on a straight line; angles at a point; vertically opposite angles; and square, rectangle, parallelogram, rhombus, trapezium, and triangle (Exclude additional construction of lines.)

Two-Dimensional Shapes	Describe, compare, and name two-dimensional shapes regardless of their orientations and overall sizes.		draw shapes based on specified attributes. Identify triangles, quadrilaterals, pentagons, hexagons, and cubes.				Visualize a prism and a pyramid from drawings, including a cylinder and the terms "prism" and "pyramid".
Three-Dimensional Shapes	Analyze, describe, compare, name, and sort solid shapes.	Identify real-world three-dimensional shapes.				Identify and classify prisms and pyramids.	Identify the solid which can be formed by a net.
Congruence and Symmetry		Develop initial understanding of congruence and symmetry.		Recognize a line of symmetry and symmetrical figures.	Recognize line and rotational symmetry.		
Transformations				Identify pairs of shapes that show a flip, slide, and turn.	Use transformations to form tessellations.		
Coordinate Geometry					Develop coordinate readiness with tables and line graphs.	Plot points on a coordinate grid (first quadrant only).	
Measurement							
Length and Distance	Compare and order lengths (long, short, longer, shorter, longest, shortest)	Compare the length of two objects by comparing each with a third length (transitivity).	Demonstrate linear measure as an iteration of units.	Select appropriate units and tools to estimate and measure lengths.			
Weight/Mass	Compare and order objects by weight.	Compare and measure weights using non-standard units.	Compare and measure masses.	Select appropriate units and tools to estimate and measure weight.		Use measurement conversions of weight/mass in solve real-world problems.	
Capacity/Volume	Describe and compare capacities.		Measure volume (capacity) in liters.	Select appropriate tools and units to estimate and measure volume and capacity.		Use measurement conversions of capacity/volume in solving real-world problems. Estimate and measure volume in cubic units.	
Time	Identify placement of events in a time sequence; identify yesterday, today, and tomorrow.	Read a calendar to identify the days of the week, months, and seasons of the year.		Tell time to the nearest minute.			clock, including conversion between 12-hour clock and 24-hour clock, and vice versa, and including finding duration of time.
Temperature				Read a Fahrenheit thermometer.			
Angles				Compare angles to right angles.	Estimate and measure angles in whole-number degrees with a protractor.	Apply the idea that the sum of angles on a straight line is 180 degrees.	

Interpret/Analyze Data	Interpret data show in tally charts and graphs.	Interpret data in picture graphs, tally charts, and bar graphs.	Interpret picture graphs with scales.	Interpret picture graphs with scales.	Interpret tally charts, bar graphs, picture graphs, tables, line graphs, and line plots.	Interpret tally charts, bar graphs, picture graphs, tables, line graphs, and line plots.	interpret pie charts and solve 1-step problems using information presented in pie charts (exclude use of degrees for calculation).
Make Sense in Solving Problems							
Build Skills Through Problem Solving	Build skills in comparing sets, and addition and subtraction encountering, discussion, and solving problems.	Build skills in addition, subtraction, and measurement through problem solving.	Build skills in addition, subtraction, multiplication, division, and measurement through problem solving.	Build skills in addition, subtraction, multiplication, division, and measurement through problem solving.	Build skills in multiplication, division, fraction concepts, data analysis, and measurement through problem solving.	multiplication; division; fraction concepts; decimals; geometry; data analysis; and measurement through problem solving.	Sole direct proportion problems using unitary method.
Solve Real-World Problems	Solve real-world problems involving sorting, counting, and addition and subtraction.	Solve real-world problems involving addition and subtraction.	Solve real-world problems involving addition, subtraction, multiplication, division, and measurement.	Solve real-world problems involving addition, subtraction, multiplication, division, and measurement.	Solve real-world problems involving addition, subtraction, multiplication, division, and measurement, including time and money.	problems involving multiplication; division; concepts with whole numbers, fractions, decimals, data analysis, and measurement.	Solve word problems on ration and direct proportion.
Use Appropriate Strategies and Thinking Skills to Solve Problems	Decide on number sentences to fit addition and subtraction situations.	Apply problem-solving strategies.	Apply problem-solving strategies.	Apply problem-solving strategies.	Use appropriate strategies to solve real-world problems.	Use appropriate strategies to solve real-world problems.	
Apply and Explain Problem Solving	Solve real-world problems and describe methods for doing so.	Apply and explain problem-solving processes.	Apply and explain problem-solving processes.	Apply and explain problem-solving processes.	Apply and explain problem-solving processes.	Apply and explain problem-solving processes.	
Reasoning							
Explore Concepts	Use models to explain reasoning.	Explore concepts more deeply and justify reasoning.	Explore concepts more deeply and justify reasoning.	Explore concepts more deeply and justify reasoning.	Explore concepts more deeply and justify reasoning.	Explore concepts more deeply and justify reasoning.	Explore concepts more deeply and justify reasoning.
Investigate Mathematical Ideas	Apply counting and comparing skills in wide variety of contexts; use numerals to convey information.	investigate mathematical ideas by completing critical thinking skills activities.	investigate mathematical ideas by completing critical thinking skills activities.	investigate mathematical ideas by completing critical thinking skills activities.	investigate mathematical ideas by completing critical thinking skills activities.	investigate mathematical ideas by completing critical thinking skills activities.	investigate mathematical ideas by completing critical thinking skills activities.
Identify, Demonstrate, and Explain Mathematical Proof	Explain ways of identifying equal sets or explain which set has more or fewer.	Explore transitivity by comparing lengths and weights of three different objects.	Demonstrate the inverse relationship between the size of a unit and the number of units.	Demonstrate the relationship between fractions on a number line and rules marked with halves and fourths of an inch.	Demonstrate that figures and their flip, slides, and turn images are congruent.	relationship between three-dimensional figures and the faces of the two-dimensional figures that form them.	relationship between three-dimensional figures and the faces of the two-dimensional figures that form them.
Use a Variety of Reasoning Skills	Sort and classify using attributes.	Recognize shapes from different perspectives.	Identify surfaces that slide, stack, and roll.	Model, define, and explain properties of multiplication.	Use properties of squares and rectangles to solve problems about area and perimeter.	Use properties to classify triangles and quadrilaterals	Use properties to classify triangles and quadrilaterals.

Communication							
Consolidate Mathematical Thinking	Consolidate thinking in independent activities.	Present mathematical thinking through math journal activities.	Present mathematical thinking through math journal activities.	Present mathematical thinking through math journal activities.	Present mathematical thinking through math journal activities.	Present mathematical thinking through math journal activities.	
Communicate with Peers, Teachers, and Others	Discuss mathematical ideas in paired and small group activities as well as activities led by the teacher.	Discuss mathematical ideas in activities.	Discuss mathematical ideas in activities.	Discuss mathematical ideas in activities.	Discuss mathematical ideas in activities.	Discuss mathematical ideas in activities.	
Share Mathematical Thinking	Share mathematical ideas in paired and small group activities.	Share mathematical ideas with others during activities.	Share mathematical ideas with others during activities.	Share mathematical ideas with others during activities.	Share mathematical ideas with others during activities.	Share mathematical ideas with others during activities.	
Construct Arguments and Express Mathematics Ideas	Express ideas--with words and gestures--in paired and small group activities as well as activities led by the teacher.	Express ideas in math journal activities, using lesson vocabulary.	Express ideas in math journal activities, using lesson vocabulary.	Express ideas in math journal activities, using lesson vocabulary.	Express ideas in math journal activities, using lesson vocabulary.	Express ideas in math journal activities, using lesson vocabulary.	
Connections and Structure							
Look for Use and Structure to Recognize Connections in Mathematical Ideas	Understand the connection between quantities and written numerals.	Relate counting to additional ND examine and apply the inverse subtraction.	Examine and apply the inverse relationship between addition and subtraction.	Apply the inverse relationship between multiplication and division.	Demonstrate that decimal notation is an extension of the base-ten system.	Understand the relationship between fractions and division.	
Understand How Concepts Build on One Another	Explore relationships among counting, ordering, and ordinal numbers.	Learn how place value concepts apply to regrouping in addition and subtraction.	Understand how patterns can be described using numbers, operations, and data displays.	Understand the meanings and uses of fractions including fraction of a set.	Describe number relationships in context.	Explain the relationships among area formulas of different polygons.	
Solve Real-World Problems in Contexts of Mathematics	Solve real-world problems involving more and less, and addition and subtraction.	Solve real-world problems involving addition and subtraction.	Solve real-world problems involving addition, subtraction, multiplication, division, measurement, and data analysis.	Solve real-world problems involving addition, subtraction, multiplication, division, measurement, and measurement.	Solve real-world problems involving addition, subtraction, multiplication, division, measurement, data analysis, and measurement.	Solve real-world problems involving all four operations with whole numbers, fractions, and decimals; algebra, geometry, measurement, and data analysis.	Solve word problems involving average, rate, and speed (Exclude problems where rest time is involved in finding the average speed of a journey).
Represent and Model Mathematics							
Use Representations to Attend to Precision	Use concrete models to create a set with a given number of objects to 20.	Use concrete and pictorial models to create a set with a given number of objects (up to 120).	Use concrete and pictorial models to create a set with a given number of objects (up to 1,000).	Use place value models to read, write, and represent numbers to 10,000.	Represent numbers to 100,000 in various contexts.	Explore negative numbers in context.	
Apply Appropriate Models and Tools to Represent Models	Represent quantities with objects, number cubes, fingers, pictures/drawings, number cards, acting out, tallies, and numerals.	Use number bonds to represent number combination.	Use place value models to create equivalent representations of numbers.	Use a variety of models to represent fractions and equivalent fractions.	Translate between equivalent improper fractions and mixed numbers.	Translate among fractions, mixed numbers, and decimals.	

Interpret Phenomena through Representations	Show understanding of big, middle-sized, small, and same size.	Measure and compare lengths and weights using non-standard units.	Use metric and customary units to measure length, volume (capacity), weight, and mass.	Use referents to estimate length, capacity, and weight.	Measure perimeter and area in customary and metric units.	Measure volume of a rectangular prism.	
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Appendix D: Yearly Academic Calendar

Carolina Royal Academy

2020-2021

First Teacher Day – Monday, August 9, 2021

First Day of School - Monday, August 23, 2021

Holiday - Monday, September 6, 2021

Teacher Workday – Monday, September 27, 2021

Teacher Workday – Friday, October 8, 2021

End of Nine Weeks - Friday, October 29, 2021

Teacher Workday - Monday, November 1, 2021

Teacher Workday - Tuesday, November 2, 2021

Holiday - Thursday, November 11, 2021

Thanksgiving Break - Wednesday, November 24 - Friday, November 26, 2021

Teacher Workday -Friday, December 17, 2021

Winter Break - Monday, December 20 – Friday, December 31, 2021

Teacher Workdays - Monday, January 3 and Tuesday, January 4, 2022

Holiday - Monday, January 10, 2022

End of Nine Weeks - Friday, January 28, 2022

Teacher Workday - Monday, January 31, 2022

Teacher Workday - Monday, March 7, 2022

End of Nine Weeks - Friday, April 1, 2022

Spring Break - Monday April 4 - Friday, April 8, 2022

Teacher Workday - Monday, April 11, 2022

Teacher Workday - Friday, May 6, 2022

Holiday - Monday, May 30, 2022

End of Nine Weeks/Report Cards - Friday, June 10, 2022

Appendix E: Daily and Weekly Calendar for Each Grade Band the School Will Ultimately Serve

Carolina Royal Academy

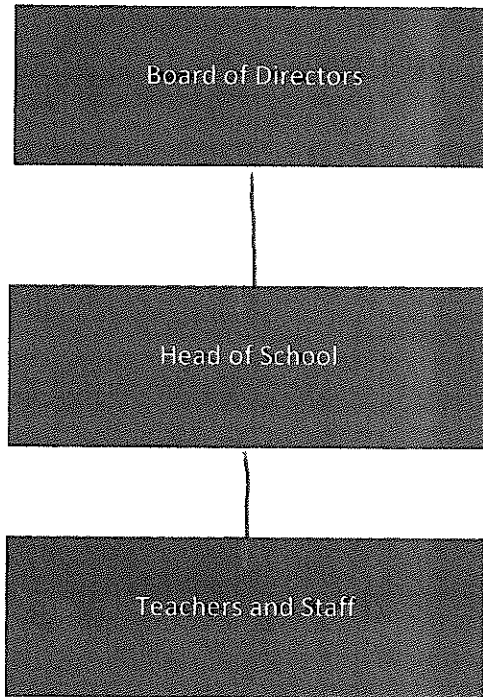
Appendix E
Daily/Weekly Calendar

The Head of School will develop the daily/weekly calendar. It will include a 90 minute block everyday for the ELA. It will include blocks for Science, Social Studies, and Math. The elective schedule will Physical Education, Art, Music, Foreign Language and Computer/Science and Coding.

Appendix G: Organizational Chart

Carolina Royal Academy

Appendix G
Organization Chart



Appendix H: Charter School Board Member Response and Resume

Carolina Royal Academy

Chen Wang, CEO of RTP-China Connection – Chen Wang grew up in Beijing, China and received a Law degree from Beijing City University, a MBA from University of Caridiff , and a BS degree in International Business Communication from Bournemouth University. Wang Chen is Executive of RTP-China Connection, a subsidiary company of Beijing Fazheng Group. Wang Chen is responsible for developing faculty exchange program with American universities and Fazheng affiliate school in China.

Wang Chen has two children. She is actively involved in the local community in her spare time, teaching young kids swimming and reading. Wang Chen currently lives in Cary, North Carolina.

Dr. Greg Bounds CEO of Goshen Medical Center, Dr. Bounds has been CEO of Goshen Medical Center, Inc. since 2001, and has grown the organization through acquisition and expansion into new sites and new markets. Goshen Medical Center, Inc. has grown into one of the largest Federally Qualified Health Centers (FQHC) in the country. In 2009, U.S. Vice President Joe Biden visited Goshen Medical Center, in Faison, N.C., and called it a “model for how to leverage federal money in a rural environment.” As an FQHC, Goshen is qualified for grant funding from the U.S. Federal government to serve special populations, such as migrant farm workers, seasonal farm workers, and underinsured working families who do not earn enough money to afford private health insurance. Federal grants make up about one third of Goshen’s overall budget. Such FQHC’s as Goshen serve an important role in keeping working people and their families healthy to provide a stable and capable work force in areas of the country that are dependent upon low wage laborers. Goshen Medical Center serves all people in need of primary health care, with providers of services specialized in family medicine, internal medicine, pediatrics, obstetrics and gynecology, and dentistry. Goshen accepts various forms of payment, including private insurance, cash, Medicare, and Medicaid, and it offers cash discounts to uninsured patients who are financially qualified according to federal poverty guidelines.

Dr. Bounds has a diverse background which has uniquely qualified him to lead his medical center through such growth and creative expansion. In his early years, Dr. Bounds obtained a B.A. Degree in Psychology from Davidson College, and a Ph.D. in Industrial and Organizational Psychology from the School of Business at the University of Tennessee. He earned a Masters in Theological Studies (MTS) from Harvard University. Dr. Bounds has worked in various industries, including agricultural, food processing, government agencies, universities, and construction industries. As a professor and research associate at various universities, including The University of Tennessee, Queens College, Davidson College, the UNC system and Harvard Business School, Dr. Bounds researched and wrote more than 40 case studies and 6 textbooks about quality improvement, re-engineering, strategic management, and B2B e-commerce. His

research and writings were done in collaboration with many elite companies including: Toyota, Hewlett-Packard, Los Alamos National Labs, Honda, IBM, Xerox, General Motors, and many others. Dr. Bounds has served as a consultant and trainer for diverse companies including: TRW, Valley Bank, Oak Ridge National Labs, AAA Travel Services, and many others. He is recognized within the FQHC communities as a leading authority on strategic planning and mergers and acquisitions of health care practices in the FQHC industry. Dr. Bounds also works in close collaboration with university medical schools such as the University of North Carolina, East Carolina University, Duke University and Campbell University to improve health care quality, costs of care, transitions of care plans, referral networks and medical/clinical education programs for students.

John Norwood, Market President North State Bank, John is Charlotte native, His education includes a Bachelor of Arts in Political Science from the University of North Carolina - Chapel Hill, Université Paul Valéry (Montpellier, France; junior year abroad), American Bankers Association Stonier Graduate School of Banking at the University of Pennsylvania (in progress); North Carolina Bankers Association School of Banking at the University of North Carolina at Chapel Hill; Management Associate Program (Bank of America, Commercial Middle Market Banking).

John lives and works in Raleigh with more than two decades of banking experience. He uses his deep banking knowledge and work experience in the area of community development. John is an active member of Urban Land Institute and North Carolina Housing Coalition. He is actively involved in Boy Scouts of America, Girl Scouts of America, Habitat for Humanity, Passage Home and Junior Achievement programs.

Jerry Guerrier, Director of Design and Construction at Wake Technical Community College - Jerry U. Guerrier has over 30 years of management, architectural design, project development, and construction administration experience. His professional career has encompassed serving as a project manager, designer, and architect for firms located in New York and North Carolina; ultimately culminating as President and shareholder with a North Carolina based architectural firm. In 2003, he joined the Facilities Planning & Design Department at UNC-Chapel Hill and participated in the design development of new construction and building renovations; as well as the planning, design development, project management as Assistant Director (\$1.7B+ built facilities) in the University's on-going \$2.1 billion capital program.

Jerry is a long-standing leader in the creation and implementation of successful small business development and inclusion programs, particularly in construction sector. He is a founding member of United Minority Contractors Association of North Carolina and regularly gives lectures about minorities in construction industry to help them to gain business success.

Jiansen Niu, Founder and CEO of CAML Academy - Jiansen was born in Shanxi China. He came to the United States and attended Franklin University where he received a Bachelor of Science in Computer Science. He later attended Cleveland State University and received a Master's degree in Computer and Information Sciences.

Jiansen has over 20 years of experience in the technology industry. Fifteen of those years he served as a Software Engineer with Nationwide Insurance, CARQUEST Auto Parts and Sensus Metering. In 2015, he founded CAML Academy, a school offering Computer Science and engineering program for K-12 students. CAML focuses on teaching young children by exposing them to computer science at an early age. The program has been adopted by several WCPSS schools as an after-school program for their students. He is also an adjunct instructor at Wake Technical Community College and teaches Java programming. His community service includes serving as a Food Bank Volunteer and tutoring elementary students about computer science and coding.

Jiansen has two children and lives in Cary, North Carolina.

Charter School Board Member Information Form

Note: To be completed individually by each proposed founding charter school board member. All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and as a board member of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the State Board of Education requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

Background

1. Name of charter school on whose Board of Directors you intend to serve:

CAROLINA ROYAL ACADEMY I

2. Full name: JERRY ULYSSES GUERRIER

Home Address: 602 CHESELDEN DR., DURHAM, NC 27713

Business Name and Address: WAKE TECH CC, 9101 FAYETTEVILLE RD, RALEIGH, NC 27603

Telephone No.: 919.724.8146

E-mail address: JUGap@att.net

3. Brief educational and employment history.

BACHELOR OF ARCHITECTURE. + 25 YEARS IN PRIVATE + PUBLIC ARCHITECT, DESIGN AND CONSTRUCTION

4. Have you previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation?

No: Yes

5. How were you recruited to join this Board of Directors? Why do you wish to serve on the board of the proposed charter school? OUTREACH BY INDUSTRY COLLEAGUE. PERSONAL AND FAMILY EXPERIENCE AND ATTENDING PUBLIC/CHARTER SCHOOL IN DURHAM AND NEW YORK CITY.

6. What is your understanding of the appropriate role of a public charter school board member?

MANAGING + FACILITATING THE POLICIES, PROCEEDURE AND FINANCIAL HEALTH AND MAINTENANCE/OPERATIONS

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If you have questions regarding the application process, please contact the Office of Charter Schools via email at danielle.allen@dpi.nc.gov.

7. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member. **I SERVED ON ADVISORY BOARDS AT RELIGIOUS, CDC, AND HIGHER ED ORGANIZATION/INSTITUTION.**

8. Describe the specific knowledge and experience that you would bring to the board. **DESIGN + CONSTRUCTION PROCUREMENT, PLANNING + IMPLEMENTATION. BUDGET, SCHEDULES, QUALITY CONTROL AND OPERATIONS.**
School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?
2. What is your understanding of the school's proposed educational program?
CORE KNOWLEDGE, SINGAPORE MATH, CORE VIRTUES, COMPUTER SCIENCES/ROBOTICS.
3. What do you believe to be the characteristics of a successful school?
ACHIEVING HIGH STANDARDS IN ACADEMIC SUCCESS AND STRONG FINANCIAL OUTCOMES
4. How will you know that the school is succeeding (or not) in its mission?
MONITOR ACADEMIC + FINANCIAL RESULTS

Governance

1. Describe the role that the board will play in the school's operation.
OVERSIGHT OF OPERATIONS, MAINTENANCE, AND THE HIRING OF SCHOOL LEADERSHIP
2. How will you know if the school is successful at the end of the first year of operation?
SATISFIED PARENTS + STUDENTS. WAITING LIST
3. How will you know at the end of five years of the schools is successful?
BALANCED BUDGET, IN THE "BLACK", RENEWAL OF CHARTER
4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?
SITE ACQUISITION, BUILD FACILITY, RAISE FUNDS, HIRE LEADERSHIP, AND STUDENT RECRUITMENT
5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?
ENTER INTO A CRUCIAL CONVERSATION WITH INDIVIDUAL, ASSESS RISK, AND DISCUSS WITH BOARD CHAIR.

*Please include the following with your Information Form

- a one page resume

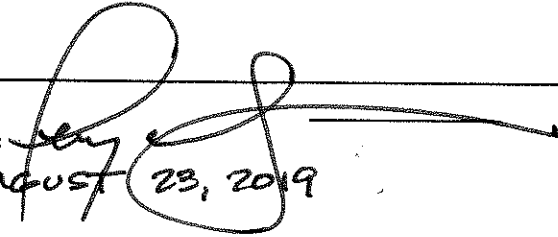
*If you responded within the application that disciplinary action has been taken against any past or present professional licenses, provide a detailed response below outlining the disciplinary action taken and the license validity. Click or tap here to enter text.

Certification

I, JERRY U. GUERRIER, certify to the best of my knowledge and ability that the information I am providing to the North Carolina State Board of Education as a prospective board member for CAROLINA ROYAL ACADEMY Charter School is true and correct in every respect.

Signature

Date


AUGUST 23, 2019

Appendix I – Board Member Background Certification Statement and Completed Background Check*

Charter School Board Member Information Form

Note: To be completed individually by each proposed founding charter school board member. All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and as a board member of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the State Board of Education requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

Background

1. Name of charter school on whose Board of Directors you intend to serve: *Carolina Royal Academy*

2. Full name: *John Norwood*

Home Address: *8412 Sawyer Dr.*

Business Name and Address:

Telephone No.: *919-325-4079*

E-mail address: *jnorwood@NorthStateBank.com*

3. Brief educational and employment history.

VNC-CN, BA, 1992

North state bank 2009 - present

Bank of America 1992-2009

4. Have you previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation?

No:

Yes

5. How were you recruited to join this Board of Directors? Why do you wish to serve on the board of the proposed charter school?

Professional relationship with Joseph Zhou. To use my talents gained in the banking industry to bring value to the school and its students.

6. What is your understanding of the appropriate role of a public charter school board member?

To assist with high level school oversight.

7. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

Lending relationship with Quest Academy and Torchlight Academy; exploration with others. Current member of BOB for the North Raleigh Chamber of Commerce.

8. Describe the specific knowledge and experience that you would bring to the board.

Banking & Finance, construction administration, general leadership.

School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?

Advance high academic achievement efforts,

2. What is your understanding of the school's proposed educational program?

STEM

3. What do you believe to be the characteristics of a successful school?

Leadership, curriculum, relationship with parents,

4. How will you know that the school is succeeding (or not) in its mission?

Academic measures, profitability

Governance

1. Describe the role that the board will play in the school's operation.

High level oversight of operations and launch of the school.

2. How will you know if the school is successful at the end of the first year of operation?

Enrollment, staff stability, academic performance.

3. How will you know at the end of five years of the school's operation if the school is successful?

Renewal of charter, same as above.

4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?

Find a top quality Head of School; engage the board.

5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

Follow whistle blower policies; address the concern immediately.

*Please include the following with your Information Form

- a one page resume



*If you responded within the application that disciplinary action has been taken against any past or present professional licenses, provide a detailed response below outlining the disciplinary action taken and the license validity. Click or tap here to enter text.

Certification

I, John Nowood, certify to the best of my knowledge and ability that the information I am providing to the North Carolina State Board of Education as a prospective board member for Carolina Royal Academy Charter School is true and correct in every respect.

Signature
Date

John Nowood
8/23/19

Appendix I – Board Member Background Certification Statement and Completed Background Check*

Greg Bounds

Charter School Board Member Information Form

Note: To be completed individually by each proposed founding charter school board member. All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and as a board member of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the State Board of Education requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

Background

1. Name of charter school on whose Board of Directors you intend to serve:
Carolina Royal Academy
2. Full name:

Home Address: *179 Eddice Taylor Rd., Faison, N.C. 28341*
 Business Name and Address: *Goshen Medical Center, Inc.*
 Telephone No.: *910-289-1416*
 E-mail address: *gbounds@goshenmed.com*

3. Brief educational and employment history... *BA Psychology, Davidson College, 1984*
→ 1988 Ph.D. Industrial and organizational Psych, The University of Tennessee
MTS Harvard University (2001) CEO Goshen Med. since 2001
4. Have you previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation? *Community Benevolent Foundation*
Faison Day School - Faison, NC
- No: Yes:
5. How were you recruited to join this Board of Directors? Why do you wish to serve on the board of the proposed charter school?
As former professor in numerous universities, I have great interest in N.C. education system. I have worked on numerous projects to benefit N.C. together with Joe Zhou since we met in the Leadership North Carolina program, 2009.
6. What is your understanding of the appropriate role of a public charter school board member?
The be responsible for structure, strategy & fiscal oversight of the school, and maintain good relations with N.C. to secure the charter for the school to fulfill its mission.

If you have questions regarding the application process, please contact the Office of Charter Schools via email at danielle.allen@dpi.nc.gov.

7. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

founder & president of Board for Faison Day School (7 years). University professor, researcher at U.T. Knoxville, Queens College, UNC Charlotte, ECU, Davidson College and Harvard Business School.

8. Describe the specific knowledge and experience that you would bring to the board.

Executive experience, non-profit leadership, board memberships, many years coaching recreation league sports (basketball, football, baseball, soccer)

School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?

To engage students in inquiry-based learning to provide them with life-long learning skills necessary to prepare them for future education and work.

2. What is your understanding of the school's proposed educational program?

Core knowledge sequence, Singapore Math, and a values-based character education program with core values.

3. What do you believe to be the characteristics of a successful school?

To develop every child to reach their full potential and prepare them for the next level of education and become productive citizens.

4. How will you know that the school is succeeding (or not) in its mission?

Levels of academic progress and achievement, and fiscal responsibility.

Governance

1. Describe the role that the board will play in the school's operation.

Hire, oversee and "guide" professional staff who will implement the strategy & systems designed by the board.

2. How will you know if the school is successful at the end of the first year of operation?

Continuity with growth, student academic achievements and financial results.

3. How will you know at the end of five years of the schools is successful?

Same as above.

4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?

Establish a campus, facility, and staff, Adopt a curriculum, Recruit students. ~~Launch~~ launch & oversee.

5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

Discuss with other Board members & the individual & elevate to Board action in accord with By-Laws.

*Please include the following with your Information Form

- a **one page** resume



*If you responded within the application that disciplinary action has been taken against any past or present professional licenses, provide a detailed response below outlining the disciplinary action taken and the license validity. Click or tap here to enter text.

Certification

I, Gregory Millard Bounds, certify to the best of my knowledge and ability that the information I am providing to the North Carolina State Board of Education as a prospective board member for Carolina Royal Academy Charter School is true and correct in every respect.

Signature
Date

August 23, 2019

Appendix I – Board Member Background Certification Statement and Completed Background Check*

Charter School Board Member Information Form

Note: To be completed individually by each proposed founding charter school board member. All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and as a board member of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the State Board of Education requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

Background

1. Name of charter school on whose Board of Directors you intend to serve:

Carolina Royal Academy

2. Full name: *Jiansen Niu*

Home Address: *7224 Starcross CT Cary, NC 27519*

Business Name and Address: *5000 Centregreen Way Suite 500*

Telephone No.: *919 228 6474 Cary NC 27519*

E-mail address: *jason.niu@camlacademy.com*

3. Brief educational and employment history.
2015.2 - Present Teacher, director of Curriculum CAML Academy

4. Have you previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation?

No: Yes

5. How were you recruited to join this Board of Directors? Why do you wish to serve on the board of the proposed charter school?
Founder of charter school, I believe a STEM charter school is very important especially with formal Computer Science education.

6. What is your understanding of the appropriate role of a public charter school board member?
To govern the charter school but not involve in school operations. supervise school principal and executives.

7. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

Volunteer experience at local non-profit Chinese schools, Founded a coding school teach K-12 kids computer science, coding and robotics.

8. Describe the specific knowledge and experience that you would bring to the board.

Education, Curriculum development, Leadership, K-12 Computer Science teaching, training experience.

School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?

Carolina Royal Academy engages students in inquiry-based learning in order to provide them with life long learning skills necessary to prepare them for future education and work.

2. What is your understanding of the school's proposed educational program?

Core knowledge, Singapore Math, STEM enrichment program, Computer Science, coding and robotics.

3. What do you believe to be the characteristics of a successful school?

Great academic and financial performance.

4. How will you know that the school is succeeding (or not) in its mission?

Monitor academic and financial performance.

Governance

1. Describe the role that the board will play in the school's operation.

Oversight of operations, supervise ~~head~~ ^{director} of school and other ~~staff~~ monitor school's academic and financial performance.

2. How will you know if the school is successful at the end of the first year of operation?

By monitor and tracking school's academic and financial performance, ~~if~~ students recruited meets or exceeds expectations.

3. How will you know at the end of five years of the schools is successful?

pass audit of the school, Successful renewal of charter school, school academic & financial performance meets or exceeds expectations.

4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?

Find a good location for the school, marketing and recruit students, get financial support for the school, recruit ~~good~~ school leaders.

5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

Talk to them directly and discuss the issue with board chair.

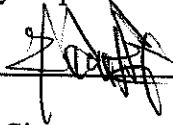
*Please include the following with your Information Form

- a **one page** resume

*If you responded within the application that disciplinary action has been taken against any past or present professional licenses, provide a detailed response below outlining the disciplinary action taken and the license validity. Click or tap here to enter text.

Certification

I, Jiansen Niu, certify to the best of my knowledge and ability that the information I am providing to the North Carolina State Board of Education as a prospective board member for Carolina Royal Academy Charter School is true and correct in every respect.



08/23/2019

Signature
Date

Appendix I – Board Member Background Certification Statement and Completed Background Check*

Charter School Board Member Information Form

Note: To be completed individually by each proposed founding charter school board member. All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and as a board member of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the State Board of Education requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

Background

1. Name of charter school on whose Board of Directors you intend to serve:

2. Full name: *Carolina Royal Academy.
Chen Wang*

Home Address: *4010 Strendal dr. Cary, NC 27519*

Business Name and Address: *CRA 5000 Centregreen Way, Surt 500. Cary, NC 27519*

Telephone No.: *310-990-8608*

E-mail address: *Wangchen@brs.edu.cn*

3. Brief educational and employment history. *MBA from University of Central Florida.
Director of RTP China Connection,*

4. Have you previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation?

No: Yes

5. How were you recruited to join this Board of Directors? Why do you wish to serve on the board of the proposed charter school? *Co-funder, provide quality education. options for students and teachers.*

6. What is your understanding of the appropriate role of a public charter school board member? *Oversee school and governance*

7. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

teachers exchange program, and educational background.

8. Describe the specific knowledge and experience that you would bring to the board.

Education.

School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?

Bring the good education resource and environment.

2. What is your understanding of the school's proposed educational program?

Core knowledge, computer science.

3. What do you believe to be the characteristics of a successful school?

great education, financial resource.

4. How will you know that the school is succeeding (or not) in its mission?

By the student success.

Governance

1. Describe the role that the board will play in the school's operation.

important job is to hire the Head of school.

2. How will you know if the school is successful at the end of the first year of operation?

by Academic and financial Results.

3. How will you know at the end of five years of the schools is successful?

4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?

The school location / students recruitment.
school leader.

5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

All the members need to talk and
board chair

*Please include the following with your Information Form

- a one page resume

*If you responded within the application that disciplinary action has been taken against any past or present professional licenses, provide a detailed response below outlining the disciplinary action taken and the license validity. Click or tap here to enter text.

Certification

I, Chen Wang, certify to the best of my knowledge and ability that the information I am providing to the North Carolina State Board of Education as a prospective board member for Carolina Royal Academy Charter School is true and correct in every respect.



Signature
Date

Appendix I – Board Member Background Certification Statement and Completed Background Check*


Charter School Board Member Background Check Form

Certification Statement:


*Note: To be completed individually by each proposed founding charter school board member.
Form must be signed by hand.*

If a board member has been convicted of a misdemeanor or felony other than a minor traffic violation, attach a separate sheet listing the year of the charge, the charge, the verdict, and the final disposition.

I, Chen Wang, certify that I **have not** been convicted of any misdemeanor or felony other than a minor traffic violation.

Signature  Date 08/23/2019

I, Chen Wang, certify that I **have** been convicted of a misdemeanor or felony other than a minor traffic violation.

Signature  Date 08/23/2019

Board Member Background Check

Each member of the founding board must submit a completed background check that meets the following parameters:

- 1) **Background check must include a Social Security Trace** (which scans his/her SSN and lists every county/state of residence where that SSN has been used).
- 2) **Background check must include any additional aliases that have been used by the individual.**
- 3) **Background check must include a completed county level check for any county returned in the Social Security Trace.**
- 4) **Background check must include a completed nationwide check.**


Charter School Board Member Background Check Form

Certification Statement:

Note: To be completed individually by each proposed founding charter school board member. Form must be signed by hand.

If a board member has been convicted of a misdemeanor or felony other than a minor traffic violation, attach a separate sheet listing the year of the charge, the charge, the verdict, and the final disposition.

I, Gregory Millard Bounds, certify that I **have not** been convicted of any misdemeanor or felony other than a minor traffic violation.

Signature  Date Aug 23, 2019

I, _____, certify that I **have** been convicted of a misdemeanor or felony other than a minor traffic violation.

Signature _____ Date _____

Board Member Background Check

Each member of the founding board must submit a completed background check that meets the following parameters:

- 1) Background check must include a Social Security Trace (which scans his/her SSN and lists every county/state of residence where that SSN has been used).**
- 2) Background check must include any additional aliases that have been used by the individual.**
- 3) Background check must include a completed county level check for any county returned in the Social Security Trace.**
- 4) Background check must include a completed nationwide check.**

Charter School Board Member Background Check Form

Certification Statement:

Note: To be completed individually by each proposed founding charter school board member. Form must be signed by hand.

If a board member has been convicted of a misdemeanor or felony other than a minor traffic violation, attach a separate sheet listing the year of the charge, the charge, the verdict, and the final disposition.

I, John Nowood, certify that I **have not** been convicted of any misdemeanor or felony other than a minor traffic violation.

Signature John Nowood Date 8/23/2019

I, _____, certify that I **have** been convicted of a misdemeanor or felony other than a minor traffic violation.

Signature _____ Date _____

Board Member Background Check

Each member of the founding board must submit a completed background check that meets the following parameters:

- 1) Background check must include a Social Security Trace (which scans his/her SSN and lists every county/state of residence where that SSN has been used).**
- 2) Background check must include any additional aliases that have been used by the individual.**
- 3) Background check must include a completed county level check for any county returned in the Social Security Trace.**
- 4) Background check must include a completed nationwide check.**

Charter School Board Member Background Check Form

Certification Statement:

Note: To be completed individually by each proposed founding charter school board member. Form must be signed by hand.

If a board member has been convicted of a misdemeanor or felony other than a minor traffic violation, attach a separate sheet listing the year of the charge, the charge, the verdict, and the final disposition.

I, Jerry U. Guerrier, certify that I ***have not*** been convicted of any misdemeanor or felony other than a minor traffic violation.

Signature *Jerry U. Guerrier* Date August 26, 2019

I, _____, certify that I ***have*** been convicted of a misdemeanor or felony other than a minor traffic violation.

Signature _____ Date _____

Board Member Background Check

Each member of the founding board must submit a completed background check that meets the following parameters:

- 1) Background check must include a Social Security Trace (which scans his/her SSN and lists every county/state of residence where that SSN has been used).**
- 2) Background check must include any additional aliases that have been used by the individual.**
- 3) Background check must include a completed county level check for any county returned in the Social Security Trace.**
- 4) Background check must include a completed nationwide check.**

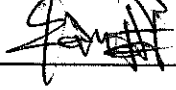
Charter School Board Member Background Check Form

Certification Statement:

Note: To be completed individually by each proposed founding charter school board member. Form must be signed by hand.

If a board member has been convicted of a misdemeanor or felony other than a minor traffic violation, attach a separate sheet listing the year of the charge, the charge, the verdict, and the final disposition.

I, Jensen Niu, certify that I **have not** been convicted of any misdemeanor or felony other than a minor traffic violation.

Signature  Date 08/23/2019

I, _____, certify that I **have** been convicted of a misdemeanor or felony other than a minor traffic violation.

Signature _____ Date _____

Board Member Background Check

Each member of the founding board must submit a completed background check that meets the following parameters:

- 1) Background check must include a Social Security Trace (which scans his/her SSN and lists every county/state of residence where that SSN has been used).**
- 2) Background check must include any additional aliases that have been used by the individual.**
- 3) Background check must include a completed county level check for any county returned in the Social Security Trace.**
- 4) Background check must include a completed nationwide check.**

Appendix J: Proposed By-laws of the School's Board of Directors

Carolina Royal Academy

**BYLAWS
OF
Carolina Royal Academy**

**ARTICLE I
NAME; OFFICES; PURPOSE**

Section 1.1 Name. The name of this organization shall be Carolina Royal Academy (hereinafter referred to as the “Corporation”).

Section 1.2 Purpose. The sole and exclusive purpose of Carolina Royal Academy shall be to establish and operate a charter school and provide related educational services. The Corporation is a non-profit corporation for charitable and educational purposes within the meaning of Section 501 (c) (3) (exempt status is pending with IRS) in the Internal Revenue Code as amended. In carrying out the forgoing purposes, the corporation shall have all the powers given to and possessed by a corporation under the North Carolina Nonprofit Corporation Act, Chapter 55A of the North Carolina General Statutes (as it may be amended from time to time).

Section 1.3 Principal Office. The principal office of the Corporation shall be located at 104 W. Ballentine Street, Holly Springs, NC 27540, or at such other location designated by the Board of Directors.

Section 1.4 Registered Office. The registered office of the Corporation required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal’s office. The address of the registered office may be changed from time to time by the Board of Directors.

Section 1.5 Other Offices. The Corporation may have offices at such other places, either within or without the State of North Carolina, as the Board of Directors may designate or as the affairs of the Corporation may require from time to time.

**ARTICLE II
BOARD OF DIRECTORS**

Section 2.1 General Powers. The business and affairs of the Corporation shall be managed by its Board of Directors. Except as otherwise expressly provided by law, the Articles of Incorporation, or these Bylaws, all the power of the Corporation shall be vested in the Board of Directors.

Section 2.2 Number, Term, and Composition. The Board of Directors shall be comprised of no fewer than five (5) and no more than nine (9) members, or as otherwise determined by the Board. Each director shall hold office for a term of three years from the date of his/her appointment or until his/her resignation, retirement, death, removal, disqualification, or his/her successor shall have been elected and qualified. No director shall serve more than three (3) consecutive three

year terms. At most, two directors can be parents, relatives, or guardians of students currently enrolled at Carolina Royal Academy.

Section 2.3 Election. Directors shall be elected at the Annual Meeting by a majority vote of the Directors present, provided, however, the voting members of the Board of Directors of this Corporation and/or its duly appointed Nominating Committee shall annually recommend the names of persons for election to the Board of Directors. In the event of the death, resignation, retirement, removal or disqualification of a member of the Board of Directors during their appointed term of office, their successor shall be elected and serve only until the expiration of the term of their predecessor, provided, however, any Parent Director vacancy must be filled by a parent of a student enrolled in the School. The Board of Directors shall have the power to temporarily fill, at its discretion, vacancies occurring on the Board of Directors by appointment.

Section 2.4 Removal. Any member of the Board of Directors can be removed from office at any meeting of the Board of Directors with or without cause by a two-thirds vote of the Board of Directors then in office at a duly called meeting.

Section 2.5 Vacancies. Any vacancy occurring in the Board of Directors may be filled by the affirmative vote of a majority of the remaining directors even if the remaining directors constitute less than a quorum, or by the sole remaining director. A director elected to fill a vacancy shall be elected for the unexpired term of his predecessor in office.

Section 2.6 Chairman and Vice Chairman of the Board. There shall be a Chairman and Vice-Chairman of the Board of Directors elected by the directors from their number at the Annual Meeting of the Board of Directors. The Chairman, or in his/her absence the Vice-Chairman, shall preside at all meetings of the Board of Directors, and each shall perform such other duties as may be directed by the Board of Directors. The Chairman and Vice-Chairman shall be officers of the Corporation. In the event of resignation, death, or incapacity of the Chairman, a new Chairman shall be elected by majority vote as soon as possible by the Board of Directors.

Section 2.7 Compensation. Members of the Board of Directors shall not receive compensation for serving on the board. Board members may be reimbursed for expenses, travel, accommodations, and meals when conducting business on behalf of the Corporation.

Section 2.8 Initial Directors. Initial directors shall serve a term of three (3) years from the date of their appointments, except to the extent necessary to implement a system of staggered Directorships, in which case Directors may serve terms of less than three (3) years, or until their successors are seated. A full three-year term shall be considered to have been served upon the passage of three (3) annual meetings. After election, the term of a Director may not be reduced, except for cause as specified in these bylaws. No Director shall serve more than three (3) consecutive, three-year terms (up to nine years).

ARTICLE III MEETINGS OF THE BOARD OF DIRECTORS

Section 3.1 Regular Meetings. There shall be a minimum of eight (8) regular meetings of the Board held each year. The board shall adopt a regular meeting schedule annually.

Section 3.2 Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chairman or by a majority of the Board.

Section 3.3 Annual Meetings. The Board of Directors shall have an annual meeting in May or June of each year.

Section 3.4 Place of Meetings. Any meeting of the Board of Directors may be held at the principal office of the Corporation, at the school, or at such other place within the State of North Carolina as shall be agreed upon by a majority of the board and designated in the notice of the meeting.

Section 3.5 Notice of Meetings. Notice of all regular and special meetings shall be published via any then acceptable public method in accordance with the Open Meetings Law of the State of North Carolina and in accordance with the time requirements identified in the North Carolina General Statutes. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall also constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 3.6 Quorum. A simple majority of the Directors then in office shall constitute a quorum for the transaction of business at any regular or special meeting of the Board of Directors.

Section 3.7 Manner of Acting. Action taken by the Board of Directors may not be taken without a meeting of the Directors. Except as otherwise provided in these Bylaws, the act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors. Voting by proxy shall not be permitted.

Section 3.8 Presumption of Assent. A Director of the Corporation who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless he objects at the beginning of the meeting, or promptly upon his arrival, to holding it or transacting business at the meeting, or his dissent or abstention from the action is otherwise entered in the minutes of the meeting, or unless he either files his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or forwards his written dissent by registered mail to the Secretary of the Corporation immediately after the adjournment of the meeting. The right to dissent is not available to a director who voted in favor of such action.

Section 3.9 Participation by Telephone or Similar Communication Device. Any one or more directors or members of a committee may participate in a meeting of the Board of Directors or committee by means of a telephone or similar communication device which allows all persons

participating in the meeting to hear each other simultaneously. Such participation in the meeting shall be deemed presence in person at such meeting.

ARTICLE IV OFFICERS

Section 4.1 General. The officers of the Corporation shall consist of the Chairperson, Vice-Chairperson, a Secretary and a Treasurer. The Secretary and Treasurer may be combined into one position. No person shall hold more than one office at the same time, except as noted above with the Secretary/Treasurer.

Section 4.2 Appointment and Term. The officers of the Corporation shall be elected by the Board of Directors at the Annual Meeting by a majority of the members of the Board of Directors present. Officers shall assume their duties on July 1 of each year. The terms shall be for one year unless otherwise designated by separate resolution of the Board of Directors. Each officer shall serve as such at the pleasure of the Board of Directors.

Section 4.3 Removal. Any officer may be removed by the Board of Directors at any time with or without cause by a majority vote of the Board of Directors, but such removal shall not itself affect the term of the Director unless properly removed by the Board of Directors according to these Bylaws.

Section 4.4 Chairperson. The Chairperson shall establish the agenda for each meeting of the Board and preside over meetings of the Board of Directors and have those powers generally held by the Chairperson of a public not for profit corporation. He/She shall be an ex officio member of all committees.

Section 4.5 Vice-Chairperson. The Vice-Chairperson shall have the responsibility and authority to preside over meetings of the Board of Directors and serve as ex officio member of Board Committees, in the Chairperson's absence. The Vice-Chairperson will perform other duties as delegated by the Chairperson, including assistance with board communication, development and governance.

Section 4.6 Secretary. The Secretary shall keep the minutes and records of the Corporation, and be responsible for the proper safeguarding, maintenance and filing of any and all corporate books, reports, and certificates as required by any local, federal, or state statutes, or regulation. The Secretary shall give and serve all notices to Directors of the Corporation, maintain custody of the records and seal of the Corporation, attend to all correspondence of the Corporation and exercise all duties incident to the office of Secretary.

The Secretary shall be the custodian of the corporate records and shall keep minutes of the proceedings of its Board of Directors.

The Secretary shall be the custodian of the corporate seal of the Corporation. The seal shall contain the name of the Corporation.

Section 4.7 Treasurer. The Treasurer shall ensure proper custody of all funds and securities belonging to the Corporation and shall receive, deposit or disburse the same under the direction of the Board of Directors; shall keep, or cause to be kept, full and accurate accounts of the finances of the Corporation, and shall generally have charge over the Corporation's accounting and financial records; shall cause a true statement of its assets and liabilities as of the close of each fiscal year, and of the results of its operations and of cash flows for such fiscal year, all in reasonable detail to be made as soon as practicable after the end of such fiscal year. The Treasurer shall also prepare and file, or cause to be prepared and filed, a written account of the finances of the Corporation to the Board of Directors at each Regular Meeting. The Treasurer shall exercise all duties incident to the office of Treasurer including but not limited to the signing of the checks or drafts of the Corporation if so designated by the Directors.

ARTICLE V COMMITTEES AND STAFF

Section 5.1 Committees. In accordance with G.S. 55A-8-25, The Board may create one or more committees and appoint members to serve on them. Each committee shall have two or more members, who serve at the pleasure of the Board. The creation of a committee and appointment of members to it shall be approved by a majority of all the Directors in office when the action is taken. No committee may be comprised of Board members, the total of which equals or exceeds a quorum of the entire Board. Committees may be comprised of members of the Board of the Board of Directors and non-members of the Board.

The Board may appoint standing committees. These may, but are not required to include a Executive Committee, Finance Committee, Education Committee, Long Range Planning and Development Committee, and the Facilities Committee.

The Chairperson shall present for Board approval members of the Nominating Committee. The Nominating Committee shall propose and submit to the Board of Directors names of persons nominated for election as Directors, as officers of the Corporation, and as members of the Executive Committee.

Section 5.2 Terms of Office. Each member of a committee shall continue as such until the next annual meeting of the Board of Directors and until a successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

Section 5.3 Chair. One member of each committee shall be appointed Chairperson of the Committee by the Chairperson of the Corporation, except as otherwise provided in these Bylaws.

Section 5.4 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

Section 5.5 Quorum. The quorum for all committee meetings shall be 1/2, unless otherwise determined by the Board of Directors.

ARTICLE VI INDEBTEDNESS

Section 6.1 Indebtedness. As long as required by state law, no indebtedness of any kind incurred or created by the Corporation on behalf of a public charter school operated by the Corporation shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the Corporation shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

ARTICLE VII CONTRACTS, LOANS, CHECKS, AND DEPOSITS

Section 7.1 Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 7.2 Loans. No loans shall be contracted on behalf of the Corporation, and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances. In no event shall loans be made by the corporation to its Directors or officers.

Section 7.3 Checks and Drafts. All checks, drafts, or other orders for the payment of money, issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents, or employee or employees of the Corporation and in such manner, including facsimile signatures, as shall from time to time be determined by resolution of the Board of Directors.

Section 7.4 Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such depositories as the Board of Directors may select.

ARTICLE VIII GENERAL PROVISIONS

Section 8.1 Waiver of Notice. Whenever any notice is required to be given by any Board of Directors member under the provisions of §55A-2-02 of the General Statutes of the State of North Carolina or under the provisions of the bylaws of the corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Section 8.2 Indemnification. The Corporation shall indemnify its past and present officers and directors to the maximum extent of the law, and such officers and directors shall be deemed to have relied upon this Part.

Section 8.3 Fiscal Year. The fiscal year of the Corporation shall end on the 30th day of June each year.

Section 8.4 Amendment of Bylaws. Except as otherwise provided by law, by the Articles of Incorporation or herein, these Bylaws may be amended or repealed and new Bylaws may be adopted by the affirmative two-thirds vote of a majority of the directors then holding office at any meeting of the Board of Directors; provided, however, that notice of the proposed action shall have been included in the notice of the meeting or shall have been waived as provided in these Bylaws. Bylaw amendments shall be submitted to the Department of Public Instruction for approval.

Section 8.5 Dissolution. In the event of dissolution of this Corporation, after paying or making provision for the payment of all the liabilities of the Corporation, the Board of Directors shall dispose of all of the assets of the Corporation as required by North Carolina law. Specifically and only as long as required by state law pursuant to N.C.G.S 115C-238-29E(f), all net assets of the charter school purchased with public funds shall be deemed the property of the local school administrative unit in which the charter school is located.

To the extent otherwise allowed by law, all assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Section 8.6 North Carolina Open Meetings Law. Except as provided in GS 143-318.11, 143-318.14A, 143-318.15 and 143-318.18, each official meeting of the board shall be open to the public, and any person is entitled to attend such a meeting. The Corporation will comply with the North Carolina Open Meetings Law.

Section 8.7 Conflict of Interest Policy. All Board of Directors shall be required to abide by the Conflict of Interest Policy. This Policy will be approved by the Board of Directors and may be amended from time to time as determined by the Board of Directors. In addition, the Corporation shall comply with the voting and disclosure provision of the Director Conflict of Interest section of the Non-Profit Corporation Act, NCGS 55A-8-31.

This and the foregoing 9 pages contain the Bylaws of Carolina Royal Academy adopted by the Directors and in effects as of the 19th day of August, 2019.

Secretary, Carolina Royal Academy

**Minutes of Directors Meeting of
Pender
A Nonprofit Corporation**

The board of directors of Carolina Royal Academy held a meeting on August 19 at 7:30 pm at 104 West Ballentine Street, Holly Springs, NC 27504

The following directors were present at the meeting representing a quorum and/or all of the Directors of Carolina Royal Academy.

<u>Name</u>	<u>Title</u>
John Norwood	Chairman of the Board
Greg Bounds	Member
Jason Niu	Member
Wang Chen	Secretary

The Directors noted that they had reviewed and considered the Bylaws of the Corporation. Based upon this review and consideration by the Directors of the Bylaws of the Corporation the following resolution was adopted:

Resolved, that the Bylaws of the Corporation, which were presented to the Directors for consideration, are hereby adopted.

Further resolved, that the Officers of this Corporation are authorized and directed to take any action necessary to effectuate the foregoing resolution, including, but not limited to, certification of adoption, placing the certified copy in the minutes book of the Corporation, and to keep a copy at the principal office of the Corporation and any other action required by law.

Date: August 19, 2019

Secretary, Carolina Royal Academy

Appendix K: Articles of Incorporation

Carolina Royal Academy



NORTH CAROLINA

Department of the Secretary of State

To all whom these presents shall come, Greetings:

I, Elaine F. Marshall, Secretary of State of the State of North Carolina, do hereby certify the following and hereto attached to be a true copy of

ARTICLES OF INCORPORATION

OF

CAROLINA ROYAL ACADEMY

the original of which was filed in this office on the 6th day of September, 2019.



Scan to verify online.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Raleigh, this 6th day of September, 2019.

Elaine F. Marshall

Secretary of State

Appendix K

The application for the NC Non-Profit Corporation was submitted on August 21st. We received confirmation from the Secretary of State on August 22nd that additional information was needed. That information was provided. On September 6th, we discussed the status of the application with the Secretary of State's office and the posted the corporation information on the website.

State of North Carolina
Department of the Secretary of State

ARTICLES OF INCORPORATION
NONPROFIT CORPORATION

Pursuant to §55A-2-02 of the General Statutes of North Carolina, the undersigned corporation does hereby submit these Articles of Incorporation for the purpose of forming a nonprofit corporation.

1. The name of the nonprofit corporation is: Carolina Royal Academy

2. (Check only if applicable.) The corporation is a charitable or religious corporation as defined in NCGS §55A-1-40(4).

3. The name of the initial registered agent is: Joseph Zhou

4. The street address and county of the initial registered agent's office of the corporation is:

Number and Street: 5000 Centregreen Way, Suite 500,
City: Cary State: NC Zip Code: 27513 County: Wake

The mailing address *if different from the street address* of the initial registered agent's office is:

Number and Street or PO Box: _____
City: _____ State: NC Zip Code: _____ County: _____

5. The name and address of each incorporator is as follows:

Name	Address
CRA (Carolina Royal Academy)	5000 Centregreen Way, Suite 500, Cary, NC 27513

6. (Check either "a" or "b" below.)

a. The corporation will have members.

b. The corporation will not have members.

7. Attached are provisions regarding the distribution of the corporation's assets upon its dissolution.

8. Any other provisions which the corporation elects to include are attached.

9. The street address and county of the principal office of the corporation is:

Principal Office Telephone Number: 919-228-6474

Number and Street: 5000 Centregreen Way, Suite 500

City: Cary State: NC Zip Code: 27513 County: Wake

The mailing address *if different from the street address* of the principal office is:

Number and Street or PO Box: _____

City: _____ State: _____ Zip Code: _____ County: _____

10. (Optional): Listing of Officers (See instructions for why this is important)

Name	Address	Title
John Norwood	6204 Falls of Neuse Road, Raleigh, NC 27609	Chairman
Chen Wang	5000 Centregreen Way, Suite 500, Cary, NC 27513	Secretary

11. (Optional): Please provide a business e-mail address: jzhou27513@gmail.com

The Secretary of State's Office will e-mail the business automatically at the address provided at no charge when a document is filed. The e-mail provided will not be viewable on the website. For more information on why this service is being offered, please see the instructions for this document.

12. These articles will be effective upon filing, unless a future time and/or date is specified: _____

This is the 21 day of August, 2019

Carolina Royal Academy

Incorporator Business Entity Name

Signature of Incorporator

Joseph Zhou, Executive Director

Type or print Incorporator's name and title, if any

NOTES:

1. Filing fee is \$60. This document must be filed with the Secretary of State.

BUSINESS REGISTRATION DIVISION
(Revised August, 2017)

P. O. BOX 29622

RALEIGH, NC 27626-0622
Form N-01

Purpose of Corporation

This corporation is organized for the following purpose(s) (*check as applicable*):

- religious,
- charitable,
- educational,
- testing for public safety,
- scientific,
- literary,
- fostering national or international amateur sports competition, and/or
- prevention of cruelty to children or animals,

including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1986 (herein the "Code") (or the corresponding provisions of any future United States Internal Revenue Code).

Prohibited Activities

No part of the net earnings of the corporation shall inure to the benefit of or be distributable to, its members, directors, officers, or other private persons except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of purposes set forth in these articles of incorporation. No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Code or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code.

Distributions Upon Dissolution

Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for religious, charitable, educational, scientific or literary purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Code as the Board of Directors shall determine, or to federal, state, or local governments to be used exclusively for public purposes. Any such assets not so disposed of shall be disposed of by the Superior Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organizations, such as the court shall determine, which are organized and operated exclusively for such purposes, or to such governments for such purposes.



*State of North Carolina
Department of the Secretary of State*

ELAINE F. MARSHALL
SECRETARY OF STATE

DIRECTOR, CORPORATIONS
CHERI L. MYERS

August 22, 2019

JOSEPH ZHOU
5000 CENTREGREEN WAY SUITE 500
CARY NC 27513

RE: Carolina Royal Academy
DOCID: C201923400062

The enclosed document(s) is being returned for the reasons indicated below, followed by the applicable statutory references. The filing fee, if submitted with this document, has been deposited and will be credited to the corrected document when resubmitted to this office. Any inquiries should mention our identification code ("DOCID") number shown above.

PLEASE RETURN THIS LETTER WHEN YOU RESUBMIT YOUR DOCUMENTS.

If you decide you do not wish to file this document, please write "cancelled" on this letter and return for a refund of your monies.

- The incorporator that signed the document must be listed in Item #5. Please list the name and address of the person that signed the document in Item #5 (see form).
- You may resubmit the corrected document via email (PDF file), fax, or mail. Please include this letter when you return the document. You may email to: mrickman@sosnc.gov or fax to: 919-807-2063.

Mark Rickman
Document Examiner

Appendix L: Insurance Quote

Carolina Royal Academy

INSURANCE SUMMARY PREPARED FOR:

CAROLINA ROYAL ACADEMY

PRESENTED BY:

**Van Popering
Insurance**

Insurance with a Twist

Account Executive: Thomas Van Popering
Address: 8318 Pineville Matthews Road, Suite 266
Charlotte, NC 28226
Phone: (704) 543-1544
E-Mail: Tom@VPInsure.com
Policy Term: To Be Determined



This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions, and exclusions.

ERRORS AND OMISSIONS

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	TBD

	LIMITS	COVERAGES
\$	1,000,000	Educator's Legal Liability (per claim)
\$	1,000,000	Directors and Officers Liability (per claim)
\$	1,000,000	Sexual Molestation
\$	1,000,000	EPLI – (Employment Practices Liability Insurance)

GENERAL LIABILITY

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	TBD

Coverage Written On:	<input checked="" type="checkbox"/> Occurrence Form <input type="checkbox"/> Claims Made Form	
	Retro:	
	LIMITS	COVERAGE DESCRIPTION
\$	1,000,000	Per Occurrence - Bodily Injury and Property Damage
\$	3,000,000	General Aggregate
\$	3,000,000	Products and Completed Operations Aggregate
\$	1,000,000	Personal and Advertising Injury
\$	500,000	Damage to Rented Premises (each occurrence)
\$	10,000	Medical Expense (any one person)

Property Insurance

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	
Street Address	TBD

Limits	Property Description	Deductible	Co-Ins	Valuation
\$	Owned Building Coverage			RC
\$ 100,000	Owned Contents Coverage			RC

Equipment Breakdown	\$	INCLUDED
Property Damage	\$	INCLUDED
Off Premises Property Damage	\$	INCLUDED
Business Income	\$	INCLUDED
Extra Expense	\$	INCLUDED
Service Interruption	\$	50,000
Contingent Business Income	\$	25,000
Perishable Goods	\$	50,000
Data Restoration	\$	250,000
Demolition	\$	500,000
Ordinance or Law	\$	500,000
Expediting Expense	\$	25,000
Hazardous Substance	\$	50,000
Newly Acquired Locations	\$	INCLUDED
Green	\$	INCLUDED
Mold	\$	15,000

REPLACEMENT COST VALUATION

This loss valuation method pays for the cost to repair or replace damaged items with like kind and quality without deduction for depreciation. This is important since you could face a substantial loss if you must replace property at today's prices but receive only the depreciated value of the property that was destroyed.

WORKERS' COMPENSATION

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	TBD

Limits		<u>Coverage Description</u>
	As Required	As Specified by Chapter 97 of the General Statutes
\$	500,000	Employer's Liability - Each Accident
\$	500,000	Employer's Liability - Disease-Policy Limit
\$	500,000	Employer's Liability - Disease-Each Employee

Workers' Compensation Rating Basis

Loc	Code	Classification	Est. Payroll	Rates
All	8868	SCHOOL PROFESSIONAL EMPLOYEES & CLERICAL	1,200,000	
All	9101	SCHOOL-ALL OTHER EMPLOYEES		

STUDENT ACCIDENT POLICY

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	TBD

Description of Benefits:

- Full Excess Plan 4
- Accident Medical Expense **\$10,000**
- Including Dental up to \$100 per tooth
- \$0 Deductible
- 52 week Benefit Period

DESCRIPTION OF HAZARDS:

This coverage will protect covered property against direct physical loss arising from any cause not specifically excluded. The advantage of this form is that the insurance company must prove that a loss is specifically excluded in order to deny coverage under the policy.

UMBRELLA

Named Insured:	CAROLINA ROYAL ACADEMY
Company Name:	
Policy Term:	TBD

LIMITS		COVERAGE DESCRIPTION	DEDUCTIBLE	
\$	1,000,000	Umbrella Coverage	\$	10,000

ADDITIONAL COVERAGE RECOMMENDATIONS:

FLOOD INSURANCE--- This coverage is used to provide protection against loss due to water damage that arises from flooding, surface water, tides, tidal waves and the overflow of any body of water.

Loss Control Program--- A written loss control and/or safety program should be developed, implemented and monitored by you to minimize your exposure to loss.

Employee Benefits Review Procedures--- To reduce the possibility of employee benefits administration errors, written procedures should be established for employee indoctrination and on-going servicing procedures.

Contracts Reviewed--- All contracts should be reviewed routinely by legal counsel to ensure that you are not assuming any unintended liability, including hold harmless agreements, lease arrangements, contracts of carriage or purchase orders.

ESTIMATED PREMIUM SUMMARY

Coverage Description – (Approximately 525 Students)

1.	Errors and Omissions	\$	\$3,498
2.	General Liability	\$	\$1,072
3.	<u>Property Insurance</u> (contents only)	\$	\$600
4.	Crime Coverage	\$	\$625
5	Automobile Liability	\$	\$1,100
4.	Workers Compensation	\$	\$7,478
5.	Student Accident Policy	\$	\$600
6.	Umbrella (optional)	\$	\$1000
	Total Annual Premium	\$	\$15,968

Appendix N: Proposed School Budget for Year 1 through Year 5

Carolina Royal Academy

Enrollment Projections Year 1 through Year 5

In the following tables, please list for each year and grade level, the numbers of students that the school reasonably expects to enroll. In addition, please indicate any plans to increase the grade levels offered by the school over time and be sure these figures match those on the initial cover page.

The numbers in the following tables are projections, or estimates, and do not bind the State to fund the school at any particular level.

LEA #1: 190-Chatham

What percentage of students from the LEA selected above will qualify for EC fund

LEA #2: 920-Wake

What percentage of students from the LEA selected above will qualify for EC fund

LEA #3:

What percentage of students from the LEA selected above will qualify for EC fund

Grade	Year 1			Year 2			Year 3		
	LEA #1 190	LEA #2 920	LEA #3	LEA #1 190	LEA #2 920	LEA #3	LEA #1 190	LEA #2 920	LEA #3
Kindergarten	45	30		60	40		60	40	
Grade 1	45	30		60	40		60	40	
Grade 2	45	30		45	30		60	40	
Grade 3	45	30		45	30		60	40	
Grade 4	45	30		45	30		60	40	
Grade 5	45	30		45	30		45	30	
Grade 6	45	30		45	30		45	30	
Grade 7				45	30		45	30	
Grade 8							45	30	
Grade 9									
Grade 10									
Grade 11									
Grade 12									
LEA Totals:	315	210	0	390	260	0	480	320	0
									495

For the first two years the State will fund the school up to the maximum projected enrollment for each of those years as set forth and approved in the projected enrollment subsequent years, the school may increase its enrollment only as permitted by NCGS 115C-218.7(b).

ling?	10%
-------	-----

ling?	10%
-------	-----

ling?	
-------	--

Year 4		Year 5		
LEA #2	LEA #3	LEA #1 190	LEA #2 920	LEA #3
40		60	40	
40		60	40	
40		60	40	
40		60	40	
40		60	40	
40		60	40	
30		60	40	
30		60	40	
30		60	40	
330	0	540	360	0

ent tables. However, in

Budget: Revenue Projections from each LEA Year 1

State Funds: Charter schools receive an equivalent amount per student as the local education agency (LEA) receives per student receives from the State. Funding is based on the 1st month average daily membership.

In year 1: Base state allotments are determined by the LEA in which the student resides.

In year 2 and Beyond: Base State allotments are determined by the LEA in which the school is located.

Local Funds: Charter schools receive a per pupil share of the local current expense of the LEA in which the student resides.

State EC Funds: Charter schools receive a per pupil share of state funds per student with disabilities (school-aged 5 through 21). Funds are limited to 12.75% of the local education agency's average daily membership (ADM).

Federal EC Funds: Charter schools must qualify and apply for the individual federal grants based on their population of students.

REFER TO RESOURCE GUIDE FOR ADDITIONAL INFORMATION AND SOURCE DOCUMENTS

LEA #1:		190-Chatham		
Revenue	Approximate Per Pupil Funding	Projected LEA ADM	Approximate funding for Year 1	
State Funds	\$5,464.71	315	\$1,721,383.65	
Local Funds	\$3,362.00	315	\$1,059,030.00	
State EC Funds	\$4,464.16	32	\$140,621.04	
Federal EC Funds	\$1,514.35	32	\$47,702.03	
Total:			\$2,968,736.72	

LEA #2:		920-Wake		
Revenue	Approximate Per Pupil Funding	Projected LEA ADM	Approximate funding for Year 1	
State Funds	\$5,233.73	210	\$1,099,083.30	
Local Funds	\$2,705.00	210	\$568,050.00	
State EC Funds	\$4,464.16	21	\$93,747.36	
Federal EC Funds	\$1,514.35	21	\$31,801.35	
Total:			\$1,792,682.01	

LEA #3:				
Revenue	Approximate Per Pupil Funding	Projected LEA ADM	Approximate funding for Year 1	
State Funds				
Local Funds				
State EC Funds				
Federal EC Funds				
Total:			\$0.00	

Total Budget: Revenue Projections Year 1 through Year 5

All per pupil amounts are from the most current information and would be approximations for Year 1.

Federal funding is based upon the number of students enrolled who qualify. The applicant should use caution when relying on federal funding in year one to meet budgetary goals.

These revenue projection figures do NOT guarantee the charter school would receive this amount of funding in Year 1.

For local funding amounts, applicants will need to contact their local offices or LEA.

Income:	Year 1	Year 2	Year 3	Year 4	Year 5
Revenue Projections					
State ADM Funds	\$ 2,820,467	\$ 3,492,007	\$ 4,297,854	\$ 4,432,162	\$ 4,835,086
Local Per Pupil Funds	\$ 1,627,080	\$ 2,014,480	\$ 2,479,360	\$ 2,556,840	\$ 2,789,280
State EC Funds	\$ 234,368	\$ 290,170	\$ 357,133	\$ 368,293	\$ 401,774
Federal EC Funds	-	\$ 79,503	\$ 121,148	\$ 124,934	\$ 136,292
Other Funds*					
Working Capital*					
TOTAL REVENUE:	\$ 4,681,915	\$ 5,876,160	\$ 7,255,495	\$ 7,482,229	\$ 8,162,432

*All budgets should balance indicating strong budgetary skills. Any negative fund balances will, more than likely, generate additional questions by those evaluating the application. If the applicant is depending on other funding sources or working capital to balance the operating budget, please provide documentation such as signed statements from donors, foundations, bank documents, etc., on the commitment of these funds. If these figures are loans, the repayment needs to be explained in the narrative and found within the budget projections.

Assurances are needed to confirm the commitment of these additional sources of revenue. Please include these as Appendix M.

Personnel Budget Expenditure Projections

	Year 1			Year 2			Year 3			Year 4			Year 5		
	Number of Staff	Average Salary	Total Salary	Number of Staff	Average Salary	Total Salary	Number of Staff	Average Salary	Total Salary	Number of Staff	Average Salary	Total Salary	Number of Staff	Average Salary	Total Salary
Budget Expenditure Projections															
Administrative & Support Personnel															
Lead Administrator	1	\$ 75,000	\$ 75,000	1	\$ 80,000	\$ 80,000	1	\$ 90,000	\$ 90,000	1	\$ 95,000	\$ 95,000	1	\$ 100,000	\$ 100,000
Assistant Administrator	1	\$ 55,000	\$ 55,000	2	\$ 58,650	\$ 117,300	2	\$ 58,650	\$ 117,300	2	\$ 60,100	\$ 120,200	2	\$ 61,900	\$ 123,800
Finance Officer	1	\$ 40,000	\$ 40,000	1	\$ 41,200	\$ 41,200	1	\$ 42,036	\$ 42,036	1	\$ 43,709	\$ 43,709	1	\$ 45,020	\$ 45,020
Cherical	1	\$ 28,000	\$ 28,000	1	\$ 28,840	\$ 28,840	1	\$ 29,705	\$ 29,705	2	\$ 30,996	\$ 61,992	2	\$ 31,514	\$ 63,028
Food Service Staff															
Custodians															
Transportation Staff	2	\$ 14,000	\$ 28,000	3	\$ 14,000	\$ 42,000	4	\$ 14,000	\$ 56,000	4	\$ 14,500	\$ 58,000	5	\$ 15,000	\$ 75,000
Instructional Coach	1	\$ 50,000	\$ 50,000	1	\$ 51,500	\$ 51,500	2	\$ 53,045	\$ 106,090	2	\$ 54,638	\$ 109,273	2	\$ 56,275	\$ 112,551
*** Edit text as needed. ***															
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*** Edit text as needed. ***															
*** Edit text as needed. ***															
Total Admin and Support	7		\$ 276,000	9		\$ 356,840	11		\$ 442,830	12		\$ 487,374	13		\$ 519,408
Instructional Personnel															
Core Content Teacher(s)	18	\$ 40,000	\$ 720,000	26	\$ 41,200	\$ 1,071,200	31	\$ 42,436	\$ 1,315,916	33	\$ 43,709	\$ 1,442,400	36	\$ 45,020	\$ 1,620,733
Endives/Specialty Teacher(s)	5	\$ 40,000	\$ 200,000	7	\$ 41,200	\$ 288,400	8	\$ 42,436	\$ 339,488	8	\$ 43,709	\$ 349,673	9	\$ 45,020	\$ 405,183
Exceptional Children Teacher(s)	3	\$ 45,000	\$ 135,000	4	\$ 46,350	\$ 185,400	4	\$ 47,741	\$ 190,962	5	\$ 49,173	\$ 245,864	5	\$ 50,648	\$ 253,239
Instructional Support															
Teacher Assistants	5	\$ 25,000	\$ 125,000	5	\$ 25,750	\$ 128,750	6	\$ 26,523	\$ 159,135	6	\$ 27,318	\$ 163,909	6	\$ 28,136	\$ 168,876
Student Operations Staff	3	\$ 30,000	\$ 90,000	3	\$ 30,900	\$ 92,700	3	\$ 31,827	\$ 95,481	3	\$ 32,782	\$ 98,345	3	\$ 33,765	\$ 101,296
*** Edit text as needed. ***															
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*** Edit text as needed. ***															
*** Edit text as needed. ***															
Total Instructional Personnel:	34		\$ 1,270,000	45		\$ 1,766,450	52		\$ 2,100,582	55		\$ 2,300,190	59		\$ 2,549,271
Total Admin, Support and Instructional Personnel:	41		\$ 1,546,000	54		\$ 2,123,290	63		\$ 2,543,512	67		\$ 2,787,564.80	72		\$ 3,088,683

Benefits	Year 1		Year 2		Year 3		Year 4		Year 5	
	Number of Staff	Cost Per	Number of Staff	Cost Per	Number of Staff	Cost Per	Number of Staff	Cost Per	Number of Staff	Cost Per
Administrative & Support Benefits										
Health Insurance	7	\$ 6,000	9	\$ 6,180	11	\$ 6,365	12	\$ 6,550	13	\$ 6,735
Retirement Plan-NC State										
Retirement Plan-Other	1	\$ 2,280	1	\$ 10,705	1	\$ 13,288	1	\$ 14,621	1	\$ 15,962
Life Insurance										
Disability										
Medicare	1	\$ 4,140	1	\$ 5,174	1	\$ 6,422	1	\$ 7,067	1	\$ 7,931
Social Security	1	\$ 17,112	1	\$ 22,124	1	\$ 27,462	1	\$ 30,217	1	\$ 32,203
*** Edit text as needed. ***										
*** Edit text as needed. ***										
*** Edit text as needed. ***										
*** Edit text as needed. ***										
Total Admin and Support Benefits:		\$ 71,532		\$ 93,623		\$ 117,191		\$ 130,591		\$ 143,106
Instructional Personnel Benefits										
Health Insurance	34	\$ 6,000	45	\$ 6,180	52	\$ 6,365	55	\$ 6,550	59	\$ 6,735
Retirement Plan-NC State										
Retirement Plan-Other	1	\$ 28,100	1	\$ 52,994	1	\$ 63,017	1	\$ 69,017	1	\$ 76,476
Social Security	1	\$ 76,740	1	\$ 105,520	1	\$ 130,236	1	\$ 142,636	1	\$ 158,055
Disability										
Medicare	1	\$ 18,415	1	\$ 25,614	1	\$ 30,458	1	\$ 33,358	1	\$ 36,965
Life Insurance										
*** Edit text as needed. ***										
*** Edit text as needed. ***										
*** Edit text as needed. ***										
*** Edit text as needed. ***										
Total Instructional Personnel Benefits:		\$ 335,255		\$ 465,228		\$ 554,712		\$ 605,611		\$ 669,023
Total Personnel Benefits:		\$ 410,787		\$ 559,851		\$ 671,903		\$ 736,192		\$ 813,034
Total Admin & Support Personnel (Salary & Benefits):	7	\$ 347,532	9	\$ 450,463	11	\$ 560,222	12	\$ 617,955.81	13	\$ 682,511
Total Instructional Personnel (Salary & Benefits):	34	\$ 1,008,255	45	\$ 2,232,678	52	\$ 2,655,294	55	\$ 2,905,801	59	\$ 3,219,206
TOTAL PERSONNEL:	41	\$ 1,956,787	54	\$ 2,683,141	63	\$ 3,215,416	67	\$ 3,523,757	72	\$ 3,881,717

**The personnel list below may be amended to meet the staffing of individual charter schools. This list should align with the projected staff located in the Operations Plan.

Operations Budget: Expenditure Projections

The following list of expenditure items is presented as an example. Applicants should modify to meet their needs.

OPERATIONS BUDGET: Administrative and Support		Year 1	Year 2	Year 3	Year 4	Year 5				
Office										
Office Supplies	\$	10,000.00	\$	12,000.00	\$	14,000.00	\$	15,000.00	\$	16,000.00
Paper	\$	10,000.00	\$	12,000.00	\$	14,000.00	\$	15,000.00	\$	16,000.00
Computers & Software	\$	5,000.00	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	2,500.00
Communications & Telephone	\$	12,000.00	\$	13,000.00	\$	13,500.00	\$	15,000.00	\$	16,000.00
Copier leases	\$	10,000.00	\$	12,000.00	\$	12,500.00	\$	13,000.00	\$	13,500.00
Other										
*** Insert rows and edit text as needed. ***										
Management Company										
Contract Fees										
Other										
*** Insert rows and edit text as needed. ***										
Professional Contract										
Legal Counsel	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	5,000.00
Student Accounting										
Financial	\$	50,000.00	\$	65,000.00	\$	77,500.00	\$	82,500.00	\$	90,000.00
Educational Services	\$	50,000.00	\$	65,000.00	\$	77,500.00	\$	82,500.00	\$	90,000.00
Other										
Facilities										
Facility Lease/Mortgage	\$	900,000.00	\$	927,000.00	\$	1,500,000.00	\$	1,500,000.00	\$	1,500,000.00
Maintenance	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00
Custodial Supplies	\$	18,000.00	\$	18,000.00	\$	20,000.00	\$	21,000.00	\$	22,000.00
Custodial Contract	\$	48,000.00	\$	56,000.00	\$	64,000.00	\$	68,000.00	\$	72,000.00
Insurance (pg19)	\$	15,968.00	\$	16,447.04	\$	16,940.45	\$	17,448.66	\$	17,972.12
Other										
*** Insert rows and edit text as needed. ***										

Utilities						
Electric						
Gas	\$ 48,000.00	\$ 54,000.00	\$ 56,000.00	\$ 58,000.00	\$ 60,000.00	\$ 60,000.00
Water/Sewer	\$ 4,500.00	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00
Trash	\$ 6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00	\$ 7,500.00	\$ 7,500.00
Other						
*** Insert rows and edit text as needed. ***						
Transportation						
Buses	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
Gas	\$ 24,000.00	\$ 36,000.00	\$ 48,000.00	\$ 48,000.00	\$ 60,000.00	\$ 60,000.00
Oil/Tires & Maintenance	\$ 20,000.00	\$ 30,000.00	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00
Other						
*** Insert rows and edit text as needed. ***						
Other						
Marketing	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Child nutrition	\$ 120,000.00	\$ 132,000.00	\$ 158,000.00	\$ 168,000.00	\$ 184,000.00	\$ 184,000.00
Travel	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Other						
*** Insert rows and edit text as needed. ***						
Total Administrative & Support Operations:	\$ 1,419,468.00	\$ 1,519,947.04	\$ 2,184,440.45	\$ 2,206,948.66	\$ 2,281,972.12	\$ 2,281,972.12

OPERATIONS BUDGET:		Year 1	Year 2	Year 3	Year 4	Year 5
Instructional						
Classroom Technology						
Software		\$ 10,000.00	\$ 15,000.00	\$ 18,000.00	\$ 21,000.00	\$ 24,000.00
Computers		\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
*** Insert rows and edit text as needed. ***						
Instructional Contract						
Staff Development		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Fiscal Audit		\$	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
EC Services		\$ 30,000.00	\$ 40,000.00	\$ 45,000.00	\$ 45,000.00	\$ 55,000.00
School Psychologist		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Books and Supplies						
Instructional Materials		\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00
Curriculum/Texts		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Copy Paper						
Testing Supplies		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Furniture		\$ 100,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
*** Insert rows and edit text as needed. ***						
Total Instructional Operations:		\$ 362,000.00	\$ 224,000.00	\$ 232,000.00	\$ 235,000.00	\$ 248,000.00
TOTAL OPERATIONS:		\$ 1,781,468.00	\$ 1,743,947.04	\$ 2,416,440.45	\$ 2,441,948.66	\$ 2,529,972.12

*Applicants may amend this table and the position titles to fit their Education and Operations Plans.

Overall Budget

SUMMARY	Logic	Year 1	Year 2	Year 3	Year 4	Year 5
Total Personnel	J	\$ 1,956,787.00	\$ 2,683,141.00	\$ 3,215,415.40	\$ 3,523,757.05	\$ 3,881,716.96
Total Operations	M	\$ 1,781,468.00	\$ 1,743,947.04	\$ 2,416,440.45	\$ 2,441,948.66	\$ 2,529,972.12
Total Expenditures	N = J + M	\$ 3,738,255.00	\$ 4,427,088.04	\$ 5,631,855.85	\$ 5,965,705.72	\$ 6,411,689.08
Total Revenue	Z	\$ 4,681,915.35	\$ 5,876,160.48	\$ 7,255,495.20	\$ 7,482,229.43	\$ 8,162,432.10
Surplus / (Deficit)	= Z - N	\$ 943,660.35	\$ 1,449,072.44	\$ 1,623,639.35	\$ 1,516,523.71	\$ 1,750,743.02

Appendix P: Required Signed and Notarized Documents

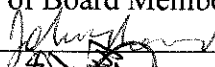
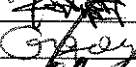



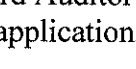
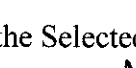
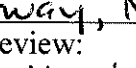
Carolina Royal Academy

Charter School Required Signature Certification

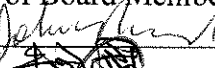
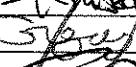


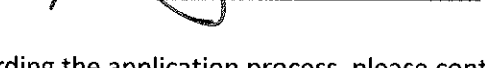
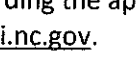


Note: Outlined below is a list of areas that must be certified by the proposed Board of Directors. Any forms Not Applicable to the proposed charter school indicate below with N/A and provide a brief explanation for providing such response.

Serving on a public charter school board is a position of public trust and board members of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, the school's fulfillment of its public obligations, all terms of its charter, and understanding/overseeing all third party contracts with individuals or companies.

- ❖ The selected Board Attorney that he/she has reviewed with the full Board of Directors, listed within the application, all the governance documents and liabilities associated with being on the Board of a Non Profit Corporation.

- Name of the Selected Board Attorney:
DONNA RASCOE
- Date of Review:
8/23/19
- Signature of Board Members Present (Add Signature Lines as Needed):
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- ❖ The selected Board Auditor that he/she has reviewed with the full Board of Directors, listed within the application, all the items required for the annual audit and 990 preparations.

- Name of the Selected Board Auditor:
Petway, Mills and Pearson Phyliss Pearson
- Date of Review:
8/23/19
- Signature of Board Members Present (Add Signature Lines as Needed):
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❖ If contracting with a CMO/EMO, that the selected management company has reviewed with the full Board of Directors, listed within the application, all the items required and the associated management contract and operations.

○ Name of the Contact for Selected EMO/CMO:

N/A

○ Date of Review:

○ Signature of Board Members Present (Add Signature Lines as Needed):

- _____
- _____
- _____
- _____
- _____
- _____
- _____

❖ If contracting with a financial management service provider that the selected financial service provider has reviewed with the full Board of Directors, listed within the application, all the financial processes and services provided.

○ Name of the Contact:

DAVE FAUNCE

○ Name of the Selected Financial Service Provider:

Prestige

○ Date of Review:

8/23/19

○ Signature of Board Members Present (Add Signature Lines as Needed):

- John
- [Signature]
- Spencer M. Bourne
- [Signature]
- [Signature]
- _____
- _____

❖ If the proposed Board of Directors, listed within the application, is contracting with a service provider to operate PowerSchool that the service provider has reviewed all of the financial processes and services provided.

○ Name of the Contact:

○ Name of the Selected PowerSchool Service Provider:

○ Date of Review:

○ Signature of Board Members Present (Add Signature Lines as Needed):

- _____
- _____
- _____

- _____
- _____
- _____
- _____

Certification

I, John Norwood, as Board Chair, certify that each Board Member has reviewed and participated in the selection of the individuals and vendors attached to this document as evidenced by the full Board of Director signatures outlined above. The information I am providing to the North Carolina State Board of Education as _____ Charter School is true and correct in every respect.

Signature
Date

John Norwood
8/23/2019