



CHARTER SCHOOL APPLICATION

Winterville Academy

Schools opening in the fall of 2013

See Resource Manual for Assistance

Due by 12 noon Friday, April 13, 2012

North Carolina Department of Public Instruction
NCDPI/Office of Charter Schools
301 N. Wilmington Street
Raleigh NC 27601-2825
919-807-3491

Mailing Address:
6303 Mail Service Center
Raleigh, NC 27699-6303

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CHARTER SCHOOL
2012 Application Process
To open a charter school in the 2013-2014 school year

TIMELINE

APPLICATION DUE DATE/TIME

- APRIL 13, 2012** A **complete** application package must be received in the Office of Charter Schools by 12 noon on April 13, 2012. If the preliminary chartering entity is other than the State Board of Education (SBE), please contact the Office of Charter Schools for guidance.
- APRIL 20, 2012** Copy of the application due to the Local LEA.
- MAY 11, 2012** LEA Impact Statements due to the Office of Charter Schools
- MAY, 2012** Public Charter School Advisory Committee receives applications and begins the process of reviewing applications ahead of their initial meeting.
- JUNE/JULY, 2012** The Public Charter School Advisory Committee meets and discusses applications. Candidates receiving the highest ratings will receive interviews.
- JULY, 2012** Charter School Advisory Committee interviews candidates and makes recommendations to SBE for preliminary charter school approval.
- SEPTEMBER, 2012** SBE votes for applicants which will begin their preliminary planning year training with final approval to be granted in March of 2013.

*The Office of Charter Schools must receive the entirely complete application package no later than **12 noon on April 13, 2012**. A copy must be submitted to the LOCAL Board pursuant to G.S. 115C-238.29B(d) within 7 days.*

I.

APPLICATION COVER PAGES

NAME OF PROPOSED CHARTER SCHOOL: Winterville Academy

NAME OF NONPROFIT ORGANIZATION/MUNICIPALITY UNDER WHICH CHARTER WILL BE ORGANIZED OR OPERATED: Youth Investments Inc.

HAS THE ORGANIZATION APPLIED FOR 501(c)(3) NON-PROFIT STATUS: Yes No

Provide the name of the person who will serve as the primary contact for this Application. The primary contact should serve as the contact for follow-up, interviews, and notices regarding this Application.

NAME OF CONTACT PERSON: Tony Moore

TITLE/RELATIONSHIP TO NONPROFIT: Chair

MAILING ADDRESS: 214 Main St.

PRIMARY TELEPHONE: 800-375-6550 ALTERNATE TELEPHONE: 252-321-6976

E-MAIL ADDRESS: wintervilleacademync@gmail.com

Location Proposed Charter School (LEA): Winterville, NC

Conversion:

No:

Yes: If so, Public or Private: ___

If a private school, give the name of the school being converted:

If a public school, give the name and six-digit identifier of the school being converted:

Description of Targeted Population:

Pitt County is a thriving community where almost a quarter of the population is 18 or under. Unfortunately, the choice a parent can make for their child is minuscule. With students suffering from overcrowding in a majority of schools or the inability to pay for private education, we seek to offer all students of Pitt County a quality alternative.

Proposed Grades Served: K,01,02,03,04,05,06,07,08

Proposed Total Enrollment: 350

Projected School Opening Year 2013 **Month** August

School Year	Grade Levels	Total Projected Student Enrollment	Year Round
First	K,01,02,03,04,05,06,07,08	350	N
Second	K,01,02,03,04,05,06,07,08	384	N
Third	K,01,02,03,04,05,06,07,08	426	N
Fourth	K,01,02,03,04,05,06,07,08	468	N
Fifth	K,01,02,03,04,05,06,07,08	511	N

I certify that I have the authority to submit this application and that I was regularly involved in the development of this application. All information contained herein is complete and accurate, realizing that any misrepresentation could result in disqualification from the application process or revocation after award. I understand that incomplete applications will not be considered. The person named as the contact person for the application is so authorized to serve as the primary contact for this application on behalf of the applicant.

Signature

Title

Printed Name

Date

II. TABLE OF CONTENTS FOR THE APPLICATION

Please provide a clear and precise table of contents to the proposed charter application that guides the reader through the document in correct sequence as outlined in the application provided.

See Above

MISSION, PURPOSES and EDUCATIONAL FOCUS (G.S.115C-238.29A)

MISSION:

The mission of the proposed charter school is as follows:

The mission of Winterville Academy is to be a college preparatory public charter school that is dedicated to providing the highest quality education experience in a safe, clean, spirited, and morally strong environment. Parental involvement is promoted and encouraged. Teachers are given to be innovative and inspire excellence. Together we will lead, learn, serve, and foster a lifelong personal commitment to education as we guide and cultivate children from kindergarten through eight grade, adding a grade each year to be a full K-12 school.

EVIDENCE FOR NEED OF THE PROPOSED SCHOOL:

Describe the community relationships forged in the preparation of the charter application. Provide information detailing how the community and parents have been involved in the formation of the proposed mission statement. Evidence of surveys, dates, times, and locations of public meetings discussing this proposed charter school can be used to demonstrate the level of public interest.

According to the Pitt County Voices, a study of Pitt County Health and Human Services Needs Assessment, eighty-two percent of resident respondents, addressed overcrowding in the school system a critical problem facing Pitt County. The state and county teeters on bridging the maximum number of students per classroom (29) in almost all schools. While there has been some progress in shifting the overflow, the almost \$300 million in federal cuts in the coming months, coupled with additional cuts from the state-level will almost assuredly impact the county schools in a negative fashion. Parents throughout the county have expressed similar sentiments and concerns of overcrowding within their children's schools.

The economy and unemployment has taken it's toll on our county too. At last check, 25% of the population was at or near the poverty line according to federally established indicators. These levels exceed most other areas of the state and continue to rise as the recession thrives. While Pitt County offers several avenues to advance educationally through private schools, many of our targeted pupils and their parents have indicated it would be a severe strain on their purse strings to afford these opportunities. Moreover, our prospective participants attested they would be more comfortable in a dynamically pluralistic academic setting.

In addition, there have been concerns raised that eastern North Carolina faces more difficulties that schools in the Piedmont and urban areas may not face. This is highlighted by the transience of educator's that plague Pitt County, which has seen an uptick in teacher's leaving. According to the Public Schools of North Carolina report in 2010-2011, Pitt County had almost 14% of all teachers leave the county for other positions. Through various studies, researchers have shown that teacher attrition drops significantly when they are given the tools and ability to teach in a charter setting.

Furthermore, Winterville Academy will almost make it a personal mission to provide pupils with an aggressive effort to give them the most up-to-date building possible. This will soften the impact of the suspension, expulsion, and detention rate which plagues the school system. More importantly, it will give

pupils the good fortune of developing in an environment which focuses on success for nation indicators of college acceptance. During our meetings, the prospect of college has been a continuous and burning desire for our parents.

GOALS FOR THE PROPOSED CHARTER SCHOOL:

A description of the student achievement goals for the school's educational program and the method of demonstrating that students have attained the skills and knowledge specified for those goals. These goals should include specific and measurable performance objectives over time. A timeline should be included to highlight how the school proposes to meet its objectives.

The goals can be addressed in the focus and purpose sections of the Winterville Academy - Goal Proposal attachment.

PURPOSES OF PROPOSED CHARTER SCHOOL:

State the relationship between the six legislated purposes, as specifically addressed in the NC charter school statute GS 115C-238.29A, and the proposed school's operations.

See State the relationship between the six legislated purposes [Download](#)

EDUCATIONAL FOCUS:

Describe briefly, limited to one page, the focus of the proposed charter school. This description will be used in public releases of information to interested parties, such as: the media, the State Board of Education, parents, school systems, and in various documents produced by the Office of Charter Schools. It must be concise and relate directly to the mission of the school.

Students educated at Winterville Academy will have the opportunity to achieve the ability to master, all standards, goals, and challenges set forth by the school, the family, and the community. Winterville Academy is dedicated to a research proven, scientifically based, and content-rich curriculum. We will provide a safe and attainable alternative choice of education to families throughout Pitt County that empower the student to develop into a focused and driven citizen of the community. We will develop the student through high quality education and extra curricular opportunities that prepare scholars to be life-long learners and independent thinkers, who can apply knowledge from many disciplines to solve problems arising in an ever-changing world.

- 2013-14: K-8
- 2014-15: K-9
- 2015-16: K-10
- 2016-17: K-11
- 2017-18: K-12

IV.GOVERNANCE

NOTE: Please answer all sections completely. Do not use "same as LEA" or "whatever the law states". Lack of proper documentation will jeopardize the application review.

PRIVATE NONPROFIT CORPORATION (G.S. 115C-238.29E)

The nonprofit corporation must be officially authorized by the NC Secretary of State by the final approval interview date.

Name of Private Nonprofit: Youth Investments Inc.
Mailing Address: 214 Main St.
City/State/Zip: Winterville NC 28590
Street Address: 214 Main St.
Phone: 252-321-6700
Fax: 252-321-6976

Name of registered agent and address:
Tony Moore
214 Main St
Winterville, NC 28590

FEDERAL TAX ID: 27-4014061

TAX-EXEMPT STATUS (501 (c)(3) (G.S. 115C-238.29B(b)(3))

The private nonprofit listed as the responsible organization for the proposed charter school has 501(c)(3) status:

X Yes (copy of letter from federal government attached) :
No

See Tax Exempt Status Letter Download

NOTE: The tax-exempt status must be obtained from the Internal Revenue Service within twenty-four (24) months of the date the Charter Application is given final approval. (G.S. 115C-238.29E(b))

PROPOSED EDUCATIONAL MANAGEMENT ORGANIZATION (EMO OR CMO)

If the Charter School plans to contract for services with an "educational management organization" or "charter support organization," please specify the name of the company, address, website, phone number, contact person, fax, and email:

- Please include a copy of the proposed management agreement of the specified EMO and explain how the contract will be in the best educational and financial interests of the charter school.

See Proposed EMO management agreement Download

- What other EMO/CMOs were pursued and why did the applicant select this particular one? Please include information regarding other management fees and financial/academic records that led to the selection of the proposed EMO/CMO as the best fit for this proposed school.

-
- *Provide and discuss performance and financial data from other schools managed by the management company to demonstrate how this organization is a good fit for the proposed population of students*
-

- *Describe how the governance structure will be affected; if at all, by the EMO/CMO and particularly discuss how the board of directors of the charter school will govern the school independently of the EMO/CMO. An organizational chart showing the lines of authority should be included.*
-

- *Explain how the contract includes measurable objectives whereby the charter school board can evaluate annually the performance of the EMO/CMO; and if necessary, terminate the contract without significant obstacles.*
-

ORGANIZATIONAL STRUCTURE OF PRIVATE NONPROFIT: (GS 115C-238.29B(b)(3); GS 115C-238.29E(d))

The private nonprofit corporation is the legal entity that has responsibility for all aspects of the proposed charter school. Its members should reflect the ability to operate a charter school from both business and education perspectives.

Please provide the following in this location of the APPLICATION: (Do not include as an appendices.)

- *A well-defined organizational chart showing the relationship of the Board of Directors to the parents and staff of the proposed charter school as well as any advisory council. This chart should also include lines of authority to and from any outside entity that will play a role in managing the charter school.
See Organization Chart Download*
 - *Each founding board member must submit, in this section of the application, a one-page resume highlighting his or her experiences over the past ten or more years.
See Resume Downloads*
 - *The proposed by-laws, which must include a Conflict of Interest Policy for board members and a stated commitment to the NC Open Meetings Law. (G.S.143.318.9 et seq)
See Proposed By-laws Download*
 - *A copy of the articles of incorporation, if available. If not available, must be available prior to interview by SBE, so must show that it has been applied for prior to submission of application.
See Articles of incorporation Download*
 - *A description of the governing board's functions, duties, roles and responsibilities as it relates to overseeing the charter school and its mission.*
-

please see, attachment "Board of Directors Winterville Academy".

- *Explain the decision-making processes the board will use to develop school policies.*
-

please see, attachment "Board of Directors Winterville Academy".

- *Portray how the board will involve parents and community members in governing the school.*
-

please see, attachment "Board of Directors Winterville Academy". Note: Parents and community

members are always welcome to all meetings of the Board and committees within Winterville Academy.

- *Describe the organization's performance-based goals and measurable objectives for the charter school. Organizational goals and measurable objectives should describe and measure the effectiveness and viability of the organization.*
-

please see, attachment "Board of Directors Winterville Academy".

- *Describe how the governing board will ensure that current and future board members avoid conflicts of interest.*
-

please see, attachment "Board of Directors Winterville Academy".

ADMISSIONS POLICY (G.S.115C-238.29B(b)(4); G.S. 115C-238.29F(d)(1))

Provide a description of the policies and the procedures for admitting students to the proposed charter school, including specific details of the enrollment lottery plan, statutorily allowed preferences, a plan to develop clear procedures for withdrawals and transfers, as well as subsequent marketing strategies to reach all demographic groups.

Winterville Academy will be open to all students who would otherwise qualify for public school education in the state of North Carolina. Since the final approval will not be given until the end of 2012, we must begin utilizing letters of intent prior to that date to assure that we reach our enrollment goals. All parents submitting a letter of intent for their children will be advised that enrollment is tentative, contingent upon final approval of the charter. The school will open the enrollment window, based upon final SBE approval of the charter and close after a month thereafter to assess if a lottery is needed. If not, those students who have applied will be considered enrolled in the school and will be contacted. If a lottery is required, a date and time will be set no later than 4 months prior to the school opening. Notices will be published, posted and advertised per NCGS 143-318.12. The lottery will be conducted in a public forum. Students will be placed in the lottery by grade, beginning with Kindergarten. Students who are immediate family members of the Winterville Academy board members or faculty members will receive admission preference as per NC State Statute. At this time the school's goal is to limit the class size to 20-22 students in each section of each grade.

Each student must complete an application to be considered for enrollment. The packet will consist of, but may not be limited to, the following items: a personal application that gives name, address of residence, parent's name and address, birth date, present school, most recent grade promotion, if the child is being served by an IEP and other information that may be pertinent to have a complete record as per State reporting requirements.

V. EDUCATION PLAN

NOTE: *Answer all sections completely, include your answers in this section of the application, do not include as an appendices. Do not use "same as LEA" or "whatever the law says". The State Board of Education shall give priority consideration to the applicants who demonstrate potential for significant, meaningful innovation in education. Give explanations. Lack of proper documentation will jeopardize the application review.*

INSTRUCTIONAL PROGRAM: (G.S. 115C-238.29F (d))

Provide a detailed description of the overall instructional program, including the following:

- *Educational theory, foundation of the model, and proposed innovative offerings.*
-

Coupled with the specific guidelines attached in the "Winterville Academy Foundations" Winterville Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

- *Teaching approach, class structure, curriculum design, courses of study, sample daily schedule, pillars of the school culture, and instructional methodology that align with the school's mission.*
-

Coupled with the specific guidelines attached in the "Winterville Academy Foundations" Winterville Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

- *Demonstration that selected goals are clear, specific, measurable, ambitious and attainable.*
-

Coupled with the specific guidelines attached in the "Winterville Academy Foundations" Winterville Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

- *Entrance and exit requirements as well as graduation requirements (if the school is to be high school).*
-

Winterville Academy will adhere to the entrance and exit requirements as well as graduation requirements outlined by the "Pitt County Requirements" Attachment.

- *The school calendar (must provide instruction for a minimum of 185 instructional days) (G.S.115C-238.29F(d)(1)) and how it coincides with the tenets of the proposed mission.*
-

The school calendar will reflect that of the county schools as a whole. We at Winterville Academy feel it an unnecessary burden for students to not be in sync with their peers during days away from school. However, we expect our students to continue to uphold the utmost respect and character during their periods off. We will continually encourage our students to volunteer and take an active civic role during their moments away from the academy. Please see attachment, "Pitt County Schools Calendar 2011-2012" for a clearer picture of mandatory school days and time off. These are our expectations currently with acknowledgment that the proposed school year is almost 18 months away. However, we reserve the right to be flexible so long as we are within state and federal guidelines.

- *A concise description of any evaluation tool or test, if any, that the proposed charter school will use in addition to any state or federally mandated tests and how this data will be used to drive instruction and improve the curriculum over time for the benefit of students.*
-

Coupled with the specific guidelines attached in the "Winterville Academy Foundations" Winterville Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

- *Provide an overview of the professional development needs associated with the mission and proposed instructional program. Be sure this discussion matches with the funding of the budget section.*
-

Coupled with the specific guidelines attached in the "Winterville Academy Foundations" Winterville

Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

- *An explanation of how the school will provide assistance to students that are not performing at expected levels to ensure the continued progress of student growth. The applicant needs to define their "expected levels" of performance and delineate a plan accordingly.*
-

According to CORE standards guidebook Day-by-Day, "Typically, special education is distinguished from standard education in its different emphasis between skill and content instruction. Special Education is fundamentally skill-based in the areas of reading, language, and math, whereas Core Knowledge emphasizes acquisition of content knowledge. While Core Knowledge has some skill-based objectives, the major focus of IEP (Individualized Education Program) goals are skills. Core Knowledge topics encourage and motivate students to develop their skills; it's more interesting to read about stimulating topics rather than the same basals - especially with the need for repetition. Repetition doesn't have to be the same material - but can be the same reading vocabulary used in different selections, for example. Adapting Core Knowledge topics to meet special needs should be a rewarding experience for student and teacher."

- *Details in how the proposed charter plans to involve parents and community members within the school.*
-

The specific guidelines attached in the "Winterville Academy Foundations".

- *Describe how the school will meet the needs of gifted, at-risk children, English language learners by explaining the proposed school's process for identification and service of these students.*
-

The specific guidelines will be followed in the attachment, "Winterville Academy Following CORE Knowledge Guides for Special Needs" and in the "Winterville Academy Foundations" attachment.

- *Discuss any proposed extra-curricular activities to be offered by the school and how these offerings match the over-all mission of the school.*
-

The specific guidelines attached in the "Winterville Academy Foundations".

SPECIAL EDUCATION (G.S.115C-106)

The charter school must accept special needs children under the federal legislation Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1400 Et seq.) and the state legislation (G.S. 115C-106 Et seq.). The proposed school will abide by the charter school legislation, G.S. 115C-238.29F(g)(5), as stated below:

A charter school shall not discriminate against any student on the basis of ethnicity, national origin, gender, or disability. Except as otherwise provided by law or the mission of the school as set out in the charter, the school shall not limit admission to students on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, gender, national origin, religion, or ancestry.

Provide a clear and thorough explanation of the procedures the proposed charter will follow to insure compliance of the above laws. As part of this section, the plan should include how you will identify and meet the needs of your projected students (at-risk, gifted/talented, English language learners, and students with disabilities) in a manner that aligns with the overall curriculum, instructional approach, and mission.

Specific guidelines are attached in the "Winterville Academy Foundations" and Winterville Academy will be adhering the the "CORE Knowledge Sequence" guidelines attached.

STUDENT CONDUCT AND DISCIPLINE (G.S. 115C-238.29B(b)(12); G.S. 115C-238.29F(d)(4 and 5))

Provide drafts, included in this section, of student handbooks and other policies governing student conduct and discipline. Include policies and procedures governing suspension and expulsion of students. Specifically address these policies with respect to exceptional children. Also describe how a parent could appeal the decision of a school administrator through a grievance process.

Please see attachment "Code of Student Conduct and Discipline".

See Student handbooks and other policies governing student conduct and discipline Download

TIMELINES

Please create and describe a detailed start-up plan, identifying major tasks, timelines, and responsible individuals for accomplishing those tasks.

See Time Line Download

PRIVATE SCHOOL CONVERSIONS: *complete ONLY if the proposed charter is a private school conversion.*

- *Provide a detailed description of the existing private school's financial status.*

- *Describe the rationale for converting from a private entity to a public school. Include information regarding how the proposed charter school will be nonsectarian in nature and will be open for all students (not just those currently attending the private school).*

- *Depict and analyze the current enrollment trends of the school over the past three academic years.*

- *Document and expound upon evidence that the existing private school is successful in student achievement. Base this explanation upon academic data available through summative assessments.*

- *Explain the proposed charter school's expected staff turnover due to the statutory requirements for teacher licensure and highly qualified status.*

VI. BUSINESS PLAN

PROJECTED STAFF:

Provide a list of positions anticipated for the charter school; (e.g., principal or director; support staff; teachers, part-time and full-time; paraprofessionals/teaching assistants, clerical, and maintenance.).

Position Name	Job Description
--Administrator(S)	Principal
--Clerical	Business manager
--Teachers	22 FT Teachers
--Librarians	1 librarian
--Guidance	1 guidance counselor, Speech/psychology professionals as needed
--Teacher Assistants	5 assistant teachers
--Custodian	1 custodian
--Maintenance	1 maintenance
--Food Service	0
--Bus Driver	0
--Other	2 PE Teachers, 2 Art teachers, 1 music teacher, 1 language teacher
N/A	n/a

Discuss how the school will develop, mentor, retain, and evaluate staff in a format that matches the school's mission and educational program. Please include a timeline, steps to be taken, and a lead contact.

We will evaluate with surveys for staff and parents with workshops to improve the quality of instruction of the academy program to assure all the best education is offered to the students in a safe and academic environment.

Also include the following information for the proposed charter school:

- *Process to advertise for and employ members of the school*

Winterville Academy will advertise in the local and surrounding counties for staff positions to be filled. Job openings will also be posted on the North Carolina Employment Security Commissions website. Interested parties will fill out a North Carolina State employment application. Suitable applicants will be considered by the board. Top candidates for each position will be interviewed by the board and school administrative staff.

- *Procedures for grievance and/or termination*

We will develop a grievance policy and termination policy for staff.

- *Sample employment policies to be implemented by the proposed charter school*

We will be an EOE employer.

- *Description, if the proposed charter school partners with an EMO, of the relationship that will exist between the charter school employees and the management company.*

Not applicable

See Handbooks governing standards of conduct, grounds for termination, policies and procedures, etc Download

QUALIFICATIONS REQUIRED FOR INDIVIDUAL POSITIONS: (G.S.115C-238.29F(e))

List the qualifications and appropriate licenses that each position must have to perform the job function(s). Describe the plan to meet the licensure requirements for teachers and paraprofessionals as prescribed by state law and No Child Left Behind. If individuals have already been identified for specific positions, please provide their qualifications and/or resumes in the appendices.

We will adhere to State of North Carolina and Federal Laws.

See Qualification Required for Individual Positions Download

ENROLLMENT and BUSINESS PLAN (GS 115C.238.29F(g)(1-7))

Provide a plan indicating how the school will reasonably reflect the demographic composition of the district in which the charter school will be located or of the special population the school seeks to serve: (G.S.115C-238.29F(g)(5)).

Winterville Academy will be open to all students who would otherwise qualify for public school in North Carolina. Since the final approval will not be given until March 2013, we must begin utilizing letters of intent prior to that date to assure that we reach our enrollment goals. All parents submitting a letter of intent for their children will be advised that enrollment is tentative, contingent upon final approval of the charter. The school will open the enrollment window, based upon final SBE approval of the charter, on March 1, 2013 and will close enrollment on April 15, 2013, to assess if a lottery is needed. If not, those students who have applied will be considered enrolled in the school and will be contacted as such. A lottery is required, a date and time will be set, no later than April 30, 2013. Notices will be placed in the lottery by grade, beginning with Kindergarten. Students who are children of board members or Winterville Academy board members or Winterville Academy faculty members will receive admission preference as per NC State Statute. At this time, the school's goal is to limit class size to 18-22 students in each section of each grade.

Each student must complete an application to be considered for enrollment. The application packet will consist of, but may not be limited to, the following items: a personal application form that gives name, address of residence, parent's name and address, birthday, present school, grade attending. If the child is being served by an IEP and other information that may be found pertinent to have a complete record as per State reporting requirements.

D. STUDENT CONDUCT AND DISCIPLINE (G.S.115C-238.29B(b)(12); G.S.115C-238.29F(d)(4 and 5)
Provide drafts of student handbooks and other policies governing student conduct and discipline. Include the policies and procedures governing suspension and expulsion of students. Specifically address these policies with respect to exceptional children.

Marketing to potential students and parents is vital to the survival of a charter school. Reaching the full capacity for enrollment will be critical to obtain the necessary financial resources to keep your school viable and operating efficiently. In addition, it is required by law that charter schools provide equal access to all students. Read the charter school State Statute regarding admissions GS 115C.238.29F(g) (1-7) carefully. Describe how the board will market the school to all populations (including various community ethnic groups, teachers and other employees, and the general public) to ensure that the school fully complies with the State Statute to mirror the diversity of the local education agency.

Winterville Academy is a EEOE. Our mission, goals, purpose, and plans speak to the openness and willingness we have for accommodate and recruit an diverse and dynamic group of students. Our press releases will be placed in every media facet available along with the creation of a website and ads bought on search engines. Please see the "Winterville Academy Business Plan" attachment for further information.

The numbers in the following tables are projections, or estimates, and do not bind the State to fund the school at any particular level.

For the first two years the State will fund the school up to the maximum projected enrollment for each of those years approved in the projected enrollment tables. However, in subsequent years, the school may increase its enrollment only as permitted by G.S. 115C-238.29D(d), that is, an increase of 20% per year based on the previous year's enrollment. Any increase above 20% must be approved by the State Board of Education in accordance with G.S. 115C-238D(d).

In the following tables, please list for each year and grade level, the numbers of students that the school reasonably expects to enroll. In addition, please indicate any plans to increase the grade levels offered by the school over time and be sure these figures match those on the initial cover page. In describing your budgetary assumptions, explain the analysis utilized to project these specific enrollment figures. If your budget projections are lower than anticipated, how will the school adjust this budget and what is the determined break-even point for student enrollment?

Our projection is based on community meetings with parents and their comments that once we get our application approved , their will be many other parents who will be supportive of our charter school. If our budget projections are lower than anticipated, we will adjust accordingly to a break-even point for student enrollment.

Also, in narrative format, explain how your spending priorities align with the school's mission, curricular offerings, transportation plans, and professional development needs. Be able to depict in chart format and discuss in a narrative how the school will maintain a small, contingency reserve and operate using sound fiscal practices. As you construct the budget, include any and all documentation about cash on hand, bonds, real estate, or grants as part of this application package.

Our entire budget is based on state , local and exceptional children allotment. We do not have any cash on hand, bonds, real estate, or grants as part of this application package.

PROJECTED ENROLLMENT 2013-14 through 2017-2018

IDENTIFY LEA FROM WHICH
STUDENTS WILL PROBABLY
COME

List LEA #1 – 740

List LEA #2 – 400

List LEA #3 – 540

<u>Grade</u>		2013-2014			2014-2015			2015-2016			2016-2017			2017-2018		
		LEA 1	LEA 2	LEA 3												
Kindergarten	K	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 01	01	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 02	02	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 03	03	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 04	04	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 05	05	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 06	06	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 07	07	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 08	08	33	4	2	37	4	2	41	4	2	46	4	2	51	4	2
Grade 09	09	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grade 10	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grade 11	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grade 12	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LEA Totals		297	36	18	333	36	18	369	36	18	414	36	18	459	36	18
Overall Total Enrollment		351			387			423			468			513		

Budget: Revenue Projections 2013-14 through 2017-2018

INCOME: REVENUE PROJECTIONS	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
--State ADM Funds	\$4,824	\$4,824	\$4,824	\$4,824	\$4,824
--Local Per Pupil Funds	\$1,509	\$1,509	\$1,509	\$1,509	\$1,509
--Federal Funds	\$0	\$0	\$0	\$0	\$0
--Grants*	\$0	\$0	\$0	\$0	\$0
--Foundations*	\$0	\$0	\$0	\$0	\$0
--Private Funds*	\$0	\$0	\$0	\$0	\$0
--Other Funds*	\$3,391	\$3,391	\$3,391	\$3,391	\$3,391
TOTAL INCOME	\$9,724	\$9,724	\$9,724	\$9,724	\$9,724
<p>*If you are depending on these sources of funding to balance your operating budget, please provide documentation, such as signed statements from donors, foundations, etc., on the availability of these funds.</p>					

Budget (continued): Revenue Projections 2013-14 through 2017-2018

**SHOW CALCULATIONS
FOR FIGURING STATE
AND LOCAL DOLLARS
FOR THE PROPOSED
CHARTER SCHOOL**

See <http://www.ncpublicschools.org/fbs/stats/index.html>

(OR Click on: Agency Website: Division of Financial Services, Reports and Statistics, Statistical Data

The formula for figuring these allotments can be found in the Resource Guide.

\$9,724 PER STUDENT - # OF EC STUDENTS - UNDETERMINE. Other funds are from EC students funds. We tried to enter an additiona \$50,000 from a Federal Small School Grant but were unable to correctly enter.

Budget (continued): Expenditure Projections 2013-14 through 2017-2018

BUDGET EXPENDITURE PROJECTIONS	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
Personnel Total # Of Staff And Projected Costs	30	\$930,000	29	\$940,000	35	\$1,075,000	11.21	\$1,045,000	41	\$1,255,000
--Administrator(S)	1	\$60,000	1	\$60,000	1	\$60,000	1	\$60,000	1	\$60,000
--Clerical	2	\$60,000	2	\$60,000	2	\$60,000	2	\$60,000	2	\$60,000
--Teachers	16	\$560,000	18	\$630,000	19	\$665,000	.21	\$735,000	23	\$805,000
--Librarians	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
--Guidance	1	\$40,000	1	\$40,000	1	\$40,000	1	\$40,000	1	\$40,000
--Teacher Assistants	8	\$160,000	5	\$100,000	10	\$200,000	5	\$100,000	12	\$240,000
--Custodian	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
--Maintenance	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
--Food Service	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
--Bus Driver	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
--Other	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Employee Benefits	0	\$154,500	0	\$156,750	0	\$177,750	0	\$174,000	0	\$206,250
Staff Development	0	\$25,000	0	\$40,000	0	\$55,000	0	\$60,000	0	\$60,000
Materials And Supplies	0	\$50,000	0	\$90,000	0	\$100,000	0	\$100,000	0	\$50,000
Office Supplies	0	\$20,000	0	\$20,000	0	\$25,000	0	\$25,000	0	\$25,000
Instructional Equipment	0	\$25,000	0	\$35,000	0	\$50,000	0	\$50,000	0	\$50,000
Office Equipment	0	\$25,000	0	\$30,000	0	\$30,000	0	\$30,000	0	\$30,000
Testing Materials	0	\$5,000	0	\$7,000	0	\$10,000	0	\$10,000	0	\$10,000
Insurance	0	\$40,000	0	\$40,000	0	\$45,000	0	\$45,000	0	\$45,000
Utilities	0	\$40,000	0	\$40,000	0	\$50,000	0	\$50,000	0	\$50,000
Rent	0	\$360,000	0	\$200,000	0	\$400,000	0	\$400,000	0	\$400,000
Maintenance & Repair	0	\$20,000	0	\$20,000	0	\$20,000	0	\$20,000	0	\$20,000
Transportation	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Marketing	0	\$5,000	0	\$5,000	0	\$5,000	0	\$5,000	0	\$5,000
Food/Cafeteria Supplies	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Professional Development	0	\$25,000	0	\$40,000	0	\$55,000	0	\$60,000	0	\$60,000

BUDGET EXPENDITURE PROJECTIONS	2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
TOTALS	30.00	\$1,724,500	29.00	\$1,663,750	35.00	\$2,097,750	11.21	\$2,074,000	41.00	\$2,266,250

Budget (continued): Expenditure Projections 2013-14 through 2017-2018

BUDGET NARRATIVE:

Please include additional information that showcases all assumptions for your budgetary calculations. For instance, you may start the first year with 10 teachers but plan to add 2 teachers each year. The increase may be seen in the budget; however, the specific assumptions are missing beyond the projected first year. Use this space to explain, in depth, your budget calculations for years 2 through 5.

We are projecting a 10% increase in enrollment each year which will reflect is reflected n our budget calculations.

WORKING CAPITAL and/or ASSETS ON DATE OF APPLICATION

<i>Cash on Hand</i>	<u>\$\$</u> .00
<i>Certificates of Deposit</i>	<u>\$\$</u> .00
<i>Bonds</i>	<u>\$\$</u> .00
<i>Real Estate</i>	<u>\$\$</u> .00
<i>Capital Equipment</i>	<u>\$\$</u> .00
<i>Motor Vehicles</i>	<u>\$\$</u> .00
<i>Other Assets</i>	<u>\$\$</u> .00
TOTAL	<u>\$\$</u> .00

ADDITIONAL NOTES:

"Not Applicable"

See Financial Statements Download

SCHOOL AUDITS:

PROGRAM AUDITS: GS 115C-238.29B(b)(6)

Describe the procedure and method for evaluating the overall effectiveness of the proposed charter school program as related to the mission of the school.

In addition to all state and federally mandated test, we will evaluate student performance and progress relative to students across the nation, we will administer at least one national norm-referenced test annually to students.

See Program Audit Download

FINANCIAL AUDITS: GS 115C-238.29F(f)(1)

Describe the procedure and method for conducting an independent financial audit for the proposed charter school. Give the name of the firm approved by the NC Local Government Commission (GCC) that will conduct the audit. Include the complete mailing address, telephone number and fax number.

We will hire a independent CPA to conduct our financial audit for our charter school.

See Letter from Auditor Download

CIVIL LIABILITY AND INSURANCE (GS 115C-238.29F(c))

State the proposed coverage for:

Comprehensive General Liability \$1,000,000

Officers and Directors/Errors and Omissions \$1,000,000

Property Insurance \$7,000,000

Motor Vehicle Liability \$0

Bonding \$250,000

Minimum amount: \$250,000

Maximum amount: \$250,000

Other We do not plan to supply transportation but will assist
parents with planning to carpool.

If you, as an applicant, have already received quote from an insurance organization,
please provide a copy within the appendices.

See Insurance Quote Download

See Resource Manual for Minimums allowed by SBE Policy.

TRANSPORTATION (G.S. 115C-238.29F(h))

Describe in detail the transportation plan that will ensure that no child is denied access to the school due to lack of transportation.

Winterville Academy will not provide transportation.

FACILITY (GS 115C-238.29D(c))

Describe the facility in which the school will be located. Include information on how the site is appropriate to your structural program. Note that the SBE may approve a charter school prior to the school's obtaining a facility; however, students may not attend school and no funds will be allocated until the school has obtained a facility and has provided a valid Certificate of Occupancy for Educational use to The Office of Charter Schools.

Once Winterville Academy application is approved, we will begin a search for obtaining a facility.

See Floor plans, photos, etc of the facility Download

Name of the facility (if known): Not Applicable
Address: Not Applicable
City/State/Zip: Not Applicable NC 28590

Description of the Facility:

Total square feet: _____ 0
Number of Classrooms: 0
Number of Restrooms: 0
Other Rooms: Not Applicable
 Auditorium: Not Applicable
 Gymnasium: Not Applicable
 Music Room: Not Applicable
 Art Room: Not Applicable
 Laboratory: Not Applicable

Ownership: Fee Simple or Lease

If the facility is to be leased, provide the following information:

- (a) Term of the Lease: Not Applicable
- (b) Type of Lease: Not Applicable
- (c) Rent: \$ 0 per month

Name of Landlord: Not Applicable
Address: Not Applicable
City/State/Zip: Not Applicable NC 27834
Phone: 000-000-0000 Fax: 000-000-0000

Document inspections for the following:

- (a) Fire: See Fire Inspection Download
- (b) Safety: See Safety Inspection Download
- (c) Handicapped accessibility? See Handicapped Accessibility Download

Describe how the maintenance will be provided for the facility.

Maintenance will be provided by staff and contractors.

Describe the method of finding a facility if one is not readily available at this time including information about the spatial needs of the school to best suit your adopted educational program and instructional methodologies. Does the applicant have a facility contingency plan should their initial efforts not be successful?

We will search for a facility once charter is approved by the State Board of North Carolina.

HEALTH AND SAFETY REQUIREMENTS (G.S. 115C-238.29F(a))

Describe how the school plans to adhere to the requirements of the health and safety laws and regulations of the federal and state governments. Address how the proposed charter school will meet the following requirements:

- Safety

HEALTH AND SAFETY REQUIREMENTS (G.S. 115C-238.29F(a))

Address how the proposed charter school will meet the requirements for the following:

All of the health and safety requirements listed below will be met via coordination with local health and fire inspections and recommendations.

Safety

Winterville Academy is committed to the health, safety, and well-being of all children and employees. Winterville Academy will train staff and provide all necessary measures to meet Federal and State health and safety laws and regulations. Winterville Academy will have an Emergency Response Plan and all staff will be trained in safety policies. Enrolled students and employees who work at the Winterville Academy will learn, teach and provide support services in a healthful and safe environment.

- *Immunization of Students*

Immunization of Students

NC students are required by law to have certain immunizations prior to attending schools: diphtheria, tetanus, whooping cough, poliomyelitis, red measles (rubeola) and rubella. Should the Department of Health and Human Services determine the need for an additional immunization in the interest of public health, the school will work to ensure parent compliance. Every parent, guardian, person in loco parentis and person or agency, whether governmental or private, with legal custody of a child, has the responsibility to ensure that enrolled students meet immunization requirements. The appropriate school personnel will be trained to review all records to assure that student immunization standards are met. Student families who do not meet these standards will be notified as to where and how immunizations can be obtained and what documentation is needed to verify that expectations are met. Winterville Academy is aware that a person's religious beliefs may be sufficient for an exemption to this requirement.

- *Fire and Safety Regulations*

Winterville Academy will meet the building (including appropriate fire control mechanisms, for example, fire extinguishers, fire alarm system and/or sprinkler system) and furnishings code for fire and safety regulations. The school director will schedule, hold, and report monthly fire drills. Teachers and students will be informed of fire drill procedures. Exits and fire evacuation plans will be posted in each room and hallways of the building. The school's building will be available for inspection to appropriate officials to satisfy the recommendations relative to the abatement of the fire or safety hazard.

- *Food Inspections*

The County Health Department will inspect the facilities. Students will be allowed to bring their lunch and snacks to school.

- *Hazardous Chemicals*

Winterville Academy has the responsibility to inform and adequately train its employees who work with hazardous substances and to design and implement employee protection programs. Employee training programs will provide the necessary hazard information to school staff so they can

participate in and support measures in place at school. OSHA's Hazard Communication Standard applies to school because all workers may use or be exposed to hazardous chemicals. The school will have a written hazard communication program available to all staff.

- *Bloodborne Pathogens*

Bloodborne Pathogens

Winterville Academy will act in accordance with OSHA's Blood-borne Pathogen Standard to establish an exposure control plan to minimize workplace risks. Blood-borne pathogens include refer to pathogenic microorganisms that are present in human blood and that can cause disease in humans. These pathogens include, but are not limited to hepatitis B virus (HBS) and human immunodeficiency virus (HIV). OSH standards apply to all occupational exposure to blood (human body, human blood components, and products made from human blood) or to other potentially infectious materials (human body fluids, unfixed tissue from a human, HIV-containing cell or tissue from experimental animals infected with HIV or HBV).

Winterville Acedemy will have a written Exposure Control Plan that is accessible to all employees. The Plan will include (1) designated job classifications, tasks and procedures which involve potential exposure, (2) indications of required engineering and work practice controls, and (3) specifications of necessary personal protective equipment. Training to protect employees and children and reduce workplace risks of hepatitis B and HIV infection will include such topics as the following:

Modes of transmission of blood-borne pathogens

Identifying hazards

Prevention through engineering controls

Handling contaminated syringes, laundry, and biomedical waste

Proper use of personal protective equipment

Instituting safe workplace practices and engineering controls

Hepatitis B vaccine

Proper "housekeeping" to avoid risks

Post-exposure reporting

- *Diabetes care plans*

- *Providing students in grades 9-12 with information on how a parent may lawfully abandon a newborn*

We will not offer grades 9-12 for the first year.

- *Providing parents and guardians with information about:*

- *Meningococcal meningitis and influenza and their vaccines at the beginning of each year*
-

The County Health Department will be a partner with supplying up-to-date information on requirements.

- *Cervical cancer, cervical dysplasia, human papillomavirus, and the vaccines available to prevent diseases*
-

VII.

LEA IMPACT STATEMENT

Pursuant to G.S. 115C-238.29B(d), the charter school applicant must submit a copy of the application to the LEA in which the school will locate within seven days of the submission of the application to the Office of Charter Schools. Applicants are encouraged to submit their application to the LEA first so that proof of submission can be included in the complete application packet. The LEA may then submit information or comment directly to the Office of Charter Schools for consideration by the State Board of Education.

Please attach to this application a return receipt, or other documentation, verifying the applicant's timely submission of a copy of this application to the LEA.

See Return receipt or other documentation [Download](#)

VII APPENDICES (OPTIONAL)

You may include numbered and indexed appendices to provide additional information that you believe will assist the State Board of Education in the consideration of your application.

See [Appendix Download](#)

IX. SIGNATURE PAGE

The foregoing application is submitted on behalf of Youth Investments Inc.. The undersigned has read the application and hereby declares that the information contained in it is true and accounts to the best of his/her information and belief. The undersigned further represent that the applicant has read the Charter School Law and agrees to be governed by it, other applicable laws, and SBE regulations.

Print/Type Name:

Position:

Signature: _____

Date:

Sworn to and subscribed before me this

_____ day of _____, 20____.

Notary Public

Official Seal

My commission expires: _____, 20____.