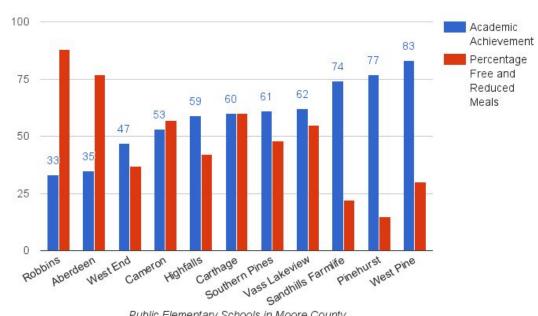
Appendix A: **Evidence of Educational Need**

The Opportunity Gap in Moore County Elementary Schools: Inverse Correlation between Academic Achievement and Student Income Level



Public Elementary Schools in Moore County

Sources:

North Carolina School Report Cards 2015, http://www.dpi.state.nc.us/src/ National Center for Public School Statistics, https://nces.ed.gov/ccd/schoolsearch/

The above graph of Moore County's Elementary Schools illustrates a pattern in which schools' academic achievement is inversely correlated with the percentage of students qualifying for free and reduced-price meals at the school. In short, lower-income children are not receiving an equitable education in Moore County. For example, at Aberdeen Elementary, where 75 percent of students are low-income, academic achievement is 48 percentage points lower than nearby Pinehurst Elementary, where only 15 percent of students are low-income.

Moore Montessori Community School (MMCS) believes that all children deserve access to a high-quality education, regardless of zip code or income level. MMCS also believes that all children are capable of mastering the academic foundations necessary for success in the 21st century, especially when given access to excellent learning environments.

Evidence of Demand: MMCS Listening Tour & Survey Narrative

From our work over the past year to connect with families and community leaders, we see both *need* and *demand* for excellent, equitable public Montessori education in Moore County. Our Application Team has initiated contact with and collected data from over 150 Moore County families interested in Montessori since January 2015. In addition to sharing our vision with dozens of community members, elected officials, and local and state leaders, we visited the Boys & Girls Club of the Sandhills multiple times to meet with families and staff; attended the Garden Montessori Preschool's Open House; and connected with families via social media, such as Google Surveys and community Facebook pages.

In our outreach, we first listened to families in our community to better understand their aspirations for their children, as well as the educational challenges facing families. Then, we began conversations with interested families to educate them on the Montessori teaching method and high-quality charter schools. In response, we witnessed an overwhelming demand from parents with young children for our school and the personalized, hands-on learning that defines high-fidelity Montessori programs.

On August 22, 2016 the Aberdeen Town Board, elected by residents, voted unanimously for the Mayor to write a letter of support to the Office of Charter Schools for our proposed school to be located in the jurisdiction of the Town of Aberdeen (Appendix O).

Below we have included additional information and responses from our Listening Tour and School Satisfaction Survey. We will continue to build upon the initial phase of our community outreach per the schedule presented in the Marketing Plan in Section IV of the application.

Listening Tour Questions & Sample Responses:

What kind of experiences do you want your child to have in school?

- Non-bullying, positive discipline when necessary, hands-on learning.
- Greater learning experiences.
- More hands-on.

What do you want your school to provide for your child this year?

- Safe learning environment, more learning, hands-on.
- Encourage child's weakness, embrace failure, perfection is not the goal.
- Less classroom interruptions, they are disruptive for learning.

What types of jobs would you like your child to be prepared for when he/she finishes school?

- Encourage their passion and dreams, but educate them on life skills such as stocks, bonds and checking accounts.
- Educators & Lawyers.
- They need 'real life learning' to prepare them to be adults.

Learnings from Listening Tours:

The above questions helped us engage with families in conversation. Generally, parents and children were eager to talk about school experiences. Many parents expressed concerns about the rigor and depth of learning at school. Children reported being bored at school and only enjoying lunch and recess.

Our listening tour tables had Montessori math materials on display. Children, without prompting from adults, often delighted in using the beads to count and compute. With the Fraction Skittles, a Montessori material that demonstrates fractions as parts of a whole, children took them apart, held them, counted, and carefully reassembled them. Families reflected that math worksheets would not have garnered the same response from their children. Children and parents expressed enthusiasm for opportunity to learn math with Montessori hands-on materials.

School Satisfaction Survey Results:

As of September 3, 2016, our Google School Satisfaction Survey has 106 family responses. The following key results demonstrate a demand for high-quality Montessori school in our community:

- 95% of families who took the School Satisfaction survey were likely (4) to very likely (5) to enroll their child in a public Montessori school.
- 83% of families who took the School Satisfaction are very interested (5) in a Montessori education for their children.
- 48% of families who took the School Satisfaction survey are willing to work actively to support a public Montessori school in our community.

Waitlists at Montessori Preschool & Area Charter Schools:

- As of July 2016, The Garden Montessori Preschool had a waitlist of 58 children.
- As of July 2016, two charter schools in the area had waitlists for 2016-2017.

Moore Montessori Community School Curriculum Guide

I. Montessori Scope & Sequence: Math & Language Arts

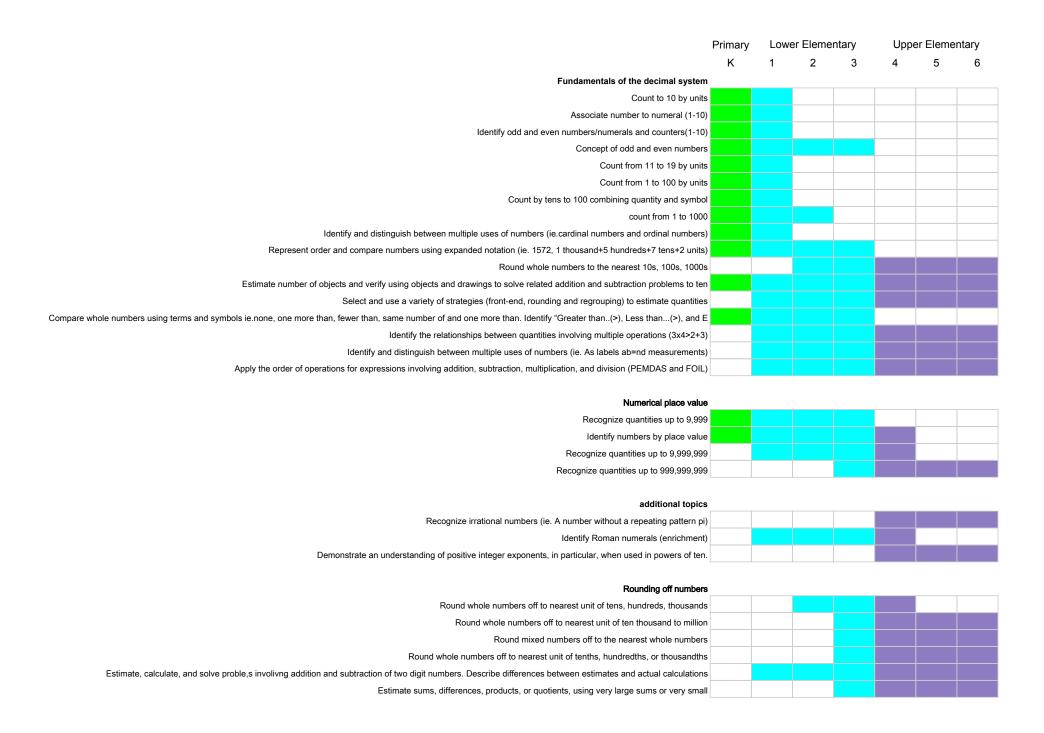
MMCS will use the traditional Montessori Scope and Sequence, which meets and exceeds both North Carolina Standard Course for Learning and Common Core Standards. Upon entering school, each child will be diagnostically assessed in order to start on the curriculum at the appropriate level. Students must demonstrate mastery of concepts before the teacher moves them on to new concepts. Students will build strong foundational skills in literacy, math, and critical thinking, in addition to dynamic understandings of history, art and culture, and science.

II. Examples of Montessori Materials & Methods to Teach Standards

The following guide highlights a few of the hundreds of lessons and materials that make up the entire Montessori curriculum. The Association of Montessori International (AMI) has mapped each Common Core Standard to a material and or activity in the Montessori academic program. Montessori-trained teachers are effective in presenting the sequenced lessons, activities and materials in ways that drive deeper learning for children. MMCS will use Montessori Compass, an online performance management tool, or a similar data-driven classroom management application that has mapped Montessori lessons and activities to Common Core standards, in order to track each child's progression through the curriculum, as well as to assist teachers in lesson planning, data collection, and progress reports for families.

III. Work Journal Sample

Also included is a sample Work Journal page that Lower and Upper Elementary children will be responsible for maintaining. Each week, the teacher will conference with the child to determine what lessons he/she will receive that week, as well as the work he/she needs to accomplish. The Work Journal page includes a section for the teacher and child to both reflect on the quality of work accomplished that week.



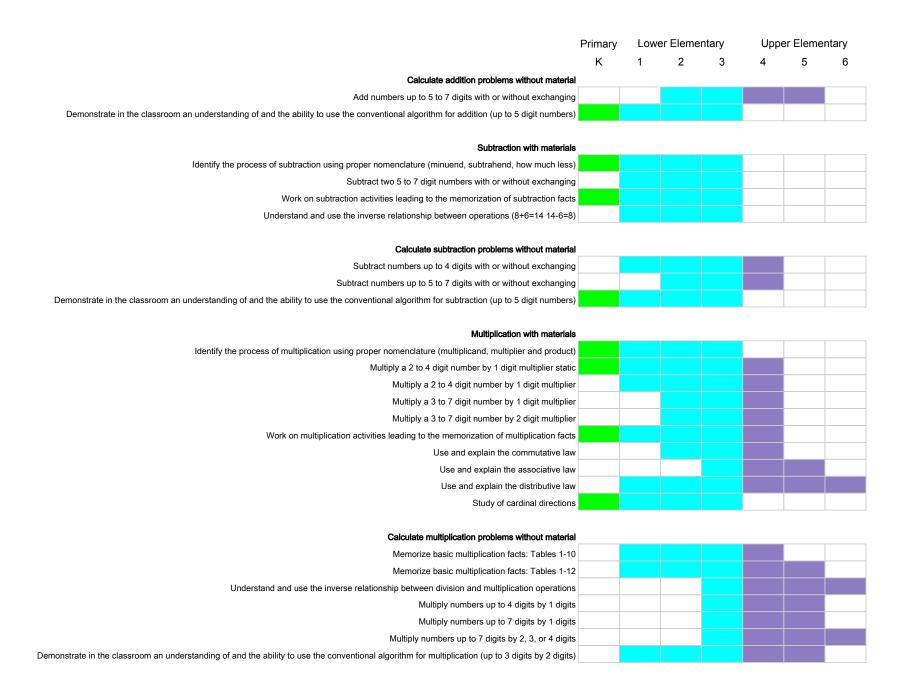


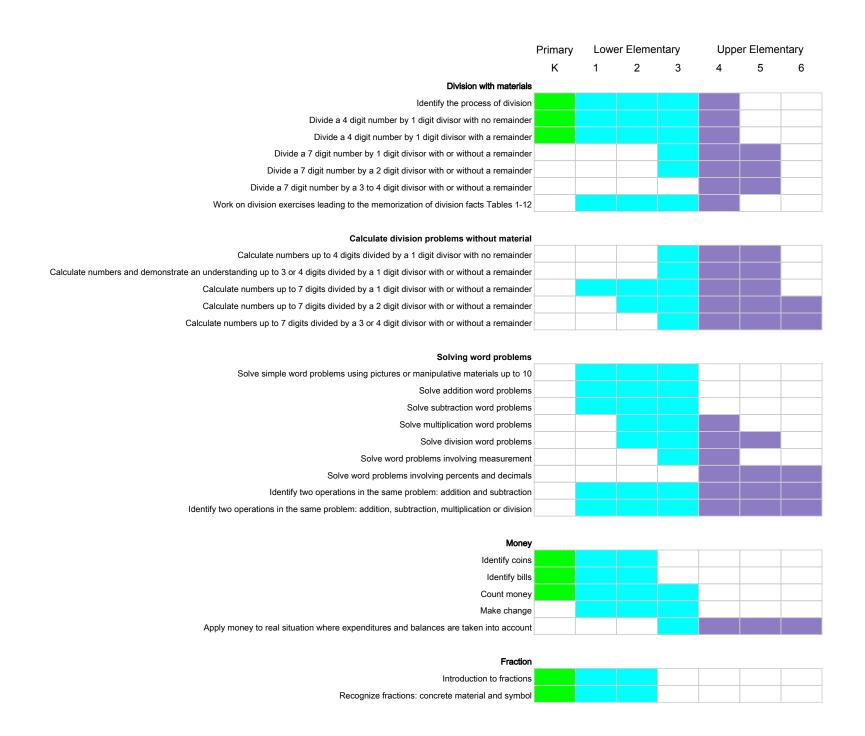
Add multiple addends

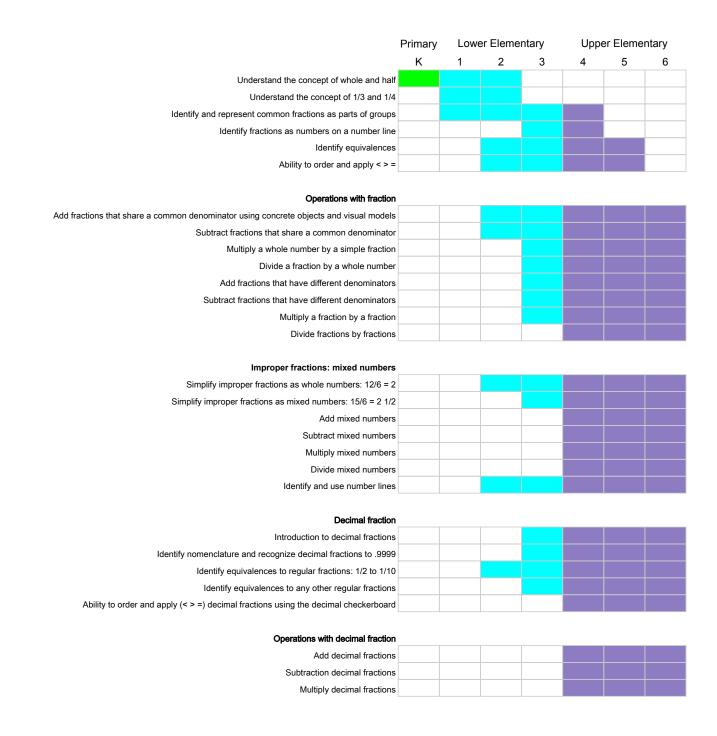
Use and explain the commutative law

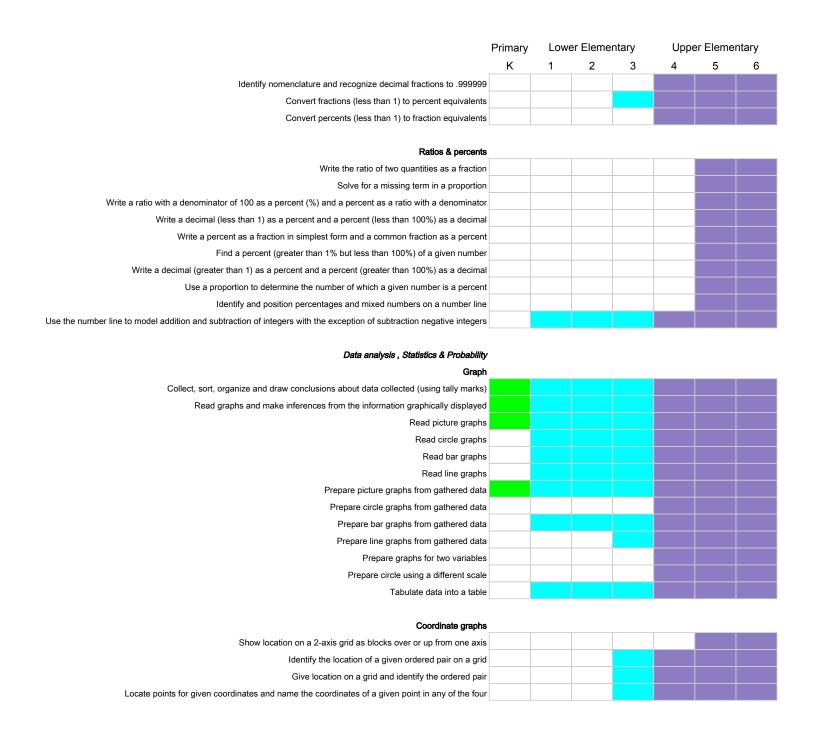
Use and explain the associative law

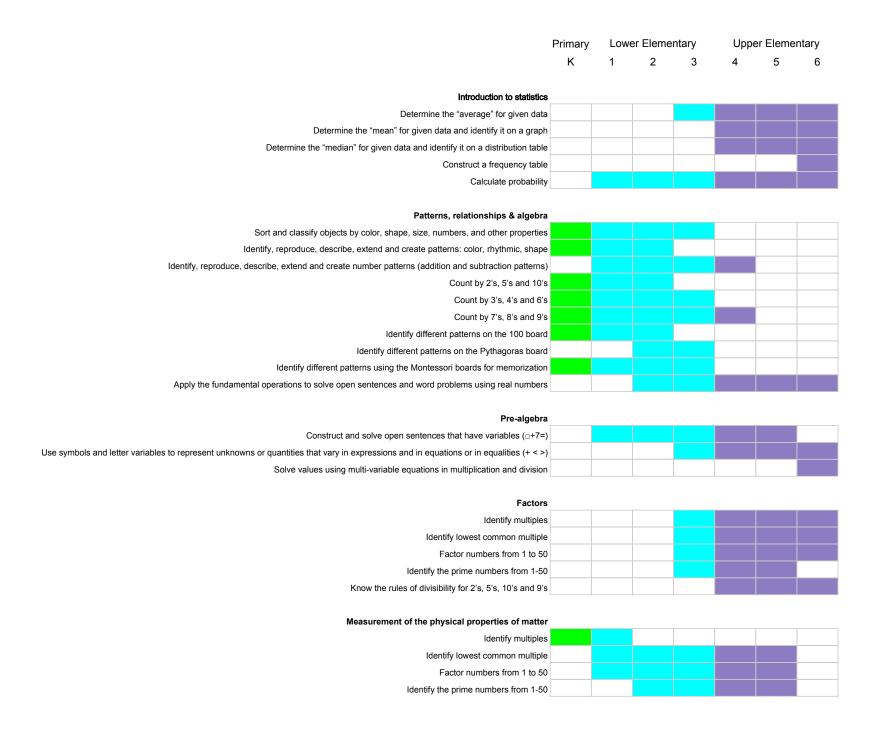
Work on exercises leading to the memorization of addition facts tables

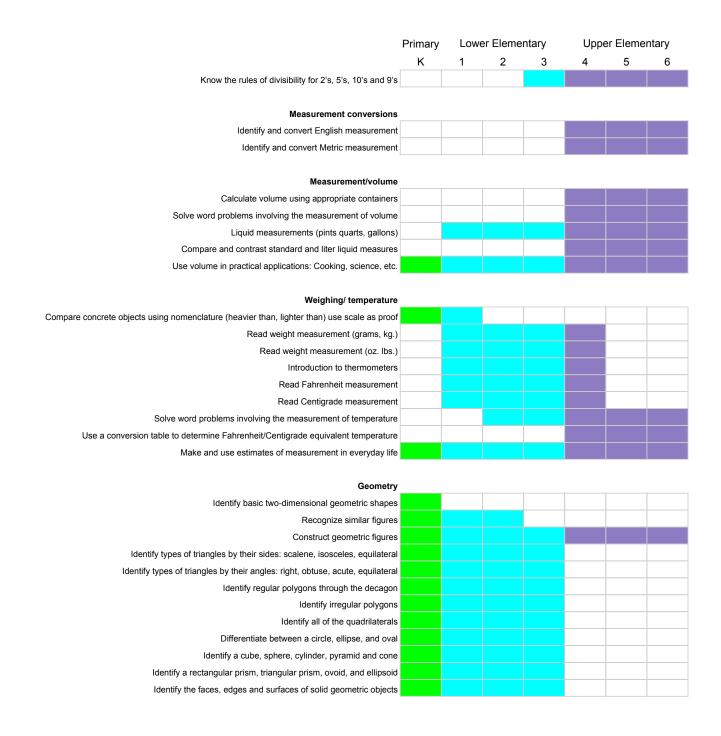




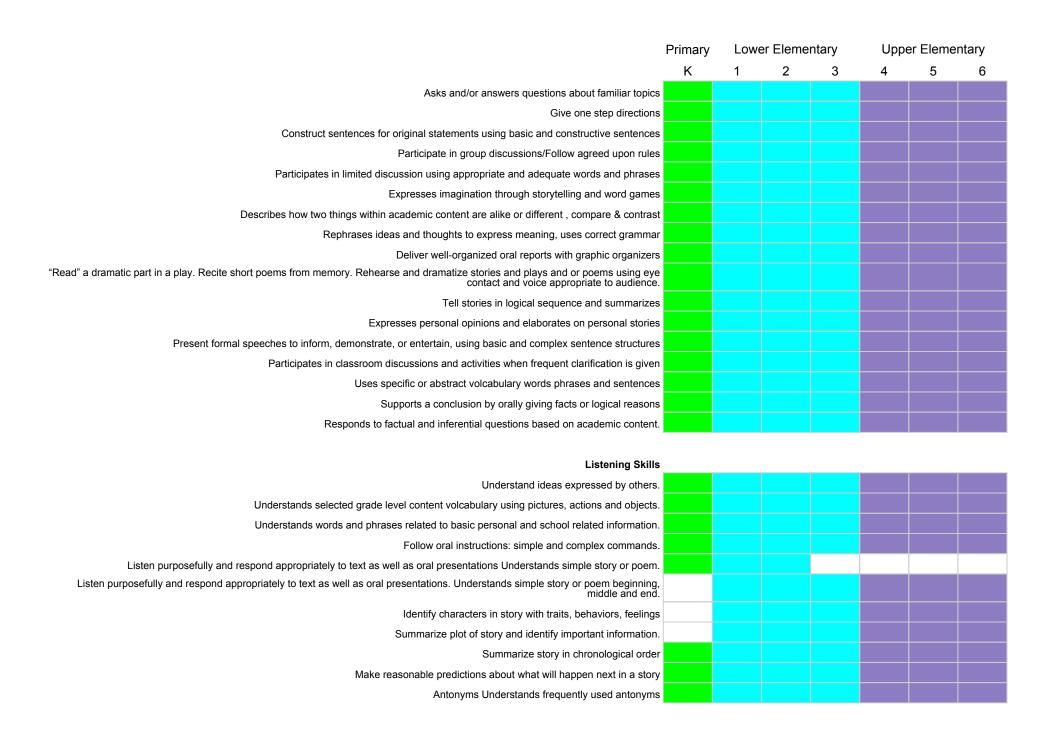


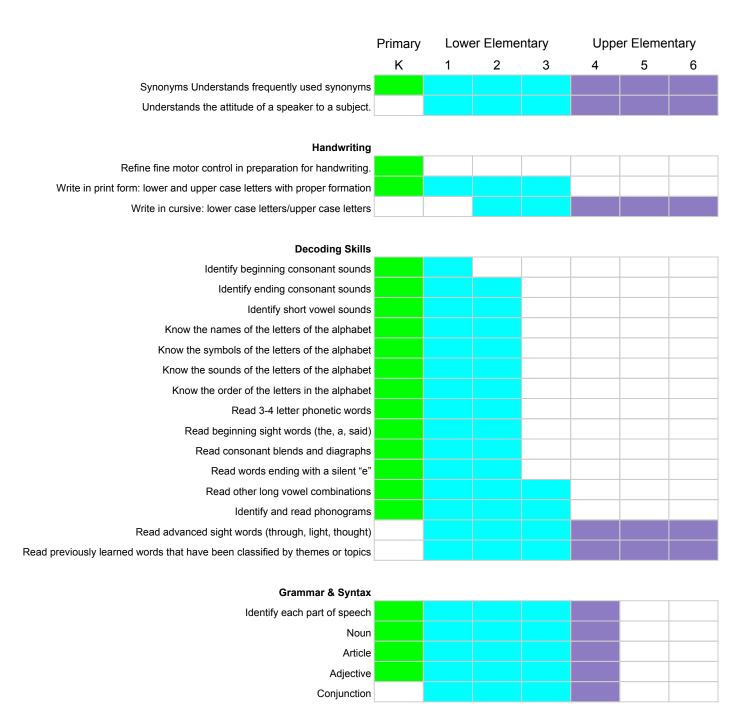


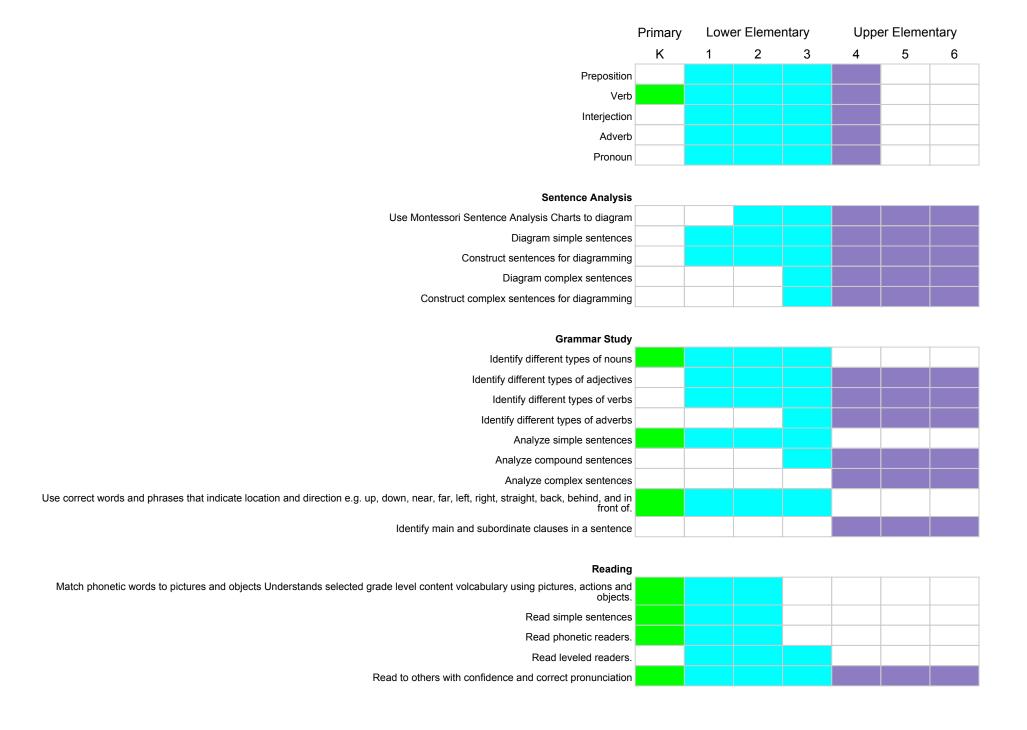


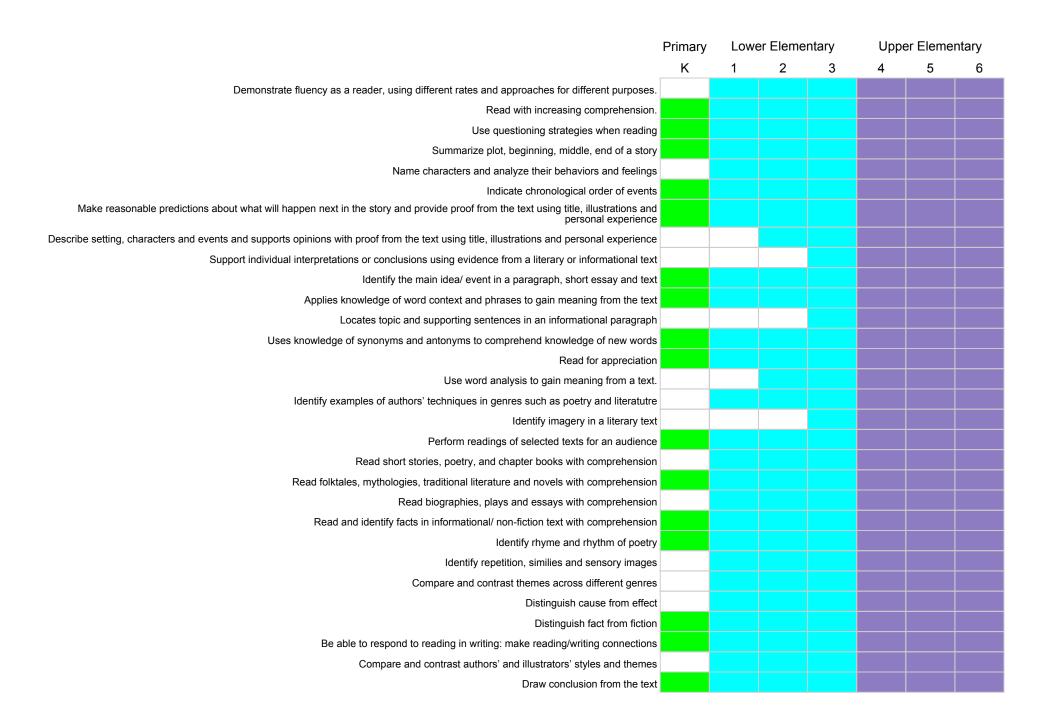


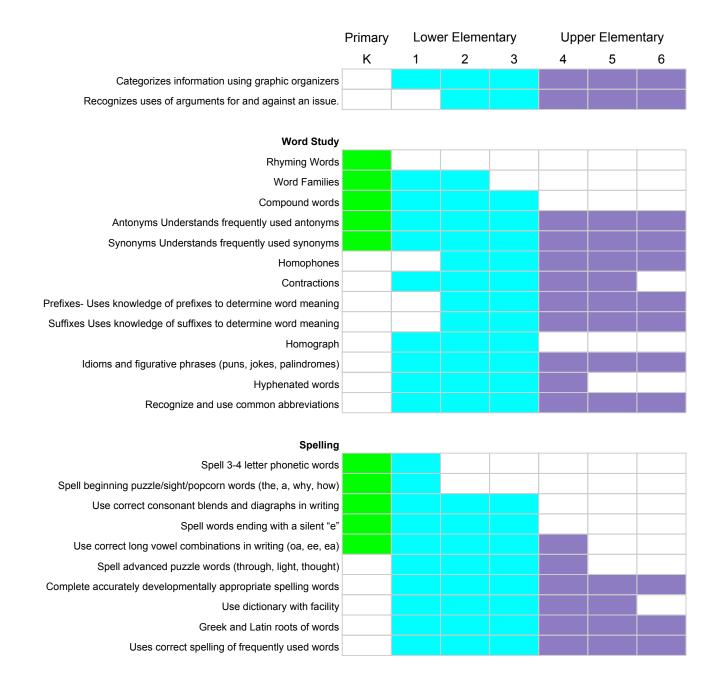


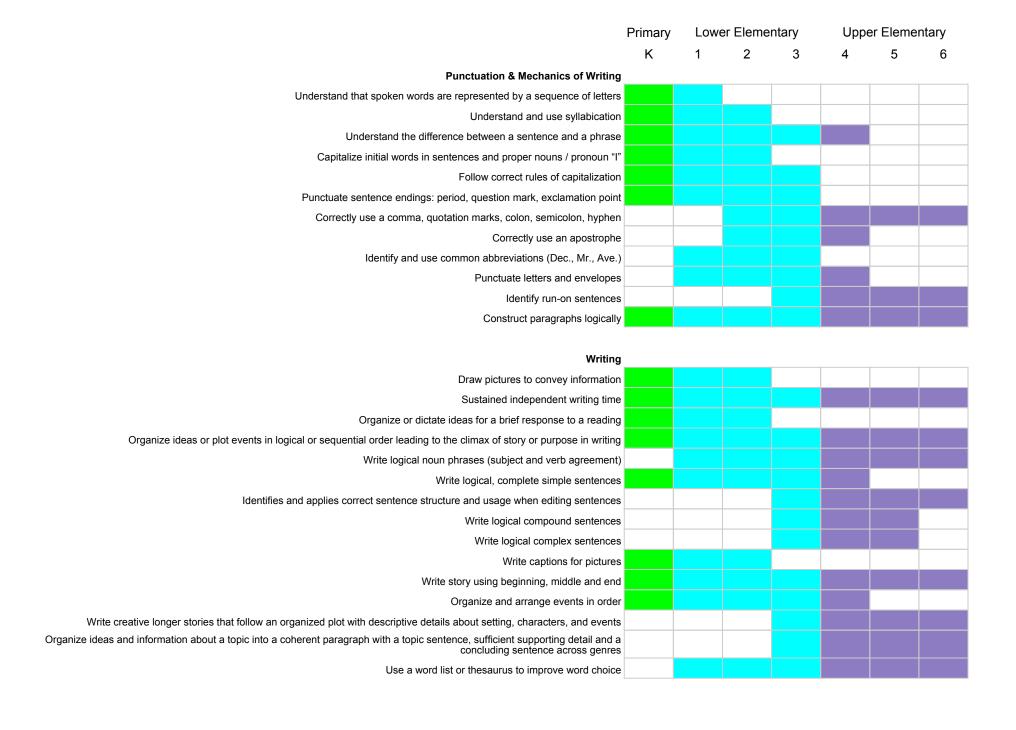


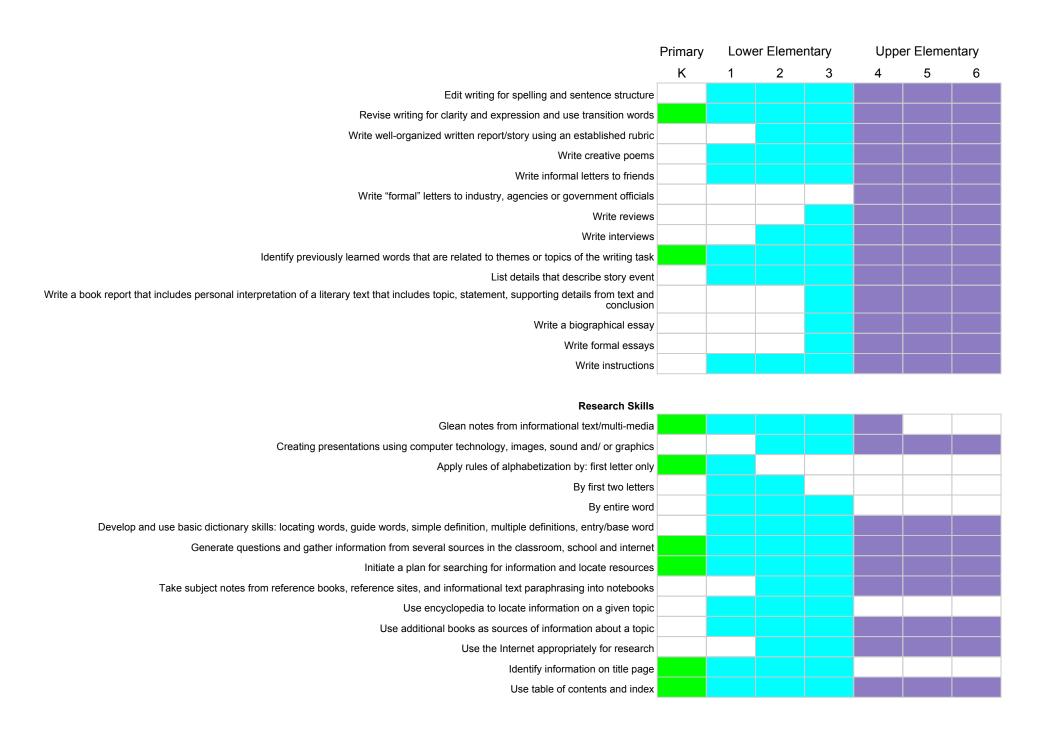


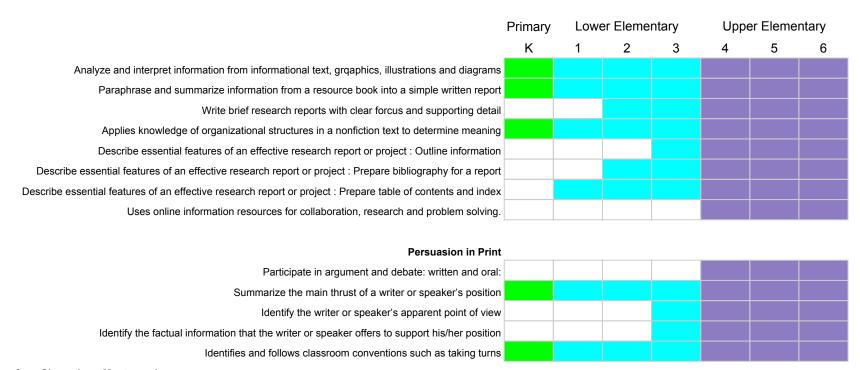












Adapted with permission from Shrewsbury Montessori.

MMCS Montessori Curriculum: Practical Life & Sensorial Kindergarten Year

Sensorial

Young children learn best through hands-on materials that can be manipulated and engage their senses. The Sensorial Curriculum includes materials that involve touch, sound, and sight, many of which are precursors to math. The hands-on approach accommodates different learning styles, particularly those of Exceptional Children and English Language Learners. Montessori materials are called materialized abstractions because they are a physical creation of an abstract concept. For example, in Kindergarten the algebraic equation (a+b)³ is presented as a two-level *binomial cube* puzzle that is the visualization of the theorem. Later, at the Elementary level the cubes reappear, the algebra completed, and the components of the answer made visible. Boxes of *wooden triangles* are used at first as a puzzle to make geometric shapes; later at the Elementary level, the child examines them at a more academic level to learn the rules of geometry.



Binomial Cube

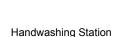
Wooden Triangles

Practical Life

Dr. Maria Montessori created the Practical Life Exercises after observing how young children wanted to participate in meaningful work and the personal satisfaction they derived from functional independence. These exercises include care self and care of the environment with materials for sweeping, dusting, washing, polishing, and care of plants and animals. The activities in Practical Life require following multi-step directions, improve accuracy, and refine gross and fine motor skills. At a critical stage in brain development, these exercises strengthen executive function.

Grace and Courtesy lessons are presented initially through role play and repeated often throughout the year. Adults must consistently use proper etiquette and good manners to instill in the children respect and appreciation for the world around them. Just a few of the lessons are rising and sitting, inviting others to join you, accepting and refusing invitations, welcoming guests, passing and handing objects to others, asking and refusing help, avoiding interrupting others, talking and giving messages, responding when spoken to, setting a table, serving others, speaking softly, waiting for turns, and covering a sneeze, yawn or cough.





Child-sized House Cleaning Tools

MMCS Montessori Curriculum Aligned to North Carolina Standards: Kindergarten English Language Arts

Montessori Materials and Methods to Teach Language Arts Standards

The Language Program continues the hands-on sensorial approach characteristic of the Montessori Curriculum. There are no workbooks in the Montessori environment. All of language is explored and discovered with movement, games, friends and repetition. The child's vocabulary is enriched continually through conversations and the language- and print-rich classroom environment. Teachers read the best in children's books and quality poetry to the class, while children learn the art of conversation and practice these skills daily with lunch companions. Language materials are available in all areas of the integrated curriculum, including labels and paragraphs for Sensorial, Math, Geography, Science, Art and Music activities.

Children listen and play with sounds in words through Spoken Language games. Using **Sandpaper Letters**, children connect sounds to letter shapes using the senses to see, trace, and hear the letter sound **(3.a)**. After that connection is established, children begin to construct simple phonetic words on a mat with a box of **moveable alphabet letters (2.d)**. At this stage, a child is not yet required to hold a pencil and physically write. However, children are invited to play and experiment with the moveable alphabet letters to write words, then phrases, sentences and later paragraphs. Concurrently, children are using the Practical Life Exercises and other materials to strengthen and prepare the hand and wrist for physical writing. After children have traced the Sandpaper letter shapes many times, they begin writing on a portable tabletop chalkboard, which encourages practice with easy erasing to avoid frustration. Children move to paper-writing when ready.

When the child is writing with the moveable alphabet the teacher will hear him sounding out the words which is a sign that he is ready to read. The progression begins with the teacher playing a game, asking the child "Can you tell what I am thinking?" while writing phonetic words that can be sounded out easily. There are various games that the child then plays involving phonetic words. Once phonetic reading is progressing the child can move to sight words and other common irregularities such as long vowel combinations, digraphs and letter combinations. Easy read books are available and when mastered offers the child a great sense of pride (4.).

The Montessori Language Curriculum has a specific sequence which is easily followed to assure success. Teacher's guide each child through the Language Program by working one-on-one or in small groups and recording progress. Language work occurs constantly in the classroom, with children learning from each other and together. Children are encouraged to reveal their knowledge by reading to one another, presenting their projects, or sharing their stories.

North Carolina Standards for English Language Arts: Kindergarten

Phonics and Word Recognition

3.(a) Know and apply grade-level phonics and word analysis skills in decoding words.

Demonstrate basic knowledge of one-to-one letter- sound correspondences by producing the primary sound or many of the most frequent sounds for each consonant.

Phonological Awareness

2.(d) Isolate and pronounce the initial, medial vowel, and final sounds (phonemes) in three-phoneme (consonant-vowel-consonant, or CVC) words.*

Fluency

4. Read emergent-reader texts with purpose and understanding.





Movable alphabet letters

Sandpaper Letters

MMCS Montessori Curriculum Aligned to North Carolina Standards: Kindergarten Math

Montessori Materials and Methods to Teach Math Standards

The Math curriculum is sequential, logical, hands-on, individualized, interesting to the children, and advanced. Math concepts are made visible through hands-on materials. Materials are color coded, have a built in control of error, and are present in classrooms from early Kindergarten through Elementary to provide continuity.

Math begins with various exercises in counting to ten. Just as in language, the verbal counting comes before the visual number is presented and then the connection between the two is established. From there, the child moves in two directions: to higher counting, as well as to the decimal system, which introduces new language and symbols for units, tens, hundreds and thousands. *Golden Bead Materials* contain a bank of unit beads, ten bars, hundred squares, and thousand cubes. Children physically go to the "bank" and carry back the amount of golden beads the teacher has requested (K.OA.1). After continued repetition, children are introduced to symbolic amounts, which eventually leads to reading and bringing four digit numbers. Children build their conceptual understanding of addition, subtraction, multiplication, and division using the golden beads, working in small groups to bring specific amounts to the teacher to physically perform the process together. These types of exercises lead toward abstraction and finally the recording and memorization of math facts.

Higher counting is also learned by working with *Colored Beads*, a set of materials that proceed through teens to 100 and 1000. Patterns in math and skip counting are shown using chains representing the squares and cubes of numbers, as well as bead bars to represent multiples of numbers, which children count and label **(K.NBT.1)**.

Students learn geometry through a cabinet of plane geometric shapes as well as *Geometric Solids*. Games are used to relate the shapes to the everyday world, and boxes of various shaped triangles are designed for experimentation to make geometric shapes **(K.G.4)**.



Golden Beads



Colored Beads



North Carolina Standards for Math: Kindergarten

K.OA.1 Represent addition and subtraction with objects, fingers, mental images, drawings, sounds (e.g., claps), acting out situations, verbal explanations, expressions, or equations.

K.NBT.1 Compose and decompose numbers from 11 to 19 into ten ones and some further ones, e.g., by using objects or drawings, and record each composition or decomposition by a drawing or equation (e.g., 18 = 10 +8); understand that these numbers are composed of ten ones and one, two, three, four, five, six, seven, eight, or nine ones.

(K.G.4) Analyze and compare two- and three-dimensional shapes, in different sizes and orientations, using informal language to describe their similarities, differences, parts (e.g., number of sides and vertices/ "corners") and other attributes (e.g., having sides of equal length).

Geometric Solids

MMCS Montessori Curriculum Aligned to North Carolina Standards 1st, 2nd and 3rd Grade Operations & Algebraic Thinking

Montessori Materials and Methods to Teach Math Standards

After children have mastered Golden Beads materials, they make the move from real quantities to symbolic ones using **Bead Frames**, which represents 10, 100, and 1000 using the same colors as the number cards for the Golden Beads. This material helps children understand the place value of digits **(1.OA.1)(2.OA.4)**.

The **Stamp Game** introduces distributive division. Moveable stamps are colored in accordance with the Bead Frames and cards are used to represent place value. "Skittles" are used to represent divisors, allowing children to manipulate the stamps, distributing them evenly between the skittles to create a concrete understanding of the concept of division. Students also begin to learn group division with the Stamp Game **(3.0A.2)**.

The *Racks and Tubes* serve as a hierarchal material to look at quantities which must be considered according to relative value. This material is used to carry out the physical process of multi-digit divisor and dividend division, by distributing beads and exchanging. As children become familiar with the process, they can begin to record their answers step-by-step to represent the division process with an equation (3.OA.2).



Bead Frame



Long Division Stamp Game



North Carolina Standards for Math

(1.OA.1) Use addition and subtraction within 20 to solve word problems involving situations of adding to, taking from, putting together, taking apart, and comparing, with unknowns in all positions.

(2.OA.4) Use addition to find the total number of objects arranged in rectangular arrays with up to 5 rows and up to 5 columns; write an equation to express the total as a sum of equal addends.

(3.OA.2) Interpret whole-number quotients of whole numbers, e.g. interpret 56 / 8 as the number of objects in each share when 56 objects are partitioned equally into 8 shares, or as a number of shares when 56 objects are partitioned into equal shares of 8 objects each.

Racks and Tubes

MMCS Montessori Curriculum Aligned to North Carolina Standards 1st, 2nd & 3rd Grade Geometry & Measurement and Data

Montessori Materials and Methods to Teach Math Standards

Children can see equivalence of fractions when they manipulate *fraction pieces*. With this material, children are introduced to idea that pieces are part of a whole. Fraction pieces correspond with the colored bead bar that associates the number one with the color red. Children are encouraged to imagine taking the single red bead and flattening it into one large red circle, "If we cut this circle into equal parts, we get pieces of the whole, or fractions." From this introduction, they can begin comparing fractions, as well as adding and subtracting (1.G.3).

The *geometry cabinet* has six drawers with triangles, circles, rectangles, quadrilaterals, polygons, curved figures, as well as a drawer for basic geometric shapes. All shapes are blue, in order to do what Dr. Montessori called, "isolating difficulty." The shapes are organized by category and have a knob in the center, allowing the children to take them out and trace them, reinforcing the angles and sides that make up each shape, while simultaneously increasing fine-motor skills (2.G.1).

The goal of working with the *insets of equivalence* is to create an understanding of why some figures that are known as equivalent are such because of their relationship in terms of lines. The insets are used in different levels for equivalence, relationship of lines and their consequence, leading to the calculation of area (3.MD.8).

Calculation of area is presented to complete a 4-step process of showing equivalence, identifying figures, nomenclature of lines, and recognizing the relationship according to lines. The calculation of area is then presented, which is the measurement of a surface. With the *yellow area material with gridline* the children are able to examine a rectangle, common parallelogram, triangle, square, rhombus, trapezoid, regular polygons, and irregular polygons (3.MD.8).



Fraction pieces



Insets of Equivalence



Geometry cabinet

North Carolina Standards for Math

(1.G.3) Partition circles and rectangles into two and four equal shares, describe the shares using the words halves, fourths and quarters. Describe the whole as two of, or four of the shares.

(2.G.1.) Recognize and draw shapes having specified attributes, such as a given number of angles or a given number of equal faces. Identify triangles, quadrilaterals, pentagons, hexagons, and cubes.

(3.MD.8) Solve real world and mathematical problems involving perimeter of polygons, including finding the perimeter given the side lengths, finding an unknown side length, and exhibiting rectangles with the same perimeter and different areas or with the same area and different perimeters.



Yellow area material with gridline

MMCS Montessori Curriculum aligned to North Carolina Standards 1st, 2nd & 3rd Grade English Language Arts

Montessori Materials and Methods to Teach Math Standards

The *moveable alphabet* is used to introduce consonants and short vowels in three letter words. Children use the moveable alphabet as they did in Kindergarten to create a visual understanding of the uses for long and short vowels and consonants. The bicolored moveable alphabet is used to help children isolate specific phonetic rules, such as consonant blends, suffixes/prefixes, compound words, digraphs, diphthongs, murmur diphthongs, -le endings, and affixes (GRADE 2,a).

Children are encouraged to interact with their environment when making word connections. Children identify whole words on command cards that have a single verb on each card (ex. blink, hop, walk, or sit). Then, they match words to miniature environments such as the *small barn with miniature animals*, or walk around labeling their immediate environment (ex. desk, mat, door, or chair).

Montessori children are introduced to grammar very early. *Grammar symbols* help children recognize parts of speech and their uses. Children use the symbols to create and analyze sentences (GRADE 3).

Grammar analysis is the foundation of literature analysis. Children begin analyzing sentence structure with *logical analysis material*, cutting up sentences to categorize subject, predicate, direct object, and indirect object. This material builds towards sentence analysis by asking "who, what, where, when, and why." Children then begin to analyze full paragraphs, short stories, and books (**GRADE 2,b**).



Moveable alphabet



Grammar Symbols

NC Standards for English Language Arts

Phonics and Word Recognition

Grade 2,a: Decode and regularly spelled two-syllable words with long vowels.

Conventions of Standard English

Grade 3: Demonstrate command of the conventions of standard English grammar and usage when writing or speaking. Explain the function of nouns, pronouns, verbs, adjectives, and adverbs in general and their functions in particular sentences.

Reading Standards for Literature Key Ideas & Details:

Grade 2,b: Ask and answer questions as who, what, where, when, why and how to demonstrate understanding of key details in a text.



Logical analysis material



Miniature Farm & Animals

MMCS Montessori Curriculum aligned to North Carolina Standards 1st. 2nd & 3rd Grade Science & Social Studies

Montessori Materials and Methods to Teach Science and Social Study Standards

The Science curriculum is built on the orderliness of nature to help students organize and categorize their world. It begins with the big picture realization that everything in the universe is either living or non-living. From there it continues breaking down science into organized categories (plant/animal; vertebrate/invertebrate, solar system) (3.E.1.1). The work is hands-on, often becoming long-term project with experiments (3.P.2.2.),(3.L.2.4).

The Social Studies curriculum also begins with the big picture. Students use wooden maps of the world, continents, and the U.S. Maps are used first as puzzles, then for labelling and the study of the flags, *land and water forms*, cultures, and governments.

Montessori observed that elementary children are often attracted to heroes, so the Lead Teacher guides a child to explore role models that inspire them through extensive research projects (1.H.1). Elementary children are also developing a sense of morality and justice. To support the emergence of these abstract concepts, children work together each year to identify, plan and implement a project that makes a positive contribution to the school and to the community each year (3.C & G.2.3) (2.G.2.2).

Elementary children plan 'Going Out' trips to explore areas of interest in the community. A small group of children identify a destination or expert in the community and through formal correspondence (letter writing, telephone calls) are responsible for organizing the outing, which includes transportation, costs, and securing adult chaperones. Afterwards, students prepare a formal report on the experience and share it with the community.



Puzzle Map of United States



Land and Water Form Cabinet

NC Standards: Science and Social Studies

(3.P.2.2) Compare solids, liquids and gases based on their basic properties. (3.E.1.1) Recognize that the earth is part of a system called the solar system that includes the sun (a star), planets, and many moons and the earth is the third planet from the sun in our solar system. (3.L.2.4) Explain how the basic properties (texture and capacity to hold water) and components (sand, clay and humus) of soil determine the ability of the soil to support growth and survival of plants.

(1.H.1) Understand that history tells the story of how people and events changed society over time.

(2.G.2.2) Explain how people positively and negatively affect the environment. (3.C&G.2.3) Apply skills in civic engagement and public discourse (school, community)



Flags of North and South America

MMCS Montessori Curriculum: Sample Work Journal Record Lower Elementary Children

Wor	k Record for	the Week of: Name:						_			_						м	Т	w	V T	Th F	М	Т	w	Th
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Reading	Word Study Book Club Commands Interpretive Cards Reading Cards					22								Algebraic Reasoning	· · ·	Word Problems Rounding Squaring Cubing			<u> </u>	Ŧ					
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Writing	Words Grammar Box Sentence Analysis													Geometry		Lines Angles Angles Triangles Quadriles Solids Solids Fequivalence Area				_					
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Math: Operations	Golden Beads Stamp Game Large Bead Frame Checker- board Racks and Test Tubes													Geography & History	norma fuda-Goon	Sun & Earth Work of Water Work of Air Pin Maps Fundamental Needs Timeline of Life Humans									
Math	Flat Bead Frame Decimal Numbers													Biology		Animal Question Cards Who am 1? Body Systems									
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MMCS Proposed 2018/19 School Calendar

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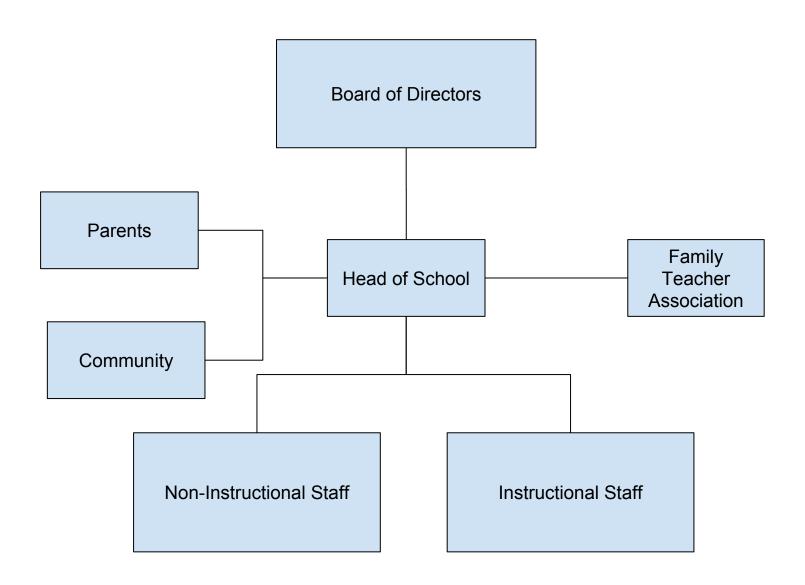
185 Days of School

First/Last Day of School

Teacher Work Day

Parent/Teacher Conference

Winter Break/Spring Break Holiday School Closed



Proposed Bylaws of the Non-Profit Corporation Moore Montessori Community School, Inc.

Article I: NAME

The name of the Corporation is Moore Montessori Community School, Inc. (hereinafter MMCS)

Article II: Purpose

MMCS is a private non-profit corporation (hereinafter "the Corporation") whose purpose is to provide and operate a Charter School and to pursue related educational endeavors in the state of North Carolina. The Corporation, which is organized under the Non-Profit Corporation Act of North Carolina, shall operate exclusively for charitable and educational purposes and in a manner consistent with Chapter 55A of the General Statutes of North Carolina and Section 501 (c) (3) or successor provisions of the Internal Revenue Code. It shall be the policy of the Board of Directors (hereinafter "the Board") and the school not to discriminate in admissions and hiring practices in violation of the law.

Article III: Members

MMCS shall have no members, certificate holders or shareholders. All functions and affairs of MMCS shall be conducted and performed entirely by the Board.

Article IV: Offices and Registered Agent

The Corporation shall maintain a continuous, registered office and registered agent as such place in the State of North Carolina as may be established by the Board. The Board may change the registered agent from time to time as necessary and in compliance with the North Carolina Nonprofit Corporation Act. The Board may have offices at such other places as the Board may from time to time determine or as affairs of the Corporation may require.

Article V: Board of Directors

Section 1. General Powers.

The property, business, and affairs of the Corporation shall be managed, controlled and directed by the Board or such committees as the Board may establish. The Board shall decide matters related to the operations of the school, including budgeting, curriculum, and operating procedures in accordance with G.S. 115.C-238.29E(d).

Section 2. Number.

The number of persons constituting the Board who have voting authority shall be no fewer than five (5) but no more than eleven (11), not including the Head of School, who shall serve as an ex officio, non-voting member of the Board. The number of Board members may be increased by majority vote of the Board.

Section 3. Term.

Board members shall serve for a staggered term of three years. The term of half of the initial Board shall expire June 30 of each odd numbered year, while the term of the remaining initial Board shall expire June 30 of each even number year. The Head of School shall serve as an ex officio, non-voting member of the Board for his or her term of employment. The number of successive terms in not limited.

Section 4. Voting.

All matters before the Board shall be approved by a majority vote of all Board members. Electronic vote by the Board members will be accepted and counted. The Board shall elect a chairperson from the members of the Board at each annual meeting of the Board.

Section 5. Compensation.

All members of the Board shall serve without compensation. However, a person who is a non-voting member by virtue of being an employee of the Corporation may receive compensation for serving in such capacity at the Corporation.

Section 6. Vacancies.

New Board members will be nominated and voted on by the Board by criteria defined by the Board. If a vacancy occurs in the Board, the remaining Board may fill the vacancy by a majority vote of the remaining Board. The new member of the Board will then serve the remainder of the unexpired term of the member of the Board who is being replaced.

Section 7. Removal.

Board members may be removed with or without cause by a vote of a majority of the Board. In the event that any member of the Board is removed, a new member may be elected at the same meeting.

Section 8. Resignation.

A member of the Board may resign at anytime by giving notice thereof to the Chairperson of the Board, in writing.

Section 9. Duties of the Board of Directors.

The Board is committed to the education of all students and will see that the policies of the Corporation are carried out with dedication. The duties of the Board shall consist of the following:

1. To provide leadership in order to carry out the goals and objectives of the Corporation.

- 2. To develop clear governing roles and responsibilities for all Board members and review them annually.
- 3. To govern the school in accordance with Federal and State Law, including compliance with the State Board of Education and all North Carolina laws governing charter schools.
- 4. To meet at such times and places as required by the Bylaws.
- 5. To appoint and remove, employ and discharge, supervise the duties of, and, except as otherwise provided herein, prescribe the duties and fix the compensation of the officers, agents, and the lead administrator: the Head of School.
- 6. To ensure adequate resources for the Corporation.
- 7. To approve compensation arrangements and document the decision in minutes.
- 8. To provide proper financial and personnel oversight as a fiduciary of the Corporation.
- 9. To provide enhancement of the Corporation's public standing.
- 10. To track, be aware of, and be prepared to accommodate new legislative requirements.
- 11. To regularly evaluate the Board's effectiveness pertaining to communication, support, finance management, policy development, dedication to the mission, and relationship building.
- 12. To provide all Board members with the information and training needed to perform effectively.
 - a. Develop a Board member manual.
 - b. Develop a variety of orientation/training strategies, which may include but not limited to the following:
 - i. New Board member orientation.
 - ii. Ongoing Board education training.
 - iii. Mini-seminars on special interest topics.
 - iv. Access to pertinent publications and conferences.

Article VI: Meetings by the Board of Directors

Section 1. Regular Meetings of Board of Directors.

The Board shall hold regular monthly meetings as follows:

- 1. All regular meetings by the Board shall be at a time and place as advertised by the Chairperson of the Board.
- 2. All regular meetings shall take place at the school's administration building or other appropriate place as designated by the Chairperson of the Board.
- 3. At each annual regular meeting of the Board, the Board shall adopt a schedule for the upcoming year stating the date, time, and place for each regular meeting.

Section 2. Special Meetings of Board.

The Board shall hold special meetings as follows:

- 1. On the request of three or more Board members, or the Head of School in accordance with state law.
- 2. Each special meeting must be advertised to the public and at a minimum include the posting of a written notice for at least 48 hours at the place of regular meetings and by

- giving written or oral notice at least 48 hours in advance at the front door of the administration building.
- 3. All special meetings require all Board members to be provided at least 48 hour notice of the special meeting.
- 4. When reasonably practicable, all Board members shall be provided a list of all topics to be discussed at the special meeting.

<u>Section 3. Emergency Meetings of Board of Directors.</u>

The Board shall hold emergency meetings as follows:

- 1. Emergency meetings may be held by the Board of Directors immediately after ALL Board members are notified on the occasion of special circumstances as declared by the Board.
- 2. Forty-eight (48) hour notice is not required for emergency meetings. However, all Board members and the public should be provided as much notice as is reasonably possible under the circumstances of the date, time, and topics to be covered.
- 3. At the meeting the Board shall document the reason for the meeting, the nature of the notice given, and the approval of the Board of Directors, which declares such meeting as an emergency meeting.

<u>Section 4. Requirements of all Meetings of the Board of Directors.</u>

All meetings by the Board shall be governed by the following provisions:

- 1. The members of the Board are committed to adhere to the letter and the intention within North Carolina's Open Meetings Law when Moore Montessori Community School becomes a public body as defined in G.S. 143-318.10 (b).
- 2. Advance notice date, time, and location of regular meetings will be posted on the MMCS website and other media approved by the Board seven days prior to meeting.
- 3. All notice of any meeting classification shall be made by email, or any other available form of written communication to all members of the Board.
- 4. All notice to the public will be displayed in the school administration office and school website.
- 5. Board meeting minutes will be approved and kept available to the public.
- 6. Board members should attend at least 80% of meetings. Failure to attend the required number of Board or Committee meetings can result in the removal of the Board member.

Section 5: Closed Meeting

- 1. A closed meeting shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed meeting and exclude the public only when a closed session is required in accordance with NC Open Meeting Law (G.S. 145- 318.11).
- 2. A closed meeting may be held only upon a motion duly made and adopted at an open meeting.
- 3. Every motion to close a meeting shall cite one or more of the permissible purposes list in NC Open Meeting Law (G.S. 145-318.11) section (a).

Section 6: Quorum.

A quorum will be established, as two-thirds of all board members shall be required for all meetings.

Section 7: Participation

Any Board member can participate in a meeting of the Board by means of communication through which all persons participating in the meeting can simultaneously hear each other during the meeting. A Board member participating in a meeting through this alternate means is deemed to be present and in person at the meeting.

Section 8: Presumption of Assent

A Board Member who is present at a meeting of the Board at which action on any corporate matter is taken shall be conclusively presumed to have assented to the action taken unless his or her dissent has been entered in the minutes of the meeting or unless he or she has filed his or her written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the secretary of the corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a Board member who voted in favor of such action.

Section 9: Board Voting.

Except as otherwise stated by statute or these Bylaws, the action of a simple majority of all Board members shall be the action of the Board of Directors. Board member cotes can be collected electronically.

Article VII: Officers

Officers of the Corporation shall be Chairperson, Vice Chairperson, Secretary, Treasurer and Head of School. Any two offices, except the office of Chairperson may be held by one person. However, no officer shall sign or execute any document in more than one capacity.

Section 1. Chairperson

- 1. The Chairperson shall preside at all meetings of the Board of Directors.
- 2. The Chairperson shall work closely with the Head of School and the Board of Directors. The Chairperson shall keep abreast of the needs of the school and will serve as a liaison between the school and the board to assure smooth and accurate communication.
- 3. The Chairperson shall be principal executive officer of the Corporation and subject to control of the Board of Directors.
- 4. The Chairperson shall supervise the control and management of the Corporation in accordance with these bylaws.
- 5. The Chairperson shall also perform such other duties as are assigned by the Board of Directors.

Section 2. Vice Chairperson

- The Vice Chairperson, unless otherwise determined by the Board of Directors, shall, in the absence or disability of the Chairperson, perform the duties and exercise the powers of that office.
- 2. The Vice Chairperson shall perform such other duties and have such other powers as the board shall designate.

Section 3. Secretary

- 1. The Secretary shall keep accurate records of the acts and proceedings of all meetings of the Board of Directors.
- 2. The Secretary shall be responsible to give all notices required by law and these Bylaws, unless otherwise stated in these Bylaws.
- 3. The Secretary shall have general charge of the Corporate Books and Records and of the Corporate Seal and shall affix the Corporate Seal and shall affix the corporate seal to any lawfully executed instrument requiring it.
- 4. The Secretary shall also perform such other duties as are assigned by the Board.

Section 4. Treasurer

- The Treasurer shall have custody of all funds and securities belonging to the Corporation and shall receive deposit or disburse the same under the direction of the Board of Directors.
- 2. The Treasurer shall keep full and accurate accounts of the finances of the Corporation in books especially provided for that purpose. This person shall cause a true statement of the Corporation's assets and liabilities as of the close of each fiscal year, of the results of its operations, and of changes in surplus for such fiscal year, all in reasonable detail, to be made and filed at the registered or principal office of the Corporation within four months after the end of such fiscal year. The statement so filed shall be kept available for inspection by any member of the Board for a period of 10 years, and the Treasurer shall mail or otherwise deliver a copy of the latest statement to any member of the Board upon their written request therefore.
- 3. The Treasurer shall, in general, perform all duties incident to the office and such other duties that may be assigned to him or her from time to time by the Chairperson or by the Board of Directors.

Section 5. The Head of School

The Head of School shall be:

- 1. Responsible, in general, for the overall operation of the school.
- 2. Authorized to oversee all employees.
- 3. Authorized to recommend the hiring and the dismissal of non-instructional employees to the Board of Directors.
- 4. Responsible for the compliance with the charter of the state of North Carolina.
- 5. Working closely with colleagues in establishing school policies and procedures.

- 6. Responsible for keeping the Board informed of overall progress of the school as well as its financial and material needs.
- Coordinating fundraising activities. The Corporation will apply and obtain a license from the North Carolina Secretary of State to solicit donations prior to undertaking fundraising efforts.
- 8. Ensuring that MMCS is in compliance with all North Carolina Department of Public Instruction testing regulations.
- 9. Responsible for performing such other duties as are assigned by the Board.

Section 6. Requirements for All Officers.

1. A person needs to be at least twenty-one (21) years old to hold any position as an officer of the Corporation.

Section 7. Election and Removal of Officers

- 1. All officers will be elected, removed, and evaluated by the Board of Directors. At its regular meeting each year, the Board shall organize and elect each officer. In the event an officer position is vacant before the regular meeting of the Board, the Board shall call a special meeting to replace such vacancy.
- 2. All officers may be removed by simple majority vote of the Board with or without a cause.
- 3. Any officer, except the Chairperson or Secretary, may resign at any time by giving notice in writing to the Chairperson or Secretary. The Secretary may resign at anytime by giving notice in writing to the Chairperson. The Chairperson may resign at any time by giving notice in writing to the Board. Such resignation shall take effect at the time specified, or if no time is specified, at the time the notice is received.
- 4. All officers shall be appointed by the Board by entering into a contract with the Board to serve in that capacity. The contract shall specify the period of time for which the person is employed as well as their authority and duties.

Article VIII: Code of Conduct and Conflict of Interest

Section 1. Purpose.

The purpose of the conflict of interest policy is to protect this tax-exempt Corporation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or Head of School of the Corporation or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Section 2. Acknowledgement.

All Board members, the Officers, and all other management personnel and committee members of the Corporation shall acknowledge and agree by signature to abide by the Code of Conduct and Conflict of Interest Policy as incorporated herein. Each individual covered by this policy shall submit an annual Certificate of Compliance to the Chairperson of the Board, along with

permission for the Corporation to obtain a personal background check within ten (10) days of the start of each school year.

Section 3. Definitions.

- 1. Interested Person: Any member of the Board, officer, or member of a committee with governing Board delegated powers, who has direct or indirect financial interest, as defined below, is an interested person.
- 2. Financial Interest: A person has a financial interest if the person has, directly or indirectly, through business, investment or family:
- a. An ownership or investment interest in any entity with which the Corporation has a transaction or arrangement.
- b. A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement; or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.
- d. A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the appropriate governing Board or committee decides that a conflict of interest exists.
- 3. Compensation: Direct and/or indirect remuneration as well as gifts or favors that are not insubstantial.

Section 4. Procedures.

- Duty to Disclose: In connection with any actual or possible conflict of interest, an
 interested person must disclose the existence of the financial interest and be given the
 opportunity to disclose all material facts to the directors and members of committees with
 governing Board delegated powers considering the proposed transaction or
 arrangement.
- 2. Determining whether a Conflict of Interest Exists: After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing Board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or committee members shall decide if a possible conflict of interest exists.
- 3. Procedures for Addressing the Conflict of Interest:
 - a. An interested person may make a presentation at the governing Board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and vote on, the transaction or arrangement involving the possible conflict of interest.
 - b. The chairperson of the governing Board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 - c. After exercising due diligence, the governing Board or committee shall determine whether the Corporation can obtain with reasonable efforts a more advantageous

- transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing Board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Corporation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, the Corporation shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy.

- a. If the governing Board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing Board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 5. Records of Proceedings.

The minutes of the governing Board and all committees with Board delegated powers shall contain:

- The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing Board's or committee's decision as to whether a conflict of interest in fact existed.
- 2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Section 6. Compensation.

A voting member of the governing Board who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.

- 1. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.
- 2. No voting member of the governing Board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the

Corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Section 7. Nepotism Policy.

All employees shall be hired, evaluated and advanced on the basis of individual merit, without reference to considerations of race, sex, religion, sexual orientation, national origin, or any other factors not involving professional qualifications and performance. The following restrictions shall be observed with respect to personnel matters to avoid the possibility of favoritism based on family or personal relationships:

- 1. Related individuals are defined as husband, wife, son, son-in-law, daughter, daughter-in-law, father, father-in-law, mother, mother-in-law, brother, brother-in-law, sister, sister-in-law, grandparents, and grandchildren.
- 2. No one with supervisory responsibility shall hire or supervise any related employee.
- Related persons currently employed shall immediately disclose all family and personal relationships with other school employees. All persons wishing to be considered for employment shall disclose family and personal relationships with any then current employee.
- 4. No Board member, member of the school administration or faculty member shall engage in recommendations discussions, or otherwise participate in any final decision or recommendation relating to an appointment, promotion, retention, tenure, raise other other condition of employment of a related person.

Section 8. Annual Statements.

Each director, principal officer, and member of a committee with governing Board delegated powers shall annually sign a statement which affirms such person:

- 1. Has received a copy of the conflicts of interest policy,
- 2. Has read and understands the policy,
- 3. Has agreed to comply with the policy, and
- 4. Understands the Corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Section 9. Periodic Reviews.

To ensure that the Corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- 1. Whether compensation arrangements and benefits are reasonable, based on competent survey information and the result of arm's length bargaining.
- 2. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Corporation's written policies are properly recorded, reflect reasonable

investment or payments for goods and services, further charitable purposes, and do not result in inurement, impermissible private benefit, or an excess benefit transaction.

Section 10. Use of Outside Experts.

When conducting the periodic reviews as provided for in Article VIII Section 9, the Corporation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing Board of its responsibility for ensuring periodic reviews are conducted.

Article IX: Liability and Indemnification

Section 1. Indemnity of Board of Directors, Officers and Others.

- 1. The Corporation shall indemnify any present or former members of the Board, Officers, Head of School, or any other employee or agent against liabilities and reasonable litigation expenses, including attorneys fees, incurred in connection with any action, suit, or proceeding in which that person is made or threatened to be made a party by reason of being or having been such Board member, Officer, Head of School, or other employee except in relation to matters as to which the person shall be adjudged in such action, suit or proceeding to have acted in bad faith, to have been liable or guilty by reason of willful misconduct in the performance of duty, to have taken actions known or believed by the person to be clearly in conflict with the best interest of the corporation, to have received an improper personal benefit, or in connection with the proceeding by or in the right of the Corporation, where the person was adjudged liable to the corporation.
- 2. The indemnification shall be in addition to that permitted by the North Carolina General Statutes.
- 3. The Corporation will purchase and maintain insurance on behalf of any person who is or was a member of the Board, Officer, Head of School, or other employee or agent of the corporation, or is or was serving at the request of the Corporation.
- 4. Expenses incurred by a member of the Board, Officer, or other employee or agent in defending a civil suit or criminal action or other proceeding may be paid by the Corporation in advance of the final disposition of such action, suit, or proceeding as authorized by the Board of Directors.

Section 2. Liability of Directors and Officers.

- 1. A member of the Board and any officer shall be subject to the liabilities imposed by law upon them.
- 2. All Board members who vote for or assent to any distribution of assets of the Corporation contrary to any restrictions imposed by the Nonprofit Corporation Act of North Carolina, the articles of incorporation, or bylaws, shall be jointly and severally liable to the Corporation for the amount of such distribution.
- 3. All Officers shall stand in a fiduciary relationship to the Corporation and shall discharge the duties of their respective positions in good faith, and with the diligence and care which a reasonably prudent person would exercise in similar circumstances and like positions.

Article X: Committees

The Board may create such committees as are necessary from time to time to assist the Board of Directors. Future committees will be added based on need.

Section 1. Executive Committee

- 1. The Executive Committee shall consist of the Chairperson, Vice-Chairperson, Secretary, and Treasurer and will carry on the business affairs of the Corporation as delegated by the Board of Directors.
- 2. The Executive Committee cannot be delegated powers to election of officers, appointment of committee members (even to fill vacancies), distribution of assets, dissolution or merger, sale of substantially all of the assets, or amendments or repeal of the corporate articles of incorporation or bylaws.
- 3. The Executive Committee will inform the Board of any actions taken by the Executive Committee since the last Board meeting.

Section 2. Nominating Committee.

- 1. A nominating committee shall be established which shall consist of the Vice-Chairperson and three Board members designated by the executive committee.
- 2. The purpose of said committee shall be to assist the Board in researching candidates to serve as officers of the Corporation.
- 3. Members of the nominating committee shall serve until the defined task has been completed.

Section 3. Finance Committee.

- 1. The Finance Committee shall be established which shall consist of non-employee Board Members who have the appropriate expertise and independence.
- 2. Members of the Finance Committee will include but not be limited to the Chairperson and Treasurer.
- 3. The responsibilities of the Finance Committee is to:
 - a. Work with the Head of School and other staff to prepare a detailed annual budget that aligns hiring and other variable expenses with a conservative projection of student enrollment.
 - b. Develop strategic financial plans to ensure financial viability and future success of the Corporation.
 - c. Monitor the cash flow and overall financial health of the Corporation and adjust accordingly to ensure fiscal health at all times.
 - d. Monitor General Fund Balance and ensure the Corporation meets its target General Fund contributions annually.
 - e. Obtain and monitor a contingency funding line of credit with a local financial institution.
 - f. Monitor compliance to all reporting requirements.

Section 4. Audit Committee.

The Board will establish an Audit Committee to oversee the audit work and perform the following functions.

- 1. Solicit at least three (3) bids for audit services through Request for Proposal (RFP) process in accordance with Article XI. To prevent conflict of interest issues and provide sufficient checks and balances, accounting and auditing services will be provided by separate firms. Obtain Board approval and appoint Auditors.
- 2. Establish the audit fees.
- 3. Approve the audit plan.
- 4. Review all material written communication between the external auditors and management.
- 5. Review with the Board and management annual financial statements and audit results.
- 6. Evaluate the performance of external auditors on an annual basis.
- 7. Review and obtain approval of the Board on the Return of Organization Exempt from Income Tax (Form 990).

Article XI: Contracts, Loans, Checks, Deposits

Section 1. Authority.

The Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver and instrument on behalf of the Corporation, and such authority may be general or confined to a specific instance.

Section 2. Bid Process.

The Head of School or members of the Board will solicit at least three (3) bids through a Request for Proposal (RFP) process for provision of contract services. The RFP will include submission of client references, accreditation, insurances, and costs for services. Bids will then be submitted and approved by the Board of Directors.

Section 3. Loans.

No loans shall be contracted on behalf of the Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Sections 4. Check, Draft and other payments.

All checks, drafts, or other orders for the payment of money issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 5. Deposits.

All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such depositories, as the Board shall direct.

Section 6. Audit Request.

Upon request of the majority of the Board, the accounts of the Corporation shall be audited by a reputable certified public accountant, whose report shall be submitted to each member of the Board, and kept on file at the offices of the Corporation as required by law.

Article XII: General Provisions

Section 1. Principal Office.

The Corporation shall keep at its principal office the following documents:

- 1. A copy of the Corporation's Articles of Incorporation and these Bylaws as amended at date.
- 2. A record of its Board and any officers, including their names and addresses and telephone numbers, email addresses, dates of election to the Board, and if applicable dates of election to office.
- 3. A record of its committees and committee members, as well as any committee minutes.
- 4. Minutes of all meetings of the Board.
- 5. Every member of the Board shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Corporation and shall have such other rights to inspect the books, records, and properties of this Corporation as may be required.

Section 2. Seal.

The corporate seal of the Corporation shall be in such form as approved by the Board.

Section 3. Waiver of Notice.

Whenever any notices required to be given to any member of the Board or offices, under the provisions of the North Carolina Nonprofit Corporation Act or under the provisions of the Bylaws of this Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice whether before or after the time stated therein, shall be equivalent to the giving of such notice.

Section 4. Fiscal Year.

Unless otherwise ordered by the Board of Directors, the fiscal year of the Corporation shall be from July 1 to June 30.

Section 5. Amendments.

The Bylaws may be amended or repealed and new Bylaws enacted at any regular or special meeting upon a simple majority vote of all the members of the Board of Directors.

Article XIII: Election As a Section 501 (c)(3) Corporation

Section 1. Purpose of the Corporation.

The Corporation is organized exclusively for charitable and educational purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations

under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 2. Prohibited Activities

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its members, trustees, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for the services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Three hereof. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a Corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 3. Dissolution

Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all of the liabilities of the Corporation, the Corporation's remaining assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.



NORTH CAROLINA Department of the Secretary of State

To all whom these presents shall come, Greetings:

I, Elaine F. Marshall, Secretary of State of the State of North Carolina, do hereby certify the following and hereto attached to be a true copy of

ARTICLES OF INCORPORATION

OF

MOORE MONTESSORI COMMUNITY SCHOOL, INC.

the original of which was filed in this office on the 18th day of August, 2016.





Scan to verify online.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Raleigh, this 18th day of August, 2016.

Elaine J. Marshall

Secretary of State

SOSID: 1538152 Date Filed: 8/18/2016 3¹29:00 PM Elaine F. Marshall

North Carolina Secretary of State

C2016 229 00171

State of North Carolina Department of the Secretary of State

ARTICLES OF INCORPORATION NONPROFIT CORPORATION

Pursuant to §55A-2-02 of the General Statutes of North Carolina, the undersigned corporation does hereby submit these Articles of Incorporation for the purpose of forming a nonprofit corporation.

- 1. The name of the nonprofit corporation is: Moore Montessori Community School, Inc.
- 2. The corporation is a charitable or religious corporation as defined in NCGS §55A-1-40(4). (See Purpose attached.)
- 3. The name of the initial registered agent is: Ellen Stewart
- 4. The street address and county of the initial registered agent's office of the corporation is:

185 Lauren Lane Southern Pines, NC 28387 Moore County

5. The name and address of each incorporator is as follows:

Ellen Stewart 185 Lauren Lane Southern Pines, NC 28387 Moore County

- 6. The corporation will not have members.
- 7. Attached are provisions regarding the distribution of the corporation's assets upon its dissolution.
- 8. Any other provisions which the corporation elects to include are attached.

(See Prohibited Activities attached.)

9. The street address and county of the principal office of the corporation is:

185 Lauren Lane Southern Pines, NC 28387 Moore County

Principal Office Telephone Number: 910-692-5921

The mailing address is the same as the principal office.

10. (Optional): Please provide a business e-mail address automatically at the address provided at no charge when a document is filed. The e-mail provided will not be viewable on the website. For more information on why this service is being offered, please see the instructions for this document.

These articles will be effective upon filing,.
 Moore Montessori Community School, Inc.

Incorporator Business Entity Name

Signature of Incorporator

Ellen Stewart
Type or print Incorporator's name and title, if any

Ellen Stewart

ATTACHMENT TO ARTICLES OF INCORPORATION OF MOORE MONTESSORI COMMUNITY SCHOOL, INC.

2. Purpose of Corporation

The Corporation is organized exclusively for charitable and educational purposes, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

7. Dissolution

Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all of the liabilities of the Corporation, the Corporation's remaining assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

8. Prohibited Activities

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PROPERTY

Your Educational Institutions Program from Cincinnati starts with our standard commercial property policy, providing coverages that most educational institutions need. It includes coverage for your buildings, business personal property, loss of business income and incurred extra expenses after a covered loss and more. You can customize coverage for your specific insurance needs with these optional coverages:

- Educational Institutions Commercial Property Endorsement Provides more than 50 coverage features specifically for educational institutions that are rolled into a single option. It covers such items as athletic equipment and band uniforms, theatrical costumes, musical instruments, property off premises, computer equipment and more.
- Crisis Event Expense Coverage Keeps your organization running after a crisis event at your premises by providing communication expenses, post-event services and business income coverage.
- Equipment Breakdown Coverage Insures the sudden and accidental breakdown of machinery and equipment vital to your school.

Bridge Endorsement Included
Crisis Event Expense Coverage Endorsement \$10,000/\$10,000/\$10,000 \$19.00
Educational Institutions Commercial Property Endorsement \$808.00

LOCATION 1 - 165 SHEPHERD TRL, ABERDEEN, NC 28315

BUILDING 1

BPP - Insured & Others \$50,000

Deductible: 500 Coinsurance: 90%

Valuation: Replacement Cost

Agreed Value: No Inflation Guard: No



\$222.00

COMMERCIAL AUTOMOBILE POLICY OUTLINE KSR Montessori School

LIMITS OF LIABILITY

Bodily Injury/ Property Damage	\$1,000,00	00	Each Accident
Medical Payments	\$ 5,00	00	Per Person
Uninsured Motorist	\$1,000,00	00	\$100 PD Deductible
Underinsured Motorist	\$1,000,00	00	\$100 PD Deductible
Comprehensive	\$ 10	00	Deductible
Collision	\$ 50	00	Deductible
Hired and Non-Owned	\$1,000,00	00	

ADDITIONAL COVERAGES:

VEHICLE SCHEDULE:

<u>#_</u>	YEAR MAKE	MODEL	VIN	LOCATION
01	2006 GMC	50 passenger	TO BE THE REAL PROPERTY.	Aberdeen, NC

BOILER & MACHINERY POLICY OUTLINE KSR Montessori School

CAUSE OF LOSS: Equipment Breakdown

LOCATION	BUILDING	SUBJECT	<u>LIMIT</u>
001	001	Contents Business Income/Extra Expense	\$ 50,000
001	001		Optional

VALUATION: Repair or Replacement Cost

DEDUCTIBLE: \$ 500 / Occurrence

COINSURANCE: 100%

COVERED OBJECTS:

Compressors

Electronic Data Processing Equipment including Data & Media – \$ 50,000

HVAC

Miscellaneous Electrical Equipment

Production Equipment

Pumps

Refrigeration Systems

SCHOOL BOARD LEGAL LIABILITY POLICY OUTLINE KSR Montessori School

COVERAGE FORM:

Claims Made

<u>COVERAGE</u> <u>LIMITS</u>

General Aggregate \$2,000,000

Per Claim \$1,000,000

Deductible – per Claim \$ 2,500

Retroactive Date: start date

Minimum Premium: \$1,000

ABUSE AND MOLESTATION LIABILLITY POLICY OUTLINE KSR Montessori School

COVERAGE FORM:

Claims Made

<u>COVERAGE</u> <u>LIMITS</u>

General Aggregate \$2,000,000

Per Claim \$1,000,000

Deductible – Each Abuse and Molestation \$ 0

Retroactive Date: start date

Minimum Premium: \$1,000

WORKERS' COMPENSATION POLICY OUTLINE KSR Montessori School

Coverage A: Statutory - Covered States: NC

Coverage B: Employers Liability:

\$500,000 each accident \$500,000 each policy limit \$500,000 each employee

Experience Modification: 1.00

Officers, Partners, Sole Proprietors:

Included

Premium Basis:

Classification	<u>Code</u>	Annual Payroll
Schools - Professional & Clerical	8868	\$ 150,000
Schools – All other	9101	\$ 5,000

POLICY OUTLINE PREMIUM SUMMARY for

KSR Montessori School

08-17-16

COVERAGE

PREMIUM ESTIMATES

Property

\$ 1,050

Boiler & Machinery

300

General Liability

1,925 includes Abuse and Molestation

School Board Legal Liability

\$ 1,200

Cyber Liability

\$ (400)

Automobile

\$ 980 1

Crime

\$ 260 V

Umbrella

Not quoted - Recommended

Total Package Premium

\$ 5,715

Workers' Compensation

\$ 1,320

Total Premium

\$ 7,435

Carrier:

Cincinnati or Selective

Payment Plans:

Quarterly Monthly 25% deposit & 3 equal payments 25% deposit & 10 equal payments

Proposal valid until:

Gary R. McGahey, CIC

The Insurance Center

145 W. Vermont Avenue Southern Pines, NC 28387

910-692-9251

910-695-1603 [fax]

gary@sandhills-ins.com



Ellen Graham

Head of School

895 Linden Rd. Pinehurst, NC (910)315-0990 ellen@thegardenmontessori.org

Recipient Name

Katherine Rucker Moore Montessori Community School stewke1@gmail.com

8/25/2016

To Whom It May Concern,

I am writing in regards to the petition in progress for a Montessori Charter School in Aberdeen, NC. This letter officially states our willingness to work in cooperation with the aforementioned charter school as a hybrid program in order to offer mixed-age grouping. (Graham & Keane, LLC DBA) The Garden will manage administrative operations for 20 students ages 3-4 years old, offering a preschool program from 8:30 a.m. to 12:00 p.m.

The Garden has agreed to pay the school a monthly sum of \$5067.90 for use of their teachers, materials and facilities. This amount is based on the assumption that the number of students managed by The Garden will total 20 of the 54 spots between 2 classrooms. The monthly fee may need to be adjust once final terms and conditions of the relationship are finalized.

The Garden will continue to manage enrollment, billing, record keeping, marketing and other administrative tasks related to 20 students. The Garden will also use its community goodwill and influence to bolster support of the charter school and to help foster interest in the program.

Please contact us with any questions or if you are in need of further information.

Sincerely,

Ellen Graham





115 N. Poplar P.O. Box 785 Aberdeen, NC 28315

Town of Aberdeen

Planning Department
Building Inspections

Phone: (910) 944-7024 Fax: (910) 944-3672

August 22, 2016

The Office of Charter Schools North Carolina Department of Public Instruction 6301 Mail Service Center Raleigh, NC 27699

To whom it may concern:

The Town of Aberdeen would like to take this opportunity to express its support regarding a proposal for a Montessori School to be located within the jurisdiction of the Town of Aberdeen. Our school system and infrastructure is a critical component to this community and it is imperative that the tools and opportunities are in place to produce a sustainable future.

We understand staff members from Aberdeen's Planning Department met with Katherine Rucker and Peggy Johnson on August 9, 2016 to discuss this proposal. We applaud these two individuals for coming forth and expressing their desires and intentions. We support their endeavors as they move forward in the process.

Respectfully,

Robert A. Farrell, Mayor Town of Aberdeen

Robert a Janel

September 1, 2016

To the Office of Charter Schools:

I am writing to express my support for Moore Montessori Community School. My support is based on my belief that the comprehensive Montessori curriculum will ensure our children are secure in their academic foundations and prepared to succeed as students and future citizen-leaders in our community, their families, and workplaces.

As the Director of the local Boys & Girls Club, whose mission is to inspire, enable and educate young people from all backgrounds and circumstances to realize their full potential as productive, responsible and caring citizens, I see a great need for a Montessori School in our community.

Presently the Boys & Girls Club serves over 500 children in the community by offering a range of educational and fun activities for students after school from 2:00 pm – 6:30 pm, when children would otherwise be most vulnerable to gangs, violence and other risky behaviors.

I know that tutors frequently observe students struggling to complete homework because they do not have basic skills. I know that our students need strong academic homes and I have confidence that MMCS will serve our students well. I see the value of instructing students in skills they need from beginning: character and leadership development, health and life skills, arts, etc.

There is a great need in our community for school like MMCS. MMCS will create the ideal type of school culture that children in Moore County need to have a better chance at living long, healthy, fulfilled lives. I recognize the value and necessity of such a focus for the youth of Moore County and hope to work with MMCS team in the coming years should their application be approved. I hope the board will give this application your strongest consideration.

Sincerely,

Caroline Eddy



September 1, 2016

To Whom It May Concern:

My name is Susan Wright and I am the Early Childhood Program Coordinator, as well as an instructor, at Sandhills Community College. Throughout my 25 plus years of working closely with children and families I have found it to be true that all children do NOT learn in the same way and that learning styles differ for all. I have witnessed the need for diversity in teaching and learning environments in order that all children have the opportunity to succeed in an environment that matches their needs rather than being pushed into a universal mold.

That being said, I am excited to write this letter of support for a Montessori Charter School in Moore County! Currently we have a Montessori option for preschool but nothing exists beyond the preschool years. The Montessori philosophy and teaching/learning structure has proven to be both a powerful and effective teaching style for children of all ages as it embraces a child-centered approach and strives to create passionate, lifelong learners who are independently motivated. A Montessori Charter School would offer another choice for our children and families in Moore County as they strive to find a school that fits their individual needs beyond the preschool years. Another positive fact is that this school is planning to be a high impact school serving children and families in and around the Aberdeen area; a rigorous school planning to implement high standards for success that will serve children and families in an area of our county that historically has experienced a great deal of under-achievement.

This Montessori Charter School would be an asset to our Early Childhood Program at Sandhills Community College as well! It would serve as a quality site for our students to observe and practice. It would be a model program that students would have learned about in theory in our courses and would then be able to experience fully as a Practicum Student in a student teaching situation. This school would potentially provide job opportunities for our students as the school plans to utilize teacher assistants in each of their classrooms as well as provide opportunities for an assistant "apprentice year" that could be completed in conjunction with Montessori training thus building a teacher "pipeline" that would benefit all!

In summary, I strongly support the opening of a Montessori Charter School here in Moore County! Should you have any further questions do not hesitate to contact me as I would be happy to speak with you! Thank you for your consideration of this great endeavor!

Sincerely,

Susan Wright

Early Childhood Program Coordinator/Associate Professor

Susan whight

910.246.5360

Letter of Support

Mitchell G. Capel 235 Fairway Drive Southern Pines, NC 28387

To the Office of Charter Schools:

This letter is to enthusiastically support the charter application of Moore Montessori Community School.

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I look forward to working closely with MMCS to reinforce the great stories that children receive in the classroom and provide support by offering my expertise from 31 years of experience.

I support the approval of MMCS to serve students in our community and value its mission and would be happy to see this school of choice made available for families in our community.

Artistically Yours,

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Recipient Name

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115 N. Poplar P.O. Box 785 Aberdeen, NC 28315

Town of Aberdeen

Planning Department
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- Sims, Peter. "The Montessori Mafia." WSJ. Wsj.com, 05 Apr. 2011. Web. 15 Aug. 2016.

Appendix P:

Charter School Required Signature Certification

Note: Outlined below is a list of areas that must be certified by the proposed Board of Directors. Any forms Not Applicable to the proposed charter school indicate below with N/A and provide a brief explanation for providing such response.

Serving on a public charter school board is a position of public trust and board members of a North Carolina public charter school; you are responsible for ensuring the quality of the school's entire program, competent stewardship of public funds, the school's fulfillment of its public obligations, all terms of its charter, and understanding/overseeing all third party contracts with individuals or companies.

*	The selected Board Attorney that he/she has reviewed with the full Board of Directors, listed within the application, all the governance documents and liabilities associated with being on the Board of a Non
	11 ,
	Profit Corporation.
	o Name of the Selected Board Attorney: Michael Davenport
	O Date of Review: August 12, 2014
	o Signature of Board Members Present (Add Signature Lines as Needed):
	· Spreight
	for fun
	" Margaret (Fayyy) Johnson
	Katherine Rucker
	- Kin Helly
*	The selected Board Auditor that he/she has reviewed with the full Board of Directors, listed within the
	application, all the items required for the annual audit and 990 preparations.
	Name of the Selected Board Auditor: Scott Brewer
	o Date of Review: August 12, 2016
	 Signature of Board Members Present (Add Signature Lines as Needed):
	· Smewst
	· Du green
	· Margaret (Persy) Johnson
	· Karneine Rucker
	· Rem Stalle
*	If contracting with a CMO/EMO, that the selected management company has reviewed with the full Board
) .	of Directors, listed within the application, all the items required and the associated management contract
	and operations.
	O Name of the Contact for Selected EMO/CMO: N/A - no management company.
	o Date of Review:
	Signature of Board Members Present (Add Signature Lines as Needed):
	Signature of Board Welhoels Freschi (Add Signature Eines as Needed).

❖ If contracting with a financial management service provider that the sele reviewed with the full Board of Directors, listed within the application, a	
services provided.	
o Name of the Contact: N/A no management Service	e provider.
 Name of the Contact: N/A vio management Service Name of the Selected Financial Service Provider:	
 Date of Review:	
 Signature of Board Members Present (Add Signature Lines as Ne 	eeded):
<u> </u>	
<u> </u>	
* IC4b	
If the proposed Board of Directors, listed within the application, is controperate PowerSchool that the service provider has reviewed all of the fin	
provided.	lancial processes and services
Nome of the Contact: NA: No Service a Contact	
 Name of the Contact: NA No Service provider. Name of the Selected PowerSchool Service Provider: Date of Review: Signature of Board Members Present (Add Signature Lines as No. 	
O Name of the Science I owerschool scivice I lovider.	
Signature of Roard Members Present (Add Signature Lines as No	seded):
Signature of Board Wellioers Frescht (Add Signature Lines as IV	ceded).
Certification	
	t each Board Member has
I, <u>Katherine Rocker</u> , as Board Chair, certify that reviewed and participated in the selection of the individuals and vendors attached	ed to this document as evidenced
by the full Board of Director signatures outlined above. The information I am pr	roviding to the North Carolina
State Board of Education as Moore Montessori Community School Charter	
every respect.	
	/ /
Katheine Rucker Signature	8/12/16
Signature	Date
~ -9	