



Monday Message

March 13, 2023

Special Education Module

Note: This message is a repeat of the March 8, 2023 Director's Weekly Message.

Federal Personnel Survey: Training Resources now available!

The Federal Personnel data collection for the 2022-23 school year will be submitted via a revised survey that combines the Related Service Workforce survey with the federally required personnel data. Here is the link to access the survey: https://ncdpi.az1.qualtrics.com/jfe/form/SV_5ooVIRpkycSzRWe. You may need to copy and paste this link into your browser to access the survey. The federal personnel survey opened on February 8, 2023, and **the due date has been extended to March 31, 2023**. For more information about completing the federal personnel survey, please review the recorded training sessions and PowerPoint presentation located on the [ECATS Federal Reporting](https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting) website at <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting>.

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Federal Reporting Preparation

In preparation for upcoming federal reporting, the following reports are available to check data each month for accuracy and address any possible errors that must be corrected prior to the certification schedule:

- April Child Count – April 2023 | 04/02/2022 – 04/01/2023
- Indicator 7 – August 2023 | 07/01/2022 – 06/30/2023
- Exit Count – September 2023 | 07/01/2022 – 06/30/2023
- Indicator 11 – October 2023 | 07/01/2022 – 06/30/2023

These reports are accessible in ECATS from Reporting > Standard Reports > Special Education tab. As a reminder, the schedule for the upcoming indicators and counts are listed in the Important Dates Calendar at the following link: <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/everychild-accountability-tracking-system-ecats/reporting>.

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Important Federal Reporting Reminder: Submission Timeliness

If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction must finalize the data for your district.

For previous issues of the ECATS Monday Message, please visit <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages>.