



# Monday Message

## February 20, 2023

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### Special Education Module

*Note: This message is a repeat of the February 15, 2023 Director's Weekly Message.*

#### **Federal Personnel Survey: Training Resources now available!**

The Federal Personnel data collection for the 2022-23 school year will be submitted via a revised survey that combines the Related Service Workforce survey with the federally required personnel data. Here is the link to access the survey: [https://ncdpi.az1.qualtrics.com/jfe/form/SV\\_5ooVIRpkycSzRWe](https://ncdpi.az1.qualtrics.com/jfe/form/SV_5ooVIRpkycSzRWe). You may need to copy and paste this link into your browser to access the survey. The federal personnel survey opened on February 8, 2023, and **the due date has been extended to March 31, 2023**. For more information about completing the federal personnel survey, please review the recorded training sessions and PowerPoint presentation located on the [ECATS Federal Reporting](https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting) website at <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting>.

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#### **December 2022 Child Count Change Report**

The [2022 Year-to-Year Change Report](https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptionalchildren/program-and-fiscal-monitoring/federal-reporting#child-count) showing the student count changes for each PSU from the December 2021 Child Count to the December 2022 Child Count has been posted to the Exceptional Children Federal Reporting website at <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptionalchildren/program-and-fiscal-monitoring/federal-reporting#child-count>. From the Federal Reporting website, navigate to Reports > click to expand Child Count > navigate to December 2022 > click to access Dec2022 by LEA 3-21 with LEA Change Year. Please review the report, and if your PSU has been listed in red text, your PSU has shown a significant increase or decrease of more or less than 10% and more than 10 students between the two school years. The EC Director should email an explanation for the significant change to [khalilah.ofarrow@dpi.nc.gov](mailto:khalilah.ofarrow@dpi.nc.gov) by 3/10/2023. PSUs only need to send an explanation if their information on the report is in red text. We appreciate your timely response to this request.

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#### **Federal Reporting Preparation**

In preparation for upcoming federal reporting, the following reports are available to check data each month for accuracy and address any possible errors that must be corrected prior to the certification schedule:

- April Child Count – April 2023 | 04/02/2022 – 04/01/2023
- Indicator 7 – August 2023 | 07/01/2022 – 06/30/2023

- Exit Count – September 2023 | 07/01/2022 – 06/30/2023
- Indicator 11 – October 2023 | 07/01/2022 – 06/30/2023

These reports are accessible in ECATS from Reporting > Standard Reports > Special Education tab. As a reminder, the schedule for the upcoming indicators and counts are listed in the Important Dates Calendar at the following link: <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/everychild-accountability-tracking-system-ecats/reporting>.

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**Important Federal Reporting Reminder: Submission Timeliness**

If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction must finalize the data for your district.

For previous issues of the ECATS Monday Message, please visit <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages>.