Federal Reporting Office Hours

Special Programs and Data January 2023



Automated Captioning for Participants in WebEx

Option 1: Caption and Highlights Panel

- Locate blue circle and dot icon on the bottom of screen.
- 2. Select icon
- A side panel will appear on the right side of the screen.



Option 2: Closed Captioning

- Select the Closed Captioning (CC) icon
 - Captions will appear on the bottom of screen.
- Grab and move to desired location





Federal Reporting Preparation Tips

Federal Personnel Survey
Federal Reports Update
Active Child Count



Federal Personnel Survey

Federal Personnel Survey

- Data collection required by OSEP
- Report the FTE of staff serving students with disabilities regardless of how they are funded.
- Must reflect the staff providing services to students with disabilities, ages 3 through 21, who were reported in the December Child Count.
- The survey has been revised to combine the Related Service Workforce survey with the federally required personnel data.
- The revised survey includes headcount, FTE, vacancies, salary, and other helpful staffing information for programs supporting students with disabilities.

Federal Personnel Survey Due March 13th

	March										
Su	М	Tu	W	Th	F	Sa					
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12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	29	30	31						



Prepare for Federal Personnel Survey

Data needed to complete Federal Personnel Chart

Data needed for each personnel role	Data Source
Licensed/Certified Staff	Personnel records, HR
FTE Licensed (calculated full time equivalency)	Review FTE Calculation Tips in instructions
NOT Licensed/Certified Staff	Personnel records, HR
FTE Not Licensed (calculated full time equivalency)	Review FTE Calculation Tips listed above
Direct Hire staff	Number of Direct Hire Staff for this role
Contracted staff	Number of Contracted Staff for this role
Average Monthly Salary (Direct Hire staff)	HR or Contract
Average Hourly Wage (Contracted staff)	HR or Contract
Number of Vacancies	Personnel records, HR



Federal Reporting Updates

2023 Important Dates Calendar ECATS Federal Reports



2023 Important Dates Calendar

https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptionalchildren/every-child-accountability-tracking-system-ecats/reporting

2023



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25	26	27	28	29	30					

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30	31									

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24	25	26	27	28	29	30				
31										

Imp	Important Dates Calendar							
Date	Report							
13-Mar	Federal Personnel Survey Due							
3-Apr	April Child Count Opens							
24-Apr	April Child Count Closes							
15-May	Indicator 14 Survey Opens							
1-Aug	Indicator 7 Opens							
18-Aug	Indicator 7 Closes							
15-Sep	Exit Count Opens							
18-Sep	Indicator 14 Survey Closes							
29-Sep	Exit Count Closes							
2-Oct	Indicator 11 Opens							
30-Oct	Indicator 11 Closes							
30-Oct	Indicator 12 Spreadsheet Due							
1-Dec	December Child Count Opens							
20-Dec	December Child Count Closes							

ECATS Federal Reports

The following ECATS federal reports are currently available:

- April Child Count April 2023 | 04/02/2022 04/01/2023
- Indicator 7 August 2023 | 07/01/2022 06/30/2023
- Exit Count September 2023 | 07/01/2022 06/30/2023
- Indicator 11 October 2023 | 07/01/2022 06/30/2023







Active Child Count

April Child Count



April Child Count: Reminders

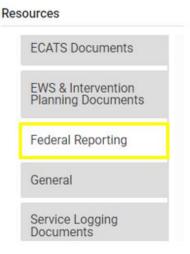
April											
Su M Tu W Th F Sa											
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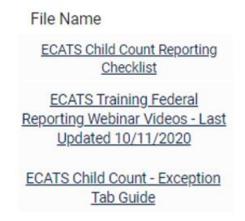
- Opens April 3rd and closes April 24th
- Expectation that EC Director certifies April Child Count on or before April 24th.
- The Active Child Count (April/December) is the only federal reporting submission that requires the verification form to be submitted to DPI if someone other than the EC Director certifies the data in ECATS.



April Child Count: Resources

Go to ECATS Main Menu > Resources







Solutions that Matter



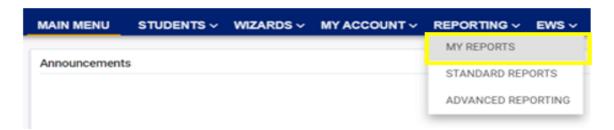


ECATS Federal Reporting Webinar Videos

Link/Topic & Description	Module	Release Date
ECATS Webinar – Child Count Reporting This webinar will review how to run the Child Count report to see who is included, how to retrieve and read the report, and how to resolve any exceptions.	Special Education	December 2, 2019



Child Count Report



Reports

Report	<u>Date Created</u>	<u>Created By</u>
Child Count	01/03/2023 19:30:00	Khalilah Sabreen OFarrow

Region	District	School	StudentID	Is Duplicated	Potential Duplicates	School Code is Blank	Grade is Blank	PK Grade Check	Developmental Delay Age Not Appropriate	Setting Age Not Appropriate	Race	StudentID	IsLEP
Region AB	ABC Coun	t ECATS	ABC123		Potential Dup			X					
Region AB	ABC Coun	t ECATS	ABC456		Potential Dup				X				
Region AB	ABC Coun	t ECATS	ABC789	X	Potential Dup								
Region AB	ABC Coun	t ECATS	ABC321		Potential Dup					X			
Region AB	ABC Coun	t ECATS	ABC654		Potential Dup			X					
<u>-</u>	Child C	ount	Exceptions	(+)	,	,		,		,			

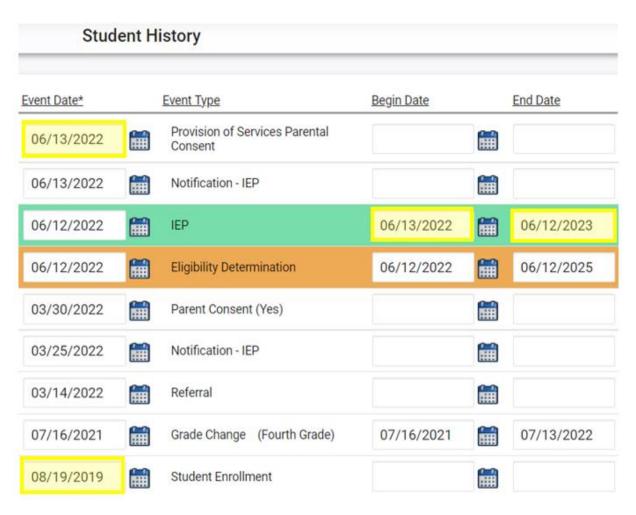


Child Count Report

Total Students:	72					
			Age As Of			
	LEA		Count		IEP Start	Exceptionality
Region	Name	Student ID	Period End	Grade	Date	Category
Region A	ECATS	ABC123	13	7	2022-12-09	AU
Region A	ECATS	ABC124	2	PK	2022-04-06	LD
Region A	ECATS	ABC125	15	AE	2022-05-13	LD
Region A	ECATS	ABC126	10	4	2022-05-25	LD
Region A	ECATS	ABC127	9	3	2022-10-12	LD
Region A	ECATS	ABC128	10	5	2022-09-09	ED
Region A	ECATS	ABC129	8	3	2022-09-09	DD
Region A	ECATS	ABC130	6	1	2022-10-03	SI
Region A	ECATS	ABC131	9	4	2022-10-07	ED
Region A	ECATS	ABC132	11	5	2022-06-01	LD
Region A	ECATS	ABC133	7	2	2022-05-11	DD
Region A	ECATS	ABC134	14	8	2022-11-04	AU
Region A	ECATS	ABC135	12	PK	2022-11-29	SI
Region A	ECATS	ABC136	13	OS	2022-09-09	ОН
Region A	ECATS	ABC137	10	4	2022-04-06	LD
Region A	ECATS	ABC138	9	3	2022-04-07	LD
Child Co	ount Ex	ceptions	(+)			



Child Count Report: Missing Students Things to check on the Student History screen



- Provision of Services Parental Consent event date on or before 4/1
- IEP/PSSP/CSP begin date on or before 4/1
- IEP/PSSP/CSP end date after 4/1
- Student Enrollment date on or before 4/1

APRIL CHILD COUNT Q&A

We are here to answer your questions!

Feel free to type in the chat or unmute and ask anything you like!



Other Reminders & Tips ECATS



ECATS Data Managers Contact Directory

Update the Contact Directory with any corrections and/or additions.

https://docs.google.com/document/d/1tQFdgbqV 1kqhMXN9PIGR38JrYbvR8UuZ/edit?usp=sharin g&ouid=100162846075394212010&rtpof=true&s d=true

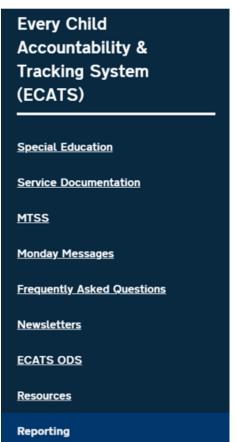


ECATS Resource website: Federal Reporting Office Hours

Access previous PowerPoints and session recordings from the ECATS resource website at https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting/federal-reporting-office-hours



ECATS website: Federal Reporting Office Hours



Federal Reporting Office Hours

NC DPI " Districts & Schools " Classroom Resources " Exceptional Children " Every Child Accountability & Tracking System (ECATS) " Reporting

» Federal Reporting Office Hours

Federal Reporting Office Hours

Reporting
Federal Reporting Office
Hours

This is the archive of Federal Reporting Office Hour sessions. Because this is an archive, please note that some website links may change.

Frequently Asked Questions

- 2022 Federal Reporting Office Hours Resources

Federal Reporting Office Hours FAQs

December

- Welcome to the Federal Data Q&A December 2022
- Federal Reporting Office Hours morning session 12.7.22

 Password:gPTFNBh8