



# Monday Message

March 14, 2022

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## Special Education Module

### Federal Personnel Survey - Due March 14, 2022

Thank you to all who have already submitted the Federal Personnel Survey. As a reminder, the Federal Personnel data collection for the 2021-22 school year will be submitted via a revised survey that combines the Related Service Workforce survey with the federally required personnel data. The link to access the survey is listed below: [https://ncdpi.az1.qualtrics.com/jfe/form/SV\\_dmBbNr5ycvtPrq6](https://ncdpi.az1.qualtrics.com/jfe/form/SV_dmBbNr5ycvtPrq6). You may need to copy and paste this link into your browser to access the survey. The due date for the Federal Personnel Survey is by close of business on March 14, 2022. For technical questions about the Federal Personnel Survey or FTE calculations, please contact Khalilah O’Farrow-Boulware at [khalilah.ofarrow@dpi.nc.gov](mailto:khalilah.ofarrow@dpi.nc.gov). For questions regarding personnel roles or qualifications, please contact the appropriate [Consultant](#) for that discipline.

The Federal Personnel Training Resources are now available on the [ECATS Reporting website](#). The training resources include a copy of the PowerPoint presented during the training sessions, as well as the recorded videos and transcripts of the morning and afternoon training sessions. The link to access these training resources is: <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting>. You may need to copy and paste this link into your browser to access the training resources.

*Note: This message is a repeat of the March 9, 2022, Revised Director’s Weekly Message.*

### April Child Count

The April Child Count captures reporting data on students receiving special education as of April 1, 2022. The April Child Count opens April 1st and must be certified by close of business April 22nd. See the memorandum for more information. (ATTACHED)

### Eligibility Information Workspace

Many ECATS users continue to report that the primary disability is removed from the Eligibility Information workspace following the student record transfer into the PSU. If the primary disability is removed from the Eligibility Information workspace after the student record transfer, please submit a Zendesk ticket so this may be resolved.

For previous issues of the ECATS Monday Message, please visit <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages>.