

Recommended Local AIG Plan Revision Process and Calendar

Ninth Generation Plans, 2022-2025



North Carolina Department of
PUBLIC INSTRUCTION

Month	Activity/ Tasks	NCDPI Support Opportunities
August/September <i>Preparation</i>	<ul style="list-style-type: none"> ● Review materials sent by NCDPI, setting the stage for the local AIG plan revision process. ● Attend Fall AIG Coordinator’s Institute <ul style="list-style-type: none"> ○ Learn about the local AIG plan revision process ○ Become familiar with the newly revised NC AIG Program Standards through initial reading and discussion of Unpacking Documents and Rationale for Revisions. ○ Review initial stakeholder surveys. ○ Review additional plan revision resources. ● Recruit stakeholders to serve on an AIG Advisory group/planning team. 	<p>September 1, 8, 22 – New Coordinator’s Orientation virtual (9:00-12:00 each day)</p> <p>September 14 – Fall Coordinator’s Institute (virtual) Launch NC AIG Local Plan Revision Resources</p> <p>*Pre-recorded webinars</p> <p>Standards 1-6 available release Sept. 27-30</p>
October <i>Initial Planning</i> <i>Data Analysis and Self-Assessment</i>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinars, and designated office hours. ● Create an AIG Advisory group, if you haven’t already. ● Begin the planning process with your AIG Advisory group, review AIG Plan Overview document, introduce current local AIG plan, and schedule meetings throughout the year. ● Gather input from stakeholders – <ul style="list-style-type: none"> ○ Distribute surveys and gather feedback. ○ Consider other sources of data to be included in plan development (<i>other district surveys, TWC survey, assessment data, focus groups, etc</i>). 	<p>October 7- Webinar w/ DPI support team (Standard 6) 10:00-11:00</p> <p>October 13- Monthly Meet-Up - Leaders Leading 1:00-3:00</p> <p>October 19- Designated Statewide Office Hour 2:00-3:00</p> <p>Technical assistance visits to regional meetings as needed.</p>

**NCDPI will be present to offer technical assistance and support for each region virtually or in-person at least once each semester.*

***NCDPI will also be available for individual technical assistance as needed.*



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<p>November</p> <p><i>Data Analysis and Self-Assessment</i></p>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinars, and designated office hours. ● Continue to gather input from stakeholders. ● Begin analyzing data with the AIG Advisory group. ● Begin self-assessment process, using the Self-Assessment tool – NCDPI resource. ● Discuss revision process with AIG Advisory group, and begin considering potential revisions. 	<p>November 3- Monthly Meet-Up 2:00-3:00</p> <p>November 9- Webinar w/ DPI support team (Standard 1) 10:00-11:00</p> <p>November 18- Designated Statewide Office Hour 2:00-3:00</p> <p>Technical assistance visits to regional meetings as needed.</p>
<p>December</p> <p><i>Data Analysis and Self-Assessment</i></p> <p><i>Brainstorming, Aligning, Writing</i></p>	<ul style="list-style-type: none"> ● Attend NCDPI - AIG Coordinator’s Winter Institute (December 8, 2021) ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinars, and designated office hours. ● Use stakeholder feedback and data analysis to determine final ratings for self-assessment. ● Enter self-assessment rating into the online portal. ● Based on data analyses and discussions, brainstorm revisions with the AIG Advisory group. 	<p>December 2- Webinar w/ DPI support team (Standard 2) 10:00-11:00</p> <p>December 3- Release Pre-recorded Webinar w/ DPI support team - Online Portal</p> <p>December 8– Winter Coordinator’s Institute (virtual) Keynote speaker: Joy Lawson Davis</p> <p>December 14- Designated Statewide Office Hour 2:00-3:00</p> <p>Technical assistance visits to regional meetings as needed.</p>

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<p>January</p> <p><i>Brainstorming, Aligning, Writing</i></p>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinars, and designated office hours. ● Consult various resource guides and guidance documents (<i>i.e. Standard 1 and 2 Resource Guides and the EL, 2E, and MTSS guidance documents</i>) to support dialogue with the AIG Advisory group and district leadership about key components around these areas/topics. ● AIG Advisory group meetings to draft the local AIG plan revisions. ● Begin the writing process: <ul style="list-style-type: none"> ○ Establish a writing team ○ Decide as a group which tool will be used to draft the plan revision ○ Save the online portal for the final draft. 	<p>January 6 -Webinar w/ DPI support team (Standard 3) 10:00-11:00</p> <p>January 12 -Monthly Meet-Up - Leaders' Leading 1:00-3:00</p> <p>January 20 -Webinar w/ DPI support team (Standard 4) 10:00-11:00</p> <p>January 31 -Designated Statewide Office Hour 2:00-3:00</p> <p>Technical assistance visits to regional meetings as needed.</p>
<p>February</p> <p><i>Aligning, Writing</i></p>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinars, and designated office hours. ● Continue dialogue with the AIG Advisory group and district leadership regarding program areas, using the various resource guides, professional learning experiences, and guidance documents. ● Continue drafting the local AIG plan revisions. 	<p>February 10- Webinar w/ DPI support team (Standard 5) 10:00-11:00</p> <p>February 16- Monthly Meet-Up - Leaders' Leading 1:00-3:00</p> <p>February 22 -Designated Statewide Office Hour 2:00-3:00</p> <p>Technical assistance visits to regional meetings as needed.</p>

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<p>March</p> <p><i>Aligning, Writing</i></p>	<ul style="list-style-type: none"> ● Attend DPI - NC AIG Coordinator’s Institute (March 9, 2022). ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up, webinar, and designated office hours. ● Continue drafting the local AIG plan revisions. ● Begin to finalize plan revisions in the online portal. 	<p>March 2 - Bonus webinar March 3- Webinar w/ DPI support team (Preparing to present to the local Board of Education) 10:00-11:00 March 16 - Spring AIG Coordinators’ Institute 9-1:00 March 22 -Designated Statewide Office Hour 2:00-3:00 Technical assistance visits to regional meetings as needed.</p>
<p>April</p> <p><i>Local Board Approval and Plan Submission</i></p>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Attend Monthly Meet-Up and designated office hours. ● Finalize plan revisions in the online portal. ● Review Final AIG Plan Checklist – NCDPI resource. ● Prepare to present the AIG plan to the Local Board of Education. 	<p>April 6 -Monthly Meet-Up 2:00-3:00 April 12, 19, 26 - Designated Statewide Office Hours 2:00-3:00 Technical assistance visits to regional meetings as needed.</p>
<p>May – June</p> <p><i>Local Board Approval and Plan Submission</i></p>	<ul style="list-style-type: none"> ● Attend regional meeting for peer feedback and dialogue, as available. ● Celebrate a finished process with the AIG Advisory group. ● Present to the Local Board of Education for approval. 	<p>May 11 -Monthly Meet-Up 2:00-3:00 May 3, 17, 24, 31 - Designated Statewide Office Hours 2:00-3:00 June 8 - Monthly Meet-Up 2:00-3:00 June Technical assistance – as needed</p>
<p>July 2022</p> <p><i>Plan Submission</i></p>	<ul style="list-style-type: none"> ● By Friday, July 15, 2022 - Plans submitted to State Board of Education / NC Department of Public Instruction 	<p>July Technical assistance – as needed</p>

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