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00:00:02.999 --> 00:00:10.554

Welcome everyone to the federal personnel survey morning, training session Thank you for joining. My name is Khalilah.

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00:00:10.583 --> 00:00:21.234

O'Farrow-Boulware from the special programs and data section, we will also have Lori Ray from the supporting teaching and related services section.

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00:00:21.894 --> 00:00:32.725

Laurie, and I will be facilitating this session, this training session this morning. So, once again, I want to welcome everyone and also welcome your questions during the session.

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00:00:33.174 --> 00:00:39.804

Be sure to type your question in the question field and we will be monitoring those questions as they come in.

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00:00:43.079 --> 00:00:55.170

During this session, we will cover information that you need to know about completing and submitting your federal personnel report and why it is important.

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00:00:55.170 --> 00:01:03.539

More specifically will cover what the federal personnel survey is and how to prepare for reporting the data.

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00:01:04.075 --> 00:01:15.144

We will also cover the components of the personnel survey tool, various scenarios on how to calculate full time equivalency and address a few frequently asked questions.

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00:01:15.355 --> 00:01:23.875

And at the end of this session will address questions you have, but feel free to type your question in the questions. Feel throughout this training session.

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00:01:27.900 --> 00:01:32.280

So, let's look at, what is the federal personnel survey.

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00:01:35.250 --> 00:01:47.784

The federal personnel survey is used to collect data required by the office of special education programs that requires state education agencies to report the full time equivalency,

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00:01:47.965 --> 00:01:52.284

or amount of time spent of staff serving students with disabilities,

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00:01:52.314 --> 00:01:54.385

regardless of how they are funded.

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00:01:54.689 --> 00:02:07.859

Data in the personnel survey must reflect the staff providing services to students with disabilities ages 3 through 21 who were reported in the December child count.

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00:02:07.859 --> 00:02:17.400

The personnel survey data does not or must not include the count or FTE of staff who served children.

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00:02:17.400 --> 00:02:29.159

From birth, through age 2, unless they are, they also serve children with disabilities ages 3-21 who were reported in the December.

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00:02:29.159 --> 00:02:43.740

Or federal reporting purposes, the data that you submit through the personnel report is broken down into 3 files, which includes special education, teachers, paraprofessionals, and related services personnel.

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00:02:43.740 --> 00:02:52.169

The federal personnel survey must be submitted by close of business. 1.

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00:02:52.169 --> 00:02:59.099

Monday, March 14, so be sure to keep it up. Look out for the.

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00:02:59.099 --> 00:03:08.069

EC division weekly communication this week, um, that should be sent out today. It should include the link to access the survey.

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00:03:08.069 --> 00:03:13.080

So I want to take a moment and pause and check to see if Lori.

21

00:03:13.080 --> 00:03:16.500

Lori. Wonderful.

22

00:03:18.120 --> 00:03:21.569

So, I'm going to pause and open the mic for Lori.

23

00:03:25.080 --> 00:03:28.110

Hello? Hello?

24

00:03:30.240 --> 00:03:33.990

Are you going to continue to run the slides for me? I am.

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00:03:33.990 --> 00:03:40.860

Perfect, thank you. I'm sorry to be tardy to the class, but I'm glad you're right on time.

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00:03:40.860 --> 00:03:51.960

So, now we're going to talk about the rationale for the revised survey.

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00:03:51.960 --> 00:04:01.590

And I'm seeing in the chat, uh, question about the, the slides and they will yes.

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00:04:01.590 --> 00:04:05.250

Site advance it.

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00:04:07.770 --> 00:04:17.879

So, the reason we have updated the survey is because we had been in the past running a.

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00:04:17.879 --> 00:04:32.158

Voluntary survey of related service providers that we were asking districts to participate in and we heard from AC directors that that was really helpful information to have regarding what's.

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00:04:32.158 --> 00:04:41.519

Current ratios what current percentage of that are served by related service personnel and a lot of other data.

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00:04:41.519 --> 00:04:50.098

That was helpful for not only retention, but also recruitment and average salary and things like that. So, um.

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00:04:50.098 --> 00:04:58.499

I approached my excellent teammates and Kelly, and they have assisted us to try and.

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00:04:58.499 --> 00:05:03.538

Both clarify the information that's in the survey because the survey.

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00:05:03.538 --> 00:05:12.178

Data that we were receiving in the past, especially about related service providers was inaccurate. And so we have made every effort to.

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00:05:12.204 --> 00:05:24.803

Make the ask very clear and specific as well as include some of the information that AC, directors and coordinators have, let us know are really helpful to have.

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00:05:25.194 --> 00:05:32.033

And so, and Kelly, I mean, uh, I'm not seeing the slide advance. That might be my connection, but if you can.

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00:05:32.608 --> 00:05:47.278

Move it forward that'd be helpful. Um, and so we have tried to clarify the survey and we've also tried to make it so that you don't have to complete 2 surveys, but just 1. and so, um, we have.

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00:05:47.278 --> 00:05:51.569

Uh, included other personnel types that.

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00:05:51.569 --> 00:06:05.363

We need to understand what capacity districts have and do not have so that we can be assisting you as you're, we're struggling with the staffing issues across North Carolina.

41

00:06:05.694 --> 00:06:08.303

So we hope to give you 1 clear.

42

00:06:08.579 --> 00:06:13.288

Survey and hope that it is helpful to you as we move forward.

43

00:06:14.459 --> 00:06:28.319

Oh, that's it. So, let's take a moment to look at what to do in preparation for completing the federal personnel survey, which you'll need to do.

44

00:06:29.363 --> 00:06:44.213

To prepare for completing a survey, it is important to 1st print a PDF copy of each section to be completed. And you'll see in this PowerPoint,

a screenshot of each section in the federal personnel survey that you can print.

45

00:06:44.244 --> 00:06:47.874

Um, this may assist you with the process of.

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00:06:48.178 --> 00:06:52.793

Collaborating with others to collect the data needed to complete the survey.

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00:06:53.124 --> 00:07:00.173

So if you have questions regarding calculating or submitting the report feel free to send me an email,

48

00:07:00.713 --> 00:07:03.863

if you have questions about personnel roles,

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00:07:03.894 --> 00:07:06.113

or how to count personnel,

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00:07:06.444 --> 00:07:09.173

please contact the appropriate consultant.

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00:07:09.204 --> 00:07:22.283

So the link below will display the full list of easy consultants by discipline or content area. And you'll also see, at the end of this PowerPoint, a quick list of AC consultants to contact.

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00:07:22.314 --> 00:07:32.454

And as I had mentioned earlier, this session is being recorded, and it will be posted along with this PowerPoint to the federal reporting. Um.

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00:07:32.728 --> 00:07:41.788

Web site the website, so in terms of clarification.

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00:07:41.788 --> 00:07:53.694

Be sure to report the account in full time equivalency, or amount of time spent of personnel, serving students with disabilities, regardless of how they are funded.

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00:07:53.994 --> 00:08:03.593

So, the data in the personnel survey must reflect the personnel providing services to students with disabilities ages 321, who were reported.

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00:08:03.593 --> 00:08:05.394

And the December child count,

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00:08:05.394 --> 00:08:05.543

and,

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00:08:05.543 --> 00:08:07.163

as I previously mentioned,

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00:08:07.163 --> 00:08:10.254

do not include the count or of personnel,

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00:08:10.254 --> 00:08:19.163

who served children from birth through unless they also serve children with disabilities 3 through 21,

61

00:08:19.163 --> 00:08:22.944

who were reported at the December child count.

62

00:08:22.973 --> 00:08:26.033

So, for personnel who work with preschool age children.

63

00:08:28.588 --> 00:08:38.129

Ages, 3 through 5 report them if they either hold appropriate state certification or licensure or the position hill.

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00:08:38.129 --> 00:08:42.928

Oh, positions for with no state requirement exists.

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00:08:43.583 --> 00:08:44.394

For example,

66

00:08:44.394 --> 00:08:48.203

the position does not require state certification or license,

67

00:08:48.594 --> 00:08:54.984

and this is not applied to teachers or other instructional personnel working with school age children,

68

00:08:55.134 --> 00:09:06.714

ages 5 in kindergarten through 21 this category where these teachers and other instructional personnel must hold appropriate state certifications or license.

69

00:09:10.793 --> 00:09:23.573

When you're looking at the related services, personnel, data, remember that this is not a comprehensive count of all types of personnel who provide services to children with disabilities.

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00:09:23.783 --> 00:09:32.783

You will only need to report the related service personnel types listed in the survey, which is what requires for federal reporting.

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00:09:33.089 --> 00:09:41.428

Now, let's take a look at the updated federal personnel survey, which is collected through Qualtrics.

72

00:09:44.813 --> 00:09:59.004

As I mentioned earlier, the link to the survey will be sent in a memo, which should be included in this week's weekly communication that is sent out through the AC vision listserv.

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00:09:59.394 --> 00:10:05.303

Uh, the due date is March 14th. It displays on it displays on the.

74

00:10:06.114 --> 00:10:20.604

At the beginning of the survey, along with a brief description of the survey, you'll also see a link to the instructions for reporting federal personnel data along with the link to an example of a completed survey.

75

00:10:20.933 --> 00:10:33.833

And as a reminder for each section, in a survey, you must report data on the staff who worked with students with disabilities ages 3 through 21, who were reported in the December child count.

76

00:10:34.528 --> 00:10:41.458

So to begin, you would select your charter or state operated program from the drop list.

77

00:10:43.769 --> 00:10:57.864

And in the 1st section begins with special education teachers, so in this slide special education teachers, you'll see a link above that will display a PDF copy of this section in the survey and you can print that out.

78

00:10:58.403 --> 00:11:06.413

So, the personnel roles are categorized by age of students served early childhood ages 3 through.

79

00:11:06.989 --> 00:11:12.474

Pre K. or and school age ages 5 K through 21.

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00:11:12.474 --> 00:11:25.703

so you must report data on personnel such as the total number, and of those who are licensed, licensed and certified, Not licensed, not licensed and certified.

81

00:11:25.703 --> 00:11:39.953

So, you must also report the total number of staff in this role employment status, whether they're direct hire or contract salary or wage information and total number of vacancies in the role.

82

00:11:39.953 --> 00:11:52.313

So, if there are no personnel to document in that category, you would enter 0 for that block. So, in other words do not leave any blank fields in this survey.

83

00:11:53.129 --> 00:11:59.519

As a quick calculation, check the number of licensed staff in the role.

84

00:11:59.519 --> 00:12:07.438

Plus the number of not licensed staff in the role should equal the total number of staff in the role.

85

00:12:07.438 --> 00:12:13.048

Also, the number of direct hire staff in the room.

86

00:12:13.048 --> 00:12:22.438

Plus the number of contracted staff in the role should equal the total number of staff in the role. So we've tried to.

87

00:12:22.438 --> 00:12:27.208

List everything in detail, so that there's no confusion.

88

00:12:27.208 --> 00:12:36.269

So this is a quick snapshot of the 1st personnel section, and we will provide more detail on these categories later in the presentation.

89

00:12:36.269 --> 00:12:47.428

Now, let's take a look at the while you're moving to the next slide. I just want to point out to people. Some of these are numbers or headcounts and some of these are.

90

00:12:47.428 --> 00:12:50.759

And so we need both of them and because it.

91

00:12:50.759 --> 00:12:54.448

The data we were getting in previously was, um.

92

00:12:54.448 --> 00:12:59.969

I think people got confused about how do I count part time people so we are going to count.

93

00:12:59.969 --> 00:13:06.658

People and we're also gonna count. So we have both we have both of those aspects of person. Our staffing.

94

00:13:07.739 --> 00:13:10.769

Yes, thank you for that detail. Very important.

95

00:13:11.969 --> 00:13:20.994

So, in this slide, other special education staff, you'll see the link above that will display the PDF copy of the section.

96

00:13:21.533 --> 00:13:36.053

The other special education staff section is also categorized by age of students served. You have the early childhood age 3 through 5 in Pre K in school age ages 5 in kindergarten through 21.

97

00:13:40.134 --> 00:13:41.543

The 3rd slide,

98

00:13:41.543 --> 00:13:54.864

or 3rd page in the survey is special education related services and once again that link in this PowerPoint will direct you to a PDF copy of this section,

99

00:13:55.524 --> 00:14:03.533

the personnel rows listed in a special education related services sections are not categorized by age of students serve,

100

00:14:03.894 --> 00:14:07.793

so you must report data on these personnel roles,

101

00:14:07.823 --> 00:14:12.744

according to who worked with students with disabilities ages 3 through 21,

102

00:14:12.744 --> 00:14:16.344

who were reported in the December chat count.

103

00:14:19.854 --> 00:14:31.734

And the 4th slide, I can get back to it the 4th slide or the last section in this report is all students staff.

104

00:14:32.004 --> 00:14:38.063

And once again, the link in this PowerPoint will display a PDF copy of this section.

105

00:14:38.543 --> 00:14:47.634

So, in this section of the survey, you are to report data on illicit personnel, who serve all students, including easy students.

106

00:14:47.903 --> 00:14:55.614

So this includes physical education, teachers, school, nurses, school, social workers and school counselors.

107

00:14:55.974 --> 00:14:56.634

So,

108

00:14:56.783 --> 00:14:59.663

to calculate in this section,

109

00:14:59.693 --> 00:15:09.443

you must apply the calculation and just want to emphasize that when you click the arrow on the 4th screen,

110

00:15:09.474 --> 00:15:11.453

you will be submitting your survey.

111

00:15:11.663 --> 00:15:13.583

So, be mindful of that.

112
00:15:16.889 --> 00:15:20.219
Now, for more clarification about.

113
00:15:20.219 --> 00:15:23.759
The categories and this report.

114
00:15:25.524 --> 00:15:29.333
We have number of licensed staff in this role.

115
00:15:29.364 --> 00:15:38.484
So this is the total number of licensed personnel in the discipline or curriculum hired for this role,

116
00:15:38.514 --> 00:15:41.844
regardless of funding source part time,

117
00:15:41.844 --> 00:15:46.524
full time itinerate or contract contracted or hired status.

118
00:15:46.943 --> 00:15:55.283
So, when you look at this column, think about whether there should be any personnel providing services without a license.

119
00:15:55.948 --> 00:16:10.943
The only exception to this is if it is a position, or in which no state requirement exists, meaning there are no certifications or license or requirements for that position or Rome.

120
00:16:12.264 --> 00:16:22.614
So now, let's look at of the license staff in this row number certified. So this will be a subset of the total number of licensed licensed personnel for each role.

121
00:16:22.823 --> 00:16:32.303
And this indicates either HR category suggests professional educator or student services personnel and or especially certification.

122
00:16:32.514 --> 00:16:38.333
For example, certified and adapted PE or national board certified.

123
00:16:40.193 --> 00:16:48.683

Or the of license staff, this is where you want to calculate the full time equivalency of all license personnel and this role.

124

00:16:48.953 --> 00:16:55.494

So you would use the number listed in the license staff in this role field to calculate the.

125

00:16:58.379 --> 00:17:09.503

Then we have a number of not licensed staff in this role. So, this is the total number of not licensed personnel hired to work in this role, regardless of funding source.

126

00:17:09.713 --> 00:17:15.804

That would be part time, full time, itinerate, or contract contracted or higher status.

127

00:17:16.134 --> 00:17:28.493

So, as I had previously mentioned, there are exception, exceptions, such as position or role in which there are no certification or license your requirements for that position.

128

00:17:28.858 --> 00:17:32.459

Or for the.

129

00:17:32.459 --> 00:17:42.564

Category of the not license staff in this role, the numbers certified. So this is a subset of the total number of not licensed personnel for each role.

130

00:17:42.743 --> 00:17:55.344

And this may include non-certified public school employees with positions in which certification is not a prerequisite as defined by the North Carolina State Board of education.

131

00:17:55.644 --> 00:17:56.003

So,

132

00:17:56.003 --> 00:17:59.153

an example of licensed,

133

00:17:59.183 --> 00:18:09.473

but not certified may include and adapted physical educator who is licensed in a provides adapted services,

134

00:18:09.624 --> 00:18:12.534

but is not certified and adapted PE.

135

00:18:12.868 --> 00:18:18.328

And Laurie, I don't know if you want to chime in to provide any additional info on that.

136

00:18:18.328 --> 00:18:23.429

Um, I think that this, uh, is is.

137

00:18:23.429 --> 00:18:28.048

A complicated issue, because it's a complicated personnel.

138

00:18:28.048 --> 00:18:32.098

Uh, the way we, the way we have, we don't have.

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00:18:32.098 --> 00:18:36.838

Currently, we don't have licensure and adapted PE, so we have.

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00:18:36.838 --> 00:18:46.703

People who are licensed in P who can provide adapted PE, and we have some people that are adapted physical educators and some that are certified.

141

00:18:46.913 --> 00:18:54.084

And what we want is just for you to have clarity on which category because it may be different, depending on.

142

00:18:54.388 --> 00:19:08.903

Who you've employed and so we wanted to give you categories that would fit all this the varied circumstances of the people that teach adaptive because we have a complicated picture on that area of

143

00:19:08.933 --> 00:19:09.624

curriculum.

144

00:19:09.898 --> 00:19:17.098

And clearly, we're getting a lot of questions in the chat. Do you want to hold on to them to the end or do you want to try to deal with them now?

145

00:19:17.098 --> 00:19:20.608

Okay, let's look at some of the.

146

00:19:21.473 --> 00:19:36.443

Questions so Christie, I'm seeing you are asking if you have a contract for related services, but they're not currently providing services. What we're interested is in personnel that we're serving students.

147

00:19:36.443 --> 00:19:38.034

When was it December.

148

00:19:38.548 --> 00:19:50.338

Yes, this is based on students that were students who were included, and they just never child count. So, you're looking at personnel who provided services to.

149

00:19:50.338 --> 00:19:54.989

You know, these easy students as of December.

150

00:19:56.848 --> 00:20:06.509

And I think Kelly answered that 1 and then how about listing teachers that are lateral entry? I think that's where the not licensed personnel may come in.

151

00:20:10.888 --> 00:20:21.509

Right, and let's see, but they are actually licensed the right cause they're given a provisional. So, I guess that's what I'm confused on.

152

00:20:21.509 --> 00:20:27.778

Well, if they are licensed by a licensing agency in North Carolina, if they have licensed.

153

00:20:27.778 --> 00:20:36.749

Then they're licensed, it gets, even though their lateral entry gives them that emergency license, right?

154

00:20:36.749 --> 00:20:41.459

So, if it's a state, if it is a state issue license.

155

00:20:41.459 --> 00:20:46.888

By that allows an educator to provide.

156

00:20:46.888 --> 00:20:50.338

You know, instruction to students the.

157

00:20:50.338 --> 00:20:54.568
They will fall into that category of license.

158
00:20:54.568 --> 00:21:00.778
If they were issued, if they like, yeah, if it's a current active license.

159
00:21:05.128 --> 00:21:14.699
How about a teacher who is certified in another state and is applying for NC license? I think the same thing applies. It's as of that December.

160
00:21:14.699 --> 00:21:19.769
1, were they serving students and had a current license? Is that correct?

161
00:21:19.769 --> 00:21:26.219
Right so as of December 1, if they were serving students.

162
00:21:26.219 --> 00:21:34.709
Did they have on North Carolina license? They're serving students in North Carolina. They would need to have a North Carolina license.

163
00:21:37.739 --> 00:21:45.388
And Kelly's clearing it up, uh, asked for fully licensed and defines that as by state standards.

164
00:21:47.278 --> 00:21:53.608
And so, if they're going through state licensure, they need to be included in not licensed until they have.

165
00:21:53.608 --> 00:21:55.523
A current state license,

166
00:21:57.144 --> 00:21:58.824
and I see question what,

167
00:21:58.824 --> 00:22:08.723
if we have a contract for related services that are not currently providing services to students so you would need to go back and see did the related the,

168
00:22:08.723 --> 00:22:09.173
um.

169

00:22:09.449 --> 00:22:18.118

Contract employee, or did the related service provider provide services to students as of December? 1.

170

00:22:18.118 --> 00:22:22.229

So, if if the.

171

00:22:22.229 --> 00:22:29.368

Related service provider did not provide services to students as of December 1 then they would not be included.

172

00:22:30.838 --> 00:22:38.219

And, uh, the next 1, I think is is asking where would substitute teachers go or substitutes go.

173

00:22:38.219 --> 00:22:44.638

In this count. Well, as long if the substitute teacher has a license.

174

00:22:44.638 --> 00:22:49.078

Or certification it depends on what kind of services are they providing.

175

00:22:49.078 --> 00:23:02.578

You know, with a substitute teacher, be providing direct instruction. Well, not, I shouldn't say direct instructions because I'm, I don't want anyone think I'm thinking about, you know, talking about direct instruction but limit, you know, is the substitute.

176

00:23:02.578 --> 00:23:07.348

Teacher providing instructional services to students.

177

00:23:07.348 --> 00:23:11.128

Is are they providing assistance.

178

00:23:11.128 --> 00:23:16.199

You know, are they considered as a pair of professional.

179

00:23:16.199 --> 00:23:24.808

If they are a teacher of, I don't know if they teach them record, but if they are providing instructional services to students.

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00:23:24.808 --> 00:23:28.949

As of December 1, you have to look at their licensure.

181

00:23:28.949 --> 00:23:34.709

Are they license? Yeah, I like the way you said that clear so it's really clear.

182

00:23:34.709 --> 00:23:38.159

That were they serving students as of December? 1.

183

00:23:38.159 --> 00:23:43.618

What role were they serving students in and what how were they licensed.

184

00:23:44.669 --> 00:23:48.388

That's really how you're, that's a great way to kind of capture that.

185

00:23:48.388 --> 00:23:56.818

Julian is asking if a teacher left after December, but before we submit the survey, do we include them?

186

00:23:56.818 --> 00:24:03.598

And again, it's were they serving students as of the December 1 headcount right? Correct that's correct. Mm. Hmm.

187

00:24:03.598 --> 00:24:12.628

All right, and that's asking if I have a contract audiologist, who works only 3 days a month, I used to have to calculate this.

188

00:24:12.628 --> 00:24:15.689

Are you saying, I don't have to calculate this now.

189

00:24:15.689 --> 00:24:20.788

No, I'm not saying that you do. Yeah if they are working with students.

190

00:24:20.788 --> 00:24:25.528

At that time frame that, you know, and they are in a 1 of these roles.

191

00:24:25.528 --> 00:24:36.088

Then we do want the data for those folks. Yes, because in the survey we're looking at count and so we still will need to calculate the.

192

00:24:38.009 --> 00:24:51.144

And, um, Columbus saying, oh, I've been doing that wrong for years. Okay. Thank you. That's exactly why we tried to clarify this and work at and Kelly worked so hard to get these categories. Really, really clear.

193

00:24:51.384 --> 00:24:59.784

So, we're so glad to hear that that well, that it makes sense maybe he's asking what, if they are non-licensed online facilitators.

194

00:25:00.058 --> 00:25:05.338

Right. So, as we were talking about, you have the, you know, look at what role.

195

00:25:05.338 --> 00:25:17.398

Are they in what type of services are they providing? And we will we do have, um, a couple of slides that we'll be getting into that could.

196

00:25:17.398 --> 00:25:21.058

You know, he'll clarify license.

197

00:25:21.058 --> 00:25:28.558

And non-certified personnel, so hopefully that can provide some clarification in terms of.

198

00:25:28.558 --> 00:25:35.398

You know, 1 live facilitator, online facilitator for instruction on line facilitator for.

199

00:25:35.398 --> 00:25:39.929

Some type of, you know, pair of professional, you know, some other type of, um.

200

00:25:39.929 --> 00:25:45.509

Rome, so you have to look at what role did these online facilitators provide.

201

00:25:48.058 --> 00:25:58.949

Okay, okay. Um, some more questions about when they, if they retired at the end of December again, were they serving students during December? 1.

202

00:25:58.949 --> 00:26:03.659

What role were they serving and what was their licensure status?

203

00:26:03.659 --> 00:26:08.669

Right. So, whether they left are still there, you know, all of that, it's just.

204

00:26:08.669 --> 00:26:16.828

It's just a snapshot in time. Y'all. Yeah. So, even though the survey is due in March, we're looking at December 1.

205

00:26:20.578 --> 00:26:27.239

Okay, and I think that catches the some of the other questions there.

206

00:26:27.239 --> 00:26:31.169

Is the salary monthly or yearly or hourly?

207

00:26:33.118 --> 00:26:37.229

So there is in here, you'll see.

208

00:26:37.229 --> 00:26:46.078

Um, the categories for lowest salary or hourly wage, highest salary or hourly wage.

209

00:26:46.078 --> 00:26:51.568

So, if you have information 1, the yearly salary.

210

00:26:51.568 --> 00:26:58.439

Or in the app, or the hourly wage, however, you know, you have the information, you can enter it in those fields.

211

00:26:58.439 --> 00:27:07.709

So, hopefully, it'll make, you know, hopefully the salary is different from the hourly wage. If y'all are paying an hourly rate, looks like a salary I want to work for, you.

212

00:27:07.709 --> 00:27:11.638

Um.

213

00:27:11.638 --> 00:27:19.138

Does every substitute who worked at school need to be acknowledged as of December? 1st.

214

00:27:19.138 --> 00:27:24.628

You're looking at you were looking at staff who.

215

00:27:24.628 --> 00:27:31.528
Served students with disabilities ages 3 through 21.

216
00:27:31.528 --> 00:27:38.548
And who, and these students were included in the December child count there is a section.

217
00:27:38.933 --> 00:27:48.894
The last page of staff that provides services to all students, including easy students. So, these would be your P.

218
00:27:48.923 --> 00:27:54.473
E teachers, your school nurses, school social workers, and school counselors.

219
00:27:54.719 --> 00:28:09.419
All other personnel that's listed in the survey would be those who are serving students with disabilities, ages 321 and those students were counted, or included in the December.

220
00:28:09.419 --> 00:28:21.239
Child count um, I missed enormous question if a retired teacher with a lapse license, and waiting for D. I'm not sure what D. is. Is that a license type?

221
00:28:23.459 --> 00:28:27.868
You have to look at that retired teacher what role.

222
00:28:27.868 --> 00:28:33.479
Were they in if they were providing instruction.

223
00:28:33.479 --> 00:28:38.638
To students with disabilities, you just really have to look at.

224
00:28:39.808 --> 00:28:44.638
You know, is it oh, is it okay it's for.

225
00:28:44.638 --> 00:28:53.519
You know, a non-license teacher to be to be providing services, you know, educational services.

226
00:28:53.519 --> 00:28:59.759

And if it's happening, it's happening. I mean, we need to this is the data that we need to.

227

00:28:59.759 --> 00:29:03.689

We need it to be accurate, you know.

228

00:29:03.689 --> 00:29:11.394

And then Christie is asking, did you say there's a PDF of this that we could use for planning prior to completing the survey? That's correct.

229

00:29:11.423 --> 00:29:23.094

So, once this is posted the best case scenario is the recorded session and the PowerPoint will be posted by the early of next week, beginning of next week.

230

00:29:23.394 --> 00:29:28.403

Then once you have access to this PowerPoint, you can just click the click. These hyperlinks.

231

00:29:28.679 --> 00:29:33.358

Click these hyperlinks and it will take you directly to a PDF.

232

00:29:35.249 --> 00:29:49.679

Of that section. Okay. And you all are asking some great questions here. I love. I love the clarity. Rachel is asking. Does the salary include benefits like health insurance retirement and it's just straight salary or hourly wage correct?

233

00:29:49.679 --> 00:29:52.979

Right. So however.

234

00:29:55.739 --> 00:30:02.398

So, you can calculate a number of the benefit. I mean, what a, whatever their salary is.

235

00:30:02.398 --> 00:30:07.108

So, this is not asking for.

236

00:30:07.108 --> 00:30:11.159

Benefits is just asking for what.

237

00:30:11.159 --> 00:30:14.669

Their salary is salary or wage.

238

00:30:14.669 --> 00:30:21.598

Right. Okay. There's more questions about substitutes here. Um, it seems like Kelly is.

239

00:30:21.598 --> 00:30:25.078

Is, uh, answering them.

240

00:30:26.999 --> 00:30:31.648

Just keep asking the questions in the chat if if you are trying to clarify the substitutes.

241

00:30:31.648 --> 00:30:37.979

What do you find is the best way to pull this information and what platform do you use to do? So.

242

00:30:39.179 --> 00:30:48.209

If you're referring to salary or wage, my recommendation would be to collaborate with the finance person.

243

00:30:48.209 --> 00:30:53.038

The finance representative, or, you know, HR and payroll.

244

00:30:53.038 --> 00:30:56.909

They would have they should, they should have that information on file.

245

00:30:59.548 --> 00:31:09.959

And Kelly's encouragement is to work with the HR person and determine what to include and she's saying you can include benefits, just keep it consistent across all of the personnel types.

246

00:31:11.249 --> 00:31:19.858

Thank you. Okay, so continue to include or continue to put your questions in a chat field. So, we want to.

247

00:31:19.858 --> 00:31:23.759

Forward with providing more clarity.

248

00:31:25.858 --> 00:31:32.669

Well, in some of these categories and Lori, I believe that one's you.

249

00:31:32.669 --> 00:31:45.179

Right. So, with, uh, full time equivalent, not licensed, we're really looking for just that we want to calculate that full time equivalency. And then we have number of staff in the role.

250

00:31:45.179 --> 00:31:49.588

We want to understand number of directly hired staff for that role.

251

00:31:49.588 --> 00:31:57.239

And the number of contracted staff, we've gone into salary and wage a little bit here. Um.

252

00:31:57.239 --> 00:32:03.749

And we just need the range. What's the lowest and what's the highest either salary or wage?

253

00:32:04.403 --> 00:32:19.163

And then vacancies, we're interested to know because it's very difficult for us at the state level to know how many vacancies you have because that is a moving target. But this is as of December 1, how many vacancies does your district have for that role?

254

00:32:19.469 --> 00:32:23.009

Um, even if it's a a long term vacancy.

255

00:32:23.009 --> 00:32:34.558

We want to include that. We want to include anything. That's not yet posted. We want to make sure that we have an accurate capture of vacancies for each personnel type.

256

00:32:36.388 --> 00:32:42.388

Yes, so there were some questions about.

257

00:32:42.388 --> 00:32:46.108

Substitute teachers, you know, T, um.

258

00:32:46.374 --> 00:32:59.213

Personnel coming from out of stay working towards license, so on and so forth. So when things become complicated, it's always a good practice to go back to the policy definitions and apply these as best.

259

00:32:59.213 --> 00:33:02.693

You can for each unique circumstance.

260

00:33:05.249 --> 00:33:13.949

So, any personnel in these categories listed here must have a current license to practice.

261

00:33:13.949 --> 00:33:19.078

So, ask yourself when you count unlicensed personnel.

262

00:33:19.104 --> 00:33:24.683

Should there be anyone serving in these positions listed on this slide without a license?

263

00:33:25.013 --> 00:33:35.604

So, if you have a school counselor school, social worker school psychologists, so on and so forth, these positions that you see on these slides, if they're providing services.

264

00:33:35.848 --> 00:33:43.013

They must have a license so now,

265

00:33:43.013 --> 00:33:48.713

let's take a look at what the North Carolina State Board of education considers non,

266

00:33:48.713 --> 00:33:49.523

certified,

267

00:33:49.733 --> 00:33:51.384

public school employees.

268

00:33:51.804 --> 00:34:02.753

So, non-certified, public school employees include positions in which certification is not a prerequisite as defined by the North Carolina State Board of education.

269

00:34:02.933 --> 00:34:09.804

So, there are some non-certified positions that have special requirements such as a license.

270

00:34:10.074 --> 00:34:12.054

Or other special certification,

271

00:34:12.324 --> 00:34:13.134

for example,

272

00:34:13.403 --> 00:34:14.244

if you see,

273

00:34:14.244 --> 00:34:16.733

in your survey that you have any number,

274

00:34:16.764 --> 00:34:18.023

other than 0,

275

00:34:18.324 --> 00:34:23.364

under number of not license for an occupational therapy assistant,

276

00:34:23.724 --> 00:34:25.344

or a physical therapist,

277

00:34:25.494 --> 00:34:29.934

you should take a closer look at that and verify your information.

278

00:34:30.083 --> 00:34:38.903

So, on this slide, this slot lists with the statement of education identifies as non-certified postal employees and there are.

279

00:34:39.239 --> 00:34:43.139

Certain circumstances where some of these.

280

00:34:43.139 --> 00:34:48.358

Roles must have a license, so occupational therapy assistance.

281

00:34:48.358 --> 00:34:57.898

Occupational therapists. Pt assistant, physical therapist, school, nurse, speech, language, pathology assistance. They must have.

282

00:34:57.898 --> 00:35:04.559

A license or registration, so well, the speech language pathology assistance requires registration.

283

00:35:04.559 --> 00:35:09.028

All right, so I wanted to bring that point of clarification.

284

00:35:11.128 --> 00:35:23.699

And I think this is a place where in the past the survey said licensed or certified and we're trying to clarify this because some people, as you just said, may be licensed.

285

00:35:23.699 --> 00:35:27.119

But not recognized by H. R. as certified.

286

00:35:27.119 --> 00:35:31.108

So we want to capture and some people have seen the.

287

00:35:31.943 --> 00:35:42.264

The benefit of for PT, I can speak to PTs are not licensed by the, but they are licensed or else. You're having somebody do something illegal.

288

00:35:42.264 --> 00:35:51.534

So, we want to make sure that people that are providing PT for you are licensed, but the certification may vary because some local districts.

289

00:35:51.809 --> 00:35:57.358

Are doing certification locally.

290

00:35:57.358 --> 00:36:06.329

And that's just fine and encouraged, but it's, it's not in every case. So that's what we're trying to get data. That's clear on that.

291

00:36:07.528 --> 00:36:18.599

Yes, if you have questions about this type of thing, that's when you come to the consultant that is, um, for that profession, because they can walk you through it and help you think through that.

292

00:36:18.599 --> 00:36:28.469

Yes, thank you. So now, let's look at a few examples of calculating.

293

00:36:31.199 --> 00:36:45.659

Taking all back to math class. All right so when calculating for full time personnel, serving only easy students, you want to divide the total hours worked.

294

00:36:45.659 --> 00:36:59.454

Per week by the total hours in a work week. So, in this 1st example, there's 1 employee who works 37.5 hours per week and serves only students during that time.

295

00:36:59.483 --> 00:37:10.523

So you would divide 37.5 hours worked in that week, or worked in a week by 37.5 hours. In the work week so the, and this example is 1.0.

296

00:37:16.739 --> 00:37:17.128

So,

297

00:37:17.123 --> 00:37:19.014

in this next example,

298

00:37:19.043 --> 00:37:20.273

the 2nd example,

299

00:37:20.634 --> 00:37:35.423

there are 5 full time personnel serving only AC students so you will calculate the total hours worked per week for all full time personnel in that role then divide

300

00:37:35.454 --> 00:37:38.634

by the total hours and the work week.

301

00:37:38.753 --> 00:37:40.733

So, in this 2nd example.

302

00:37:41.009 --> 00:37:46.469

Each of the 5 employees work 37.5 hours.

303

00:37:46.469 --> 00:37:57.384

Per week and serve only AC students during that time. So you would multiply 37.5 hours by 5, and you would get 187.5, total hours then divide that.

304

00:38:02.278 --> 00:38:10.739

By 37.5 hour, work week. So, the, and the 2nd example is 5.0.

305

00:38:10.739 --> 00:38:14.130

So, of course, this is the best case scenario, you know.

306

00:38:16.614 --> 00:38:23.724

All righty so, let's take a look at another example.

307

00:38:24.235 --> 00:38:24.534

So,

308

00:38:24.534 --> 00:38:31.434

when you when calculating for part time personnel serving only easy students,

309

00:38:31.795 --> 00:38:35.635

1st calculate the total hours work per week,

310

00:38:35.755 --> 00:38:40.315

then divide by the total hours in a work week.

311

00:38:40.644 --> 00:38:42.594

So, in this 1st example.

312

00:38:42.869 --> 00:38:47.820

There's 1 employee who works 15 hours per week.

313

00:38:47.820 --> 00:38:51.690

And serves only students during that time.

314

00:38:51.690 --> 00:38:55.619

So, you would divide 15 hours worked.

315

00:38:55.619 --> 00:39:02.639

In that week, or in a week by them by 37.5 hours in.

316

00:39:02.639 --> 00:39:08.519

The work week, so the FTE in this example is 0.4.

317

00:39:10.260 --> 00:39:19.710

Here in a 2nd, and the 2nd example, you have 2 part time personnel serving only students.

318

00:39:19.710 --> 00:39:23.940

So, you calculate the total hours worked per week.

319

00:39:23.940 --> 00:39:27.570

For all part time personnel in that role.

320

00:39:27.570 --> 00:39:32.550

Then divide by the total hours in the work week.

321

00:39:32.550 --> 00:39:37.469

In this 2nd example both audiologists.

322

00:39:37.469 --> 00:39:44.039

Work 20 hours per week and serve only students during that time.

323

00:39:44.485 --> 00:39:59.215

So you will multiply 20 hours by 22 audiologists to get 40, total hours worked per week. Then you would divide 40, total hours by the 37.5 hour work week.

324

00:40:01.139 --> 00:40:07.110

The in this 2nd example is 1.067.

325

00:40:07.110 --> 00:40:17.849

But be sure to round to the nearest hundredths. So, what you would enter in the survey would be 1.07.

326

00:40:20.489 --> 00:40:25.590

All right more calculation.

327

00:40:28.554 --> 00:40:42.864

When calculating or full time personnel serving all students. So, this is looking at the 4th page of that survey the section that has all, um, personnel serving all students.

328

00:40:43.074 --> 00:40:44.304

So, when you're calculating.

329

00:40:45.420 --> 00:40:53.610

For full time personnel, serving all students, you will need to apply the or average daily membership calculation.

330

00:40:53.610 --> 00:41:03.780

So, you will go to the, you will go to the December 2021 child count by report that's posted on the East division site.

331

00:41:03.780 --> 00:41:10.559

You would then convert the 3 through 2180 percentage to a decimal.

332

00:41:10.559 --> 00:41:15.150

And apply that to each personnel role in this category.

333

00:41:15.150 --> 00:41:21.750

So, in this example, there are 5 P. E teachers who serve all students.

334

00:41:21.750 --> 00:41:28.019

The, for this example is 13.8%.

335

00:41:28.019 --> 00:41:34.769

So, I will need to convert 13.8% to 0.138.

336

00:41:34.769 --> 00:41:40.829

Which becomes 0.14 round it to the nearest 100.

337

00:41:40.829 --> 00:41:47.219

Next, I multiply the number of full time personnel in this role.

338

00:41:47.219 --> 00:41:50.610

By the to calculate.

339

00:41:50.610 --> 00:41:55.469

So, I would need to multiply 5 P, teachers.

340

00:41:55.469 --> 00:42:04.650

By 0.14 and so the, and this example of 5 P. E teachers serving all students.

341

00:42:04.650 --> 00:42:11.579

Would be 0.70.

342

00:42:11.579 --> 00:42:15.210

The next example calculation.

343

00:42:15.210 --> 00:42:20.400

Is or part time personnel serving all students.

344

00:42:20.400 --> 00:42:29.730

For example, you may have school, nurses, P, teachers, school, social workers. You will still need to apply the calculation.

345

00:42:29.730 --> 00:42:39.659

So, when calculating FTE for part time personnel, serving all students, calculate the total hours worked per week for that role.

346

00:42:39.659 --> 00:42:50.550

And then apply the average daily membership calculation. So, in this example, the, for the example district is 13.80.

347

00:42:50.550 --> 00:42:53.849

Which convert 13.8 per.

348

00:42:53.849 --> 00:42:58.829

Which converts to 0.14 rounded to the nearest hundreds.

349

00:42:58.829 --> 00:43:10.769

There are 2 part time schools, social workers, serving all students. So calculate the total hours worked per week for the part time personnel in that role.

350

00:43:10.769 --> 00:43:15.150

Then you're going to divide by the total hours in the work.

351

00:43:15.150 --> 00:43:22.380

And then multiply by the ABM. So, in this, I know that was a lot. So, let me see if I can break it down.

352

00:43:22.380 --> 00:43:29.429

So, in this example, both school social workers work 25 hours per week.

353

00:43:29.429 --> 00:43:32.550

And serve all students during that time.

354

00:43:32.550 --> 00:43:38.099

So, you will need to multiply 25 hours by 2.

355

00:43:38.099 --> 00:43:41.460

To get 50, total hours, worked per week.

356

00:43:41.460 --> 00:43:46.230

Next you would divide 50, total hours, worked.

357

00:43:46.230 --> 00:43:55.380

Between those 2 part time schools, social workers divide that by 37.5 hour work week.

358

00:43:55.380 --> 00:44:00.630

Which calculates to 1.33 round it to the nearest.

359

00:44:00.630 --> 00:44:05.519

Hundreds then you will multiply at 1.33.

360

00:44:05.519 --> 00:44:09.599

By the of 0.14.

361

00:44:09.599 --> 00:44:13.860

Which is 1.86 f. T. E.

362

00:44:13.860 --> 00:44:20.460

Rounded to the nearest hundreds and I do want to mention that.

363

00:44:20.460 --> 00:44:26.219

In the survey itself, you will see a link.

364

00:44:26.219 --> 00:44:29.760

2 instructions and that link.

365

00:44:29.760 --> 00:44:36.480

Will take you to a list of all of these examples of how to calculate ftt.

366

00:44:36.480 --> 00:44:40.050

So, I do want to point that out to you, bring that to your attention.

367

00:44:43.530 --> 00:44:52.829

All right, so before we move forward, let me just do a quick check to see if there are any questions we need to.

368

00:44:52.829 --> 00:45:00.210

So, I see the last question does this apply to administrators? So on the survey.

369

00:45:00.210 --> 00:45:09.869

You would only include data on personnel listed in the survey so if you're looking at.

370

00:45:09.869 --> 00:45:13.019

Personnel that serve.

371

00:45:13.019 --> 00:45:27.000

All students, the only personnel that you will report on would be physical education teachers who nurses school, social workers and school counselors. So, this is what is required for.

372

00:45:27.000 --> 00:45:31.409

Um, reporting to, in regards to.

373

00:45:31.409 --> 00:45:36.809

Related service, personnel and special ed teachers, you're only reporting.

374

00:45:36.809 --> 00:45:40.980

Data on these roles and positions that are listed.

375

00:45:42.449 --> 00:45:49.019

So.

376

00:45:49.019 --> 00:45:57.150

Okay, so the so there's 1, I think the last calculation is off by a decimal place. I mean, it could be possible.

377

00:45:57.150 --> 00:46:04.920

Yeah, I, you know, I, I can't say I'm certified in in and arithmetic.

378

00:46:04.920 --> 00:46:09.840

Okay.

379

00:46:09.840 --> 00:46:21.090

To clarify, we are only reporting other positions if they are doing service time for students with disabilities. So, for the 1st, 3 sections of the personnel.

380

00:46:21.090 --> 00:46:27.059

The 1st, 3 sections of the, um, personnel don't mean to make anyone busy with my scrolling.

381

00:46:27.059 --> 00:46:34.139

So, you would be the 1st, 3 sections of this personnel survey. You have a special education teachers.

382

00:46:34.139 --> 00:46:48.594

The, um, other special educations have staff and the related services staff. So, these would be staff that are in personnel that are providing services to students with disabilities ages 3 through 21.

383

00:46:49.320 --> 00:46:53.250

And those students were included in the December child count.

384

00:46:53.250 --> 00:47:01.590

The only difference is when you get to the all student staff, these are your reporting data on staff who provides services.

385

00:47:01.590 --> 00:47:11.219

To all students, including.

386

00:47:11.219 --> 00:47:18.989

Oh, right so we did talk about the personnel calculations.

387

00:47:18.989 --> 00:47:22.349

Let's move on to.

388

00:47:22.349 --> 00:47:29.849

Some essay cues.

389

00:47:29.849 --> 00:47:35.340

All right, so now we talk about the, let's talk about adapted physical educator.

390

00:47:35.340 --> 00:47:43.139

So, this is 1, I think maybe.

391

00:47:43.139 --> 00:47:44.275

A bit confusing,

392

00:47:45.204 --> 00:47:51.744

So, I'm glad for this question when I'm trying to complete the survey for and or adapted PE,

393

00:47:51.775 --> 00:47:52.315

teachers,

394

00:47:52.675 --> 00:47:54.324
can it be someone with a K,

395

00:47:54.355 --> 00:47:58.855
a special education license or a physical therapist?

396

00:47:59.159 --> 00:48:05.489
Um, what if they have a gen, Ed teacher providing.

397

00:48:05.489 --> 00:48:14.190
What does certified mean for adapted? Pe so only someone with a physical education license can provide P. E.

398

00:48:14.190 --> 00:48:17.369
Or adapted PE, instruction.

399

00:48:17.369 --> 00:48:20.579
So, if someone else is doing that, you should.

400

00:48:20.605 --> 00:48:27.565
Record that for accurate data, but oh, but know that it should be someone with a physical education license.

401

00:48:27.925 --> 00:48:39.235
Um, the school district may have a collaborative approach providing evaluation and services and so you would complete the survey to document by personnel type.

402

00:48:39.775 --> 00:48:42.985
The ones that are providing services as of December 1.

403

00:48:43.289 --> 00:48:46.530
And then, so it may be, um.

404

00:48:46.530 --> 00:48:52.320
It's just the, the curricular area they're serving is not.

405

00:48:52.320 --> 00:48:56.340
Part of the data collection that we're asking you to do. Um.

406

00:48:56.340 --> 00:49:06.090

A general education licensed PE, teacher may provide adapted PE or specialized instruction in the absence of a certified adapted physical educator.

407

00:49:06.090 --> 00:49:09.929

To any student with a or a 504.

408

00:49:09.929 --> 00:49:19.139

So, that's why they are also included in this survey for people serving students with disabilities, because it may be a generally.

409

00:49:19.139 --> 00:49:25.050

General education license, PE, teacher, providing that specially designed P. E. instruction.

410

00:49:25.050 --> 00:49:29.489

So a licensed physical education teacher who is certified.

411

00:49:29.489 --> 00:49:39.510

Adapted physical educator, and or who has completed additional training with students with disabilities, especially designed instruction in the PE, curriculum.

412

00:49:39.510 --> 00:49:48.300

And so the, the important thing is that you, if you have someone serving students with disabilities that you capture them.

413

00:49:48.300 --> 00:49:54.719

Accurately in the role and that you don't count any personnel twice.

414

00:49:54.719 --> 00:50:00.329

So, I wouldn't say that again, we want to make sure that you do not count any personnel twice.

415

00:50:00.329 --> 00:50:04.920

But that you find 1 category, that best fits them and count them there.

416

00:50:07.530 --> 00:50:18.869

Thank you now, let's take a look at language facilitator so Here's another example. Um, Here's an example of another frequently asked question.

417

00:50:19.405 --> 00:50:34.344

Would a full time language facilitator for a student with a hearing impairment be counted under speech language pathologist? The answer is no, however, they can't be counted as a pair of professional if they.

418

00:50:34.679 --> 00:50:44.159

Provide 1 on 1 tutoring, if such tutoring is scheduled at a time when a student would not otherwise receive instructions from a teacher.

419

00:50:44.159 --> 00:50:50.070

Assist with classroom management, such as organized and instructional and other materials.

420

00:50:50.070 --> 00:50:54.659

Provide instructional assistance in a computer laboratory.

421

00:50:54.659 --> 00:50:58.079

Conduct parental involvement activities.

422

00:50:58.465 --> 00:51:09.414

Provide support in a library or media center act, as a translator or provide instructional support services, under the direct supervision of a of a teacher.

423

00:51:09.804 --> 00:51:19.074

So, in this case, a full time language facilitator could be counted as a per pair professional. If they meet, um, any 1 of these criteria.

424

00:51:25.739 --> 00:51:28.739

And thank you on serving students inclusively.

425

00:51:37.079 --> 00:51:40.530

So, this again goes back to the, um.

426

00:51:40.530 --> 00:51:47.429

The physical education and I'm not seeing the right slide. I'm sorry. Um.

427

00:51:47.429 --> 00:51:56.670

But so adapted physical education as well as other specially designed instruction can be provided in.

428

00:51:56.670 --> 00:52:01.829

Agenda and classroom, so are they serving a student with disabilities?

429

00:52:01.829 --> 00:52:05.519

According to an regardless of the setting.

430

00:52:05.519 --> 00:52:11.039

We need to make sure that we're counting those people so we're not counting.

431

00:52:11.039 --> 00:52:14.280

Personnel according to where they teach.

432

00:52:14.280 --> 00:52:20.340

But who they teach, and is it specially designed instruction? Is it part of.

433

00:52:20.340 --> 00:52:23.460

Of services included in a plan.

434

00:52:23.460 --> 00:52:31.320

So, I don't have the, I can't read the slide. Uh, verbatim clearly if you want to read it because I, I don't see it in front of me. Um, okay.

435

00:52:31.320 --> 00:52:35.244

I can clarify anything else. I'm sorry. I'm not sure why it's displaying.

436

00:52:35.244 --> 00:52:35.545

Okay,

437

00:52:35.545 --> 00:52:37.135

so this is,

438

00:52:37.675 --> 00:52:38.485

if your P E,

439

00:52:38.514 --> 00:52:39.025

teachers,

440

00:52:39.025 --> 00:52:40.224

school counselor,

441

00:52:40.255 --> 00:52:43.284
guidance counselor works with children with disabilities,

442

00:52:43.315 --> 00:52:43.644
um,

443

00:52:43.644 --> 00:52:44.304
to calculate,

444

00:52:45.025 --> 00:52:55.554
is that only if they are providing services such as adaptive that are listed in the students what if they are just seeing them in general?

445

00:52:55.795 --> 00:53:04.043
Um, an student in for their block, but without adapted PE, special education or related services.

446

00:53:06.119 --> 00:53:12.449
So, yeah, so really the, so really the, the key consideration is.

447

00:53:12.449 --> 00:53:19.440
What is this personnel type? Were they providing services to a student with disabilities?

448

00:53:20.215 --> 00:53:34.855
December 1, and which category are you? You know, what, what's the data that you have for them and calculating the for them? So it's not about where they serve them. It's about serving students with disabilities, December 1.

449

00:53:38.820 --> 00:53:45.269
And accurately putting him in the right to the category per the personnel category that fits the best.

450

00:53:46.860 --> 00:53:52.824
And so this, next 1 is what about this 1 more thing clearly if that's confusing yeah.

451

00:53:52.855 --> 00:54:03.025
Sorry if that's confusing do reach out to Sally Jones are adapted PE consultant, and you can, she can talk through it and we're going to have as we, uh.

452

00:54:03.360 --> 00:54:14.489

Clarify things we will add to the resources and try to have the, the survey resources be the 1 stop place to go to for all the things you will need to complete this survey.

453

00:54:16.105 --> 00:54:30.144

Thank you. So, what about general Ed teachers who have students with disabilities in their classroom, special education, or specials? Teachers such as art technology and Spanish teachers.

454

00:54:30.474 --> 00:54:37.164

What about if our nurse administers any medication to students with disabilities with that time? Be counted?

455

00:54:37.344 --> 00:54:49.434

So, this report requires you to count include all staff personnel who provide special education and or work with students with disabilities ages. 3321andthose students were included in in the December child count.

456

00:54:49.465 --> 00:54:53.664

So, general teachers are in Spanish teachers are not counted.

457

00:55:02.184 --> 00:55:16.764

Each year the data that all charters and submit is included in a state level report and then submitted to it it's been posted on the Eastern division website under federal reporting.

458

00:55:16.795 --> 00:55:20.635

If you're interested and reviewing the state level data.

459

00:55:20.940 --> 00:55:34.019

And I'm also we've also included a link to the federal personnel survey, but, as I mentioned earlier, you know, keep an eye out for the Wednesday weekly communication That'll be.

460

00:55:34.019 --> 00:55:44.755

Submitted, um, today, um, through the East division listserv and it, um, you should be able to see the federal personnel survey memo along with the link.

461

00:55:45.264 --> 00:55:53.125

And I also mentioned that, um, best case scenario would be early part of next week the recording as.

462

00:55:53.369 --> 00:55:59.579

As well, as its PowerPoint will be posted on the federal reporting office hours, um.

463

00:55:59.579 --> 00:56:03.300

Page India website.

464

00:56:03.300 --> 00:56:16.980

It's the visual website, in terms of questions. Of course, we welcome questions. Um, if you have any technical questions about the survey, or.

465

00:56:16.980 --> 00:56:25.500

Calculation then you should contact me feel free to send me an email.

466

00:56:25.500 --> 00:56:28.920

If you have questions.

467

00:56:28.920 --> 00:56:40.230

Regarding, um, personnel roles or qualifications, you should contact the consultant for that discipline. And so, the next 2 slides.

468

00:56:40.230 --> 00:56:43.769

Has the contact information.

469

00:56:43.769 --> 00:56:46.889

Here and, um.

470

00:56:46.889 --> 00:56:50.190

These are a quick list of the consultants.

471

00:56:50.190 --> 00:56:56.639

That you can contact if you have questions regarding personnel rules and qualifications. Now.

472

00:56:56.639 --> 00:57:03.659

Once again, we welcome, you know, questions that you may have feel free to type your question and the, and the, um.

473

00:57:03.659 --> 00:57:14.010

In the chat field, also you'll see in a chat field, there is a link to a survey evaluation survey for today's training session.

474

00:57:14.010 --> 00:57:18.210
Greatly appreciate if you, you know, complete that.

475
00:57:18.210 --> 00:57:21.780
Take a moment to complete that.

476
00:57:21.780 --> 00:57:27.539
And once again, if you have any other questions, feel free to, um, put your question in a chat field.

477
00:57:27.539 --> 00:57:31.619
Or if you need to unmute your mic, feel free to do that as well.

478
00:57:34.260 --> 00:57:43.590
And for all others, thank you so much for your engagement and participation in today's this morning session.

479
00:57:47.250 --> 00:57:55.739
Right so there's a question of the link to the presentation of PowerPoint. So, this will be the recording and the PowerPoint will be posted.

480
00:57:55.739 --> 00:58:05.849
To the federal reporting office, hours website and so, you know, the best case scenario is that it will be posted by the early part of this week.

481
00:58:05.849 --> 00:58:18.480
We appreciate all your efforts to to give accurate data because that's what we all want and hope this update we'll clarify and that this session has been helpful.

482
00:58:18.480 --> 00:58:23.250
Thank you. Bye. Bye. Thank you. Everyone. Bye. Bye.