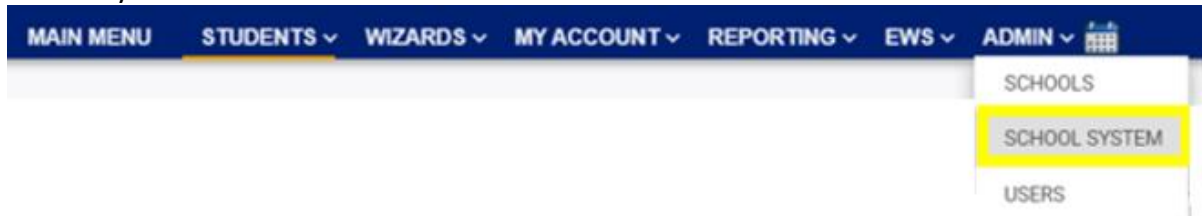


## PowerSchool – ECATS Exit Reason Crosswalk

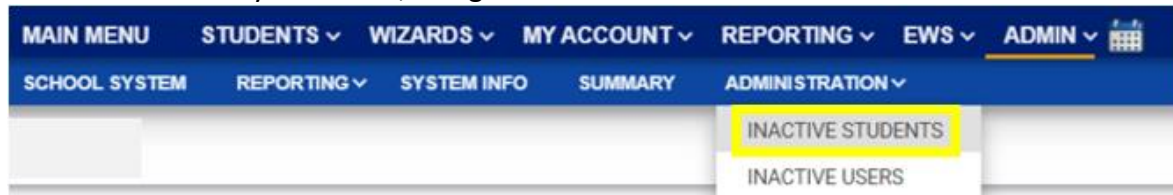
PowerSchool Withdrawal Code		ECATS EC Modified Exit Reason	
W1	Transfer/Withdraw	MV	Moved, known to be continuing
W2	Early learner withdraw (used for drop out)	DO	Dropped Out
W2T	Adult High School Program Withdrawal	MV	Moved, known to be continuing
W3	Death	DI	Died
W4	Early complete/mid-year grad		<i>User must choose a Special Education Exit Code</i>
W5	High school graduation	GR	Graduated with a regular diploma
<b>Special Education Exit Codes (enrollment based only)</b>			
CP	Received certificate		
MA	Reached maximum age		

### Steps to document Modified Exit Reason for Inactive Student Record

Navigate to the secondary menu bar to conduct an inactive student search. From Admin, select School System.



From the secondary menu bar, navigate to Administration and select Inactive Students



Enter search criteria. Click View Inactive Students.

Criteria for Selecting Inactive Students to View

Last School Attended: All Schools \*

Student Last Name:   Exact Match

Student First Name:   Exact Match

Student Middle Name:   Exact Match

Date of Birth:   Exact Match

Student ID:   Exact Match

Students Exited After:

Students Exited Before:

Exit Reason: -Any-

Sort List By: Student's Last Name \*

**VIEW INACTIVE STUDENTS \***

From the Manage Inactive Students screen, click the inactive student name link to access the record.

Student ID	Name	Date of Birth	School	Date Exited	Reason for Exiting
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

From the Exiting Student Information screen, select the appropriate Modified Exit Reason and click Update Database.

Exiting Student Information

Date Exited: 09/09/2020

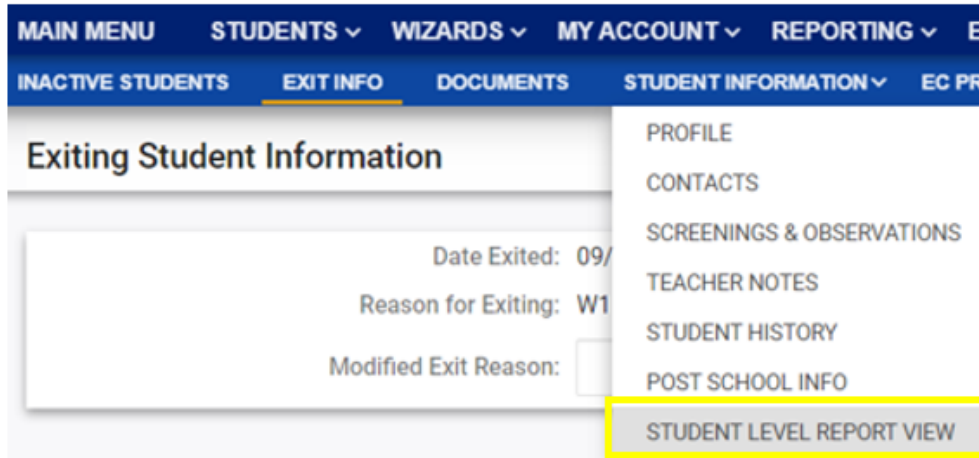
Reason for Exiting: W1 Transfer Withdrawal

Modified Exit Reason:

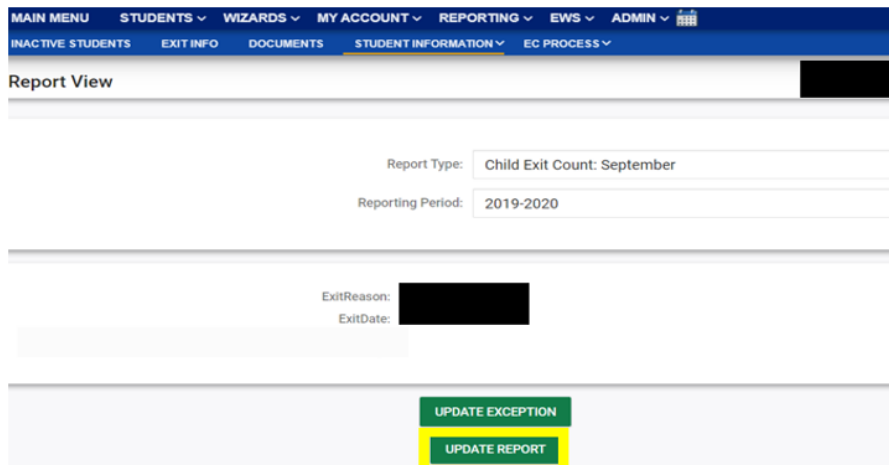
**UPDATE THE DATABASE**

- Graduated with Regular High School Diploma
- Dropped Out of School
- Died
- Received a Certificate
- Reached Maximum Age
- Moved, Known to be Continuing

From the Student Information drop list, select Student Level Report View.

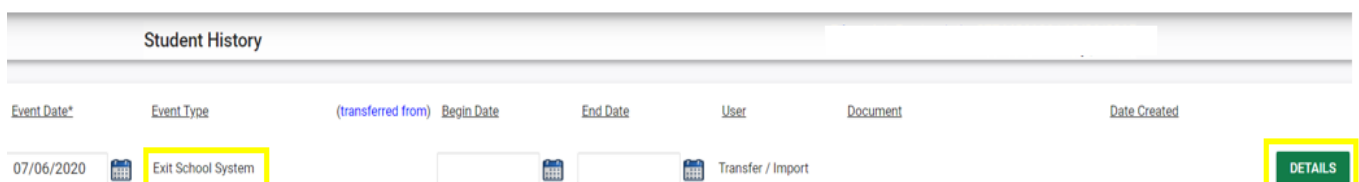


Select Child Exit Count: September as the Report Type and select the appropriate Reporting Period. From the Report View screen, scroll to the bottom and click Update Report to clear the error.



### Steps to document Modified Exit Reason for Active Student Record

For the currently active student record, navigate to the Student History screen and click Details next to the associated Exit event.



Select the appropriate Modified Exit Reason and click Update Database.

**Event Details**

Event Type: Exit School System

Date: 07/06/2020

Created By:

School:

---

Exit Info

Exit Reason: W1 Transfer Withdrawal

Modified Exit Reason: Moved, Known to be Continuing

**UPDATE THE DATABASE**

After documenting the Modified Exit Reason for currently active student, also update the Student Level Report View to clear the error from the report.

① **MAIN MENU STUDENTS**

- STUDENT INFORMATION
- DOCUMENTS
- PROFILE
- PERSONAL INFORMATION
- PARENTS/STUDENT
- TEAM
- ELIGIBILITY
- CONTACTS
- STUDENT HISTORY
- STUDENT LEVEL REPORT VIEW**

② **STUDENT INFORMATION DOCUMENTS PLAN OF CARE EC PROCESS**

Report View

Report Type:

Reporting Period:

③ **Report View**

Report Type: Child Exit Count: September

Reporting Period: 2020-2021

ExitReason: [REDACTED]

ExitDate: 7/6/2020

**UPDATE EXCEPTION**

**UPDATE REPORT**