



Monday Message

September 13, 2021

Special Education Module

ECATS Automated Student Record Transfer Issues

DPI and the ECATS vendor have observed isolated issues with the functionality that automatically transfers students based on the nightly PowerSchool file. This problem has impacted roughly 200 students since it was identified approximately 15 days ago.

The first issue is missing enrollment data on the student's history due to the documentation of the student's entry and exit date in PowerSchool. To avoid seeing this issue in the ECATS system, please make sure the entry and exit date from the prior LEA is correct at the prior LEA and that the exit is before the entry into your LEA.

The other two issues are impacting a limited number of students who have moved from one district or charter school to another and the proper transfer of their records.

If you have already submitted an ECATS ticket for a student, please do not submit another one for the same student. You can add notes to the existing ticket or create a follow up if the ticket has been closed.

The vendor has assured DPI that they are working to resolve these issues as quickly as possible. In the meantime, a DPI staff member is checking student records impacted by these issues and manually transferring these as appropriate. We are working to do this as quickly as possible; however, this is a time-intensive task for each record affected and we appreciate your patience.

ECATS Translation Quick Reference Guide

As of September 13, 2021, document translation for EC documents has been enabled in ECATS. Document translation is enabled based on the Home Language set in PowerSchool and is not editable in ECATS by any school- or district-level users. This data, received from PowerSchool, ensures that the document is translated to the correct language for each student. If a language is incorrect for a student in the system, this will need to be corrected in PowerSchool.

Currently, ECATS offers document translation when Spanish is set as the Home Language. In the future, ECATS will offer the following languages for EC document translation: Chinese, French, German, Italian, Japanese, Korean, Portuguese, and Russian. Please review the ECATS Translation Quick Reference Guide for more information on how to create a translated version of the document created in ECATS (ATTACHED).

Note: This message is a repeat of the August 30, 2021, Monday Message.

Exit Count

September captures end-of-year reporting data on students exiting special education during the July 1, 2020 through June 30, 2021 fiscal year. The Exit Count opens September 15, 2021 and is due by close of business September 30, 2021. In preparation for the Exit Count, the Exit Count report is currently available to all LEAs, Charter Schools and State Operated Programs on ECATS production under Reports>Standard Reports>Special Education. The Exit Count training video and resources are also available in ECATS under Main Menu > Resources > Federal Reporting.

- Exit Count report available to review data

Scheduled Reports		
Early Warning System	Accommodations Report School/Grade/Class/Test	Exit Count
FAM-S	Caseloads as of a Point in Time	IEP Services Report with Location (xls)
	Caseloads Report Admin (xls)	IEP Services Report with Location/Transportation (xls)
General	Child Count	IEP Services Report with Minutes (xls)
	Compliance by Case Manager (xls)	Indicator 11
Progress Monitoring	Compliance by School (xls)	Indicator 7
	Compliance by Students (xls)	Missing Progress Report (xls)
Service Logging	Compliance Summary (PDF)	Overdue Eligibility/IEP Report (xls)
	Contacts Report (PDF)	Progress Report Status (PDF)
Special Education	ESY By School By Case Manager (xls)	Projected/Missed Eligibility Meetings (xls)
	ESY by Service (xls)	Projected/Missed IEP Meetings (xls)

- Training video and resources available in ECATS (Main Menu > Resources)

Resources							
Federal Reporting	<input type="checkbox"/>		Federal Reporting	10/26/2020	Beth Burris	ECATS Indicator 11 Reporting - Exceptions Tab Guide	ECATS Exit Count - Errors and Warnings Reference Guide ECATS Exit Count - Same Day Reporting Updates ECATS Exit Count Reporting Checklist
Service Logging Documents	<input type="checkbox"/>		Federal Reporting	10/13/2020	Beth Burris	ECATS Indicator 11 Reporting - Updating Initial Delay Reason Guide	
Special Education Documents	<input type="checkbox"/>		Federal Reporting	10/13/2020	Beth Burris	ECATS Indicator 11 Reporting - Errors and Warnings Guide	
	<input type="checkbox"/>		Federal Reporting	10/13/2020	Beth Burris	ECATS Indicator 11 Reporting - FAQ Guide	
	<input type="checkbox"/>		Federal Reporting	10/13/2020	Beth Burris	ECATS Training Federal Reporting Webinar Videos - Last Updated 10/11/2020	

Note: This message is a repeat of the September 8, 2021, Director’s Weekly Message.

Indicator 8 Reminder

For the select districts who have been notified, please be sure to get the Indicator 8 surveys out to the parents.

Note: This message is a repeat of the August 30, 2021, Monday Message.

2020-2021 End of Year Data Submission for Indicator 12

Indicator 12 captures data on students who received Part C services and were referred to Part B during the July 1, 2020 through June 30, 2021 fiscal year. All students must have an IEP developed within 90 days of the referral and receive services by their 3rd birthday. Indicator 12 will be submitted on spreadsheets by all PSUs and can be accessed by clicking this link: [Indicator 12 Spreadsheet](#) or by going to the ECATS site under Resources (<https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/resources>). The spreadsheet has a tab with helpful clarifications to assist PSUs on entering their data and can be submitted at any time prior to the due date of October 29, 2021. Charter Schools do not need to submit an Indicator 12 spreadsheet this year. Please email all Indicator 12 spreadsheets to ecindicators@dpi.nc.gov.

Indicator 14 Reminder

For the select districts who have been notified, please be sure to complete the Indicator 14 survey data by September 17, 2021.

Note: This message is a repeat of the September 8, 2021, Director's Weekly Message.

Important Federal Reporting Reminder: Submission Timeliness

If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction has to finalize the data for your district. There will be penalties when data is not submitted in a timely manner.

MTSS Module

ECATS MTSS Module Updates

Please click [here](#) for the IABS September ECATS MTSS Module Updates

For previous issues of the ECATS Monday Message, please visit <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages>.