To: Local Career and Technical Education (CTE) Administrators
New/Initially Licensed CTE Teachers
From: Trey, Michael, CTE Director
RE: 2021-22 CTE New Teacher Induction Program
Date: April 13, 2021

2021-22 CTE New Teacher Induction Program

The CTE division of NCDPI is offering five (5) modules to meet the DPI-sponsored staff development requirement for initially licensed CTE teachers:

(1) Effective Curriculum Use
(2) Instructional Tools and Classroom Management
(3) Partnerships, Resources, Work-based Learning and Support
(4) Data, Assessment, and Teacher Evaluation
(5) The CTSO Experience

These modules are especially designed for initially licensed Career and Technical Education teachers, but **all** new CTE teachers are encouraged to participate as each module has been carefully crafted to ensure success in today's CTE classroom. Modules consists of online coursework, live online conferences, and/or face-to-face (F2F) workshops.

CTE New Teacher Orientation Session

In conjunction with the 2021 CTE Summer Conference, there will be a pre-recorded CTE New Teacher Orientation presentation to provide information, clarify objectives, and address common questions that new teachers have regarding the program. The CTE New Teacher Orientation session is highly recommended.

CTE New Teacher Induction Modules

Modules for 2021-2022	Course ID	Contact Hours/ CEU Credit Issued	Date(s)/Deadlines *All coursework must be submitted by the final submission date – no exceptions!*	Registration Deadlines and Fees	Prior to 2020-2021 School Year
Effective Curriculum Use (Online)	CTE001	9 contact hours 0.9 CEUs	Module offered bi-monthly on the 6th of the month. **Complete only ONE.** - Sept. 6 – Oct. 31, 2021 - Nov. 6 - Dec. 31, 2021 - Jan. 6 - Feb. 28, 2022 - March 6 – Apr. 30, 2022 - May 6 – June 30, 2022 Limited to 60 seats each session.	$75 *Register and pay by last day of previous month of enrollment.*	**Curriculum and Instruction (DPI001) (Fall Module)**
Instructional Tools and Classroom Management (In-person face-to-face)	CTE002	6 hours 0.6 CEUs	October 11, 2021	$75 *Register and pay by September 11, 2021*	
Partnerships, Resources, Work-based Learning, and Support (Online)	CTE003	9 hours 0.9 CEUs	Module offered bi-monthly on the 6th of the month. **Complete only ONE.** - Sept. 6 – Oct. 31, 2021 - Nov. 6 - Dec. 31, 2021 - Jan. 6 - Feb. 28, 2022 - March 6 – Apr. 30, 2022 - May 6 – June 30, 2022 Limited to 60 seats each session.	$75 *Register and pay by last day of previous month of enrollment.*	**Resources, Work-based Learning, and Support (DPI003) (Winter Module)**
Data, Assessment, and Teacher Evaluation (Online)	CTE004	6 hours 0.6 CEUs	Module offered bi-monthly on the 6th of the month. **Complete only ONE.** - Oct. 6 – Nov. 30, 2021 - Dec. 6, 2021 - Jan. 31, 2022 - Feb. 6 - March 31, 2022 - Apr. 6 - May 31, 2022 - June 6 – July 31, 2022 Limited to 60 seats each session.	$75 *Register and pay by last day of previous month of enrollment.*	
The CTSO Experience (Online-Live (Part 1) & In-person (Part 2))	CTE005	12 hours 1.2 CEUs	Part 1 – February 7, 2022	$75 *Register and pay by January 31, 2022*	**The CTSO Experience (DPI002)**
			Part 2- Attend applicable CTSO (FBLA, DECA, HOSA, TSA, SkillsUSA, FCCLA) – Koury Center, Greensboro *(Dates vary)*	**Applicable CTSO fees**	

Registration and Payment

Participants can register ONLINE for each module they plan to attend by clicking or copying and pasting the appropriate module links below into a web browser. The module links will direct participants to the Home Base (IAM/NCEdCloud) homepage to log into and sign in with their PowerSchool Number (10 Digit UID#) and IAM password to complete the registration process.

COURSE REGISTRATION LINKS

CTE001
- Sept. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29267
- Nov. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29268
- Jan. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29293
- Mar. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29294
- May https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29295

CTE002
- Oct. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29425

CTE003
- Sept. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29270
- Nov. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29271
- Jan. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29296
- Mar. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29297
- May https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29299

CTE004
- Oct. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29273
- Dec. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29274
- Feb. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29300
- Apr. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29301
- Jun. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29302

CTE005 – PART 1
- Feb. https://ncees.homebase.ncpublicschools.gov/ia/empari/learning2/registration/presentRegistrationDetails/29427

CTE005 – PART 2
- DECA – February 24-26, 2022
- FBLA – March 24-26, 2022
- FCCLA – March 28-30, 2022
- HOSA – March 9-12, 2022
- TSA – April 7-9, 2022
- SkillsUSA – April 27-29, 2022

Invoices will be sent by NCACTE and payment must be sent to: **NCACTE, 4224 Glen Erin Way, Raleigh, NC 27613**

Payment must be received no later than the registration deadlines noted above. Participants will not get access to the course until payment is received.

CANCELLATION

NCACTE/NCDPI reserves the right to cancel scheduled workshops due to low enrollment and unforeseen circumstances. If NCACTE/NCDPI cancels a course, you will receive full reimbursement of the course/training fee or you may request a payment transfer to another course within a 12-month period. When selecting a different course/training, participants will be responsible for any difference in course/training cost at the time of the request or in some cases a participant may receive a credit on file. Please contact NCACTE for more information.

NCACTE is not responsible for any expenses incurred before the start of a program, e.g., airline tickets, hotel, or car rental. NCACTE reserves the right to modify this cancellation policy with no advance notice.

INCLEMENT WEATHER

A notification will be sent by NCACTE/NCDPI to all participants in the event we delay our course/training session due to inclement weather. Additional information will be provided to each participant regarding rescheduling date for course/training session. NCACTE is not responsible for travel related expenses in the event we cancel a course/training session.

REFUND POLICY

Request Received By:

- 7 business days before class start – 100% (minus $25 administrative fee)
- 1-6 business days before class start – 50%
- Less than 24 hours before class start – None

Registration and Content Questions? Please contact Danielle Rivenbark danielle.rivenbark@dpi.nc.gov.
Payment Questions? Please contact Robin Ward Miller wardmillercpa@gmail.com.

Attendance Policy

**Late arrivals of more than 15 minutes to any of the live online or face-to-face modules will NOT be admitted and the entire module must be repeated. No refunds will be issued.

Hotel Reservations

CTE002 - Instructional Tools and Classroom Management (October 11, 2021) face-to-face program will be conducted at:
Embassy Suites by Hilton
201 Harrison Oaks Blvd, Cary, NC 27513
(919) 677-1840

Participants are responsible for making their own hotel reservations by calling the above listed telephone number or visiting the direct booking link here:
https://www.hilton.com/en/book/reservation/deeplink/?&ctyhocn=RDUAPES&groupCode=CESCTR&arrival=20211010&departure=20211011&cid=OM,WW,HILTONLINK,en,DirectLink&fromId=HILTONLINKDIRECT.

CTE005 – The CTSO Experience – Part 2
Participants are responsible for making their own hotel reservations. More information about each individual conference can be found on the local CTSO conference website or by contacting the State Adviser for each conference. **Participants are encouraged to attend the CTSO conference most closely aligned to their program area**. Contact information for DPI Consultants and CTSO State Advisers are listed below.

Contact Information - Program Area Consultants and CTSO State Advisers

Content Area	NC DPI Consultant	State Adviser
Business, Finance, and Marketing Education	Ashleigh.Wagoner@dpi.nc.gov Elizabeth.Matthews@dpi.nc.gov	FBLA: Maryjane.Thomas@dpi.nc.gov DECA: Pam.Obrien@dpi.nc.gov
Computer Science and Information Technology	Linda.Lay@dpi.nc.gov Kim.Forbes@dpi.nc.gov	
Family and Consumer Sciences Education	Robert.Vandyke@dpi.nc.gov Valerie.Williams@dpi.nc.gov	FCCLA: clewis@fcclainc.org
Health Science Education	Barbara.Burt@dpi.nc.gov Ashley.Orr@dpi.nc.gov	HOSA: Katrina.Coggins@dpi.nc.gov
Trade, Technology, Engineering, and Industrial Education	James.Pressly@dpi.nc.gov David.Barbour@dpi.nc.gov Nolan.Faher@dpi.nc.gov Kim.Forbes@dpi.nc.gov	TSA: Jerianne.Taylor@dpi.nc.gov SkillsUSA: paul@skillsusanc.org