In this Issue:

Program Operations Information

- Senate Bill 113 Extends CARES Act Funds to Support School Nutrition
- Facing COVID 19 with Courage, Commitment and Compassion
- Resources for the 3 W’s: Wear, Wait and Wash
- Steps to Take if a Break in Meal Service May Occur
- Submit Data Daily

Summer Nutrition

- Cartewheel Reminders
- Site Initialization

Farm to School/Summer

- N.C. Farm to Summer Challenge
- Looking for GAP-Certified Farms?
- Congratulations to the 2020 USDA Farm to School Grant Recipients
**Nutrition Education & Promotion**
- Lessons and Videos for Remote Learning from FoodCorps
- Menu Templates: August 2020-January 2021

**Continuing Education**
- Advancing On(Line) and Moving Forward Summer Webinar Series
- Available Virtual Training Resources from ICN, SNA and NCDPI

**Job Opportunities**
- Child Nutrition Director – Duplin County Schools

**Grants**
- Links to Available Grants for COVID-19 Response

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**Program Operations Information**

**Senate Bill 113 Extends CARES Act Funds to Support School Nutrition**
Section 3.3 (6) of S.L. 2020-4 (HB 1043) appropriated $75 million in federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to the North Carolina Department of Public Instruction (NCDPI) for nutrition services provided in response to COVID-19 for allotment to public school units (PSU) participating in the School Nutrition Programs from March 16, 2020, through the end of the 2019-2020 school year to December 30, 2020.

**Facing COVID 19 with Courage, Commitment and Compassion**
The School Nutrition Association has compiled USDA, Centers for Disease Control and Prevention (CDC), and Department of Education guidance, a COVID-19 Webinar Series, SN Magazine articles, Thought Starters on ReOpening Schools and more resources to assist School Nutrition Programs.

**Resources for the 3 W’s: Wear, Wait and Wash**
Day camp facilities and programs that serve children and teens can take important steps to prevent the spread of COVID-19. NCDHHS has issued guidance for day camps and programs serving children and teens. Utilizing NCDHHS guidance, training should be provided to all staff. Instructions should be
communicated to children as well as families regarding expectations for safe practices to prevent the spread of COVID-19. NCDHHS has free resources to help with education regarding social distancing best practices, the 3 W’s: Wear, Wait and Wash. In addition, the Centers for Disease Control and Prevention (CDC) has resources to assist in communicating with children regarding the Coronavirus.

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**Steps to Take if a Break in Meal Service May Occur**

If your Summer Nutrition Program meal service may take a break or cease, immediately email Dr. Lynn Harvey, Lynn.Harvey@dpi.nc.gov. NCDPI must notify the N.C. Emergency Operations Center of any break or discontinuation of meal service. In addition, per protocol, reach out to your local Emergency Management leadership. Together brainstorm and reach out to community partners to identify strategies to continue meal service for children. Also, work with vendors to explore alternative menu items/quantities for meal service.

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**Submit Your Data Daily**

Please submit your daily counts for sites and meals by 3 pm via the Non-Congregate Meal Service - Data Collection survey. The link to the survey is also available on the home page of the NCDPI, School Nutrition website. If you encounter issues with submitting this data by the deadline, please contact Janet Johnson, janet.williamsjohnson@dpi.nc.gov.

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**Summer Nutrition**

**Cartewheel Reminders**

Please be sure to review meal count records in Cartewheel for accuracy prior to importing meal count data for claims. Instructions for how to import your Cartewheel meal counts with your Summer Food Service Program (SFSP) claim is located in the SFSP Download Forms, 400 Meal Counting section.

On Wednesday, July 1, several updates were made to the Cartewheel system that now allow for more reporting options and corrected several bugs. These updates include:

- Site Audit Report
- Site Participation Report
- Active/Inactive flags for closed sites
- Unsaved meal count recovery

Full release notes from these updates were sent by Jessica Barkiewicz last week and are available upon request. Please contact Jessica Barkiewicz if you have any questions about the Cartewheel Meal Counter via jessica.barkiewicz@dpi.nc.gov or 984-236-2627.

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**Site Initialization**

If you need to update site operating information, always update site applications in SNTS (not in Cartewheel). Once you receive approval for those sites, your SFSP Claims Contact needs to initialize for
the new/updated site information to reflect in Cartewheel. Only your SFSP Claims Contact has access to the ‘Meal Counter Initialization’ button in SNTS. If you are not seeing your sites in Cartewheel, make sure that your most recent site application updates are initialized.

Farm to School/Summer

**N.C. Farm to Summer Week and Challenge**

N.C. Farm to Summer Week, July 12-18, kicks off the 2020 N.C. Farm to School Challenge. The N.C. Farm to Summer Challenge is a great way to celebrate North Carolina agriculture and be a part of the N.C. Farm to Summer initiative in 2020! To participate, register and complete these four tasks between July 12 and August 14:

1. **Serve** – Incorporate at least one locally sourced fruit, vegetable, grain, dairy item, or protein food into your Summer Nutrition Program menu, serving it at least once during the month.
2. **Teach** – Offer a farm to summer educational activity – sending educational activities home or offering a virtual lesson.
3. **Post** – Post about your Farm to Summer activities on social media or your website using #NCFarmtoSummer. Tag @Ray4NCKids and @NCSchoolMeals.
4. **Crunch** – Sign up to participate in the #NCCrunch2020, in recognition of Farm to School Month in October, and receive a free guide with tips and resources. The N.C. Crunch offers an opportunity for kids and adults to taste and learn about North Carolina grown produce with their school, early care and education center, community organization and/or family.

Aim to complete at least one of these actions during N.C. Farm to Summer Week. NCDPI, School Nutrition will be posting on social media all during the week. We would love to highlight how you are incorporating Farm to Summer into your programs. Challengers who complete all four tasks will be recognized at the 2020 SummerPaloozas! For more information on Farm to Summer and resources, check out the N.C. Farm to Summer Toolkit.

**Looking for GAP-Certified Farms?**

Good Agricultural Practices (GAP) and Good Handling Practices (GHP) are audits that verify that fruits and vegetables are produced, packed, handled, and stored as safely as possible to minimize risks of microbial food safety hazards. USDA offers more information about GAP Certification and a searchable database of GAP-Certified Companies/Farms. Find these resources [here](#).

**Congratulations to the 2020 USDA Farm to School Grant Recipients**

For the 2020-2021 school year, the Farm to School Grant Program will provide more than $12.1 million in grants to 159 farm to school projects spanning 46 States and tribal nations as well as two U.S. territories. Five applicants from North Carolina, reflecting diverse school and community partners, were among the 2020 USDA Farm to School Grants recipients: Appalachian Sustainable Agriculture Project (ASAP), Central
Nutrition Education & Promotion

Lessons and Videos for Remote Learning from FoodCorps
FoodCorps service members work with schools in North Carolina and across the country to support farm to school efforts. FoodCorps has compiled farm to school lessons and accompanying videos, filmed by corps members. The lessons were designed for students in grades K-5 and include academic connections to the Common Core State Standards and/or Next Generation Science Standards. Find the lesson plans and videos here.

Menu Templates August 2020-January 2021
The menu templates for August 2020 through January 2021 are posted on the Marketing page of the NCDPI, School Nutrition website. There are templates for elementary with articles for parents and templates for middle and high school with articles for students. The menu templates have a new look and include more space for customization with local information.

Continuing Education

Advancing On(Line) and Moving Forward Summer Webinar Series
The NCDPI, Specialized Instructional Support & Healthy Schools Section is offering a 2020 Summer Webinar Series – Advancing On(Line) and Moving Forward: Specialized Instructional Support & Healthful Living in the Era of COVID-19. Please see below for the schedule of free webinars. All webinars will be held 2-3 pm ET. Webinar descriptions and links to register are available here.

- July 8 – Home Doesn’t Always Equal Safety: Sexual Abuse, Violence & Reporting During COVID-19
- July 15 – School Nursing and Health Education: A Collaborative Approach During COVID-19
- July 22 – Back to School: Preparing for the Emotional Needs of Students During a Pandemic
- July 29 – Returning to the Classroom: Healthful Living Instruction During COVID-19

Available Virtual Training Opportunities from ICN, SNA and NCDPI
A variety of professional development resources are available for free online. The Institute for Child Nutrition (ICN) has compiled videos, fact sheets, posters and other resources to help prevent the spread of the Coronavirus. Online food safety/HACCP training is available on the NCDPI, School Nutrition website and the ICN website. Additional continuing education resources are available on the
School Nutrition website from NCDPI, ICN, the School Nutrition Association and other agencies and organizations. The Academy of Nutrition and Dietetics offers COVID-19 professional resources for Registered Dietitians/Nutritionists (RDNs) and Dietetic Technicians, Registered (DTRs), and continuing professional education resources. Document all continuing education in which your staff participates.

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**Job Opportunities**

**Child Nutrition Director – Duplin County Schools**

Duplin County Schools is accepting applications for a Director of Food Services. All interested applicants must apply online. The position is open until filled. Please contact the Human Resources Department at 910-296-6626 if you have questions completing the application.

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**Grants**

A variety of grants are available to assist with COVID-19 response. See below for more info:

- [Louise Oriole Burevitch Endowment Competitive Grants: Due July 10](#)
- [Action for Healthy Kids – Emergency Meal Distribution Equipment Grants](#)
- [Assistance for Church Food Programming Affected by COVID-19](#) (Please reach out to Michelle Osborne at michelle@rafiusa.org or 919-704-6920 with any questions.)
- [Farm to School COVID-19 Related Funding](#)
- [Grant Station List of COVID-19 Related Funding for Nonprofits](#)
- The Dairy Alliance Mini-Grants - Interested School Nutrition directors should contact Health and Wellness Program Manager Cami Lewis at clewis@thedairyalliance.org or 678-822-2868.

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**Questions**

If you have any questions regarding these updates, please reach out to your regional consultants. Contact information for your Zone teams can be found here. Contact information for the Summer Nutrition Program Regional Consultants can be found here.
USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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