

**North Carolina Textbook Commission Meeting
DRAFT Minutes**

**June 13, 2021
2:00 pm
Virtual Only**

Members Present: Lora Austin, Jodi Rae Autry, Dr. Rikki Baldwin, Marlana Bleau, Edward Coggins, Aubrey Godette, Hannah Jimenez, Kathleen Linker, Mallory Mbalia, Dr. Alisa McLean, Rob, Orrill, Alicia Ray, Lindsey Sise

Members Absent: Kathryn Bailey, Meghan Canady, William Chesher, Missy Ellenberger, Shannon Everhart, Angela Flowers, Dawn Hester, Randy Martoccia, Susan Mills, Michelle Perry

Others Present: Dr. Carmella Fair

Call to Order and Welcome: Commissioner Linker called the meeting to order.

Roll Call: Dr. Carmella Fair did the roll call.

The agenda began with the Publishers conducting 15-minute presentations that provided detailed descriptions and examples of their products (i.e., instructional materials, professional development classes for teachers, etc.) They also discussed how their products aligned with the NC Standards.

Publishing Company	Representative(s)	Subject(s)
Carnegie Learning	Katie Ruff	Anatomy & Physiology Integrated High School Math Solutions
CEV Multimedia	Clayton Franklin	Business, Finance and Marketing Education
Compu Scholar	Chris Yust	Computer Science and Digital Learning Courses
EDynamic Learning	Lisa Rahn	Courseware

Goodheart Wilcox	Mary Vann	Career and Technical Education, Health Education
Open Up Resources	Tabitha Savage	High School Math 2 nd Edition
National Geographic Learning Cengage	Brock O'Shell	CTE Courses
Establish Learning Co.	Peter McCarthy	Math and CTE – Digital Solutions
Walch	Karen O'Conner and JoAnne Whitley	Math 1, 2, 3 and 4

The meeting scheduled for May 18, 2021 was not held because there were not enough members present for quorum. The minutes consisted of only the roll call and adjournment.

Commissioner Autry made a motion to approve the minutes and Commissioner Austin second the motion. All the commissioners in attendance approved the minutes.

Next Steps/Q&A - Commissioner Linker continued the meeting with a discussion on screening the bid submissions. Completion of training for the advisors will be on Monday (6/14/21). The first three days next week will consist of the advisors working and the commissioners will review their work. This will also be a time for the commissioners to begin their own reviews for the sake of the reports. The last two days, Thursday and Friday will be debriefing. The Commissioners will review the criteria sheets with the comments and pros and cons from the advisors. For the debriefing to take place they will need to have quorum. If they do not have quorum, they can access the written reports of the advisors.

Next will be the Deliberations and Reconsideration week. The Commissioners will vote on the submissions. The publishers that were not chosen will have the opportunity to present additional information to show how their product aligns with the NC Standards. Afterwards Commissioners will vote again and make their final submissions. All the Commissioners reports will be combined and submitted to the State Board of Education at the end of July for them (SBOE) to vote whether to accept or not accept their recommendations.

Commissioner Linker reviewed the advisor's criteria sheet and submissions section for the new commissioners. She also answered questions that some of them had to clarify the process.

The last order of business was to elect a new chairperson. Commissioner Linker nominated Dr. Alisa McClean because she felt that since she was a Superintendent representative her knowledge and experience would be needed for the commission. Dr. McClean accepted the nomination. Commissioner Godette made a motion to accept the nomination and Commissioner Baldwin second the motion. All the Commissioners agreed to accept Dr. McClean as the new Chairperson. There was 11 yes votes. Commissioner Sise was not present for the vote.

Adjournment: The meeting was adjourned at 5:35pm. Commissioner McClean made the motion for the meeting to be adjourned. Commissioner Godette second the motion. All Commissioners in attendance agreed for the meeting to be adjourned.

Minutes taken by: Audrey Long

Date of Approval: