



Monday Message

November 18, 2019

Errors Regarding the 90-Day Timeline

Users have reported an error message regarding the 90-day timeline preventing users from finalizing IEPs or PSSPs. The vendor is aware of this issue and is working on it as a high priority item.

CECAS Application to Be Discontinued November 22

Previous communications have stated that the CECAS application and informational website would be shut down on November 30. Unfortunately, the Department of Information Technology, which hosts the CECAS application, has moved up the mandatory server shut down date. In order for the NCDPI to archive the appropriate data, **the CECAS application and the informational website will permanently cease operation at 5 p.m. on November 22.**

Data Correction Manager Deadline Approaching

ECATS users have submitted a series of questions and requests related to the permission to delete events. In order to accommodate these requests, the EC Division will permission one (Data Correction Manager) and one alternate at the local level to delete events. EC Directors should identify this person by completing the survey link below by noon Friday, December 6. Going forward after this time, it will be the LEA's responsibility to delete any events requested by its users.

https://ncdpi.az1.qualtrics.com/jfe/form/SV_77k3twngmQLWdqR

New IEP Forms - Spanish

The following new IEP forms have been posted to the EC Division website:

- Eligibility Worksheets
 - Orthopedic Impairment
 - Other Health Impairment
 - Specific Learning Disability (current policy)
 - Speech or Language Impairment
 - Traumatic Brain Injury
 - Visual Impairment (including Blindness)

- NC Communication Worksheet

The following new IEP forms – Spanish version have been posted to the EC Division website:

- Consent for Evaluation/Reevaluation
- Consent for Services
- Extended School Year Worksheet
- Individualized Education Program
- Invitation to Outside Agencies

- Invitation to IEP Team Meeting
- Prior Written Notice

Please be advised that updates to the new IEP forms will be occurring over the next few weeks. Check the EC Division website often.

<https://ec.ncpublicschools.gov/policies/forms/state-forms-directions>

REMINDER

Preparing for the December 1 Child Count at this time, it is really important to:

- 1 Clean up Non-Eligibility errors;
- 2 Enter all relevant data identified in the Alternate Data Entry process;
- 3 Review all stop signs/yellow triangles. A stop sign means that an eligibility or an IEP has expired.

A yellow triangle indicates that an eligibility or an IEP will be coming due. You will want to make sure both of these items will be current as of December 1; and 4- Review your 90-day timelines for referrals coming due around December. LEAs often coordinate an expedited evaluation and placement meeting in order to have students included in the December 1st headcount.

For previous issues of the ECATS Monday Message, please visit https://ec.ncpublicschools.gov/ecats/monday_messages.