

NC Comprehensive Continuous Improvement Plan (NCCCIP)

FY22 ELISS-ESSER II PRC 175
CCIP Introduction and Training

Presented May 27th, 2021

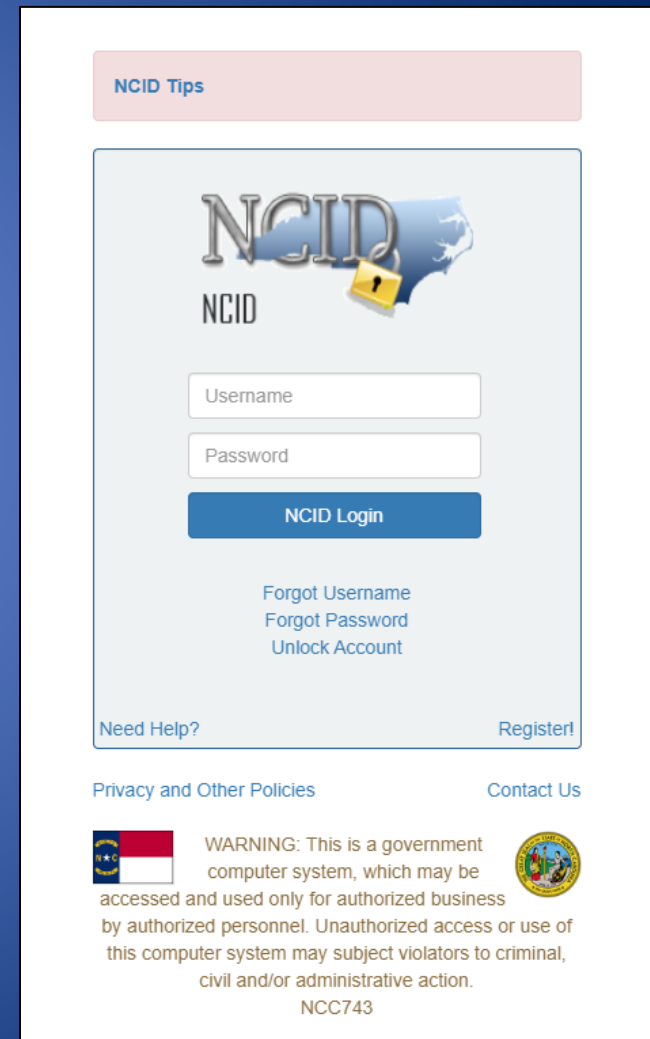
Reminders and Deadlines

- **Competition opens Week of June 1st at 8AM EDT**
- **Competition closes August 11th at 12PM (Noon) EDT**
- Only applications submitted through Draft Completed status in CCIP will be reviewed (no paper copies)
- Allow plenty of time to enter data and upload files in CCIP – absolutely **no exceptions** after the due date
- Once submitted to NCDPI, after the due date, cannot submit additional information
- Please refer to the ELISS RFP available for this competition in NCDPI Resources
- You will see the acronym ‘LEA’ in CCIP – it is an overarching term for any organization that provides educational services

You Need a Valid NCID to become 'known' to CCIP... How Do I Get an NCID? (Non-LEAs*)

- Go to <https://ncid.nc.gov>
- Click on 'Register!'
- *You do NOT need a new NCID for this competition if your NCID has remained Active*

* Only Non-LEAs are eligible to compete for ELISS funding – refer to the RFP for further eligibility questions



NCID Tips

NCID

Username


Password

NCID Login

Forgot Username
Forgot Password
Unlock Account

Need Help? Register!

Privacy and Other Policies Contact Us

 WARNING: This is a government computer system, which may be accessed and used only for authorized business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.
NCC743

How Do I Get an NCID? (Non-LEAs)



North Carolina Identity Management



New User Registration

Please indicate your user type from one of the following categories:

Individual

Request access to the State of North Carolina services as an individual or citizen.

Business

Request access to the State of North Carolina services on the behalf of a business.

State Employee

Currently employed or assigned to work for an agency within the State of North Carolina government.

**Local Government
Employee**

Currently employed or assigned to work for a North Carolina county or municipality.

This system is the property of the State of North Carolina and is for authorized use only. Unauthorized access is a violation of federal and state law. All software, data transactions, and electronic communications are subject to monitoring.

North Carolina
www.nc.gov

[Privacy and Other Policies](#)

[Contact Us](#)

How Do I Get an NCID? (Non-LEAs)

- Required Fields
 - Requested ID (usually *firstname_lastname*, but can be anything you want, if it's unique)
 - First and Last Name
 - Email Address
 - Phone Number
 - Street Address (City, State and Zip)
 - Password (minimum 8 characters, rules on page)

How Do I Get an NCID? (Non-LEAs)

To verify your identity, an email has been sent to you. Please click the link in the email to complete the verification process. You must activate your account within 3 days or for security reasons it will be deleted.

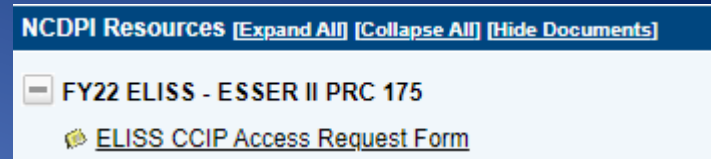
To ensure that NCID messages will always be delivered to your Inbox, please verify that your email client and email provider are set up to accept messages from ncid.notifications@nc.gov.

If you do not receive the email in your Inbox within a few minutes, please verify that the message was not marked as spam and sent to the Junk Email folder. If this happens, please move the message to the Inbox so you can validate your account. You may now close this window.

- Check your email, including your SPAM folder!
- After verification, go onto the NCID site and choose your password reset questions and responses.
- If you forget your password or get locked out, DPI cannot help you
 - Call NC DIT (919.754.6000 or 800.722.3946)

What Do I Do with the NCID? (Non-LEAs)

- Go to <https://ccip.schools.nc.gov>
- Fill out CCIP Access Request Form in **NCDPI Resources/FY22 ELISS – ESSER II PRC 175** folder
- The County Name is where the Fiscal Agent is located – use pulldown lists where available
- If the non-LEA/organization has competed before, but was not awarded, enter the same name to avoid duplicates in CCIP



Organization Name	County Name						
ABC AfterSchool	Anson						
NCID User ID	First Name	Last Name	Role (Required)	Email (Required)	Phone # (Required)	Phone Ext. (optional)	Fax # (optional)
Jane_Doe	Jane	Doe	LEA Extended Learning and In	ido@whatever.org	919-111-2222		
	Jane	Doe	LEA Fiscal Representative				
	Jane	Doe	LEA Chief Administrator				
The above is an example of how information is to be complete			LEA Extended Learning and In LEA Fiscal Representative LEA Chief Administrator				
<p>* INCLUDE YOUR ORGANIZATION NAME AND THE COUNTY IN WHICH YOU'RE LOCATED!!! THE COUNTY LIST IS A PULLDOWN LIST.</p> <p>* If your NCID is currently active and being used in an NCDPI system, you do NOT need a new NCID.</p> <p>* A valid NCID User ID is required for CCIP access. Please request an NCID at https://ncid.nc.gov/ if you haven't already.</p> <p>* Each organization must have at least one user in "Data Entry" and "Plan Data Entry" role, at least one user in "Fiscal Representative" role, and at least one user as "Chief Administrator".</p> <p>* One user can be in multiple roles, each role can have multiple users</p> <p>* You will NOT receive an automated notification email that you are in CCIP</p> <p>* NO SHARING OF NCIDS</p> <p>* Please return this form by email to anita.harris@dpi.nc.gov</p> <p>ONLY ONE FORM PER ORGANIZATION</p>							

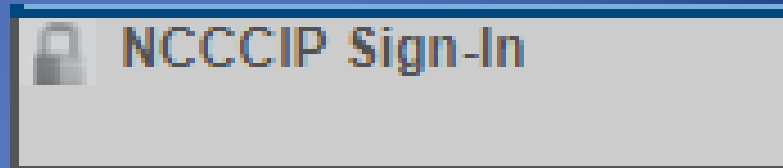
CCIP Roles for ELISS

CCIP Role Name	Description
LEA Extended Learning and Integrated Student Supports Data Entry	Allows the user to change a Funding Application status to <u>Draft Started</u> , edit and change the status to <u>Draft Completed</u> when application is Error-free. Specific to the grant.
LEA Fiscal Representative	Allows user to change any of the LEA's funding applications status to <u>Draft Started</u> , edit and change the status to <u>Draft Completed</u> and <u>Fiscal Representative Approved</u> (or Returned Not Approved).
LEA Chief Administrator	Allows user to change any of the LEA's funding applications status to <u>Draft Started</u> , edit and change the status to <u>Draft Completed</u> and <u>Chief Administrator Approved</u> (or Returned Not Approved).

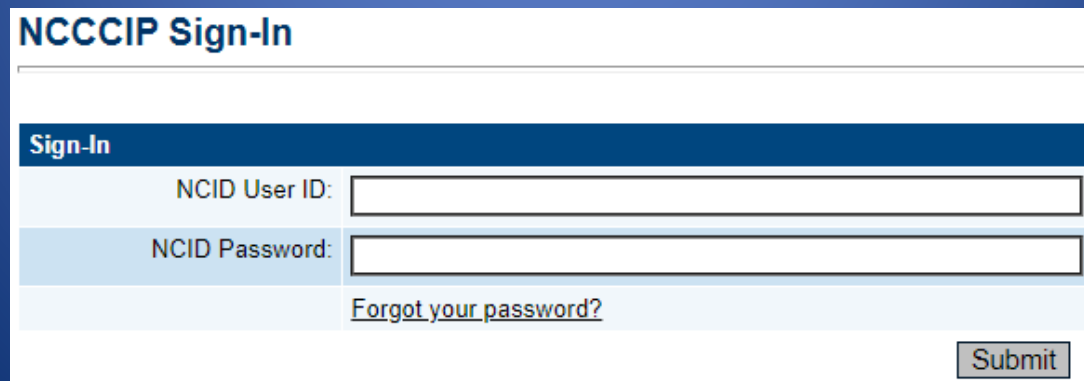
- A person can have more than one role
- A role can have more than one person assigned to it

I Have My NCID and I'm Known to CCIP... What Do I Do Now?

- Go to <https://ccip.schools.nc.gov> and click on the gray box



- Fill in your NCID and NCID password, and click on the 'Submit' button

A screenshot of the NCCCIP Sign-In web form. The form has a white background with a blue header bar at the top containing the text "NCCCIP Sign-In". Below the header, there is a blue bar with the text "Sign-In" in white. Underneath, there are two input fields: "NCID User ID:" followed by a white text box, and "NCID Password:" followed by a white text box. Below the password field, there is a link that says "Forgot your password?". At the bottom right of the form, there is a gray button with the text "Submit" in white.

Once You're Logged In...

- Click on your **Organization Name** or in the menu on **Funding > Funding Applications**
- Either path will bring you to your **Funding Applications** page

North Carolina CCIP Home

Non-LEA

Associated Organizations

Application Number	Organization Name
47	[Blurred Organization Name]

Reminders

21st CCLC Summer Mini-Grant Competition 2021 (2/17/2021)

Getting locked out, VALI

Funding Applications Main Page

- By default, when you first log in to CCIP, you'll be in 'FY2021', which you must change to 'FY2022'
 - On or after July 1st, you'll be in FY2022
- You should see '**ELISS-ESSER II PRC 175**' in the list under Competitive Funding Application

Funding Applications

CCIP 2021 - Counties of Government - Office for Military Services - 00000 (00,000) Non-LEA - **FY 2021**

2021 ▾ All Active Applications ▾

Entitlement Funding Application
There are no matching Entitlement applications for this fiscal year.

Competitive Funding Application
[21st Century Community Learning Centers - New](#)

2021 ▾ All Active Applications ▾

2022 ▾

2021 ▾

2020 ▾

2019 ▾

2018 ▾

2017 ▾

2016 ▾

2015 ▾

2014 ▾

2013 ▾

2012 ▾

Funding Applications

CCIP 2022 - Counties of Government - Office for Military Services - 00000 (00,000) Non-LEA - FY 2022

2022 ▾ All Active Applications ▾

Entitlement Funding Application
There are no matching Entitlement applications for this fiscal year.

Competitive Funding Application	Revision
21st Century Community Learning Centers - New	0
ELISS-ESSER II PRC 175	0

Sections Page

Sections

Non-LEA - **FY 2022** - ELISS-ESSER II PRC 175 - Rev 0

Application Status: **Not Started**

Change Status To: Draft Started

[View Change Log](#)

Description (View Sections Only View All Pages)	Validation	Print Select Items
All	Messages	Print
[-] History Log		Print
History Log		Print
Create Comment		
[-] Allotments	Messages	Print
Allotments	Messages	Print
[-] ELISS-ESSER II PRC 175		Print
Proposed Budget		Print
Matching Funds		Print
Grant Details		Print
Related Documents		
[-] Contacts		Print
Contacts		Print
[-] Assurances		Print
Assurances		Print
All	Messages	Print

Sections Page – Application Status

- Displays current status and next possible status(es)
- Only displays next possible status for application
- If user lacks permission, the Status Change Confirmation screen will indicate that
- **Application Status must be changed to 'Draft Started' to enter data**

Application Status:

Change Status To:

Sections Page – Changing Status to Draft Started to Start Entering Data

Sections

Application Status: Not Started

Change Status To: Draft Started

When the cursor hovers on Draft Started, the personnel with the roles listed can change the Status, as the application process progresses

Application Status: Not Started

Change Status To: Draft Started

[View Change Log](#)

Description (View Sections Only View All F)
All
<input type="checkbox"/> History Log
History Log
Create Comment
<input type="checkbox"/> Allotments

Role(s) that can perform this status change:
LEA Chief Administrator
LEA Extended Learning and Integrated Student Supports Data Entry
LEA Fiscal Representative

User(s) that can perform this status change:
Train1_
Train2_
Train3_
Train4_
Train5_
Train1_
Train2_
Train3_
Train4_

Sections

Application Status: Draft Started

Change Status To: Draft Completed

Funding Application Page Navigation

- **Go To / Save and Go To** menu allows navigation between any pages in funding application

Go To	Current Page	Salaries	Employer Provi
	Next Page	100	200
[Download Budget Data]	Previous Page		
	Sections		
Purpose Code	History Log		
5000 - Instructional Services	Allotments	0.00	
6000 - System-Wide Services	ELISS-ESSER II PRC 175		
7000 - Ancillary Services	Proposed Budget		
	Matching Funds		
	Grant Details		
	Related Documents		
8000 - Non-Programmed Charges		0.00	
Total		0.00	

Save and Go To...continued

- Using Save and Go To refreshes session timeout
- Save and Go To Current Page: Saves changes to the page and keeps user on that page
- Save and Go To Next Page: Saves changes to the page and moves user to next page in that section
- Save and Go To Previous Page: Saves changes to the page and moves user to previous page in that section
- If no previous or next page exists, user is returned to Sections page

Proposed Budget Page

- You will enter highest level amounts (rolled up to Parent codes) into cells; Totals for columns and rows are done automatically as you move down or across
- Refer to RFP documentation for allowable items
- **TIP: Until you enter \$ on the Budget page, no Errors/Warnings will show in the Validation column on the Sections page**

[Download Budget Data]					
Object Code	Salaries 100	Employer Provided Benefits 200	Purchased Services 300	Supplies and Materials 400	Total
Purpose Code					
5000 - Instructional Services	0.00	0.00	0.00	0.00	0.00
6000 - System-Wide Support Services	0.00	0.00	0.00	0.00	0.00
7000 - Ancillary Services	0.00	0.00	0.00	0.00	0.00
8000 - Non-Programmed Charges	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00
Adjusted Allocation					0.00
Remaining					0.00

Matching Funds Page

Matching Funds

Non-LEA - FY 2022 - ELISS-ESSER II PRC 175 - Rev 0 - ELISS-ESSER II PRC 175

Go To

Object Code Purpose Code	Salaries 100	Employer Provided Benefits 200	Purchased Services 300	Supplies and Materials 400	Total
5000 - Instructional Services	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0.00
6000 - System-Wide Services	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0.00
7000 - Ancillary Services	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0.00
8000 - Non-Programmed Charges	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/> 0.00
Total	\$ <input type="text"/> 0.00	\$ <input type="text"/> 0.00	\$ <input type="text"/> 0.00	\$ <input type="text"/> 0.00	\$ <input type="text"/> 0.00
Proposed Budget Total					\$ <input type="text"/> 0.00
Project Total					\$ <input type="text"/> 0.00
Minimum Local Match Amount					\$ <input type="text"/> 0.00
Remaining					\$ <input type="text"/> 0.00

Grant Details Page

NOTE: An entry of 'N/A' in a narrative box will yield a score of zero (0) points for that item.

\$ * Total Amount Requested for 2021-2022: Total amount requested may not exceed \$500,000.

\$ * Matching Funds Year for 2021-2022

1. Organization Type:

Indicate the organization type that is submitting the application. Check one box only

Nonprofit corporation

Nonprofit corporation working in collaboration with local education agency (LEA) (must submit Partnership Agreement in the "Related Documents" section signed by the local superintendent)

2. Program Type:

* Indicate the type of program activities proposed. Check all boxes that apply.

Extended Learning

Integrated Student Support

3. Absolute Priority:

Programs must serve one or more of the following groups of at-risk students whose learning has been negatively affected by COVID-19 impacts:

(i) at-risk students not performing at grade level as demonstrated by statewide assessments or not on track to meet year-end expectations, as demonstrated by existing indicators, including teacher identification, and/or

(ii) students at-risk of dropout, and/or

(iii) students at-risk of school displacement due to suspension or expulsion as a result of antisocial behaviors.

* Indicate the students that will be served by the program. Applicants must check at least one of the groups to meet the Absolute Priority. Check all that are addressed by proposed program.

At-risk students not performing at grade level as demonstrated by statewide assessments, or not on track to meet year-end expectations, as demonstrated by existing indicators, including teacher identification, and/or,

Special Note for Grant Details Page

Grant Details

Non-LEA - FY 2022 - ELISS-ESSER II PRC 175 - Rev 0 - ELISS-ESSER II PRC 175

The Maximum Character Length for - '6. Collaborative Focus on At-Risk Students* Describe: a) the types of targeted at-risk students (at-risk factor(s), grade level, etc.), including those students whose learning has been negatively affected by COVID-19 impacts, as well as, schools (including low-performing) and district(s) to be served; b) the specific needs of at-risk students, including those students whose learning has been negatively affected by COVID-19 impacts; c) the gaps collaborating school(s) and district(s) have in meeting the needs of targeted at-risk students; and d) collaboration with proposed partnering school principal(s), including roles and responsibilities. NOTE: The text box below is limited to 15,000 characters including spaces.' - cannot exceed 15000

Save And Go To








- If narrative exceeds the character count limitation in a particular section, which includes special or hidden characters in the formatting, a message will show at the top of the Grant Details page
 - Correct that section before continuing down the page
 - CCIP will not allow you to move on to another page in application until corrections are made

Related Documents Page

Related Documents

Non-LEA - FY 2022 - ELISS-ESSER II PRC 175 - Rev 0 - ELISS-ESSER II PRC 175


Go To ▶

Required Documents		
Type	Document Template	Document/Link
ELISS Basic Organization Information [Upload 1 document(s)]	 ELISS HB196 Basic Info Sheet 2021-2022	Upload New
ELISS Articles of Inc. & Registered Agent (Template not provided) [Upload 1 document(s)]	N/A	Upload New
ELISS Statement of Assurances [Upload 1 document(s)]	 ELISS HB196 Statement of Assurances Rev 5.19.21	Upload New
ELISS Debarment Certification [Upload 1 document(s)]	 ELISS HB196 Debarment Certification 5.19.21	Upload New
ELISS Budget Worksheet & Total Cost Certification Form [Upload 1 document(s)]	 ELISS HB196 Budget Worksheet & Total Cost Certification	Upload New
ELISS Data Integrity and Confidentiality Certification [Upload 1 document(s)]	 ELISS HB196 Data Integrity and Confidentiality Certification	Upload New
ELISS Proposed Feeder School & Low-Performing Status [Upload 1 document(s)]	 ELISS HB196 Proposed Feeder School & Low Performing Status	Upload New
System for Award Management (SAM) Entity Registration - TEMPLATE NOT PROVIDED [Upload 1 document(s)]	N/A	Upload New
Optional Documents		
Type	Document Template	Document/Link
ELISS Partnership Agreement with LEAs (Only for non-profits working in collaboration with LEAs) [Upload up to 4 document(s)]	 ELISS Partnership Agreements with LEAs - SAMPLE PROVIDED	Upload New
ELISS Other Collaborative Agreements - TEMPLATE NOT PROVIDED	N/A	Upload New

Adding a Related Document

- Click on Upload New in Document/Link column
- Enter a Document Name (optional)
 - If left blank, name of document (in 'Type' column) is used
 - Displays on Related Documents page, under "Document/Link" column

Before Upload

Required Documents		
Type	Document Template	Document/Link
ELISS Basic Organization Information [Upload 1 document(s)]	 ELISS HB196 Basic Info Sheet 2021-2022	Upload New

Create Related Document - ELISS Basic Organization Information


Non-LEA - FY 2022 - ELISS-ES

Please select a file to upload.

Upload Data File:


Document Name:

After Upload

Document/Link
[Update] [Delete]  ELISS Basic Info

Identifying a Funding Application Contact

- On the Sections page, below the ELISS application section, click on Contacts

 Contacts	Messages	Print
Contacts	Messages	Print

Additional Contacts	
Type	Contact(s)
Funding Application Contact	<input type="text"/>

Additional Contacts



Contact(s)

- Train1_ ChiefAdmin
- Train1_ DataEntry
- Train1_ FiscalRep
- Train2_ ChiefAdmin
- Train2_ DataEntry
- Train2_ FiscalRep
- Train3_ ChiefAdmin

Let's Talk About Page Locking

- Pages are locked down when application is in approval process (any status other than Draft Started)
 - Application must be **Returned Unapproved** at the next step if changes are desired to an application that is in approval process
 - Be careful! *Fiscal Representative Returned Not Approved is equivalent to Draft Started. Always look at the next Status the application can be changed to on the Sections page*
- CCIP prevents multiple users from editing the same page simultaneously
 - User will see message indicating the user that is locking the page; lock is released after that user leaves the page or his/her session times out

Validations

- Business rule checks
- System automatically runs validation as application is completed
- Validation issues appear on the **Sections** page, under the **Validation** column
 - Messages do not appear on the page as user fills out data
- Two types of validation messages
 - Errors: Prevent submission of application 
 - Warnings: Point out potential issues but allow submission 

Validations...continued

- Filtering Messages in Validation column on Sections page
 - All: Show every message
 - Section: Show all messages for pages in that section
 - Page: Show all messages for that page

Description (View Sections Only View All Pages)	Validation	Print ■ Select Items
All	Messages	Print
[-] History Log		Print
History Log		Print
Create Comment		
[-] Allotments		Print
Allotments		Print
[-] ELISS-ESSER II PRC 175	Messages	Print
Proposed Budget		Print
Matching Funds		Print
Grant Details	Messages	Print
Related Documents	Messages	
[-] Contacts	Messages	Print
Contacts	Messages	Print
[-] Assurances		Print
Assurances		Print
All	Messages	Print

Validations...continued

- Clicking Review will take user to the screen on which the issue occurred, but not the exact spot
- **REMINDER:** Until you enter \$ on the Budget page, no Errors/Warnings will show in the Validation column on the Sections page

Validation Messages

Non-LEA - FY 2022 - ELISS-ESSER II PRC 175 - Rev 0

[Return To Sections Page](#)

ELISS-ESSER II PRC 175

Grant Details
Review Questions marked with an asterisk (*) require a response. Error

[Return To Sections Page](#)

Print Function

- From the Sections page, you can click on Print (last column)
 - ‘All’ prints every page in the entire Application
 - ‘Section’ will print Proposed Budget, Matching Funds, Grant Details and Related Documents pages (though not each document)
 - Can choose to print just one page of the application
- You can print multiple pages by checking the box next to ‘Print Select Items’

Print Function...continued

Description (View Sections Only View All Pages)		Validation	Print <input type="checkbox"/> Select Items
All		Messages	Print
[-] History Log			Print
History Log			Print
Create Comment			
[-] Allotments			Print
Allotments			Print
[-] ELISS-ESSER II PRC 175		Messages	Print
Proposed Budget			Print
Matching Funds			Print
Grant Details		Messages	Print
Related Documents		Messages	
[-] Contacts		Messages	Print
Contacts			
[-] Assurances			
Assurances			
All			

Description (View Sections Only View All Pages)		Validation	Print <input checked="" type="checkbox"/> Select Items
All		Messages	<input type="checkbox"/>
[-] History Log			<input type="checkbox"/>
History Log			<input type="checkbox"/>
Create Comment			
[-] Allotments			<input type="checkbox"/>
Allotments			<input type="checkbox"/>
[-] ELISS-ESSER II PRC 175		Messages	<input type="checkbox"/>
Proposed Budget			<input type="checkbox"/>
Matching Funds			<input type="checkbox"/>
Grant Details		Messages	<input type="checkbox"/>
Related Documents		Messages	
[-] Contacts		Messages	<input type="checkbox"/>
Contacts		Messages	<input type="checkbox"/>
[-] Assurances			<input type="checkbox"/>
Assurances			<input type="checkbox"/>
All		Messages	<input type="checkbox"/>

Print Function...continued

Description (View Sections Only View All Pages)	Validation	Print <input type="checkbox"/> Select Items
All	Messages	Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allotments		Print
Allotments		Print
<input type="checkbox"/> ELISS-ESSER II PRC 175	Messages	Print
Proposed Budget		Print
Matching Funds		Print
Grant Details	Messages	Print
Related Documents	Messages	
<input type="checkbox"/> Contacts		Print
Contacts		Print

Print Request

[NCDPI Resources](#) | [Government News](#) | [Office Announcements](#) | [CCIP](#) | Non-LEA - FY 2022

Printing requires that pop-ups are permitted for this site in your browser.

If the print job is created within 30 seconds, it will display as a PDF file. If it takes longer to create, you will receive an email in your inbox when it is finished and the PDF file will be placed in a section at the top of the NCDPI Resources page.

Please enter a name for the Print Request and your email address. You will be notified via email when it is finished. Check your email application or the Inbox on the main menu to the left. You can also check the NCDPI Resources page periodically to see if the job is complete.

Document Name:

Email Address:

Assurances Page

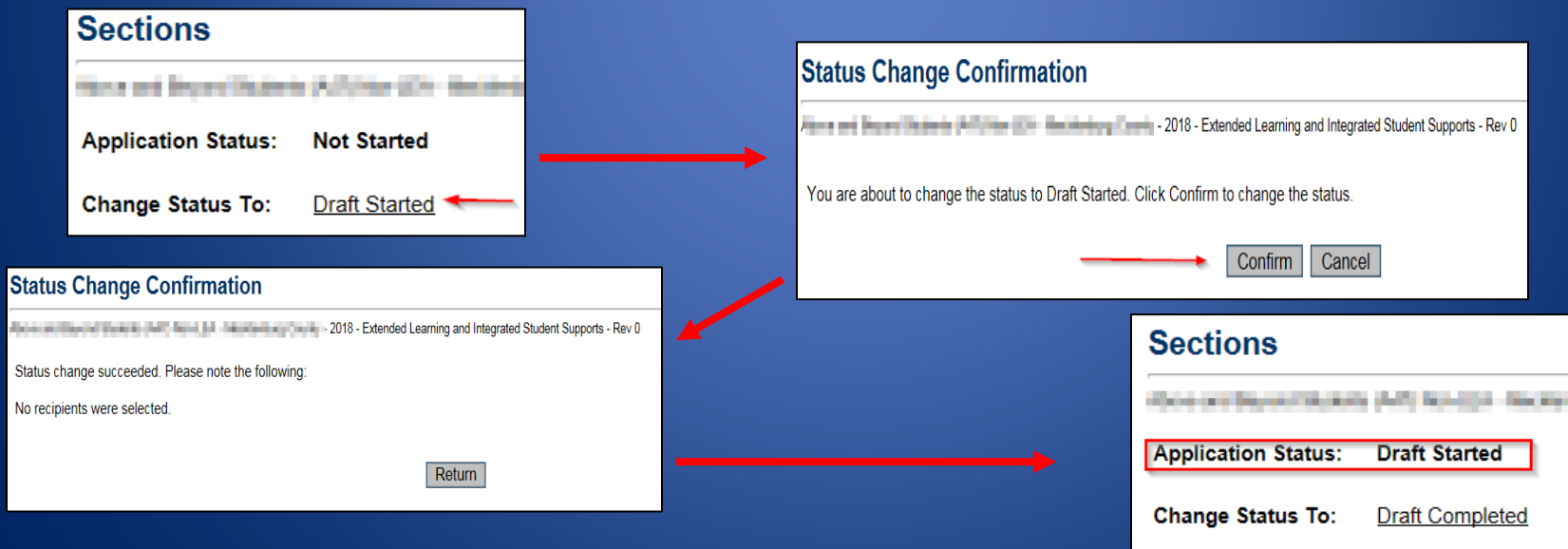
- Read-only list of Assurances for this Funding Application
 - Taken from statute/legislation
- By submitting application, organization is agreeing to be bound by the listed Assurances

The parties referred to in this document are all Federal agencies, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United States Department of Health and Human Services and the United States Department of Labor, all herein referred to as the "DEPARTMENT," and the North Carolina Department of Public Instruction, herein referred to as the "North Carolina Department of Public Instruction", and the local educational agency, herein referred to as the "SUBGRANTEE." The North Carolina Department of Public Instruction may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Consistent with 34 C.F.R. Sections 74-85, the SUBGRANTEE assures, if awarded a grant, subgrant, or contract:

- 1 Maintain records to demonstrate that the program serves one or more of the following groups: 1) at-risk students not performing at grade level as demonstrated by statewide assessments or not on-track to meet year-end expectations, as demonstrated by existing indicators, including teacher identification, 2) students at-risk of dropout, and 3) students at-risk of school displacement due to suspension or expulsion as a result of anti-social behaviors.
- 2 Implement the proposed Extended Learning and Integrated Student Support Competitive Grant Program for at-risk students whose learning has been negatively affected by COVID-19 impacts.
- 3 Use funds solely for the purposes set forth in this grant program as approved in the application addendum.
- 4 Ensure the proposed Extended Learning and Integrated Student Support Competitive Grant Program is distinguishable from any 21st Century Community Learning Center program that is run concurrently to ensure funds do not overlap or supplant services.
- 5 Implement a program in a safe and easily accessible facility.
- 6 Maintain records to demonstrate that grants shall be matched on the basis of three dollars (\$3.00) in grant funds for every one dollar (\$1.00) in non-grant funds.
- 7 Ensure that matching funds shall not include other State funds.
- 8 Report to the North Carolina Department of Public Instruction for the year in which grant funds were expended on the progress of the program, including alignment with State academic standards, data collection for reporting student progress, the source and amount of matching funds, and other measures.
- 9 Grant recipients shall also submit a final report on key performance data, including statewide test results, attendance rates, graduation rates, and promotion rates, and financial sustainability of the program.
- 10 Use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for state funds allotted to the organization.
- 11 Be responsible for repayment of Extended Learning and Integrated Student Supports Competitive Grant Program funds in the event of an audit exception or compliance issue.
- 12 Conduct operations in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, and Title IX of the Education Amendments of 1972, if applicable.

Sections - Status

- Displays current status and next possible status(es)
- Only displays next possible status for application
- If user lacks permission, the status change confirmation screen will indicate that
- **Application Status must be at 'Draft Started' to enter data**



Changing Application Status on Sections Page

- Successfully changing status to Draft Completed indicates the application is Error-free and will be considered for scoring

Application Status:	Draft Started
Change Status To:	<u>Draft Completed</u>

Status Change Confirmation

By submitting this automated application, the local education agency representatives assure that the application has been authorized by the board of education of the local education agency, and the undersigned representatives have been duly authorized by formal action of the board to file this application for, and on behalf of, the local education agency, and otherwise to act as the authorized representatives of the local education agency in connection with this application. By submitting this automated application, the local education agency is acknowledging that it understands and agrees to abide by the applicable assurances attached to this application.

You are about to change the status to Draft Completed. Click Confirm to change the status.

What Happens When Status Changes?

- Entry added to History Log documenting the change with an 'S'
- Next person/role in approval chain (submission workflow) notified by email
 - LEA Extended Learning and Integrated Student Supports Data Entry → LEA Fiscal Representative → LEA Chief Administrator
- Application may be locked down or unlocked
 - Unlocked: Application Status = **Draft Started** (it might say "_____ Returned Not Approved")
 - Locked: Any status other than **Draft Started**
- Grants may receive **Substantial Approval**
 - This does NOT mean it has been Approved for funding

History Log

- Comprehensive list of all Status (S) changes and Comments (C) that have occurred in a funding application
 - Who did it
 - When

View All Status/Comments				
Attention Needed	Date	User	Status (S)/Comment (C)	S/C
<input type="checkbox"/>	5/24/2021 10:25:51 AM	Train1_ [redacted] ChiefAdmin	This Comment was entered for Training purposes only, so you can see the difference between an 'S' and a 'C'.	C
	5/24/2021 10:12:08 AM	Train1_ [redacted] ChiefAdmin	Status changed to 'Draft Started'.	S
	5/21/2021 12:02:49 PM	NCCCIP Admin	Status changed to 'Not Started'.	S

What Can I Do Now?

- If you don't already have one, obtain your NCID and become "known" to CCIP
 - Fill out ELISS CCIP Access Request Form, send to anita.harris@dpi.nc.gov
- ***NCDPI Resources/FY22 ELISS - ESSER II PRC 175*** folder has templates and forms available, ahead of the competition opening the week of June 1st at 8:00AM EDT

Questions?

- ELISS program-related
 - Susan.Brigman@dpi.nc.gov
 - Jennifer.Smith@dpi.nc.gov
- CCIP-related (access issues, etc.)
 - Anita.Harris@dpi.nc.gov
- NCID-related (lockout, PW reset)
 - Contact DIT **919.754.6000** or **1.800.722.3946** (toll-free)