Welcome & Introductions
Tina Letchworth

Assistant Director, Federal Program Monitoring & Support Division
Susan Brigman
Section Chief - Specialty Programs
Federal Program Monitoring and Support
Tammorah Mathis
Southwest / Piedmont Triad
Megan Orleans
Western / Northwest
Jennifer Smith
Northeast / North Central / ELISS Program
Anita Harris
Data Manager / Business Analyst

Public Schools of North Carolina
Melba Strickland
Administrative Assistant
Housekeeping

- Keep your line muted
- Conference presentation is being recorded
- Ask questions via the Q & A feature as we are using the Q & A to collect ongoing questions and concerns
- You can then raise your hand and ask the question verbally too
Day 1 Agenda
April 27, 2021 (AM)

- 2020-2021 Competition Updates
- 21st CCLC End of Year Close Out Procedures & Upcoming Due Dates
- BREAK
- 21st CCLC Statewide Evaluation Results & Program Evaluation Activities Part I
- LUNCH
21st CCLC Competition Updates
Summer Mini-Grant

- 49 applications received
- Range for awards ($50,000-$300,000)
- SERVE conducted Level 1 Review
- Currently in Level 2 Review
- List of awardees to State Board for approval in May (Level 3 Review)
- Onboarding Webinar Part I – May 17, 2021
- Final Budgets Due June 1, 2021
- Onboarding Webinar Part 2 – June 8, 2021
- Reimbursement Period (May 10 – Sept. 1, 2021)
Cohort 15 Competition

• 148 Letters of Intent received
• Applications due May 13, 2021
• SERVE Level 1 Review (June 2021)
• Level 2 Review (July 2021)
• List of awardees to State Board for approval in August (Level 3 Review)
• Onboarding Webinar – August 17-18, 2021
SAVE THE DATE – August 17-18, 2021

- Webinars – Cohort 14 and Cohort 15
- Continuation of Funding Application
- Budget Approvals
- Updates - Grant Guidance and SOP
- Data Collection
21st CCLC Close Out Procedures and Due Dates
Waiver Requests and Summer Carryover Budget
Installment Waivers

- Waivers for 2\textsuperscript{nd} and 3\textsuperscript{rd} installments for Cohort 13
- Waiver for 3\textsuperscript{rd} installment only for Cohort 14
- Deadline to submit all waivers is May 14\textsuperscript{th}
- Deadline to submit for 3\textsuperscript{rd} installment has been extended to May 14\textsuperscript{th}
Cohort 13
2nd Installment Wavier

- Program Operated a Summer Program during the summer of 2020.
- Program Operated at least 12 hours of after-school programming per week during the current 2020-2021 school year except during times of program closure due to COVID-19.
- Program plans to operate a summer program during the upcoming 2021 summer. Please include a copy of your 2021 Student Application Form with the waiver request.
Cohort 13
3rd Installment Wavier

- Program Operated a Summer Program during the summer of 2020
- Program Operated at least 12 hours of after-school programming per week during the current 2020-2021 school year except during times of program closure due to COVID-19.
- Program plans to operate a summer program during the upcoming 2021 summer.
- Description provided regarding attendance challenges due to COVID-19.

WAIVER REQUEST to Receive 3rd Installment for the School Year 2020-2021

Subgrantees must submit a waiver request form for review and approval to receive their 3rd Installment of 21st CCLC grant funds.

<table>
<thead>
<tr>
<th>Subgrantee Name:</th>
<th>Unit Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Person Completing Request:</th>
<th>Email/Phone Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

WAIVER CRITERIA:

Program Operated a Summer Program during the summer of 2020. Please include your 21DC Summer Data Collection submission date below:

Program Operated at least 12 hours of after-school programming per week during the current 2020-2021 school year except during times of program closure due to COVID-19. Please submit your current total enrollment in 21DC.

Program plans to operate a summer program during the upcoming 2021 summer. Please include a copy of your 2021 Student Application Form with the waiver request. (Summer Application can be attached separately in CCIP in the same location as the waiver request form)

DESCRIPTION OF ATTENDANCE CHALLENGES AS A RESULT OF COVID-19 WARRANTING THIS WAIVER:

The subgrantee understands that the review of this request will be based on the waiver criteria described above including, but not limited to: 1) current total enrollment, 2) past summer offerings, 3) upcoming summer plans, and 4) other relevant challenges supporting this waiver request.

With the requested waiver, the subgrantee ensures that it will continue to assist the same populations served by the 21st CCLC program for which the waiver is being requested in accordance with the approved project description and all applicable federal, state, and local requirements.

Printed Name of Subgrantee Official

Signature of Subgrantee Official

Submit completed forms within the Related Documents “Optional” section and move the funding application to “Chief Administrator Approved” for DPI review and approval.
• Program start date provided is reasonable
• Program Operated at least 12 hours of after-school programming per week during the current 2020-2021 school year except during times of program closure due to COVID-19.
• Program plans to operate a summer program during the upcoming 2021 summer.
• Description provided regarding attendance challenges due to COVID-19.
Summer Carryover Budgets

• 21st CCLC funds period of availability for FY 2021 is from July 1, 2020-September 30, 2021.
• However, the state's FISCAL YEAR ends on June 30, 2021.
• Therefore, 21st CCLC Programs will need to submit a "Carryover" budget for the remaining funds to be carried forward into the next FISCAL YEAR to allow for spending before September 30, 2021.
• Your Summer Operating Budget covers expenses from July 1, 2021 to September 30, 2021.
• It must be completed after July 1st, but on or before July 23, 2021.
## Summer Carryover Budget Form

### NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

#### 21st CENTURY COMMUNITY LEARNING CENTERS

**Summer Carryover Budget Form (Revised 4.19.21)**

<table>
<thead>
<tr>
<th>Organization Name</th>
<th>(enter in shaded cell below)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Unit Number</th>
<th>Cohort Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Period Beginning</th>
<th>07/01/21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Period Ending</td>
<td>09/30/21</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Yearly Budget</th>
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<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash Balance as of 7/1/21</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
</tr>
</tbody>
</table>
The following Account Titles and Budget Codes are approved and allowable for PRC 110 in BAAAS and BRACA systems. Do not use any others unless approved by Division Leadership.

<table>
<thead>
<tr>
<th>Account Title</th>
<th>Account Budget Code</th>
<th>Previously Approved Budget Amount</th>
<th>Budget Amounts Spent to Date</th>
<th>Remaining Balance to &quot;Carryover&quot;</th>
<th>Increases</th>
<th>Decreases</th>
<th>Final Revised Approved Budget</th>
<th>Justification for changes in budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Progs Supp &amp; Dev Srvcs - Salary - Director and/or Supervisor</td>
<td>6300.110.113</td>
<td>$ - $ - $ - $ - $ - $ - $ - $ -</td>
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</tr>
<tr>
<td>All Progs Supp &amp; Dev Srvcs - Salary - Finance (e.g., Officer, bookkeeper, accountant)</td>
<td>6300.110.115</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
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</tr>
<tr>
<td>All Progs Supp &amp; Dev Srvcs - Salary - Office Support</td>
<td>6300.110.151</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
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<tr>
<td>All Progs Supp &amp; Dev Srvcs - Longevity Pay</td>
<td>6300.110.184</td>
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<tr>
<td>All Progs Supp &amp; Dev Srvcs - Overtime</td>
<td>6300.110.199</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
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<tr>
<td>All Progs Supp &amp; Dev Srvcs - Employer’s Soc Sec - Regular</td>
<td>6300.110.211</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
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<tr>
<td>All Progs Supp &amp; Dev Srvcs - Employer’s Retirement - Regular</td>
<td>6300.110.221</td>
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</tr>
<tr>
<td>All Progs Supp &amp; Dev Srvcs - Other Retirement - Regular</td>
<td>6300.110.229</td>
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<tr>
<td>Transportation - Employer’s Unemployment Ins.</td>
<td>6550.110.233</td>
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<tr>
<td>Transportation - Contracted Services</td>
<td>6600.110.311</td>
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<tr>
<td>Transportation - Pupil Transportation - Contract</td>
<td>6550.110.331</td>
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</tr>
<tr>
<td>Transportation - Gas/Diesel Fuel</td>
<td>6550.110.423</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
<td>$ - $ - $ - $ - $ - $ -</td>
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<tr>
<td>Audit Services - Contracted Services</td>
<td>6930.110.311</td>
<td>$ - $ - $ - $ - $ - $ - $ -</td>
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</tbody>
</table>

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 2 CFR § 200.400 Code of Federal Regulations. Documentation is on file as evidence for all closures.

Printed Name:
Signature:
Title: Program Director
Date:

Printed Name:
Signature:
Title: Fiscal Agent
Date:

Printed Name:
Signature:
Title: Chief Financial Officer (if applicable)
Date:
Summer Carryover Budget
Final Reminders

• Upload the form in CCIP and move status to Chief Administrator Approved

• LEAs—once the Summer Carryover Budget is approved in CCIP, don’t forget to also build the Budget in BAAS. Make sure that all the budget codes are matching the approved budget codes on the Summer Carryover Budget Form

• Non-LEAs—Use the Reports in ERaCA to assist with verifying your final balance if needed. (Expenditure and Cash Balance)
# 21st CCLC Asset Inventory

<table>
<thead>
<tr>
<th>ID Number</th>
<th>Description of Asset</th>
<th>Serial Number</th>
<th>Source of Property</th>
<th>Title Holder (Program)</th>
<th>FRC</th>
<th>Acquisition Date</th>
<th>Acquisition Cost</th>
<th>Percentage of Federal Participation in Acquisition Cost</th>
<th>Physical Location</th>
<th>Use</th>
<th>Condition</th>
<th>Disposal Method</th>
<th>Voluntary Method</th>
<th>Sale Price</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>000001</td>
<td>EXAMPLE</td>
<td>00000000</td>
<td>Federal Program</td>
<td>Date asset purchased</td>
<td>12/31/2013</td>
<td>10,000.00</td>
<td>30%</td>
<td>N/A (not applicable)</td>
<td>N/A</td>
<td>N/A</td>
<td>Not Applicable</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## Asset / Equipment / Technology Inventory

<table>
<thead>
<tr>
<th>ID Number</th>
<th>Description of Asset</th>
<th>Serial Number</th>
<th>Source of Property</th>
<th>Title Holder (Program)</th>
<th>PRC</th>
<th>Acquisition Date</th>
<th>Acquisition Cost</th>
<th>Percentage of Federal participation in Acquisition Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>000001</td>
<td>EXAMPLE</td>
<td>0000-0000-0000-0000</td>
<td>Vendor / Distributor</td>
<td>Federal Program</td>
<td>Date item purchased; 12/1/2015</td>
<td>10,000.00</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>
## 21st CCLC Asset Inventory

<table>
<thead>
<tr>
<th>Physical Location</th>
<th>Use</th>
<th>Condition</th>
<th>Date</th>
<th>Disposal Method</th>
<th>Valuation Method</th>
<th>Sale Price</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>North HS, Rm 1000 (Always be specific about location)</td>
<td>Specific use (e.g. Welding program) or daily/occasional/etc.</td>
<td>New / Good / Fair / Damaged</td>
<td>Fill these cells in as disposed, otherwise put N/A</td>
<td></td>
<td></td>
<td></td>
<td>Example</td>
</tr>
<tr>
<td>Equipment #</td>
<td>Equipment Description</td>
<td>Serial Number</td>
<td>Equipment Location</td>
<td>Condition</td>
<td>Acquisition Date</td>
<td>Acquisition Cost</td>
<td>Grant Program</td>
</tr>
<tr>
<td>----------------</td>
<td>------------------------------------------------------------</td>
<td>---------------</td>
<td>-------------------------------------</td>
<td>-----------</td>
<td>------------------</td>
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<td>-------------------</td>
</tr>
<tr>
<td>ChromeBook38</td>
<td>Dell Chromebook 11 3180, BTX</td>
<td>8Q1GPN2</td>
<td>Rm 241 - Junior Activity Room</td>
<td>New</td>
<td>6/7/2018</td>
<td>$ 211.69</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>ChromeBook39</td>
<td>Dell Chromebook 11 3180, BTX</td>
<td>3Q0DPN2</td>
<td>Rm 241 - Junior Activity Room</td>
<td>New</td>
<td>6/7/2018</td>
<td>$ 211.69</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>ChromeBook40</td>
<td>Dell Chromebook 11 3180, BTX</td>
<td>PM9FPN2</td>
<td>Rm 241 - Junior Activity Room</td>
<td>New</td>
<td>6/7/2018</td>
<td>$ 211.69</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>Charging Cart 01</td>
<td>Ergotron YES24 Charging Cart for Mini-laptops</td>
<td>1664727-0058</td>
<td>Rm 216 - Senior Multi-Purpose Room</td>
<td>New</td>
<td>6/7/2018</td>
<td>$ 2,024.98</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>Charging Cart 02</td>
<td>Ergotron YES24 Charging Cart for Mini-laptops</td>
<td>1664724-0009</td>
<td>Rm 241 - Junior Activity Room</td>
<td>New</td>
<td>6/7/2018</td>
<td>$ 2,024.98</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>Metal Desk</td>
<td>HON P3266LCL Metro Classic Desk (1/2 to Cohort 12 &amp; 13)</td>
<td>N/A</td>
<td>Bailey's Office</td>
<td>New</td>
<td>4/4/2019</td>
<td>$ 350.85</td>
<td>21CCLC- Cohort 12</td>
</tr>
<tr>
<td>Desk Return</td>
<td>HON P32535RCL Right Return (1/2 to Cohort 12 &amp; 13)</td>
<td>N/A</td>
<td>Bailey's Office</td>
<td>New</td>
<td>4/4/2019</td>
<td>$ 244.56</td>
<td>21CCLC- Cohort 12</td>
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<tr>
<td>Bookshelf</td>
<td>HON HS30ABC Brigade Bookcase w/2 shelves (1/2 to Cohort 12 &amp; 13)</td>
<td>N/A</td>
<td>Bailey's Office</td>
<td>New</td>
<td>4/4/2019</td>
<td>$ 66.62</td>
<td>21CCLC- Cohort 12</td>
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<tr>
<td>Filing Cabinet 02</td>
<td>Staples 4-Drawer Letter Size Vertical Filing Cabinet - Putty</td>
<td>N/A</td>
<td>Tutor Room</td>
<td>New</td>
<td>8/21/2019</td>
<td>$ 179.99</td>
<td>21CCLC- Cohort 12</td>
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</tbody>
</table>
Due by June 11, 2021

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### 21ST Century Community Learning Centers
**SUMMER BASIC PROGRAM INFORMATION**

- **Unit Number:**
- **Cohort:**
- **Program Name:**

- **County Served by 21st CCLC Grant:**
- **Name of Fiscal Agent Organization:**

- **Physical Address of Fiscal Agent Organization:**
- **Fiscal Agent Organization Chief Administrator:**
- **Email:**
- **Fax:**

- **Fiscal Agent Organization Primary Contact Phone:**
- **Chief Finance Officer (if appropriate):**
- **Email:**
- **Phone:**

- **Program Director:**
- **Email:**
- **Phone:**

- **Number of Students to Be Served (as per approved RFP):**
- **Number of Students to Be Served (Summer):**

- **Dates of Summer Programming: From: **
- **to:**

---

### PROGRAM SITE/CENTER INFORMATION (complete for each site/center)

<table>
<thead>
<tr>
<th>Site #</th>
<th>Physical Address</th>
<th>Days/Hours Operation</th>
<th>Phone #</th>
<th>Site Contact (if different than Program Director):</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td></td>
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<tr>
<td>#2</td>
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<td>#3</td>
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<td>#4</td>
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<td>#5</td>
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</tr>
</tbody>
</table>

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By signing below, I am attesting that I understand it is the Fiscal Agent Organization’s responsibility to:

1) maintain accurate and updated contact information for all 21st CCLC sites with NCDPI;
2) ensure adherence to all assurances and certifications associated with the 21st CCLC Grant; 3) assume responsibility for the reconciliation of any audit exception or compliance finding, including as necessary, the repayment of 21st CCLC funds from a non-federal funding source. (Note, an original, handwritten signature is required)

**Signature of Fiscal Agent Organization, Chief Administrator or Designee**

**Date:**

---

**Updated – April 15, 2021**
<table>
<thead>
<tr>
<th>Site # 1 Physical Address: ___</th>
<th>Days/Hours Operation___</th>
<th>Phone #: ___</th>
<th>Site Contact (if different than Program Director): ___</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site # 2 Physical Address: ___</td>
<td>Days/Hours Operation___</td>
<td>Phone #: ___</td>
<td>Site Contact (if different than Program Director): ___</td>
</tr>
<tr>
<td>Site # 3 Physical Address: ___</td>
<td>Days/Hours Operation___</td>
<td>Phone #: ___</td>
<td>Site Contact (if different than Program Director): ___</td>
</tr>
<tr>
<td>Site # 4 Physical Address: ___</td>
<td>Days/Hours Operation___</td>
<td>Phone #: ___</td>
<td>Site Contact (if different than Program Director): ___</td>
</tr>
<tr>
<td>Site # 5 Physical Address: ___</td>
<td>Days/Hours Operation___</td>
<td>Phone #: ___</td>
<td>Site Contact (if different than Program Director): ___</td>
</tr>
</tbody>
</table>
Summer Field Trips

21st CCLC Program Field Trip Approval Process:

• A Field Trip Request Form (see Appendix G) for each planned summer field trip must be emailed to eric.rainey@dpi.nc.gov at least 30 days prior to the anticipated trip date for NCDPI review and approval. All field trips must be pre-approved by NCDPI prior to any expenditure related to the trip.

• No fees of any kind can be collected from parents for field trip participation - reference Section 4 - Program income. (revised 10/19)

• Any proposed changes to field trips during the summer must be emailed to eric.rainey@dpi.nc.gov for review and approval ten (10) days prior to the field trip.
Summer Field Trips

- Educationally related field trips must be included in the approved original budget or the summer carryover budget and require NCDPI approval in advance of the field trip.
- Educationally related field trips can take place virtually or in-person. Field trips must support the approved program goals and objectives listed in a subgrantee’s RFP and correlate to a curriculum being implemented during the 21st CCLC Program at the time of the field trip.
- Field trips for entertainment or recreational purposes (i.e., field trips not connected to an approved program goal or objective and not aligned with a curriculum currently being implemented in the 21st CCLC program) are not allowable.
Field Trips

- Is the expense of the trip the most reasonably priced and available activity to yield the desired educational outcomes for the student?
- How will consent and medical emergency (including insurance) information be received from parents/guardians?
- How will staff/volunteers be trained, allocated, and available for supervision?
- Is the field trip accessible to all students?
- What form of transportation will be used and is it in compliance with safe transport of students?
- Has safety and evacuation training been provided to all students prior to any trip?
- What adult-to-student ratio is needed to ensure adequate supervision for the field trip?
- What is the relevance of proposed field trip to a learning objective?
- What instructional activities or student work product will occur prior to, during and after the field trip that will tie into the goals of the approved grant project?
- How will the trip’s educational value be assessed upon completion of the trip?
- What is the impact of the trip on available program budget resources?
Transportation

All schools in Plan A and B are required to:

• Ensure that all students ages 5 years and older, and all teachers, staff, and adult visitors wear face coverings when they are on a bus or other transportation vehicle, unless the person (or family member, for a student) states that an exception applies.
• Clean and disinfect transportation vehicles regularly. Children must not be present when a vehicle is being cleaned.
• Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children and adequate ventilation when staff use such products.
• Clean and disinfect frequently touched surfaces in the vehicle (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles) prior to morning routes and prior to afternoon routes.
• Keep doors and windows open when cleaning the vehicle and between trips to let the vehicles thoroughly air out.
• Clean, sanitize, and disinfect equipment including items such as car seats and seat belts, wheelchairs, walkers, and adaptive equipment being transported to schools.
• Create a plan for getting sick students home safely if they are not allowed to board the vehicle.
• Enforce that if an individual becomes sick during the day, they must not use group transportation to return home and must follow protocols outlined above.
• If a driver becomes sick during the day, they must follow protocols outlined above and must not return to drive students.
• Provide hand sanitizer (with at least 60% alcohol) to support healthy hygiene behaviors on all school

Please see full details here: covid19.ncdhhs.gov/media/164/download, p.19-20
Annual Program Evaluation

• Due on or before August 31, 2021
• Must be completed before Continuation of Funding Applications can be approved for Cohort 14
• Upload in FY 21 CCIP and move to Chief Administrator Approved
BREAK
21st CCLC Statewide Evaluation Results & Program Evaluation Activities Part I
Kathleen Mooney
Program Evaluator
SERVE Center at UNC-G
Bryan Hutchins
Senior Research Specialist
SERVE Center at UNC-G
NC 21st Century Community Learning Centers
Program Evaluation Activities and Statewide Evaluation Results

2020-2021 Virtual Statewide Technical Assistance Meeting
April 27, 2021
Morning Session

Kathleen Mooney, Evaluation Specialist
Bryan Hutchins, Ph.D., Senior Research Specialist
Agenda

• Subgrantee Evaluation Activities
  – NC 21st CCLC End-of-Year Grantee Survey
  – NC 21st CCLC Subgrantee Annual Program Evaluation Report
  – NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment
  – NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report

• Statewide Reporting
  – Purpose
  – Data Sources
  – Overview of findings from most recent report
NC 21st CCLC Subgrantee Evaluation Activities

Summer 2021
(required reporting for all cohorts—using prior year’s data)

NC 21st CCLC Subgrantee Annual Program Evaluation Report  
NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment

Spring 2021
(encouraged response by all cohorts)

NC 21st CCLC End-of-Year Grantee Survey  
NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report

2020-2021
(encouraged use by all cohorts, as needed)

Spring 2021
(report provided to subgrantees—summary of prior year’s data)
NC 21st CCLC End-of-Year Grantee Survey

- **Purpose:** To collect subgrantee-level data to assist NCDPI with planning training and technical assistance for the coming year.
- **Benefit to subgrantee:** To help ensure that state-level resources align with local programming needs.
- All responses reported in the aggregate.
- Not required but highly encouraged.
NC 21st CCLC End-of-Year Grantee Survey

Frequently Asked Questions (FAQs):
• When will the survey link be sent out?
• When will it be due?
• Who is responsible for completing the survey?
• Does my organization complete a survey for each funded cohort?
• How long will it take to complete the survey?
NC 21st CCLC End-of-Year Grantee Survey

Next Steps:
- Survey link will be disseminated to all Cohorts 12, 13 & 14 subgrantees via the NCDPI listserv NCDPI in mid-May
- Subgrantees will have at least two weeks to complete and submit the survey
NC 21st CCLC Subgrantee Evaluation Activities

**Spring 2021**
(Encouraged response by all cohorts)

- **NC 21st CCLC Subgrantee Annual Program Evaluation Report**
- **NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment**

**Spring 2021**
(Summary of prior year’s data)

- **NC 21st CCLC End-of-Year Grantee Survey**
- **NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report**

**Summer 2021**
(Required reporting for all cohorts—using prior year’s data)

- **NC 21st CCLC Subgrantee Annual Program Evaluation Report**
- **NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment**

**2020-2021**
(Encouraged use by all cohorts, as needed)

- **NC 21st CCLC End-of-Year Grantee Survey**
- **NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report**

- **Public Schools of North Carolina**
Purpose: To ensure that subgrantees reflect on the extent to which they are…

Meeting proposed:
- Students served
- Costs/Expenditures
- Attendance targets

Continuously improving:
- Program design
- Family engagement
- Collaboration
- Data collection
## NC 21st CCLC Subgrantee Annual Program Evaluation Report

### Location in CCIP:

<table>
<thead>
<tr>
<th>Type</th>
<th>Document Template</th>
<th>Document/Link</th>
</tr>
</thead>
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<tr>
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<tr>
<td>21st CCLC Evaluation by Internal or External Vendor (if applicable) (TEMPLATE NOT PROVIDED)</td>
<td>21st CCLC Partnership Agreement (PDF - SAMPLE ONLY)</td>
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<tr>
<td>21st CCLC Partnership Agreements (SAMPLE TEMPLATES NOT PROVIDED)</td>
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</tr>
<tr>
<td>21st CCLC Budget Amendment Request Form FPD 209 (up to 10 documents)</td>
<td>21st CCLC Budget Amendment Request Form FPD 209 (up to 10 documents)</td>
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<tr>
<td>21st CCLC Programmatic Amendment Form (up to 4 documents)</td>
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<tr>
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<td>21st Cohort 13 FY1920 Asset Inventory</td>
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<td>21st CCLC Contracted Services (3xx)</td>
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<td>21st CCLC Field Trip Template</td>
<td>21st CCLC Field Trip Form</td>
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<tr>
<td>N/A</td>
<td>Aikenbrook Cohort 13 Feb - March PTE Forms</td>
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---

Public Schools of North Carolina
NC 21st CCLC Subgrantee Annual Program Evaluation Report

21st CCLC Subgrantee Annual Program Evaluation Report

Program Name:  
Unit Number:  
Cohort Number*:  <Select Cohort Number>  
Program Year:  <Select Program Year>  

Report Sections

A. Number of Students Proposed and Served  
B. Budget Summary  
C. Providing High Quality Core Educational Services and Other Enrichment Activities that Complement the Academic Program  
D. Providing Literacy and Other Educational Development Opportunities to Families  
E. Program Administration and Collaboration/Partnerships  
F. Student Attendance in the Afterschool Program  
G. Collecting Classroom Teacher Surveys to Monitor Student Improvement
Next Steps:

- The 2020-2021 report template will be disseminated via the 21CCLC listserv by the end of May.
- Report to be completed by grantees and uploaded in CCIP by the end of summer (August 31, 2021).
NC 21st CCLC Subgrantee Evaluation Activities

**Summer 2021**
(required reporting for all cohorts—using prior year’s data)

- NC 21st CCLC Subgrantee Annual Program Evaluation Report
- NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment
- NC 21st CCLC End-of-Year Grantee Survey
- NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report

**Spring 2021**
(encouraged response by all cohorts)

- Spring 2021 (required reporting for all cohorts—using prior year’s data)

**2020-2021**
( encouraged use by all cohorts, as needed)

- Spring 2021 (report provided to subgrantees—summary of prior year’s data)
## NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment

<table>
<thead>
<tr>
<th>Standard #</th>
<th>Quality Program Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard #1</td>
<td>Provide students with a safe environment</td>
</tr>
<tr>
<td>Standard #2</td>
<td>Recruit, hire, train, and retain a qualified staff</td>
</tr>
<tr>
<td>Standard #3</td>
<td>Help students learn in different environments</td>
</tr>
<tr>
<td>Standard #4</td>
<td>Develop and maintain student attendance processes that are clear and effective</td>
</tr>
<tr>
<td>Standard #5</td>
<td>Develop and maintain positive relationships between students and staff</td>
</tr>
<tr>
<td>Standard #6</td>
<td>Establish and maintain effective partnerships with families, businesses, and communities</td>
</tr>
<tr>
<td>Standard #7</td>
<td>Provide students with activities and opportunities that support their academic development</td>
</tr>
<tr>
<td>Standard #8</td>
<td>Provide students with enrichment activities and opportunities that support academic and personal growth</td>
</tr>
</tbody>
</table>
NC 21st CCLC Subgrantee Evaluation Activities

**Summer 2021**
(required reporting for all cohorts—using prior year’s data)

NC 21st CCLC Subgrantee Annual Program Evaluation Report
NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment
NC 21st CCLC End-of-Year Subgrantee Annual Outcomes Progress Monitoring Report

**2020-2021**
(encouraged use by all cohorts, as needed)

**Spring 2021**
(encouraged response by all cohorts)

NC 21st CCLC Out-of-School-Time Program Quality Self-Assessment
NC 21st CCLC End-of-Year Subgrantee Annual Outcomes Progress Monitoring Report

**Spring 2021**
(report provided to subgrantees—summary of prior year’s data)

Public Schools of North Carolina
Purpose: To allow subgrantees to easily review their performance on state progress monitoring goals compared to other subgrantees

Intended for subgrantee use for program improvement

Comprised of data from the previous program year

SERVE provides NCDPI grantee-level reports in Spring and NCDPI shares reports with grantees

No subgrantee submission required of this activity
NC 21st CCLC Program State-Level Progress Monitoring Report


Cohort 12 and 13 Grantees

Submitted by:
Bryan C. Hutchins, Ph.D.
Wendy McCollamy, Ph.D.
Melissa Williams, M.A.
Kathleen Mooney, M.A.

SERVE Center at UNCG
Dixon Building
5900 Summit Avenue
Browns Summit, NC 27214
(800) 755-3277

Submitted to:
Susan Bridges
Interim Assistant Director, Federal Program Monitoring and Support
NCDPI

March 2021
NC 21st CCLC Program State-Level Progress Monitoring Report

- **Purpose:** To inform NCDPI’s performance monitoring of grantees and participating students, statewide.
- **Data Sources:** Attendance and other fields that subgrantees enter into 21DC (DPI provides to SERVE); EOG data provided by DPI Accountability Services.
- **Current Report:** Includes Cohort 12 and 13 progress monitoring data from previous program year (2019-2020).
NC 21\textsuperscript{st} CCLC Program State-Level Progress Monitoring Report

Sections

Reporting Sections:
I. **Goal 1:** Projected number of students enrolled
II. **Goal 2:** Enrolled students meet the definition of “regular” attendance
III. **Goal 3:** Programs will offer services in core academic areas and in enrichment
IV. **Goal 4:** “Regular” attendees will demonstrate educational and social benefits and exhibit positive behavioral changes
## NC 21st CCLC Program State-Level Progress Monitoring Report

### Sections

<table>
<thead>
<tr>
<th>Grantees</th>
<th>Cohort 12</th>
<th>Cohort 13</th>
<th>Both Cohorts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of grantees</td>
<td>45</td>
<td>49</td>
<td>94</td>
</tr>
<tr>
<td>Number of participating students</td>
<td>8,452</td>
<td>6,899</td>
<td>15,329</td>
</tr>
<tr>
<td>Average number of students served by grantees</td>
<td>188</td>
<td>141</td>
<td>164</td>
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</table>

<table>
<thead>
<tr>
<th>Centers</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of centers</td>
<td>118</td>
<td>93</td>
<td>211</td>
</tr>
<tr>
<td>Average # of students served per center</td>
<td>72</td>
<td>76</td>
<td>74</td>
</tr>
<tr>
<td>Average number of centers per grantee (range)</td>
<td>3 (1-8)</td>
<td>2 (1-7)</td>
<td>2 (1-8)</td>
</tr>
</tbody>
</table>

### Student Characteristics

<table>
<thead>
<tr>
<th></th>
<th>Cohort 12</th>
<th>Cohort 13</th>
<th>Both Cohorts</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Elementary School</td>
<td>65%</td>
<td>74%</td>
<td>69%</td>
</tr>
<tr>
<td>% Middle School</td>
<td>26%</td>
<td>21%</td>
<td>24%</td>
</tr>
<tr>
<td>% High School</td>
<td>9%</td>
<td>6%</td>
<td>8%</td>
</tr>
<tr>
<td>% African American</td>
<td>46%</td>
<td>61%</td>
<td>53%</td>
</tr>
<tr>
<td>% White</td>
<td>27%</td>
<td>14%</td>
<td>21%</td>
</tr>
<tr>
<td>% Hispanic</td>
<td>16%</td>
<td>18%</td>
<td>17%</td>
</tr>
<tr>
<td>% Other</td>
<td>10%</td>
<td>8%</td>
<td>9%</td>
</tr>
</tbody>
</table>
## Goal 1: Projected number of students enrolled

<table>
<thead>
<tr>
<th>Objective</th>
<th>Current Findings</th>
<th>Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Objective 1.1:</strong> The majority (over 50%) of grantees enroll at least 75% of their projected number of students.</td>
<td>96% of grantees enrolled at least 75% of their projected number of students.</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Objective 1.2:</strong> The majority (over 50%) of students served statewide are from low-income schools.</td>
<td>86% of students per center came from Title I qualifying schools.</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Objective 1.3:</strong> The majority (over 50%) of students served statewide are in need of academic support.</td>
<td>75% non-proficient in Reading EOG; 75% non-proficient in Math EOG.</td>
<td>✓</td>
</tr>
</tbody>
</table>
Goal 2: Enrolled students meet the definition of “regular” attendance

<table>
<thead>
<tr>
<th>Objective</th>
<th>Current Findings</th>
<th>Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Objective 2.1:</strong> Statewide percentage of students attending 30 days or more is at least 70% (80% in elementary, 60% in middle school, and 40% in high school).</td>
<td>74% of participants attended 30 days or more (80% in elementary, 68% in middle school, and 34% in high school).</td>
<td>✓</td>
</tr>
</tbody>
</table>
| **Objective 2.2:** Statewide percentage of centers with an average attendance of 30 days or more will not fall below 87%. | Cohort 12 = 89%  
Cohort 13 = 90% | ✓   |
Goal 2: Enrolled students meet the definition of “regular” attendance

<table>
<thead>
<tr>
<th></th>
<th>Cohort 12</th>
<th>Cohort 13</th>
<th>Both Cohorts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>School-Level</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% of ES “regular” attendees</td>
<td>83%</td>
<td>77%</td>
<td>80%</td>
</tr>
<tr>
<td>% of MS “regular” attendees</td>
<td>65%</td>
<td>74%</td>
<td>68%</td>
</tr>
<tr>
<td>% of HS “regular” attendees</td>
<td>29%</td>
<td>45%</td>
<td>34%</td>
</tr>
<tr>
<td>Total</td>
<td>73%</td>
<td>75%</td>
<td>74%</td>
</tr>
<tr>
<td><strong>Center-Level</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>% of centers with average attendance ≥ 30 days</td>
<td>90%</td>
<td>89%</td>
<td>90%</td>
</tr>
</tbody>
</table>
**Goal 3: Programs will offer services in core academic areas and in enrichment**

<table>
<thead>
<tr>
<th>Objective</th>
<th>Current Findings</th>
<th>Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Objective 3.1:</strong> More than 85% of centers offer services in at least one core academic area.</td>
<td>93% of centers reported frequently providing activities in literacy, homework help, or tutoring.</td>
<td>✔</td>
</tr>
<tr>
<td><strong>Objective 3.2:</strong> More than 85% of centers offer enrichment support activities.</td>
<td>88% of centers reported high frequency of at least one character education or enrichment activity.</td>
<td>✔</td>
</tr>
</tbody>
</table>
# NC 21st CCLC Program State-Level Progress Monitoring Report Goal 4

**Goal 4:** “Regular” attendees will demonstrate educational and social benefits and exhibit positive behavioral changes.

<table>
<thead>
<tr>
<th>Objective</th>
<th>Current Findings</th>
<th>Met</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Objective 4.1:</strong> The statewide percentage of “regular” attendees who improve from “non-proficient” to “proficient” will be at least 11%.</td>
<td><em>Not Reported</em></td>
<td><em>Not Reported</em></td>
</tr>
<tr>
<td><strong>Objective 4.2:</strong> “Regular” attendees will demonstrate year-to-year change on state tests in reading and math at least as great or greater than the state population year-to-year change.</td>
<td><em>Not Reported</em></td>
<td><em>Not Reported</em></td>
</tr>
<tr>
<td><strong>Objective 4.3:</strong> The majority (over 50%) of classroom teachers responding to a Teacher Survey will rate “regular” attendees’ classroom performance and behavior as improved.</td>
<td>88% improved on homework completion and class participation; 79% improved on student behavior.</td>
<td>✔️</td>
</tr>
</tbody>
</table>
NC 21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report

Table of Contents

Introduction ................................................................................................................................. 1

Goal 1: Projected Numbers of Students Are Enrolled ................................................................. 3
   Objective 1.1: The Majority (Over 50%) of Grantees Enroll At Least 75% of their Projected Number of Students .................................................................................................................. 4
   Objective 1.2: The Majority (Over 50%) of Students Served Statewide are from Low-Income Schools ................................................................................................................................. 5
   Objective 1.3: The Majority (Over 50%) of Students Served Statewide are in Need of Academic Support ................................................................................................................................. 6

Goal 2: Enrolled Students Meet Definition of “Regular” Attendance ....................................... 7
   Objective 2.1: Statewide Percentage of Students Attending 30 Days or More is At Least 70% (80% in Elementary, 60% in Middle School, and 40% in High School) ...................................................................... 7
   Objective 2.2: Statewide Percentage of Centers with an Average Attendance of 30 Days or More Will Not Fall Below 87% ........................................................................................................... 8

Goal 3: Programs Will Offer Services in Core Academic Areas and in Enrichment ................. 8
   Objective 3.1: More than 85% of Centers Offer Services in At Least One Core Academic Area ... 8
   Objective 3.2: More than 85% of Centers Offer Enrichment Support Activities .................... 9

Goal 4: “Regular” Attendees Will Demonstrate Educational and Social Benefits and Exhibit Positive Behavioral Changes ........................................................................................................ 10

   Classroom Teacher Survey on “Regular” Attendees’ Improvement at End of Year ........... 10
   Objective 4.3: The Majority (Over 50%) of Classroom Teachers Responding to a Teacher Survey Will Rate 21st CCLC “Regular” Attendees’ Classroom Performance and Behavior as Improved. 11

Summary .................................................................................................................................... 12

21st CCLC Subgrantee Annual Outcomes Progress Monitoring Report

<table>
<thead>
<tr>
<th>Objective</th>
<th>Target</th>
<th>Observed</th>
<th>Goal Met?</th>
<th>Cohort</th>
<th>Mean</th>
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</thead>
<tbody>
<tr>
<td>GC.1: Enroll At Least 75% of Projected Number of Students (with the desired goal of 90%)</td>
<td>75%</td>
<td>80%</td>
<td>Yes</td>
<td>Cohort 1</td>
<td></td>
</tr>
<tr>
<td>GC.2: The Majority (Over 50%) of Students are from Low-Income Schools Etc.</td>
<td>50%</td>
<td>60%</td>
<td>Yes</td>
<td>Cohort 2</td>
<td></td>
</tr>
<tr>
<td>GC.3: The Majority (Over 50%) of Students (Grades 4-6) Need Academic Support Based on Reading and/or Math Skills</td>
<td>Reading: 50%</td>
<td>Math: 60%</td>
<td>Yes</td>
<td>Cohort 3</td>
<td></td>
</tr>
<tr>
<td>GC.4: Enrolled Students Meet Definition of “Regular” Attendance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GC.5: Percentage of Students Attending 30 Days or More (“Regular” Attendance) Meet Minimum Threshold/Target for Grade Level</td>
<td>Grade: 50%</td>
<td>Grade: 60%</td>
<td>Yes</td>
<td>Cohort 4</td>
<td></td>
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<tr>
<td>GC.6: Percentage of Centers with an Average Attendance of 30 Days or More</td>
<td>100%</td>
<td>75%</td>
<td>Yes</td>
<td>Cohort 5</td>
<td></td>
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</table>

21st NC CCLC Subgrantee Annual Outcomes Progress Monitoring Report

<table>
<thead>
<tr>
<th>Objective</th>
<th>Target</th>
<th>Observed</th>
<th>Goal Met?</th>
<th>Cohort</th>
<th>Mean</th>
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<tbody>
<tr>
<td>GC.1: Enroll At Least 75% of Projected Number of Students (with the desired goal of 90%)</td>
<td>80%</td>
<td>80%</td>
<td>Yes</td>
<td>Cohort 1</td>
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<tr>
<td>GC.2: The Majority (Over 50%) of Students are from Low-Income Schools Etc.</td>
<td>50%</td>
<td>50%</td>
<td>Yes</td>
<td>Cohort 2</td>
<td></td>
</tr>
<tr>
<td>GC.3: The Majority (Over 50%) of Students (Grades 4-6) Need Academic Support Based on Reading and/or Math Skills</td>
<td>Reading: 50%</td>
<td>Math: 60%</td>
<td>Yes</td>
<td>Cohort 3</td>
<td></td>
</tr>
<tr>
<td>GC.4: Enrolled Students Meet Definition of “Regular” Attendance</td>
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<tr>
<td>GC.5: Percentage of Students Attending 30 Days or More (“Regular” Attendance) Meet Minimum Threshold/Target for Grade Level</td>
<td>Grade: 50%</td>
<td>Grade: 60%</td>
<td>Yes</td>
<td>Cohort 4</td>
<td></td>
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<tr>
<td>GC.6: Percentage of Centers with an Average Attendance of 30 Days or More</td>
<td>100%</td>
<td>100%</td>
<td>Yes</td>
<td>Cohort 5</td>
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<tr>
<th>Objective</th>
<th>Target</th>
<th>Observed</th>
<th>Goal Met?</th>
<th>Cohort</th>
<th>Mean</th>
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Questions/Comments
Time for Lunch