

## 1.0 Percent Participation Justification Form 2018–19

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area (i.e., English Language Arts/Reading, Mathematics, and/or Science) with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to Sections 1–4 and the designated signatures are required; it is optional to include additional information (see page 5). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

### Section 1: Contact Information

Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.

|  |
|--|
| <b>3-Digit LEA/Charter Code:</b> 61R                   |
| <b>Contact Name:</b> Christy Morrin                    |
| <b>Contact Phone No.:</b> 980-339-5449                 |
| <b>District/Charter Name:</b> Matthews Charter Academy |
| <b>Contact Title:</b> Christy Morrin                   |
| <b>Contact E-Mail:</b> 106.cmorrin@nhaschools.com      |

### Section 2: Analyzing Contributing Factors

Did the Individualized Education Program (IEP) teams utilize the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart to make alternate assessment participation decisions?

☒ Yes                      ☐ No

Indicate how all members of the IEP teams have been informed or trained on the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart. Check all that apply.

| Training Method                  | School Administration               | Special Education Staff             | Parents                             | Related Service Staff               |
|----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Face-to-face training            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Online training                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Given copy of guidance documents | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| No training provided             | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| Other, please explain below      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

## 1.0 Percent Participation Justification Form 2018–19

Other, please explain below:

Click or tap here to enter text.

Does the district or charter school identify students to participate in the alternate assessment that do not traditionally participate (i.e., Speech and Language Impairment, Specific Learning Disability, etc.)? If yes, please explain how the district determined these students meet the criteria for participation in the alternate assessment.

☐ Yes

☒ No

Explain below:

The students that have been identified to participate in the alternate assessment would not have traditionally participated in the regular assessment. They are not identified in a high incidence category and are following the Extensions to the standard course of study curriculum.

Does the district or charter school provide a targeted program that may contribute to a higher enrollment of students with significant cognitive disabilities?

☐ Yes

☒ No

Explain below:

Matthews Charter School offers the full continuum of services and so therefore students who have a significant cognitive disability are enrolled in our school. Based on parent interviews at time of enrollment, many parents made the choice of our charter school as an alternative to the traditional public school. Some felt there were more inclusive opportunities and some felt being in a smaller school setting was beneficial.

Does the district or charter school have a small overall student population that increased the likelihood of exceeding the 1.0 percent threshold?

☒ Yes

☐ No

Explain below:

Our enrollment for the entire school can not exceed 800 students.

### Section 3: Assurances

Does the district or charter school have a process in place to monitor alternate assessment participation?

## 1.0 Percent Participation Justification Form 2018–19

☒ Yes

☐ No

Explain below:

Each year the testing coordinator reviews the students participating in the alternate assessment. At IEP meetings data are reviewed and discussions are held about the statewide assessment the students will participate.

Does the district or charter school have a process in place to identify and address disproportionality in alternate assessment participation (specifically, among race, gender, or socioeconomic status groups)?

☒ Yes

☐ No

Explain below:

Our numbers are so small that we can analyze the population easily. While this information needs to be reviewed, the IEP team makes the final decisions on an individual basis based on the unique needs of the child.

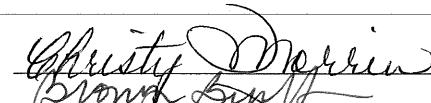
### Section 4: Resources and Technical Assistance

What resources and technical assistance does the district or charter school need from the North Carolina Department of Public Instruction to ensure that students are being assessed using the appropriate assessment?

Continue to provide technical assistance documents that can be shared with IEP teams to guide them in the decision making process.

### Signatures

Superintendent/Charter School Director



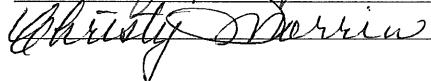
Date 1.22.2020

Exceptional Children Director/Coordinator



Date 1.24.2020

LEA/Charter School Test Coordinator



Date 1.22.2020

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director/coordinator, and LEA/charter school testing coordinator. The form must be scanned and emailed to [alternateassessment@dpi.nc.gov](mailto:alternateassessment@dpi.nc.gov) by May 3, 2019.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

**Note:** See page 5 for additional information that can be included but is not required.