

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| 21st Century Community Learning Center Annual Data Collection | | Data on children served by 21st Century Community Learning Centers | Federal | Mandatory | ESEA, Title IV, Part B, SEC.4202 | October 31 | Annually | | Student | 21st CCLC Grantee | Electronic | CFDC | https://schools.nc.gov/21cclc | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| Accrual Adjustment | Report | LEAs report accrual info for 11/12 month installments | State | Mandatory | NCGS 115C-47(21), 302(a) & 315(d) | June 30 | Annually | | LEA | Finance Officer | Electronic | UERS | | Andrew Cox | School Reporting | Financial & Bus Services School Business |
| AIG - Child Count | | Children who are identified as academically or intellectually gifted (AIG) based on the district's Local AIG Plan, which is mandated based on legislation, including AIG students who are also identified as Exceptional Children | State | Mandatory | NCGS 115C-110 | April 30 and November 30 | Twice/year | Fall and Spring | LEA/School Level | AIG Coordinators and Powerschool Data Operators | Electronic | Powerschool Compliance Reports | | Sneha Shah-Coltrane | Advanced Learning - Academically/Intellectually Gifted | Academic Services and Instructional Support |
| AIG - Local AIG Plan | | A Local AIG Plan is mandated by Article 9B, NCGS 115C-150.5-.8, every three years. The current plan is for 2013-16. The next plan will be due in July 2016. Districts develop their local AIG program based on the SBE's NC AIG Program Standards. | State | Required | Article 9B, 11C-150.5-.8 | July 15 | Every three years | Summer | LEA Level | AIG Coordinators | Electronic | APEX | https://schools.nc.gov | Sneha Shah-Coltrane | Advanced Learning - Academically/Intellectually Gifted | Academic Services and Instructional Support |
| Alternate Assessment Files | Report | Extend1 (registration and score submission) | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | June 30 | As Needed | Various times | Student | LEA Test Coordinator | Electronic | Web | | Tammy Howard Hope Lung | Test Development | Office of the Deputy State Superintendent Accountability |

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| Alternative Accountability Model | | Alternative Schools designate one of four options to participate in the Alternative Schools' Accountability Model | State | Mandatory | SBE Policy GCS-C-038 | August 1 | Annually | | School | LEA Test Coordinator | Fax | Fax | | Tammy Howard Karen Hoeve Curtis Sonneman | Accountability | Office of the Deputy State Superintendent Accountability |
| Alternative Learning Program | | Roster-Placements by ethnicity, gender, grade | State | Mandatory | NCGS 115C-12(27) | June 30 | Annually | June | Student | ALP Coordinator | Electronic | PowerSchool | | Ken Gattis | School Planning | Financial & Bus Services / Safe and Healthy Schools Support |
| Annual Census for Deaf-Blind | | List of students in LEA, private or other setting who meet criteria of deaf-blindness | Federal | Mandatory | Funded RFP CFDA: 84.326C (5) (b) (1) requires this data to be collected and reported | 1-Apr | | Eligible students as of first Monday of school in new calendar year | Student | LEA Exceptional Children Director or private agency director | Electronic | Electronic | | Dorothy Snyder | Supporting Teaching & Related Services | Academic Services & Instructional Support Exceptional Children |
| Annual Dropout Report | | Dropout data | State | Mandatory | NCGS 115C-12(27) & NCGS 115C-378 | October 20 | Annually | October | Student | Dropout Prevention Coordinator | Electronic | PowerSchool | | Ken Gattis | School Planning | Financial & Bus Services / Safe and Healthy Schools Support |
| Annual Media and Technology Report (AMTR) | | Report of media/technology resources in each school and LEA | State | Mandatory | NCGS 115C-102.7 | June 30 | Annually | | School | Media/Technology Personnel | Electronic | Website | | Cathy Mathews Julian Nichols-Wilson | Digital Teaching & Learning | Academic Services and Instructional Support |
| Annual Survey of Children in Local Institutions for Neglected Programs | | Annual Evaluation Report | Federal | Mandatory | Title I, Part D, PL 107-110 (NCLB) | May 28 | | | LEA | N & D Coordinator | Paper | | | Donna Brown | Federal Program Monitoring | Deputy State Superintendent's Office |

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| Audit Response (Audited Financial Statements) | Other | LEAs, charter schools and nongovernmental organizations receiving funds from or through DPI must provide written response and possibly provide supporting documentation regarding audit findings if requested | Federal | Mandatory | 2 CFR 200, Subpart F | Within 30 days from date determination letter issued | As requested. | | LEA, charter school or nongovernmental organization (NGO) | Financer Officer, Board Chair (charter schools), Executive Director or Board Chair (NGO) | Electronic | E-mail | N/A | Kathy Cooper | Monitoring & Compliance | Financial & Bus Services School Business |
| Bus Inventory Survey | Report | Count of buses used during current school year, forms basis for bus replacement order for coming year | State | Mandatory | Allotment Policy Manual | March 15 | Annually | | LEA | Transportation Director, Cost Clerk | Electronic | Email | | Derek Graham | Transportation | Financial & Bus Services School Support |
| Calendar Waiver Request - LEA Wide | Report | Allows LEAs with more than 8 closed days per year during any 4 of last 10 years to be waived from Calendar Bill start date of Monday closest to 8/26 or end date NLT the Friday closest to 6/11 of each year | State | Mandatory | NCGS 115C-84.2, (SB 187, 2012) | August 15 | Annually | | LEA | Central Office | Electronic/ Paper | E-mail/ Fax/ Mail | | Andrew Cox | School Reporting | Financial & Bus Services School Business |
| Charter School Initial Enrollment | | Request for charter school enrollment by LEA; allows allotments to be made at per pupil funding amount from where students reside | State | Mandatory | NCGS 115C-238.29 | June 15 | | | School | Director of Charter School | Electronic/ Paper | E-mail/ Fax/ Mail | | Lydia Prude | School Allotments | Financial & Bus Services School Business |

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| Charter School requested maximum ADM | | Submission of requested funded ADM for the following ADM not to exceed the maximum allowable by law | | | | | | | | Director of Charter School | electronic | online application | https://schools.nc.gov/pls/apex/f?p=114:101 | Angela Harrison | School Reporting | Financial & Bus Services School Business |
| Child Count - EC | | Children with disabilities who receive special education and related services according to an Individualized Education Program (IEP) or Service Program | State | Mandatory | NCGS 115C-110 | April 1 | | | Student | Special Education Teacher & Exceptional Children Directors | Electronic | CECAS | | Kelley Blas | EC Delivery Team/Special Programs & Data | Technology Services Delivery/EP MO/ Excpetional Children |
| Child Count -EC | | Children with disabilities who receive special education and related services according to an Individualized Education Program (IEP) or Service Program | Federal | Mandatory | IDEA 300.752 | 6-Apr | | | Student | Special Education Teacher & Exceptional Children Directors | Electronic | CECAS | | Kelley Blas | EC Delivery Team/Special Programs & Data | Technology Services Delivery/EP MO/ Excpetional Children |
| Child Nutrition (CN) Application | | Application - Site and program information on contact person and programs to be implemented | Federal | Mandatory | 7CFR Part 210 - NSLP 215-SMP, 220-SBP Part 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | School Nutrition | Financial & Bus Services School Support |
| Class-size - EC | | Permission to exceed class-size | State | Mandatory | Policies Governing Services for Children with Disabilities-Appendix A | October | | Application submitted once class-size is exceeded | Student | LEA EC Director | Paper | Form | | Marie Massingill, Glendora Hagins, Anne Monterroso, Patti Cox, Terri Hayes | Instructional Support & Related Services& Policy, Monitoring & Audit | Academic Services & Instructional Support Exceptional Children |
| Clustered Students with Disabilities (SWD) | Report | SWD attending one school being counted in performance of another school | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | April 1 (updates until April 15) | Annually | | Student | LEA Test Coordinator | Electronic | Secure FTP | | Tammy Howard Ken Barbour | Accountabilit y ATEAM | Office of the Deputy State Superintendent Accountabilit y |

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| Collection Dates Submission System | Report | Dates for designated local school testing cycle events [Twentieth Day (20D), First Day of Fall (FDF), First Day of Spring (FDS)] | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | Beginning of school year, with updates as necessary | As Needed | | School | LEA Test Coordinator | Electronic | Web | | Tammy Howard Faye Brown | Accountability ATEAM | Office of the Deputy State Superintendent Accountability |
| Common Follow-Up | | Student record on every student in grades 9-12 to Employment Security Commission for support of job training, education, and placement | State | Mandatory | NCGS 96-33 | September 15 | | | Student | Principal | Electronic | PowerSchool | | Karl Pond | Production Systems Software Support | Office of the Superintendent/Division of Data, Research and Federal Policy |
| Community Residential Centers | | Funds for Special Education Services | State | Mandatory | Policies Governing Services for Children with Disabilities NC 1506.1-6 | September 15 | Annually (if needed) | | Student | LEA EC Director | Paper | Application | | Lori Peterson | Special Programs & Data | Academic Services & Instructional Support/Exceptional Children |
| Comprehensive, Continuous Improvement Plan | Application | Used by local education agencies (LEAs) and charter schools to apply for federal entitlement funds for (Title IA, Title IC, Title ID - Subpart 1, SIG 1003(a), Title IIA, and REAP (RLIS, SRSA)) | Federal | Mandatory | Title I, Part A, Section 1112(a), PL 107-110; Title I, Part A Section 1003(a) PL 107-110; Title I, Part C, Section 1304, PL 107-110; Title II, Part A Section 2111 PL 107-110; Title VI, Part B Section 6221 PL 107-110 (ESEA) | June 30 | Annually | | | | Electronic | CCIP | http://ccip.schools.nc.gov | Donna Brown | Federal Program Monitoring | Deputy State Superintendent's Office |

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| Contract Transportation | Report | List of contracts in place for transporting EC children or other transportation other than yellow school buses | State | Mandatory | Allotment Policy Manual | October 15 | Annually | | LEA | Finance Officer, Transportation Director | Electronic | Email | http://www.ncbus.org/StateForms.html | Derek Graham | Transportation | Financial & Bus Services School Support |
| CTE Concentrator Feedback | | Collects information from concentrators about high school, further education and work the first year out of high school | Federal | Mandatory | PL 109-270/Title I Sect. 113 & GS 115C-154 | March 11 | | Reports on concentrators the year after they exit high school | Individual Concentrator | Central Office | Phone | Electronic - PowerSchool | schools.nc.gov/ctesurvey | Rhonda Welfare | CTE State & Federal Accountability | Academic Services & Instructional Support Career and Technical Education |
| Data Verification | Report | Superintendent certification that data are complete and correct | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | June 30 | Annually | June 30 | LEA | Superintendent | Paper | Regional Accountability Coordinator (RAC) | | Tammy Howard Faye Atkinson | Accountability ATEAM | Office of the Deputy State Superintendent Accountability |
| Developmental Day | | Funds for Special Education Services | State | Mandatory | Policies Governing Children with Disabilities NC 1506.1-7 | September 15 | Annually (if needed) | | Student | LEA EC Director | Paper | Application | | Lori Peterson | Special Programs & Data | Academic Services & Instructional Support/ Exceptional Children |
| Economically Disadvantaged Students (EDS) and Community Eligibility Provision (CEP) Data File | Report | File with student ID designating identified student percentage for each participating school/district | State & Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | April 1 | Annually | April | Student | LEA Test Coordinator | Electronic | Secure FTP | | Tammy Howard Ken Barbour | Accountability ATEAM | Office of the Deputy State Superintendent Accountability |
| Economically Disadvantaged Students (EDS) Data Collection for Child Nutrition Non-participants Charter Schools | Report | File with household size and income information from parents containing names, student IDs and lunch status of affected students for each Child Nutrition Non-participants Charter School | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | December 1 April 1 | Bi-annually | December April | Student | Charter School Director | Electronic | Secure FTP | | Tammy Howard Ken Barbour | Accountability ATEAM | Office of the Deputy State Superintendent Accountability |

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| Economically Disadvantaged Students (EDS) File | Report | File with student ID designating economically disadvantaged students in each school | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | December 1 April 1 | Bi-annually | December April | Student | LEA Test Coordinator | Electronic | Secure FTP | | Tammy Howard Ken Barbour | Accountability ATEAM | Office of the Deputy State Superintendent Accountability |
| Educational Directory & Demographical Information Exchange (EDDIE) | Report | Authoritative source of LEA and School Numbers. Used to prepare Education Directory, for Federal Reporting, Accountability, PowerSchool, etc. | State | Mandatory | NCGS 115C-12(18)(b) | As needed | Annually | | School | Principal & Central Office | Electronic | EDDIE | | Nicola Lefler | EDDIE | Financial & Bus Services School Business |
| Eligible School Summary Report for 2016-2017 | | School Title I eligiblty and status for upcoming school year. Includes Community Eligibility Provision (CEP). | Federal | Mandatory | Title I, Part A Section 1116 | Opens 5/1/16 Closes 6/27/16, unless new school(s), then due 8/26/16. | | | School | LEA Title I Director and Charter Schools | Electronic | PowerSchool | In PS under Federal | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| English Language Poficiency (ELP) ACCESS Demographic Changes | | Correct student information in ACCESS Demographic | Federal | Mandatory | Title III, PL 107-110 (NCLB) | April 18-April 29 | | | Student | TC/LEP Coordinator | Electronic | Power School | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Enrollment Increase Request | | Schools submit any increase above ten percent allotted by law to Office of Charter Schools for submission to SBE | State | Mandatory | NCGS-115C-238.29D(d) | October 15 | Annually | | School | Principal/Board Chair | Electronic/Fax | Email/Fax | | Joel Medley | N/A | Financial & Bus Services Office of Charter Schools |
| Exceptional Children (EC) Grants - 611 | | Grant application for IDEA 611 special education services (including maintenance of fiscal effort) | Federal | Mandatory | IDEA Part B, Section 611 | May 27 (September 30 MOE) | Annually | Spring | LEA | Central Office | Electronic | EC Grants | | Valerie Herndon | Special Programs & Data | Academic Services & Instructional Support Exceptional Children/ |

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| Exceptional Children Grants - 619 | | Grant application for IDEA 611 special education services (including maintenance of fiscal effort) | Federal | Mandatory | IDEA Part B, Section 619 | May 29 | Annually | Spring | LEA | Central Office | Electronic | EC Grants | | Vivian James | Office of Early Learning/ EC Division Special Programs and Data Section | Office of the Deputy State Superintendent/ Office of Early Learning |
| Exiting - EC | | Exiting data on number of students, ages 14-21, who exited special education during school year by basis of exit, disability and ethnicity | Federal | Mandatory | Section 618 of IDEA | September 30 | | Fall | Student | Special Education Teacher & Exceptional Children Directors | Electronic | CECAS | | Kelley Blas | EC Delivery Team/Special Programs & Data | Technology Services Delivery/EP MO/ Excpetional Children |
| F&RP Residential Child Care Institutions (RCCI) | | RCCI Free & Reduced Price- Federal policy statement on how students and participants will be treated with regard to program meals | Federal | Mandatory | 7CFR Part 210, 220, 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Federal Programs Equipment Disposition Request | Form | Request for approval for disposition of equipment purchased with federal grant funds | Federal | Mandatory | 2 CFR 200 (§200.313; §200.302; §200.303; §200.439) | As Needed | As needed | | LEA or charter school | LEA or charter school federal program director | Electronic | E-mail | http://www.ncpublicschools.org/procurement/equipment-disposition | Applicable DPI federal Program Division staff/ Leigh Ann Kerr | Applicable DPI federal Program Division | Financial & Bus Services (Nutrition) or Academic Services and Instructional Support (other federal programs) |
| Field Test / Special Studies | Report | Student information and performance on state field tests and special studies | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | June 30 | Annually | Various times | Student | LEA Test Coordinator | Paper/Online | Automatic Return System (ARS) | | Tammy Howard Hope Lung | Test Development, TOPS | Office of the Deputy State Superintendent Accountability |

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| Financial Status Report (1A) | Report | Child Nutrition revenue and expenditure data | Federal | Mandatory | Section 4/Child Nutrition Act of 1966-National School Lunch Act of 1946-NCGS 115C-203-204 | March October | | | LEA | LEA | Electronic | Child Nutrition System | | Lynn Harvey | Child Nutrition | Financial & Bus Services Safe and Healthy School Support |
| Food Safety/Hazard Analysis & Critical Control Points (HACCP) | | Dates of food safety inspections; findings; grade; indication of compliance with HACCP plan | Federal | Mandatory | PL 108-265 Child Nutrition and WIC Reauthorizati on Act of 2004 | July 1 | | | School | CN Director | Paper/Electronic | Mail/Email | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Formal Written Complaint Investigation Report | | School must send response to complaint allegations of noncompliance and copies of student's records and other documents to support their position | State | Mandatory | 34 CFR § 300.660-.662 | Within 20 days after information request is received | | | School | EC Director, Principal, Superintendent | Paper | | | Bill Elvey, Leigh Mobley, Melvin Diggs | Policy, Monitoring & Audit | Academic Services & Digital Learning: Exceptional Children |
| Free & Reduced Price (F&RP) Milk | | Special Milk Program - Free Milk Policy-Policy agreement between state and local sponsor for program implementation | Federal | Mandatory | 7CFR Part 215, 245-NSLP-SMP | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| General Expense/ Personal Service Account Adjustments | Report | LEAs report salary information changes | State | Mandatory | NCGS 115C-47(21), 302(a) & 315(d) | As needed | Monthly | | LEA | Finance Officer | Electronic/Paper | UERS/ Fax/ Mail | | Andrew Cox | School Reporting | Financial & Bus Services School Business |

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| General Supervision/ Identification of Non-compliance | | Percent of noncompliance corrected within one year of identification | Federal | Mandatory | IDEA Part B, Section 611 | Within one year of report | | One year from identification | Student | LEA Exceptional Children Director | Electronic/Paper | CECAS/mail | | Marie Massengill, Glendora Hagins, Anne Monterroso, Patti Cox, Julie Whetzel, Karen Little, Teresa Peterson *Assigned Regional Monitoring Consultant | Policy, Monitoring & Audit | Academic Services & Digital Learning: Exceptional Children |
| Graduate Data submission | Report | Data on individual graduates incl. course of study, post grad intentions & demographics | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | June 25 | Annually | | Student | School Counselor | Electronic | PowerSchool | | Angela Harrison | School Reporting | Financial and Business Services, School Business Services |
| Group/Foster Homes | | Funds for Special Education Services | State and Federal | Mandatory | Article 9 Special Education Law and Policies Governing Services for Children with Disabilities NC 1506-1.9 | As needed within 60 days of enrollment | Annually (if needed) | | Student | LEA EC Director | Paper | Application | | Lori Peterson | Special Programs & Data | Academic Services & Instructional Support Exceptional Children |
| Homeless data collection | | Data on homeless children | Federal | Mandatory | Title X | June 15 | | | Student | LEA Homeless Liaison and Charter Schools | Electronic | PowerSchool | In PS, under <u>Federal</u> | Lisa Phillips NCserve | Federal Program Monitoring | Academic Services and Instructional Support |
| Identified Student Percentage for the Community Eligibility Provision | Automated Report | Number of students directly certified or categorically eligible for free meals | Federal | Mandatory | Public Law 111-296 (Healthy, Hunger-Free Kids Act) | April 1 | | | LEA/School | CN Administrator | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Business Services, Safe and Healthy Schools Support Division |
| Immigrant Count | | Number of immigrant students and born in or out of US | Federal | Mandatory | Title III, PL 107-110 (NCLB) | February 1 February 19 | | | Student | LEP Coordinator | Electronic | Power School | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |

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| Impermissible Uses of Seclusions and Restraints | | Required report by schools of certain impermissible incidents | State | Mandatory | NCGS 115C-391.1, 115C-47(45) | June 30 | Annually | | Student | LEA Discipline Data Coordinator | Electronic | PowerSchool | | Ken Gattis | School Planning | Financial & Bus Services / Safe and Healthy Schools Support |
| Information Update - Textbook Services | | Updates contact/address info | State | Mandatory | NCGS-115C-96 | March 1 | | | LEA | Textbook Coordinators | Electronic | Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Initial Licensure Program Report | Report | Annual report submitted by LEAs about their efforts to support beginning teachers | State | Mandatory | SBE Policy TCP-A-004 | October 1 | | | LEA | ILP Coordinator | Electronic/ Paper | Email/Mail or Fax | | Yvette Stewart | Educator Recruitment and Development | Educator Effectiveness |
| Institutions of Higher Education (IHE) Performance Report | Report | Annual report containing quantitative and qualitative information on approved teacher education programs in NC's colleges and universities | State | Mandatory | NCGS 115C-296 (b1) | June 30 | | | IHE | Dean | Electronic | IHE Web Portal | www.rep.dpi.state.nc.us/ihe | Joyce Gardner | Educator Effectiveness | Academic Services and Instructional Support |
| Institutions of Higher Education (IHE) Title II Report | Report | Annual report on performance of teacher education program graduates on licensing exams | Federal | Mandatory | 1998 HEA Title II Sections 207 and 208 | April 30 | | | IHE | Dean | Electronic | Title II Website | | Joyce Gardner | Educator Effectiveness | Academic Services and Instructional Support |
| Limited English Proficient (LEP) DRC file | | Individual pre-coding information for ELP test documents | Federal | Mandatory | Title III, PL 107-110 (NCLB) | November 20 | | | Student | LEP Coordinator | Electronic | Power School | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Local Career & Technical Educaiton (CTE) Plan | | Shows how federal CTE funds and matching state funds will be spent at the LEA and plans for data-based improvements | Federal | Mandatory | PL 109-270/Title I Sect. 132 | Phase I: May 20 Phase II: October 15 | | In May projecting for expenditures in the following year | School LEA | Central Office | Electronic | CTE Local Planning System | ctelps.dpi.state.nc.us | Rhonda Welfare | CTE State & Federal Accountability | Academic Services & Instructional Support Career and Technical Education |

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| Local Wellness Policies | | Report of achievements toward local wellness policies | Federal | Mandatory | PL 108-265 Child Nutrition and WIC Reauthorizati on Act of 2004 | July 1 | | | LEA | CN Director | Paper/ Electronic | Mail/Email | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Long Range Plan | | Five- and ten-year long range plan of facility needs for new schools, additions and renovations with est. construction costs | State | Mandatory | NCGS 115C-521 | Winter 2010-11 and every five years thereafter | 5 years | | School LEA | LEA person in charge of facilities | Electronic | E-mail/ Mailed CD | | Ken Phelps | School Planning | Safe and Healthy Schools Support |
| Memo - Child Nutrition | | Agreement/Letter of Renewal-State/Local agreement of implementaton of School Meals Programs | Federal | Mandatory | 7CFR Part 210-NSLP 215-SMP; 220-SBP Part 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Menu Certification | | Documentation to certify that the SFA is serving meals that meet the new meal pattern to obtain additional \$.06 reimbursement | Federal | Mandatory | 7CFR Parts 210, 220, 215, and 245 | As needed | | | LEA | CN Director | Electronic | CN Certification Portal | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Migrant Education Program (MEP) Data Collection | | School, MEP, and service data on migrant children | Federal | Mandatory | Title I Part C Section 1301-1309 | September 5 | | | Student | LEA and Regional MEP data specialist | Electronic | PowerSchool | In PS, under Special Functions > Migrant Administration | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| Missed instructional Days | Report | Survey of the number of missed instructional days due to inclement weather | State | Mandatory | HB1464 115C-84.2 | June 30 | Annually | | LEA | Central Office | Electronic | Web survey | | Ozella Wiggins | School Reporting | Financial & Bus Services School Business |
| Modified Order - EC Supplies | | Orders for tapes/large print/Braille for EC students | State | Mandatory | NCGS-115C-96 | March 1 | | | LEA | Modified Textbook Coordinators | Electronic | Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Monthly Financial Report (MFR) | Report | LEA/charters report general ledger balances | State | Mandatory | NCGS 115C-12(18)(b) | Monthly | Monthly | | School | Finance Officer | Electronic | UERS | | Andrew Cox | School Reporting | Financial & Bus Services School Business |

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| National Assessment of Educational Progress (NAEP) | Report | Materials related to NAEP (student, school and calendar information to inform the construction of the NAEP sampling frame) | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | October 1 | Annually | | Student | School Test Coordinator | Secure FTP | Secure FTP | | Andrea Cole Faulkner | Analysis and Reporting | Office of the Deputy State Superintendent Accountability |
| Neglected & Delinquent (N&D) Aggregate Data Collection | | Count of N&D students served in state agencies broken down by demographic and academic indicators | Federal | Mandatory | Title I, Part D (NCLB) Subpart 1 | October 1st | Annually | | Student | School Test Coordinator | Secure FTP | PowerSchool | In PS, under <u>Federal</u> | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| No Child Left Behind (NCLB) Teacher Quality Report | Report | Annual report details percentage of classes taught by "highly qualified" teachers, number of paraprofessionals that are qualified, number of teachers completing quality professional development, and number of lateral entry teachers completing two-weeks of training | Federal | Mandatory | PL 107-110 (NCLB) | June 30 | | | School | Personnel Administrator | Electronic | NCLB web pages | | Donna Brown | Federal Programs and Monitoring Division | Deputy State Superintendent's Office |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| October 1 LEP Headcount | | Statewide reporting of aggregate number of Limited English Proficient students (PreK-12, including private schools who are served by a school district) who are speakers of languages other than English reported by language and per student count of the above students who are identified as LEP enrolled in the school district/charter school for the current school year, up to and including October 1; English | Federal | Mandatory | Title III, PL 107-110 (NCLB), SL2003-284, Section 7.15(b), NCAC 6D.0106 (GCS-K-005) | October 1-23 | | | Student | LEP Coordinator | Electronic | Power School | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Out-of-District Placements - EC | | Funds for Special Education Services | Federal | Mandatory | IDEA-(20 U.S.C. 1411(e)(2-3)(A) and Policies Governing Services for Children with Disabilities NC 1506-1.8 | As needed within 30 days of OOD enrollment | Annually (if needed) | Within 30 days of enrollment in OOD placement | Student | LEA EC Director | Paper | Application | | Lori Peterson | Special Programs & Data | Academic Services & Instructional Support Exceptional Children |
| Per Capita Distribution | Report | LEAs report when they serve students from other LEAs. LEAs with city LEAs only | State | Mandatory | School Budget & Fiscal Control Act | 15-Feb-16 | Annually | | LEA | Central Office | Electronic/ Paper | E-mail/ Fax/ Mail | | Ozella Wiggins | School Reporting | Financial & Bus Services School Business |

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| Personnel - EC | | Counts of special education teachers and related services personnel providing special education and related services to children ages 3-21 on December 1 of each year | Federal | Mandatory | Section 618 of IDEA | August 29 | | | LEA | Exceptional Children Directors | Web Survey | Email Link | | Kelley Blas | EC Delivery Team/Special Programs & Data | Technology Services Delivery/EP MO/ Excpetional Children |
| Policy Statement - CN | | Schools Free & Reduced Price Policy-Federal policy statement on how students and participants will be treated with regard to program meals | Federal | Mandatory | 7CFR Part 210, 220, 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Positive Behavior Intervention and Support (PBIS) Data Requirements | | Report of school information in schools implementing Positive Behavior Support | Federal | Mandatory | 84323A State Program Improvement Grant | June 30 | | | School | School Staff | Paper | Email/ Fax/ Mail | | Joe Simmons | Behavioral Support & Special Programs Section | Academic Services & Instructional Support Exceptional Children |
| Postschool Outcomes | | UNC-Charlotte contracted to collect exit data on students with disabilities | Federal | Mandatory | IDEA Part B, State Performance Plan | May/June | | Survey one year after student exits high school | Student | Special Education Teacher & EC Directors | Electronic Survey | Document | | Beverly Colwell & Marie Massengill | Professional Improvement & Professional Development / Policy, Monitoring & Audit | Academic Services & Instructional Support Exceptional Children |
| PRC 118 Autism Strategic Plan - EC | | | Federal | Participation in Autism strategic plan is voluntary but if receiving funds the report is manitory | | June 30 | Annually | June | LEA | Finance Officer | Paper | E-mail/ Fax/ Mail | | Dana Rusher & Dreama McCoy | Supporting Teachers and Related Service | Exceptional Children |
| PRC 29 Intervention and Services Form - EC | | Request for PRC29 Funds | State | Mandatory | Policies Governing Services for Children with Disabilities NC 1506-1.7 | May 1 | | | Student | EC Staff | Electronic/Paper | Paper | | Joe Simmons | Behavioral Support & Special Programs Section | Academic Services & Instructional Support Exceptional Children |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| PRC 29 Intervention and Services Form and Student Information Form - EC | | Report of interventions provided by PRC 29 funds | State | Mandatory | Policies Governing Services for Children with Disabilities NC 1506-1.5 | August 15 | | | Student | EC Staff | Electronic/Paper | Email/ Fax/ Mail | | Joe Simmons | Behavioral Support & Special Programs Section | Academic Services & Instructional Support Exceptional Children |
| PRC 29 Intervention and Services Form and Student Information Form - EC | | Report of interventions provided by PRC 29 funds | State | Mandatory | Policies Governing Services for Children with Disabilities NC 1506-1.6 | February 2 | | | Student | EC Staff | Electronic/Paper | Email/ Fax/ Mail | | Joe Simmons | Behavioral Support & Special Programs Section | Academic Services & Instructional Support Exceptional Children |
| Preschool Child Outcomes Summary Survey | | Data on positive social-emotional, acquiring & using knowledge/skills, and appropriate action taken to meet needs | Federal | Mandatory | IDEA Part B, Section 619 | August 15 | | | LEA | Preschool Coordinators or EC Director | Electronic | CECAS | | Vivian James | Office of Early Learning/ EC Division Special Programs and Data Section | Office of the Deputy State Superintendent/ Office of Early Learning |
| Principal's Monthly Report (PMR) | Report | PMR System collects summary enrollment, membership, and attendance by grade level from each public school | State | Mandatory | NCGS 115C-12(18)(b) | Monthly | Monthly | | School | Principal | Electronic | PowerSchool | | Ozella Wiggins | School Reporting | Financial & Bus Services School Business |
| Private Schools | Self-Assessment | Approval of private schools to provide special education | Federal | Mandatory | IDEA, Title VI, Part B, Article 9 | August-May | | Application submitted by private school to request on-site review | Student | School/ Facility Administrator | Paper | Application | | Glendora Hagins | Policy, Monitoring & Audit | Academic Services & Digital Learning: Exceptional Children |
| Psychiatric Residential Treatment Facilities (PRTFs) | Self-Assessment | Approval to provide special education | State | Mandatory | IDEA, Title VI, Part B, Article 9, Senate Bill 744 2014-100 | Within 6 months of becoming a licensed PRTF | annually | | Student | Education Staff | Paper | Application | | Glendora Hagins | Policy, Monitoring & Audit | Academic Services and Digital Learning: Exceptional Children |
| Public School Capital Building Fund | | Various forms relative to expenditure of Public School Capital Building Funds | State | Mandatory | NCGS 115C-546.1 | As Needed | | | School LEA | Usually Finance Officer | Paper / Electronic | Fax/Mail | | Ken Phelps | School Planning | Safe and Healthy Schools Support |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| Public School Full-Time Personnel Report | Report | Personnel assignments and number of staff in various staffing categories. | State | Mandatory | NCGS 115C-12(18)(b) | October 31 | Annually | | LEA | Personnel Administrator | Electronic | online application | | Andrew Cox | School Reporting | Financial & Bus Services School Business |
| Pupil Textbook Orders | | Orders for new adoption and replacement textbooks and materials | State | Mandatory | NCGS-115C-96 | March 1 | | | LEA | Textbook Coordinators | Electronic | Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Pupils in Membership by Race and Sex | Report | Pupils in membership by race and sex | State | Mandatory | NCGS 115C-12(18)(b) | October 31 | Annually | | Student | Principal | Electronic | PowerSchool | | Andrew Cox | School Reporting | Financial & Bus Services School Business |
| Registration of Legally Blind Students | | List of students in LEA who meet criteria of legal blindness | Federal | Mandatory | Act to Promote Education of the Blind, initiated in 1879 | February 22 | | Eligible students as of first Monday of school in new calendar year | Student | Anyone (often a teacher of visually impaired), approved by LEA Exceptional Children Director; State Operated Programs and non-public schools, including homeschools, are also eligible | Electronic & Paper | Email/ Fax/ Mail; may be in CECAS next year | | William Tubilleja | Sensory Support & Assistive Technology | Academic Services & Instructional Support Exceptional Children |
| Report of Amounts to be Refunded to SPSF from local funds | Report | For LEAs to refund transportation dollars | State | Mandatory | NCGS 115C-12(19) | Monthly | Monthly | | LEA | Finance Officer | Electronic | UERS | | Andrew Cox | School Reporting | Financial & Bus Services School Business |
| Report of Inventory by LEA | Report | Report of annual inventory by LEA at year end | State | Mandatory | Audit Compliance Supplement | July 31 | Annually | | LEA | Textbook Coordinators | Electronic | E-mail or Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Report of Lost/Damaged Books | Report | Report showing all lost or damaged books for the LEA for the year | State | Mandatory | Audit Compliance Supplement | July 31 | Annually | | LEA | Textbook Coordinators | Electronic | E-mail or Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Report of School Sales | | Report of sales of textbooks to parents and/or sale of used books | State | Mandatory | NCGS-115C-96 | July 31 | Annually | | LEA | Textbook Coordinators | Electronic | E-mail or Fax | | Drew Fairchild | Textbook Services | Financial & Bus Services School Support |
| Retention Promotion Graduation (RPG) | Report | Retention-Promotion/ Graduation Report | State | Mandatory | NCGS 115C-12(18)(b) | October 15 | Annually | | Student | Principal | Electronic | PowerSchool | | Andrew Cox | School Reporting | Financial & Bus Services School Business |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| Risk Pool | | Funds for Special Education Services | Federal | Mandatory | IDEA-(20 U.S.C. 1411(e)(2-3)(A)and Policies Governing Services for Children with Disabilities NC 1506- | September 30 | Annually (if needed) | | Student (Individual students can only be funded for up to 5 years) | LEA EC Director | Paper | Application End of Year Update needed by June 30 | | Lori Peterson | Special Programs & Data | Academic Services & Instructional Support Exceptional Children |
| Salary Supplements - SS300 | Report | Report of salary supplements paid at LEA | State | Mandatory | NCGS 115C-12(18)(b) | October 31 | Annually | | LEA | Central Office | Electronic | online application | | Angela Harrison | School Reporting | Financial & Bus Services School Business |
| Schedule A | | Computer generated listing of schools and sites with demographic information | Federal | Mandatory | 7CFR Part 210-NSLP 215-SMP; 220-SBP Part 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| Schedule B | | Listing of Residential Child Care Institutions (RCCI) Sites - List of program sites, location, and meals programs implemented | Federal | Mandatory | 7CFR Part 210 - NSLP 215-SMP, 220-SBP Part 245 | July 1 | | | LEA | CN Director | Electronic | CN Technology System | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| School Activity Report (SAR) | Report | SAR reports an individual school's full year academic schedule, courses offered, enrollment of classes, length of classes, and staffing of classes. Activities for certified personnel and selected non-certified personnel are reported on SAR. | State | Mandatory | NCGS 115C-301 (g), NCGS 115C-301 (f), PL 95-561, 20 USC 3221-3261, NCGS 115C-47 (10) | Annually | Annually | Within 21 days of the end of 2nd School Month | Teacher | Principal | Electronic | PowerSchool | | Andrew Cox | School Reporting | Financial & Bus Services School Business |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| School Food Monthly Report (Claim) | Report | Meal participation data | Federal | Mandatory | Section 4/Child Nutrition Act of 1966-National School Lunch Act of 1946-NCGS 115C-203-204 | Once a month | | 10th day | Student School | LEA | Electronic | Child Nutrition System | | Sherry Peele | Operational Accounting | Financial & Bus Services Financial Services |
| School Meal Initiative | | Documentation that meals meet nutrition standards with federal/state requirements | Federal | Mandatory | PL 108-265 Child Nutrition and WIC Reauthorizati on Act of 2004, NCGS 115C-264 | October 15 March 15 | | | LEA | CN Director | Paper | Mail | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |
| SIP Data Collection | | Student demographics/test data for SWD in Grades K-2; EOG/EOC data collected for schools participating in NC SIP grant | Federal | Mandatory | CFDA 84-323A | 1-Nov | Annually | Autumn | Student School | LEA SIP Coordinator | Online database www.ncsip.org | E-mail | www.ncsip.org | Paula Crawford | Program Improvement & Professional Development | Academic Services & Instructional Support Exceptional Children |
| Special State Reserve | | Funds for Special Education Services | State | Mandatory | Article 9 Special Education Law and Policies Governing Services for Children with Disabilities NC 1506- | As needed within 60 days of enrollment | Annually (if needed) | | Student (Individual students new to the LEA can only be funded for the initial year of enrollment) | LEA EC Director | Paper | Application End of Year Update needed by June 30 | | Lori Petereson | Special Programs & Data | Academic Services & Instructional Support Exceptional Children |
| State of the Teaching Profession in North Carolina | Report | Annual report submitted by LEAs about number of teachers leaving and their reasons for leaving | State | Mandatory | NCGS 115C-12(22) | July 15 | | | LEA | Personnel Administrator | Electronic/ Paper | Email or Fax | | Thomas Tomberlin | Educator Recruitment and Development | Educator Human Capital and Policy Research |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| Suspended and Expelled Students; Acts of Crime and Violence | | Disciplinary Data-Acts and consequences | State | Mandatory | NCGS 115-12(27)/NCG S 115C-288 | June 30 | Annually | June | Student | LEA Discipline Data Coordinator | Electronic | PowerSchool | | Ken Gattis | School Planning | Financial & Bus Services / Safe and Healthy Schools Support |
| Targeted Assistance School (TAS) Data Collection | | Student's eligibility and services provided in a TAS | Federal | Mandatory | Title I, Part A (NCLB) | May 29 | Annually | | Student | LEA Title I Director | Electronic | PowerSchool | In PS, under Federal | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| Technical Assistance/Administrative Reviews (TA/AR) Corrective Action Plan | | Documentation of actions to correct areas of non-compliance with federal and state regulations | Federal | Mandatory | 7CFR Parts 210, 220, 215, and 245 | As needed | | | LEA | CN Administrator | Paper | Mail | | Lynn Harvey | Child Nutrition | Financial & Bus Services Safe and Healthy School Support |
| Test Materials Orders | Report | List of materials for state testing program | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | On-going | Yearly | Various times | LEA | LEA Test Coordinator | Electronic | Web (NC Education) | | Brian Swiger Nancy Carolan | Testing Policy and Operations, TOPS | Office of the Deputy State Superintendent Accountability |
| Testing Irregularity Report | Report | Report of testing issue | Federal | Mandatory | NCLB, SBE Policy GCS-C-005 and GCS-C-021 | On-going | Yearly | Various times | Student | LEA Test Coordinator | Electronic | Web (OTISS) | | Brian Swiger Nancy Carolan | Testing Policy and Operations | Office of the Deputy State Superintendent Accountability |
| Timely Placement | | Percent of children with parental consent to evaluate, who were evaluated and eligibility determined within 90 days | Federal | Mandatory | IDEA Part B, Section 611 | 10/14/2016 | | July 1st-June 30th | Student | LEA Exceptional Children Director or private agency director | Electronic | CECAS | | Kelley Blas | Policy, Monitoring & Audit | Academic Services & Digital Learning: Exceptional Children |
| Timely Transition | | Percent of children referred by Part C prior to age 3 and who are found eligible for Part B who receive special Education and related services by 3rd birthday | Federal | Mandatory | IDEA Part B, Section 619 | October 15 | | July 1st - June 30th | Student | LEA Exceptional Children Director or private agency director | Spreadsheets | Email | | Kelley Blas | Special Programs & Data | Academic Services & Instructional Support Exceptional Children/Office of Early Learning |

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| Title I - Student Participation | | Number of children served in Private Schools and in Neglected & Delinquent Facilities | Federal | Mandatory | Title I, Part A (NCLB) | May 29 | Annually | | LEA | LEA Title I Director | Electronic | PowerSchool | In PS, under <u>Federal</u> | Anita Harris | Federal Program Monitoring | Deputy State Superintendent's Office |
| Title III Annual Performance Report (Program Evaluation) | | Data analysis from previous school year for program evaluation; percent LEP students vs all students retained; percent LEP students who met and who did not meet state test standards; reflection on LEP student achievement, participation, and progress. | Federal | Mandatory | Title III PL 107-110 (NCLB) | November 30 - December 18 | | | LEA | LEP Coordinator | Electronic | Zoomerang | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Title III Annual Performance Report (Program Types and Professional Development) | | Data collection from previous school year on english language development program types and professional development. | Federal | Mandatory | Title III PL 107-110 (NCLB) | April 18 - May 27 | | | LEA | LEP Coordinator | Electronic | Power School | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Title III Application | | Application for Title III Funds | Federal | Mandatory | Title III, PL 107-110 (NCLB) | May 31 | | | LEA | LEP Coordinator | Electronic | Fax/Mail/e-mail | | Lindsey Fults | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Title III Improvement plans | | improvement plans of LEAs in Title III improvement. | Federal | Mandatory | Title III, PL 107-110 (NCLB) | January 30 | | | LEA | LEP Coordinator | Electronic | E-mail | | Christie Lynch Ebert | K-12 Program Areas | Academic Services and Instructional Support / Curriculum & Instruction |
| Title V Abstinence Education (AEGP) Reporting Forms | | Unduplicated count of youth receiving programs and services | Federal | Mandatory | PRC 101, Title V, Section 510, Social Security Act | Semi-Annual; April 10 and October 10 | | Spring and Fall | Student | Central Office; Title V AEGP Contact for funded LEAs | Electronic/Paper | Electronic/Mail | | Nakisha Floyd | Healthy Schools | Academic Services & Instructional Support Healthy Schools |

| Submission | Type | Description | Source of Program Funding | Program Participation Required? | Law Citation | Submission Due Date | Frequency of Submission | Time in School Year | Detail Level | Completed By | Collection Method | Collection System | Link to Template | DPI Contact | DPI Section | DPI Area and Division |
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| Transfers offered to and accepted by student victims of violence | | Transfers offered to and accepted by student victims of violence | Federal | Mandatory | HRS-A-006 | June 30 | Annually | | Student | LEA Discipline Data Coordinator | Electronic | PowerSchool | | Ken Gattis | School Planning | Financial & Bus Services / Safe and Healthy Schools Support |
| Transportation Driver Salary Data | Report | List of bus routes and rates of pay for school bus drivers | State | Mandatory | NCGS 115C-240 | October 15 | Annually | | LEA | Finance Officer, Transportation Director, Cost Clerk | Electronic | Email | http://www.ncbusafety.org/StateForms.html | Derek Graham | Transportation | Financial & Bus Services School Support |
| Transportation Passenger Count | Report | Number of students transported - official ridership count used as basis for funding | State | Mandatory | Allotment Policy Manual | October 15 | Annually | | LEA | Central Office Staff, Transportation Director | Electronic/Paper | Mail or Courier / Email | http://www.ncbusafety.org/StateForms.html | Derek Graham | Transportation | Financial & Bus Services School Support |
| Transportation Report for Fiscal Year | Report | Report of buses used, miles traveled, local dollars spent to/from school transportation | State | Mandatory | Allotment Policy Manual | August 1 | Annually | | LEA | Finance Officer, Transportation Director, Cost Clerk | Electronic/ Paper | Email/Mail | http://www.ncbusafety.org/StateForms.html | Derek Graham | Transportation | Financial & Bus Services School Support |
| Transportation Routing Report-TIMS System | Report | Upload of TIMS data to ensure compliance with law and to provide data for funding | State | Mandatory | NCGS 115C-240 | November 1 | Annually | | LEA | Transportation Director, TIMS Coordinator | Electronic | Email | | Derek Graham | Transportation | Financial & Bus Services School Support |
| Unit Summary of School Monthly Meal Participation (4A) | Report | Report of who is participating | Federal | Mandatory | Section 4/Child Nutrition Act of 1966- National School Lunch Act of 1946-NCGS 115C-203-204 | July 1 | | | Student School | LEA | Electronic | Child Nutrition System | | Lynn Harvey | Child Nutrition | Financial & Bus Services Financial Services |
| Verification of Student Eligibility for School Meals | | Documentation of all efforts made to verify that students certified for free/reduced price meals are actually eligible to receive them based on qualifying criteria | Federal | Mandatory | PL 108-265 Child Nutrition and WIC Reauthorization Act of 2004 | November 16 March 16 | | | LEA | CN Director | Electronic | Mail | | Lynn Harvey | Child Nutrition | Financial & Bus Services School Support |

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