

Dear OCR Coordinators,

The NCDPI would like to express gratitude for your continued support regarding the State Level Civil Rights Data Collection (CRDC) Submission Project. As a reminder, beginning with the 2013-14 CRDC collection, the state will submit LEA and charter school data to the Office of Civil Rights (OCR) on behalf of all North Carolina public school districts. Please review this message and forward to any applicable staff.

January 20, 2015 Webinar – Federal Portal Demonstration

Join us today, January 20, 2015 at 1pm for the last scheduled OCR State Level Submission Project Status Update. Today we have a special guest, Abby Potts, Research Analyst from the Office of Civil Rights. Abby is first on the agenda and will provide North Carolina OCR Coordinators a sneak preview of the CRDC Federal Portal. If you have not already registered, please click the following link:

<https://www1.gotomeeting.com/register/719879681>. The presentation for this session was published Friday afternoon, January 16, 2015 at: <http://www.nc-sis.org/presentations.html>.

Broadcast Messages from the OCR

Many OCR Coordinators have inquired about messages coming directly from the Office of Civil Rights, questioning their validity. These messages from the OCR are intended to keep national OCR Coordinators aware of launch dates and resources specific to the Federal Portal submission. While these messages are valid, NC DPI requests that NC OCR Coordinators understand that when due dates are provided by both the OCR and NC DPI, the NC OCR coordinators should follow those provided by NC DPI. Please contact Terra Dominguez at terra.domiguez@dpi.nc.gov with any questions or concerns.

OCR Coordinator Contact List

Attached with this message are the latest LEA and Charter contact lists. Thank you to all who have submitted updated contacts and corrections. There is a possibility that your contact information may have been omitted when these lists were updated. If that is the case, please contact Terra Dominguez at terra.domiguez@dpi.nc.gov with your corrections. **Contact updates will be submitted to the OCR on February 3, 2015.** As a reminder, those staff indicated as OCR contacts, as well as Superintendents will receive the initial security accounts to the CRDC Federal Submission Portal. These lists will not be in sync with those posted on the NC OCR Contact list (<http://www.ncpublicschools.org/data/management/ocr/contact/>) until the lists can be republished.

LEAs and Charters who have not run the CRDC PowerSchool Reports

Attached to this message is a list of LEAs and Charters who have not run the CRDC Part 1 and CRDC Part 2 reports in PowerSchool. As part of the State Level CRDC process, it is imperative that all LEAs and Charters run these reports at the **LEA level** to allow NC DPI access to the data. **Running these reports will become critical after the February 6th PowerSchool Maintenance Weekend.** Moving forward, a list

of LEAs and Charters who have not run the CRDC reports (at the LEA level) will be generated each Tuesday morning, and distributed via the NC OCR Coordinators contact list. Please be reminded that the CRDC reports must be re-run each time the software is updated with corrections to the CRDC reports, as well as when any data corrections specific to the CRDC are made within the LEA / Charter instance. Please also be reminded that these reports are available at the school level and can be run at any time to review data at the student record level. If there are technical issues when running these reports, please feel free to contact the Home Base Support Center with any questions or concerns you might have at homebase.incidents@its.nc.gov.