

Dear OCR Coordinators,

Last week the NCDPI sent a message regarding an official location in PowerSchool to record students with a Section 504 plan.

Since the notification, the NCDPI has been contacted asking for clarification on the process. Thank you to all who offered feedback and suggestions. The quick reference document has been updated to clarify that Entry and Exit dates in PowerSchool should reflect the dates provided by the Section 504 Coordinator. Also, the document has been enhanced to include additional information based on questions from the field.

To review the updated '*Recording Section 504 in PowerSchool*' document, please visit: http://www.nc-sis.org/student_information.html.

As a reminder, Section 504 is a local policy. For federal guidance regarding Section 504 plans, please use the following link:
<http://www2.ed.gov/about/offices/list/ocr/docs/placpub.html>.

The NCDPI appreciates your continued support in the new state-level OCR submission process. Please feel to contact the Home Base Support Center with any questions or concerns you might have at homebase.incidents@its.nc.gov.