

Dear OCR Coordinators,

Thank you for your diligence providing data prior to EOY and all your thoughtful questions. NCDPI is reaching out to keep you informed on the new Office of Civil Rights (OCR) Civil Rights Data Collection (CRDC).

During the July Maintenance weekend, we will update the two OCR PowerSchool pages to align with the CRDC 2013-2014 requirements. NCDPI will also provide two PowerSchool views accessible to LEA level staff to review the data elements collected from PowerSchool. Please keep in mind this is not the final report; this is a preview of what will be submitted based on PowerSchool data only.

Given both the late release of CRDC screens and the OCR federal requirements, we will be continuing the collection of school year 2013-2014 data through August 15th. As we continue to work to complete this enhancement to PowerSchool including the new requirements per the CRDC file specs, (updated June 11, 2014), we will try to minimize any redundant data entry on the part of the LEA. The ultimate goal is still for NCDPI to submit your data to the OCR. LEA input is valued and appreciated as we go through this process. The LEAs experience is critical to a successful implementation. For the most current federal requirements, visit: <http://www2.ed.gov/about/offices/list/ocr/data.html>.

NCDPI plans on creating the files for submission after August 15th and begin testing with OCR via the CRDC by the end of August. NCDPI plans to have reports available for review, by the LEAs, specific to the data submitted. More information on this process will be forthcoming.

For data currently collected outside of PowerSchool, for example via third party vendors and not included in the LEA instance of PowerSchool, we will be communicating file specifications by the end of July.

A couple of items to note about the CRDC enhancements in PowerSchool:

- 1) You will need to review both the school and LEA level forms for additional questions based on the SY 13/14 requirements. No data that was initially populated in the previous OCR screens was removed; however you need to answer the additional questions.
- 2) Additional changes to the screens will be released next week. These changes include removing the 'other' option from question 6 and moving question 45 to the Part 2 section of the school level form.
- 3) LEA level staff can run the report from the LEA Office by navigating to: State Report > Dashboards
- 4) To run the CRDC reports, you must first select school year 2013-2014 from the Term drop-down. This process will be updated during the September maintenance weekend to allow users to run the reports for SY13/14 from the current year. Please disregard the Submission Start and End date fields for these reports.

- 5) There are two reports on the Dashboard tab, CRDC Report - Part 1 and CRDC Report - Part 2. Part 2 may take a bit longer to run as it contains more complex calculations. In the Select Area to View section, verify Data View is selected. There are no Exceptions with this report.

For CRDC Part 1 there are three selections in the Data Views drop-down:

- LEA Detail
- School Detail
- Student Aggregate

For CRDC Part 2 there are four selections in the Data Views drop-down:

- LEA Detail
- LEA Level Student Aggregations
- School Detail
- School Level Student Aggregations

- 6) Both reports may be filtered and exported.
- 7) Additional math and science courses will be captured for the CRDC reports.
- 8) 504 student enrollment data will not be accurate at this time. Please expect an adjustment and more information by the September NC SIS Maintenance weekend.

We value any input the LEA OCR Coordinators would like to provide and appreciate your suggestions and comments. Please contact Karl Pond (karl.pond@dpi.nc.gov) and Terra Dominguez (terra.dominguez@dpi.nc.gov) with any feedback you would like to share.

If you have issues regarding the data, functionality, or processing the report, please submit a Remedy ticket to the Home Base Support Center (homebase.incidents@its.nc.gov).

