

Data Management Group Policy

Authoritative Data Elements

Policy Identification Number: DMG-2008-001-DQ
Policy Name: Authoritative Data Elements
Date Approved: November 20, 2008
Approval Authority: Data Management Group (DMG)
Statutory Reference: N/A

Policy Statement: To maintain consistency throughout the entire state data reporting source system, each data element is required to have only one authoritative (primary) system source. The designated system is the only system allowed to report those data elements unless otherwise approved by the DMG.

Reason for Policy: If the DPI is to achieve 'one version of the truth' then only one system needs to collect each data element; that system becomes the authoritative source for the data.

Policy Details and Related Documents: There are two possible scenarios for ownership of a data element. In the first scenario, the data element is collected by multiple source systems. In this scenario, the DMG will designate which of the multiple systems is to become the single authoritative source. In the second scenario, the data element is collected by only a single system. Here the DMG designates that system as the authoritative source. Business users will have read only access to the other authoritative data elements from the CEDARS.

Related Documents: No documents currently relate to this policy.

Contacts: Questions related to this policy or exception to the policy should be directed to the Enterprise Data Manager at 919-807-3241.

Revision History:

Version #	Version Date	Source file	Description of Change	Author
002	3/16/09	N/A	Removal of Name	KC Elander
003	8/27/09	N/A	Change in Policy Statement	Lauren Furer

This policy applies to all data used by the agency in the performance of its mission. This data includes any that is collected, stored, processed, and/or disseminated using DPI information systems.