

NC TEXTBOOK COMMISSION

Planning Meeting

**NC Department of Public Instruction - Education Building
301 N. Wilmington Street Raleigh, NC 27601**

STATE BOARD ROOM

February 28, 2020 – 10:00 AM – 2:30 PM

AGENDA

Call to Order and Welcome (Commissioner Moody)

Roll Call (Dr. Carmella Fair)

Introductions (Commissioner Moody)

Approval of Minutes (Commissioner Moody)

Meeting Best Practices (Commissioner Moody)

Textbook Commission Overview (Commissioners Moody and Linker)

Textbook Evaluation Process and Draft Timeline (Commissioner Linker)

Review of Operations Manual/Policies (Dr. Carmella Fair)

Lunch

Ethics Training (Mr. Eric Snider)

Advisor Interest and Recruitment (Commissioner Linker)

Subcommittee Update (Commissioner Linker)

Reimbursement Procedures (Dr. Carmella Fair)

Draft Invitation/Sample Sites (Commissioner Linker & Dr. Carmella Fair)

Next Steps/Closing Remarks/Adjournment (Commissioner Linker)