

PMR Changes for Individualized Education (IEP) Students

For PMR 27, current functionality is to use the number of minutes in the PMR Instructional Minutes Setup to determine how many minutes constitute a full day.

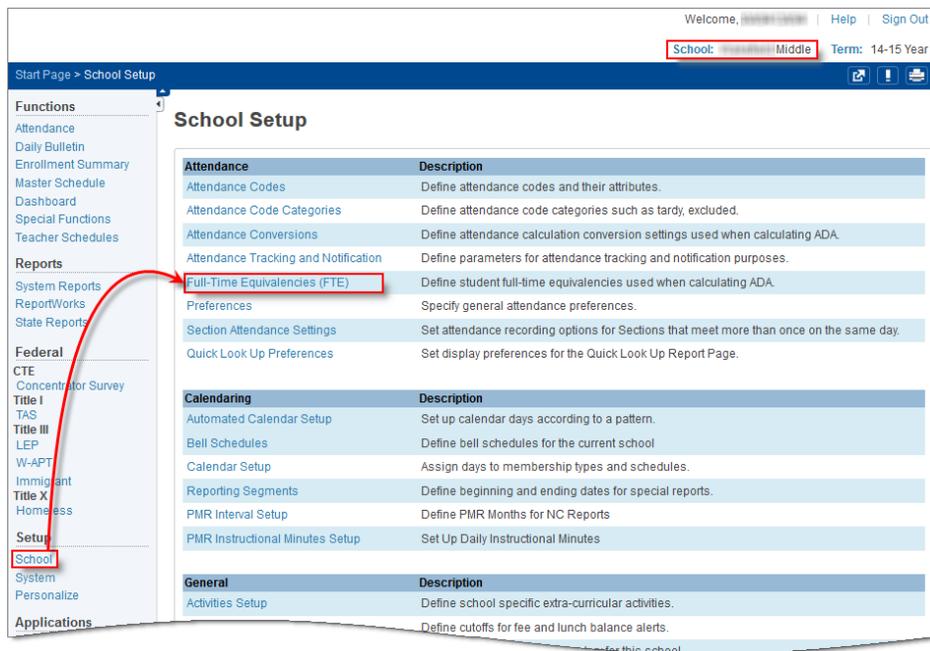
If the school is set to 360 minutes in this setup, the PMR 27 calculates the number of minutes for each class the student is schedule and divides it by 360. If this value is 50% or more the student is not included on the PMR 27. However, if it is less than the PMR 27 exception is created.

If a student by their IEP plan does not have to attend the full time (360 minutes), then they should not show up on the PMR 27 if they attend the time defined in their IEP.

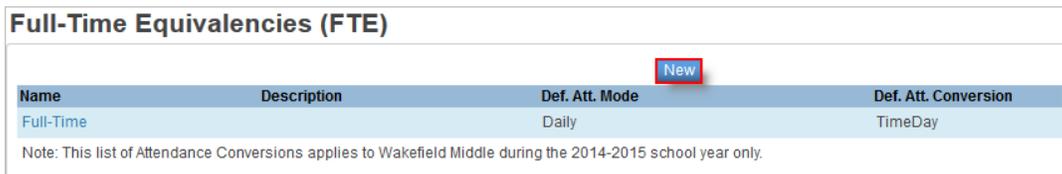
In the example below, these students are required to attend a half-day or 180 minutes.

Configure FTE Codes

Navigation: Start page > School > Attendance section > Full-Time Equivalencies (FTE)



1. On the **Full-Time Equivalencies (FTE)** screen, click **New**. Configure [IEP FTE code](#) or [Full Time FTE code](#).



PMR Changes for Individualized Education (IEP) Students

Setting IEP FTE code

Complete the following fields to setup an IEP FTE code and click **Submit**:

New FTE Code

Name	<input type="text" value="JHSIEP"/>
Default Attendance Mode	<input type="text" value="Meeting"/>
Default Attendance Conversion	<input type="text" value="Time to Day"/>
Description	<input type="text"/>
Default for these grades	<input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8

- Name = Enter FTE as appropriate, School Abbreviation + 'IEP' for e.g.: JHSIEP.
- Default Attendance Mode = select mode based the mode used by the Full Time FTE.
- Default Attendance Conversion = select 'Time to Day'.
- Default for these grade = *Do not* check grades.

PMR Changes for Individualized Education (IEP) Students

Setting Full Time FTE code

Complete the following fields to setup a Full-time FTE code and click **Submit**:

New FTE Code

Name	<input type="text" value="JHSIEP Full-Time"/>
Default Attendance Mode	<input type="text" value="Meeting"/>
Default Attendance Conversion	<input type="text" value="Time to Day"/>
Description	<input type="text"/>
Default for these grades	<input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8

- Name = Enter FTE as appropriate, School Abbreviation + 'Full-Time' for e.g.: JHSIEP Full-Time.
- Default Attendance Mode = select mode based the mode used by the Full Time FTE.
- Default Attendance Conversion = select 'Time to Day'.
- Default for these grade = check all grades that apply.

Attendance Conversions

Define the Attendance Conversion for the newly created FTE as follows:

Navigation: Start page > School > Attendance section > Attendance Conversions

1. On the **Attendance Conversions** screen, click the link under **Time** column for the IEP record created under the [Setting IEP FTE code](#) section.
 - Day Attendance Value = enter '0' for 0 Minutes Present.
 - On the second line enter the minimum number of minutes the student must attend to be 50% of the day (typically half of the value set in their IEP plan and in this example we will use 90).
 - Day Attendance Value = enter '1' for the second record.

This setup indicates that a student present for 0 to 89 minutes will be considered absent for the core PowerSchool ADA/ADM reports and absences reports. If student is present 90 or more minutes, they are considered present.

Minutes Present	Day Attendance Value	Comments
0	0	
90	1	

Used by Bell Schedules:
Regular Day 357 minutes defined in 7 periods.

Submit

2. Click **submit**.

EC Data and Plan Type on Student's record

To setup a student, they must have EC data that shows that their plan type is IEP and their Exit Date must be blank or in the future. As this data is imported, the user cannot add anything to this page.

Send Demographics to EC: No

Primary Disability

Secondary Disability

Plan Type: IEP

Environmental Setting

Program/Services Begin Date: (MM/DD/YYYY)

Program/Services End Date: (MM/DD/YYYY)

Exit Date: (MM/DD/YYYY)

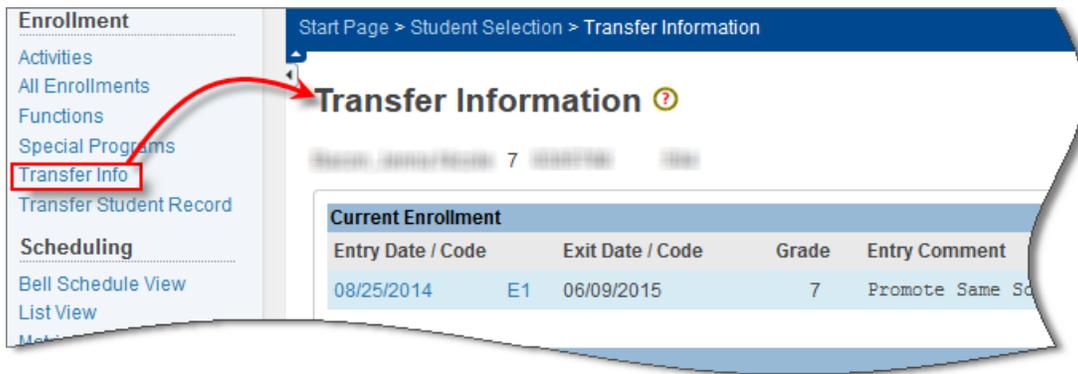
Exit Reason

Test and Accommodations

Configure Student's FTE

To define the student's FTE:

Navigation: Start page > Select Student > Enrollment section > Transfer Info



1. On the **Transfer Information** screen, click the current enrollment and/or the previous enrollment records' Entry Date to reflect from their original entry date for the year.
2. In the Full-Time Equivalency pop-up menu select the FTE for the appropriate IEP plan.

Exit Comment	<input type="text"/>
Full-Time Equivalency	JHS IEP
Grade Level	7
Track	
LEA of Residence	Durham County (320)
Note: This screen may not be used to transfer a student in or out of school. Click on Functions to find links to those operations.	
Extended Data	
Admission Status	MST1
Dropout Data	
Dropout Reason	<input type="text"/>
Verified Dropout	<input type="checkbox"/>

When the PMR is run, a check is done to see if a student has a plan type of IEP. If they do not, then the student is calculated using the PMR Minutes Setup.

If the student is IEP and has a blank or Exit Date in the future, the student's current FTE ID (Student Table) is checked against the FTE_Grade table to see if the FTE is the default FTE for the student's grade level. If it is the default, the student is calculated using the PMR Minutes Setup.

If the student's FTE is not the default FTE for the student's grade, then the FTE ID is used with the Attendance_Conversion and Attendance_Conversion_Items tables to identify the number of minutes defined for that FTE in the Input_Value. For PMR 27, this value is doubled and used for the total number of minutes the student is expected to be scheduled. The minutes of their scheduled classes is divided by this total number of minutes to determine if they are scheduled 50% or more of the day.

Setting FTE for new Student

When enrolling a new student, select the appropriate IEP selection from the **Full-Time Equivalency** drop-down menu.

NC Enroll New Student

Student Information

Student's Name (Last, First Middle) [Redacted] * [Redacted] * [Redacted] *
▲ *Missing required field*

DOB [Redacted] (MM/DD/YYYY) *

Gender [Redacted] *

Student number [Redacted] (If this field is left blank, the system will assign the Student Number)

Social Security Number [Redacted]

Phone Number [Redacted]

Enrollment date 02/10/2015 (MM/DD/YYYY) *

Federal Ethnicity Is the student Hispanic or Latino? *
[Redacted]

Race What is the student's race? *
 American Indian or Alaskan Native
 Asian
 Black or African American
 Native Hawaiian/ Other Pac Islander
 White

Full-Time Equivalency [Red Arrow] [Redacted] *
Full-Time
JHSIEP

Grade Level [Redacted]

Entry Code [Redacted]

Track [Redacted]

LEA of Residence [Redacted] *

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