



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

www.dpi.nc.gov

K-12 Capital Improvements Grant Quarterly Financial and Performance Report

As required by 9 N.C.A.C. Subchapter 3M.0205, and in accordance with the referenced Agreement, K-12 Capital Improvements Grant recipients are required to submit quarterly financial and performance reporting on or before the 10th day following the end of each quarter. Separate quarterly reporting is required for each project.

Report Date _____ Agreement # _____

Recipient _____ Total Grant Amount \$ _____

Project Name _____

Objective _____

Expected Results _____

Performance Measures *(Provide activities, accomplishments, and performance measures as of report date)*

Milestone	Date Started	Date Completed
Appendix A		
Planning / Design		
DPI Design Review Certificate		
Quote / Bidding		
Negotiation / Contract		
Installation / Construction		
Placed Into Service		

Project Expenditures *(Provide an accounting for funds received, interest earned, and funds expended as of report date)*

Category	Description	Amount
Original SCIF Grant		\$
Interest Earned		\$
Employee Expenses		\$
Contract Expenses		\$
Goods Expenses		\$
Administrative Expenses		\$
Other Expenses		\$
Remaining Balance		\$

** Attach invoices, contracts, photos, proof of payment, and other documents detailing expenditures as of report date.*

The RECIPIENT certifies that all Grant funds received, held, or expended were used for the intended purpose.

Signature _____ Date _____

Printed Name _____ Title _____