Needs-Based Public School Capital Fund

2023-24 Supplemental Grant Application

For recipients of FY2022-23 NBPSCF Grants with grant projects not yet under construction

Application Deadline: June 30, 2024

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BACKGROUND

Session Law 2023-134, SECTION 4.3.(c)

The Department of Public Instruction may award additional grant funds for new construction, up to the maximum amounts provided in subsection (a) of this section, to a county that received an award for new construction under G.S. 115C-546.11(c) during the 2022-2023 fiscal year, provided that the county has not yet begun construction on the project. A county seeking additional funding pursuant to this subsection shall request additional House Bill 259 Session Law 2023-134 Page 21 funds from the Department in an amount not exceeding twelve million dollars (\$12,000,000) by June 30, 2024, and shall provide actual bids or other documentation of cost increases satisfactory to the Department based upon the original project scope outlined in the grant agreement to support the requested additional funding. The additional grant awards provided pursuant to this subsection shall be subject to the same local matching requirement applicable when the previous grant was awarded. The Department may amend any existing agreements entered into with grant recipients from the initial grant award to accommodate the increased grant funding provided in this subsection. The Department may award additional grant funds under this subsection outside of the regular application process and timeline; provided, however, all additional grant funds shall be awarded no later than June 30, 2025.

SUPPLEMENTAL GRANT APPLICATION TIMELINE

Guidance Issued October 13, 2023
 Application Opens January 8, 2024
 Application Deadline June 30, 2024

ELIGIBILITY

Counties that received a previous NBPSCF grant award for new construction under G.S. 115C-546.11(c) during the 2022-2023 fiscal year, provided that the county has not yet begun construction on the grant-funded project.

MATCHING FUNDS

Counties receiving a Supplemental NBPSCF Grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount. The additional grant awards provided pursuant to this subsection shall be subject to the same local matching requirement applicable when the previous grant was awarded.



PROGRAM CRITERIA

MAXIMUM AWARD

The maximum Supplemental NBPSCF Grant award amount is \$12 million, subject to funding availability.

EVALUATION

Applications for Supplemental NBPSCF Grant funding will be evaluated based on actual bids or other supporting documentation of cost increases satisfactory to the Department of Public Instruction, based upon the original project scope as outlined in the grant agreement and original grant application.

AGREEMENT

A county receiving a Supplemental NBPSCF Grant award is required to enter into an amended agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide supplemental grant recipients with the necessary Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.



2023-24 SUPPLEMENTAL GRANT APPLICATION

CONTACT INFORMATION	Date:
County:	
School Unit:	

SUBMITTAL INFORMATION

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Supporting Documentation
- Signed Assurance Page

APPLICATION SUBMITTAL

Submit completed application and supporting materials in PDF format via email to:

Nathan Maune | DPI School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov



NBPSCF

2023-24 SUPPLEMENTAL GRANT APPLICATION

PROJECT INFORMATION	Date:		
Project Title:			
Location:			
Type of Facility:			
Current NBPSCF Grant funding amount (prior award): \$			
Requested Supplemental NBPSCF Grant funding amount: \$			
Local Matching Funds identified in original application: \$			
Additional Local Matching Funds available: \$			
Source(s) of Local Matching Funds:			
Required Percentage (0% to 35%): %			
Has any NBPSCF funding or LOCAL funding been expended at the time of a	application?	YES	NO
If YES, provide amounts expended: (NBPSCF) \$	(LOCAL) \$		
If YES, provide description of work:			
Have Construction Documents been completed for this project?	-	YES _	NO
Anticipated or Actual Bid Date:			
Planned Start Date of Construction*:			
Planned Completion Date of Construction:			
*Construction must begin within 24 months of grant award under 6			
Briefly describe the need for Supplemental NBPSCF Grant funding under the	his provision:		
Are construction bids or other supporting documentation of cost increase.	s attached?	YES _	NO
(attach required supporting information as described)			



ADDITIONAL REQUIREMENTS

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate
 intervals during design SD, DD, and CD. Neither the LEA nor the County shall invest any funds in
 construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download
- Design of the project should be in compliance with DPI School Planning Guidelines: https://www.dpi.nc.gov/districts-schools/district-operations/school-planning
- DPI Facility Design Guidelines can be found at: https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download
- DPI School Science Facility Requirements can be found at: https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download
 https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download
- For projects involving the closing of an existing school, the LEA must follow these procedures: https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download
- DPI Lottery Capital Funding FAQ can be found at: https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment



ASSURANCES PAGE	Date:

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations, and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project identified in this supplemental application, originally received a NBPSCF Grant in the FY2022-23 award cycle, and is not yet under construction.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring
 and evaluating the progress of the project to meet statutory reporting requirements. We will report
 on project status and State and local funds expended by April 1 of each year, at the time of each
 distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Supplemental Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)	(Date)
/Signature Chair Board of Education	(Data)
(Signature – Chair, Board of Education)	(Date)

