

Needs-Based Public School Capital Fund

2023-24 Supplemental Grant Application

**For recipients of FY2022-23 NBPSCF Grants
with grant projects not yet under construction**

Application Deadline: June 30, 2024

PROGRAM CRITERIA

Date: _____

MAXIMUM AWARD

The maximum Supplemental NBPSCF Grant award amount is \$12 million, subject to funding availability.

EVALUATION

Applications for Supplemental NBPSCF Grant funding will be evaluated based on actual bids or other supporting documentation of cost increases satisfactory to the Department of Public Instruction, based upon the original project scope as outlined in the grant agreement and original grant application.

AGREEMENT

A county receiving a Supplemental NBPSCF Grant award is required to enter into an amended agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide supplemental grant recipients with the necessary Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

CONTACT INFORMATION

Date: _____

County: _____

Primary Contact: _____

Title: _____

Address: _____

Phone: _____

email: _____

School Unit: _____

Primary Contact: _____

Title: _____

Address: _____

Phone: _____

email: _____

SUBMITTAL INFORMATION

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Supporting Documentation
- Signed Assurance Page

APPLICATION SUBMITTAL

Submit completed application and supporting materials in PDF format via email to:

Nathan Maune | DPI School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

PROJECT INFORMATION

Date: _____

Project Title: _____

Location: _____

Type of Facility: _____

Current NBPSCF Grant funding amount (prior award): \$ _____

Requested Supplemental NBPSCF Grant funding amount: \$ _____

Local Matching Funds identified in original application: \$ _____

Additional Local Matching Funds available: \$ _____

Source(s) of Local Matching Funds: _____

Required Percentage (0% to 35%): % _____

Has any NBPSCF funding or LOCAL funding been expended at the time of application? YES NO

If YES, provide amounts expended: (NBPSCF) \$ _____ (LOCAL) \$ _____

If YES, provide description of work: _____

Have Construction Documents been completed for this project? YES NO

Anticipated or Actual Bid Date: _____

Planned Start Date of Construction*: _____

Planned Completion Date of Construction: _____

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

Briefly describe the need for Supplemental NBPSCF Grant funding under this provision:

Are construction bids or other supporting documentation of cost increases attached? YES NO

(attach required supporting information as described)

ADDITIONAL REQUIREMENTS

Date: _____

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
- DPI School Science Facility Requirements can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download>
<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment>

ASSURANCES PAGE

Date: _____

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations, and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project identified in this supplemental application, originally received a NBPSCF Grant in the FY2022-23 award cycle, and is not yet under construction.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Supplemental Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)