

# ANNUAL REPORT

Report Date: \_\_\_\_\_

## NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND NORTH CAROLINA EDUCATION LOTTERY

Per North Carolina **GS 115C-546.14**, on or before April 1 of each year, a Needs-Based Public School Capital Fund (NBPSCF) grant recipient shall submit to the State Superintendent of Public Instruction an annual report for the preceding year that describes progress of the project for which the grant was received.

County: \_\_\_\_\_ LEA: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_

Construction Project Title: \_\_\_\_\_  
Project Location: \_\_\_\_\_  
Short Description of Construction Project: \_\_\_\_\_

Project Delivery Method (check one):  Design / Bid / Build  Design / Build  Design / CM at Risk

### **Design Contract**

Design Firm: \_\_\_\_\_  
Date of Design Contract: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_

### **Construction Contract**

General Contractor / CM@R: \_\_\_\_\_  
Date of Construction Contract: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_

### **Project Schedule**

Bid Date (check one:  actual  estimated): \_\_\_\_\_  
Construction Start Date (check one:  actual  estimated): \_\_\_\_\_  
Estimated Construction Completion Date: \_\_\_\_\_

### **Project Expenditures**

Total Grant Amount: \$ \_\_\_\_\_  
Amount of Grant Funds Allocated to Disbursing Account to Date: \$ \_\_\_\_\_  
Date/Amount of First Grant Allocation (Disbursement): \_\_\_\_\_ / \$ \_\_\_\_\_  
Date/Amount of Most Recent Grant Allocation (Disbursement): \_\_\_\_\_ / \$ \_\_\_\_\_  
Amount of Grant Funds Expended to Date: \$ \_\_\_\_\_ Percent of Total Award: \_\_\_\_\_ %

Total Local Funding: \$ \_\_\_\_\_ Required Local Match (if any): \$ \_\_\_\_\_  
Amount of Local Funding Exp. to Date: \$ \_\_\_\_\_ Percent of Total Match Exp. To Date: \_\_\_\_\_ %

### **Project Status** (check one item in the applicable project phase that best describes the current project status):

Design Phase:  Schematic Design (SD)  Design Development (DD)  Construction Document (CD)  
Bid Phase:  Bidding  Construction Contract Negotiations  
Construction Phase:  up to 25% complete  over 25% to 50% complete  over 50% to 75% complete  
 over 75% to 95% complete  Final Punch List  Substantial Completion

Additional Remarks : \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature – Chair, County Commissioners)  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

\_\_\_\_\_  
(Signature – Chair, Local Board of Education)  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_