



# NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

[www.dpi.nc.gov](http://www.dpi.nc.gov)

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority (SFA) Name: Greensboro Islamic Academy**

**SFA Agreement Number: 1099**

**Date of Administrative Review (Entrance Conference Date): May 13, 2024**

**Date review results were provided to the SFA: May 22, 2024**

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☐ Fresh Fruit and Vegetable Program
- ☐ Afterschool Snack
- ☐ Special Milk Program
- ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☒ Community Eligibility Provision
- ☐ Special Provision 1
- ☐ Special Provision 2
- ☐ Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

☒ Yes ☐ No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

☐ Yes ☒ No

### OFFICE OF SCHOOL NUTRITION

Lynn Harvey, *Ed.D., RDN, LDN, FAND, SNS, Senior Director* | [lynn.harvey@dpi.nc.gov](mailto:lynn.harvey@dpi.nc.gov)

6324 Mail Service Center, Raleigh, North Carolina 27699-6324 | (984) 236-2910

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS		
<b>A. Program Access and Reimbursement</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Certification and Benefit Issuance</b> – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Verification</b> – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b> – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail: During the month of review, April 2024, the following dates revealed errors in lunch meal counting and claiming resulting in an over-claim of nine (9) meals:  On April 18, 2024, there was an over-claim of two (2) meals, On April 19, 2024, there was an over-claim of two (2) meals, On April 22, 2024, there was an over-claim of two (2) meals, On April 24, 2024, there was an over-claim of two (2) meals, and On April 30, 2024, there was an over-claim of one (1) meal.</p> <p>There was an over-claim for meal counting and claiming at lunch of nine (9) meals; the amount of the potential over-claim was thirty-nine dollars and fifteen cents (\$39.15). The potential reclaim is under the one-hundred-dollar (\$100) threshold and will not be assessed to the School Food Authority (SFA).</p>		

<b>B. Meal Patterns and Nutritional Quality</b>		
<b>YES</b>	<b>NO</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Components and Quantities</b> – Validation that meals claimed for reimbursement contain the required meal components and quantities
<p>Finding Detail:</p> <p><b>Finding 1:</b> During the review of breakfast, the milk component was not available for the last student served. This resulted in the site not being able to claim this meal on the day of review.</p> <p><b>Finding 2:</b> During the review of lunch, there was not a variety of milk offered to the last students served. While there is not a missing meal component, all students should be offered a variety of milk throughout the entire meal service.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered)</b> – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Dietary Specifications and Nutrient Analysis</b> – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

<b>C. School Nutrition Environment</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Food Safety</b> – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Local School Wellness Policy</b> – Review of the SFA’s established Local School Wellness Policy

Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Competitive Foods</b> – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Professional Standards</b> – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

<b>D. Civil Rights</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Civil Rights</b> – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		
<b>E. Resource Management</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Resource Management</b> – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
<b>Finding Detail:</b>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Other – Recipes</b>
Finding Detail: On the day of review, the Child Nutrition (CN) Label for the entrée served did not match the meal component contribution listed on the recipe or production records. The turkey hot dog offered on the day of review was credited as two (2) ounces meat/meat alternate but the CN Label on site at the Catering facility listed the item as only one half (1.5) ounces of meat/meat alternate.		