



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: American Renaissance School

SFA Agreement Number: 49B

Date of Administrative Review (Entrance Conference Date): April 15, 2024

Date review results were provided to the SFA: April 18, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☐ Fresh Fruit and Vegetable Program
- ☐ Afterschool Snack
- ☐ Special Milk Program
- ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☐ Community Eligibility Provision
- ☐ Special Provision 1
- ☐ Special Provision 2
- ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☒ Yes ☐ No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- ☒ Yes ☐ No

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS		
A. Program Access and Reimbursement		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
<p>Finding Detail: There were five (5) students that were incorrectly classified for meal benefits. Upon review of benefits issuance documents, the applications were determined to be in error and were changed to the correct eligibility status while onsite. They are as followed: Two (2) applications were determined to be in error as reduced and changed to the correct status of free. One (1) application was determined to be in error as free and changed to the correct status of reduced. One (1) application was determined to be in error as reduced and changed to the correct status of denied. One (1) application was determined to be in error as denied and changed to the correct status of reduced.</p>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
<p>Finding Detail: The following Verification issues were noted in the 2023-2024 school year verification process: All income applications were sent verification letters prior to processing the applications. The application pool to determine the verification sample size was incorrect. Twenty-one (21) directly certified students were not taken out of the application pool. The total application pool used was thirty-seven (37). The correct application pool was sixteen (16), causing over-verification by one application when using the Standard Verification Method. One (1) application selected for verification was classified initially and confirmed inaccurately as eligible for free meal benefits. This application was determined by the reviewer to be eligible for reduced benefits. Net income was used instead of gross income, which was determined to be an error.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail:</p>		

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
<p>Finding Detail: Breakfast did not include a full cup of fruit as indicated for the K-5 and 6-8 meal pattern. On the day of review, students received half (½) cup portion of fruit. Production records for the review month revealed half (½) cup portions were served. Technical Assistance was provided and the required one (1) cup portion was served the next day at meal service. Lunch did not include three-fourths (¾) cup of vegetable as indicated for the K-8 meal pattern. On the day of review, students received three-fourths (¾) portion of vegetables; however, production records for the review month (March 2024) revealed that for the majority of the month, only half (½) cup portions were served.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
<p>Finding Detail:</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
<p>Finding Detail:</p>		

C. School Nutrition Environment		
YES	NO	

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding:		

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other – Recordkeeping
Finding Detail: The Financial Management Report, FC1-A, for July 1, 2022 - June 30, 2023, and for July 1, 2023 - December 31, 2023, had not been submitted to the State Agency by the required due dates.		