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*Educating the Whole Child*

## School Nutrition: 2020-21 SY Annual Agreement Renewal

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May 7, 2020

# School Nutrition

## SCHOOL NUTRITION AND DISTRICT OPERATIONS

### 2020-2021 Annual Agreement Renewal

School Nutrition Administrators:

The written Annual Agreement Renewal for the 2020-2021 school year is now available. For your convenience, all parts of the written agreement are broken down into individual downloadable documents along with a brief description/purpose and specific instructions for each document. All written agreement documents and information are available on the School Nutrition website at:

<https://childnutrition.ncpublicschools.gov/agreements>

#### Agreement Renewal Deadlines

##### June 12, 2020

Deadline for all SFAs to complete all parts of the Agreement Renewal (Online Renewal Application, and Written Agreement) and all hard copy documents must be received in the state agency office. **KEEP IN MIND:** June 12 falls on a Friday. Please plan accordingly to insure your required documents are uploaded and received in the State Agency office by close of business on that day.

##### June 30, 2020

NOTE: The current agreement expires on June 30, 2020. Any meals served after June 30, 2020 and prior to an approved Agreement for the 2020-2021 school year WILL NOT BE REIMBURSED. So, we urge you to complete the agreement renewal process as early as possible.

### Reminder:

We have provided the agreement for each type of SFA with the highlighted changes. (See the first column under the Written Agreement Documents section of the Agreement Renewal page.) The highlighted version, in .pdf format, is for FYI purposes only. Please do not submit the highlighted version to the State Agency for approval.

### Online Application

- Access the Online Renewal Application at: <https://www.ncchildnutrition.org/>
- There are three parts of the online application: SFA Application, Site Application, Checklist (includes listing of all hard copy documents that must be submitted to and approved by the State Agency.) NOTE: Please complete the Site Application first and click the certification box at the bottom of each site application page.
- 2019-20 Food Safety Inspections – Must be completed in the online application (Applications Tab)
- If applicable, FSMC Contract List must be completed online. All FSMC contract documentation must be submitted to Dr. Lynn Harvey for approval.

### Have Questions?

If you have questions or need assistance, please contact your Zone Consultant.



**Phone:** 919.807.3506 (main)

**Email us at:** <http://childnutrition.ncpublicschools.gov/contact>

**Website:** <http://childnutrition.ncpublicschools.gov/>

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