



Welcome to the 2024-2025 FFVP Required Annual Continuing Education!

Program Requirements and Operation

- Important Resources
- FFVP Addendum and Allocations for 2024-2025 SY
- Program Objectives/Requirements
- Establishing Partnerships
- Advertising and Marketing
- Competitively Procuring
- Allowable/Unallowable FFVP Purchases



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- Operating Procedures
- FFVP Snacks and Labor
- Civil Rights
- Special Dietary Needs
- Food Safety/Sanitation
- Nutrition Education

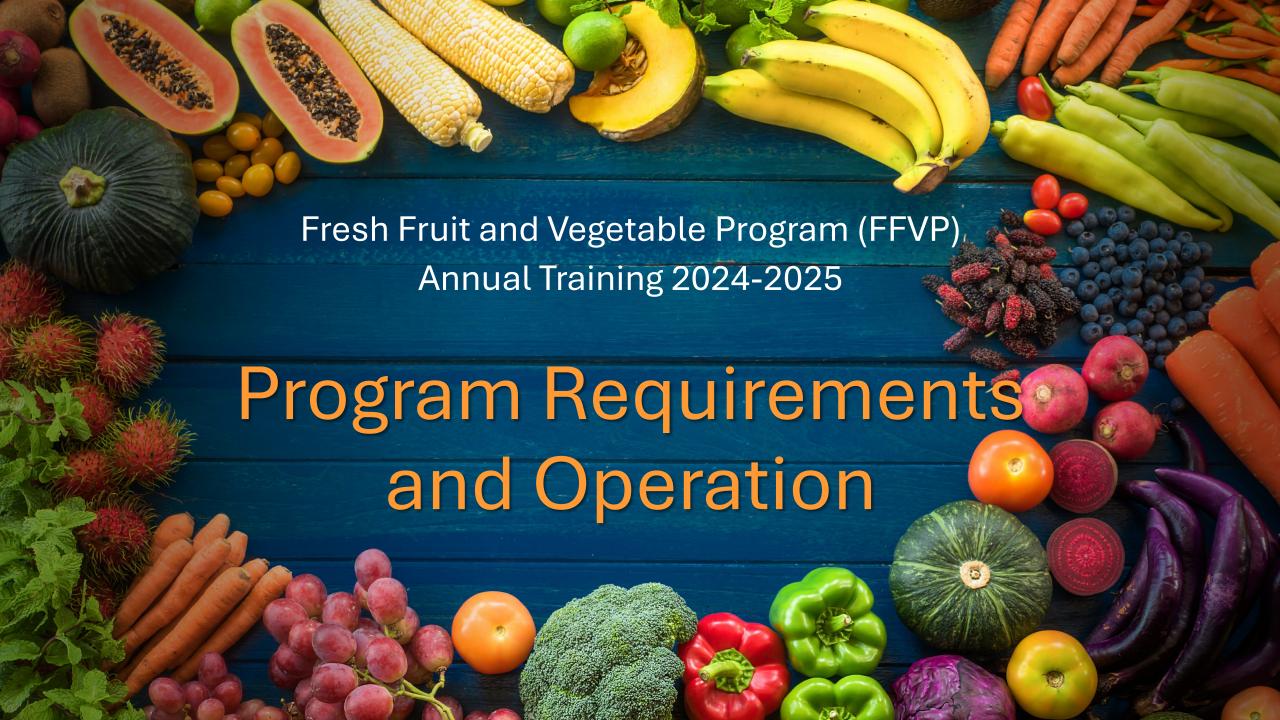


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- Best Practices
- FFVP Technical Assistance/Reviews

Financial Guidance

- Access to the School Nutrition Technology System (SNTS)
- FFVP Financial Accountability
- FFVP Monthly Claims
- FFVP Wrap Up
- Questions?



Important Resources

- USDA FFVP: Handbook for Schools
- Fresh Fruit and Vegetable Program
 | Food and Nutrition Service
 (usda.gov)
- Fresh Fruit & Vegetable Program (FFVP) *8/2024* | NC DPI

FFVP Addendum and Allocations



Program Goals

- Expand the variety of fruits and vegetables children experience
- Increase children's fruit and vegetable consumption
- Make a difference in children's diets to impact their health

Program Requirements

- Must by trained annually
- Maintain full and accurate records
- Follow FFVP procedures
- Submit a monthly claim



Establishing Partnerships

- Collaborate with State and Local affiliates
- Encourage cooperation with Administrators, Teachers, School Nurses, PTA and Student Government
- Look in unexpected places local doctors, nurses, government officials to come in and speak to students



Advertising and Marketing

- Plan a special event to introduce the program to students, staff, parents and the media
- Promote to staff at a pre-planning meeting
- Publicize through school or district social media

Procurement

- Schools can order through DoD-Fresh (the Department of Defense FFVP
- Buy produce from local farmers and grocery



Allowable FFVP Purchases

- "Fresh" fruits competitively priced
- "Fresh" vegetables competitively priced
- Pre-packaged, individual servings
- Only reduced fat, fat free or lite condiments (to include peanut butter and mustard) for fresh vegetable snacks only (Oper Costs)
- Paper and plastic products used for serving FFVP snacks (Oper Costs)
- Small equipment i.e. knives, cutting boards



Unallowable FFVP Purchases

- No "flavor enhanced" fruits or vegetables like grapples
- No dried fruit
- No coconuts, ginger root, sprouts
- No condiments of any kind for FFVP "fruit" snacks
- No purchased juice.. not even 100% (unless it is made fresh at the FFVP school)
- No frozen fruit bars
- No fruit leather, fruit roll-ups, fruit chews



Operating Procedures

- Follow reporting and record keeping requirements
- Complete and submit monthly claims
- Equipment purchased with FFVP must be prorated among the programs.
- Administrative cost are limited to 10% of your school's total grant



FFVP Snacks

- No cost to students
- Leftovers should be discarded
- Menu suggestions on the website
- Must be served on the school campus, during the school day, and separately from lunch or breakfast meals

FFVP Labor

- Labor costs must be minimal
- Documentation form on the website



The Best Time

- Serve during the school day
- Not during the NSLP or SBP meal periods
- Multiple distribution times can be planned

The Best Place

- Classrooms
- In hallways
- Centrally located kiosks



Civil Rights

- Ensure that all staff involved in the FFVP have sufficient training to perform the tasks they perform
- This includes, but is not limited to, the required civil rights training
- Maintain documentation of the agenda and signed attendance roster

Special Dietary Needs

 If a child's disability prevents them from consuming fresh fruits and vegetables, the school must provide accommodations.



Food Safety/Sanitation

- Train School Nutrition Employees who prepare FFVP snacks
- Establish procedures for receiving/storing
- Wash hands using proper procedures
- Wash, rinse, sanitize and air-dry all food contact surfaces
- Label, date and refrigerate fresh cut items



Nutrition Education

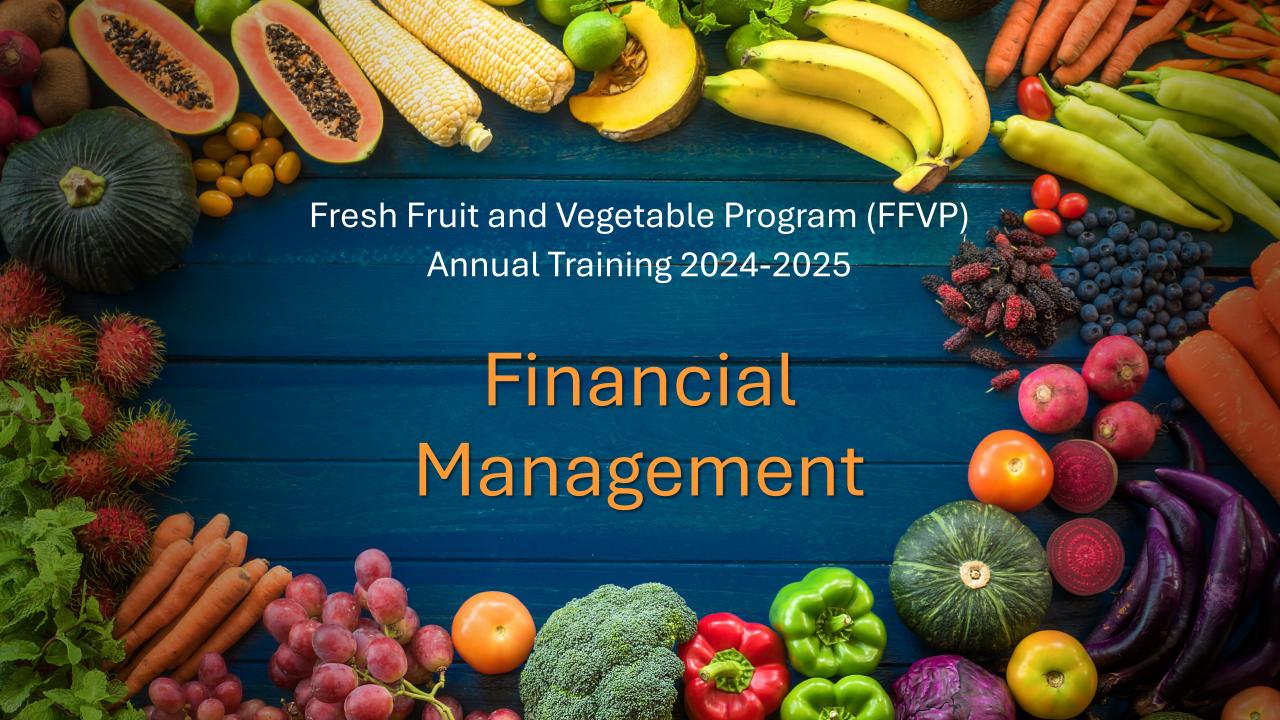
- We strongly encourage schools to provide nutrition education as a component of the FFVP.
- Resources on the website
- Incorporate into daily curriculum
- Request free materials from State, Local and Federal partners
- Coloring sheets, crossword puzzles, etc



Best Practices

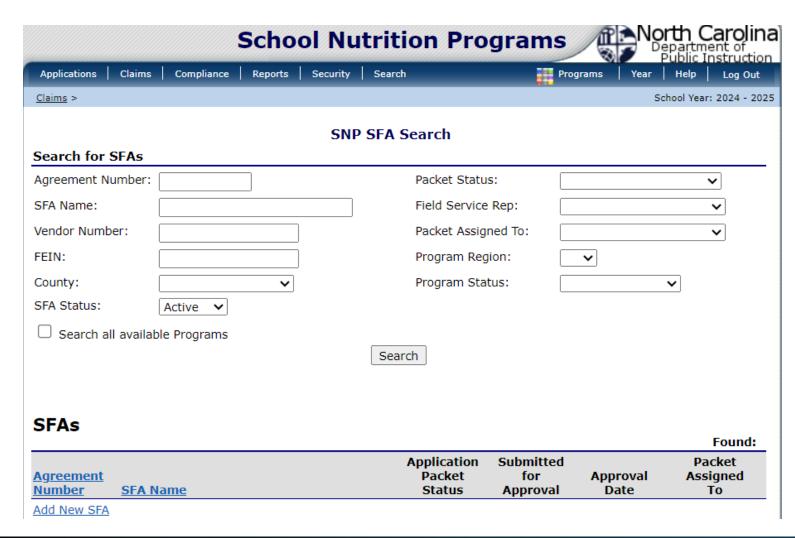
- Keep a file that contains any policy memoranda, addendums, contact info for all participating schools, invoices, monthly claims
- Anticipate the need for staff to prepare and deliver food
- Coordinate efforts to inform principals, teachers, school staff, children, and parents about the Fresh Fruit and Vegetable Program
- Respond to reports from custodians about trash







- Access to the School Nutrition Technology System (SNTS)
- FFVP Financial Accountability
- FFVP Monthly Claims
- Questions?





Financial Accountability

- Receive funds based on an allocation of \$50-\$75 per student
- Submit a monthly claim for reimbursement
- Must operate the NSLP
- May use no more than 10% of your school's total grant for administrative costs
- Receive reimbursement for the costs of purchasing, preparing, and serving fresh fruits and vegetables to children in your school



Monthly Claims

- Maintain accurate records at both district and school level
- Review of all claims submitted for reimbursement
- Majority of funds are used to purchase fresh produce
- Labor costs and other non-food costs are minimal



Question: Should schools develop a budget for the FFVP?

Answer: It is prudent for schools to develop a budget in order to assist in the timely expenditure of funds and FNS strongly encourages schools to do so.



Question: Can schools bid FFVP, NSLP and SBP purchases together?

Answer: Yes. However, schools must be able to demonstrate which items are purchased for the FFVP



Question: May adults participate in the FFVP?

Answer: Teachers may participate under the following conditions: Only teachers who are directly responsible for serving the fruit or vegetable to their students in a classroom setting may partake of the fruit and/or vegetable.



Question: Who can participate in State agency provided FFVP training?

Answer: The training should be for those in the food service department directly responsible for the FFVP operations and may also include the principal or vice principal.



Share Your Successes!

Keep copies of emails, letters, etc.

- •Take pictures during the implementation of the program.
- •Use the media.
- •Incorporate the FFVP into your district/school wellness policy.

Share your stories and pictures with us!!





for your participation!



QUESTIONS?

If you have any questions, please contact me.

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SY 2024-2025 FFVP Required Annual Training

Evaluation and Certificate of Completion



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