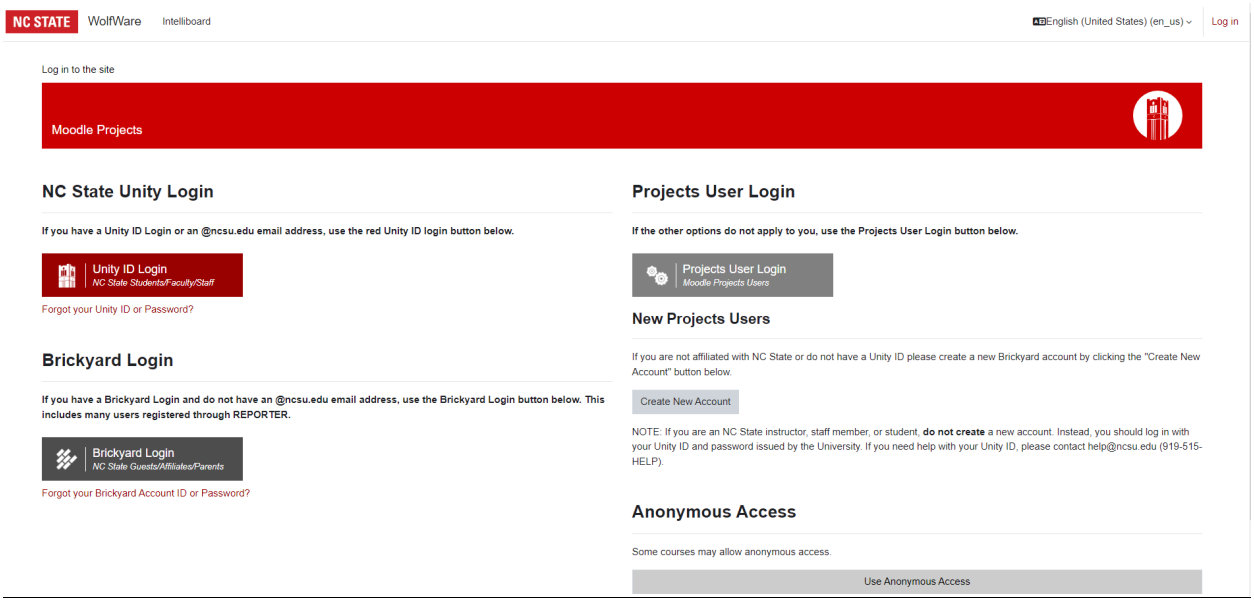
Accessing Safe Plates for School Nutrition Staff Online Course

There are two sets of instructions:

- Option 1: Never Logged into Brickyard / New Brickyard User Account
- Option 2: Used Brickyard Before / Existing Brickyard Account

Which option do I need?

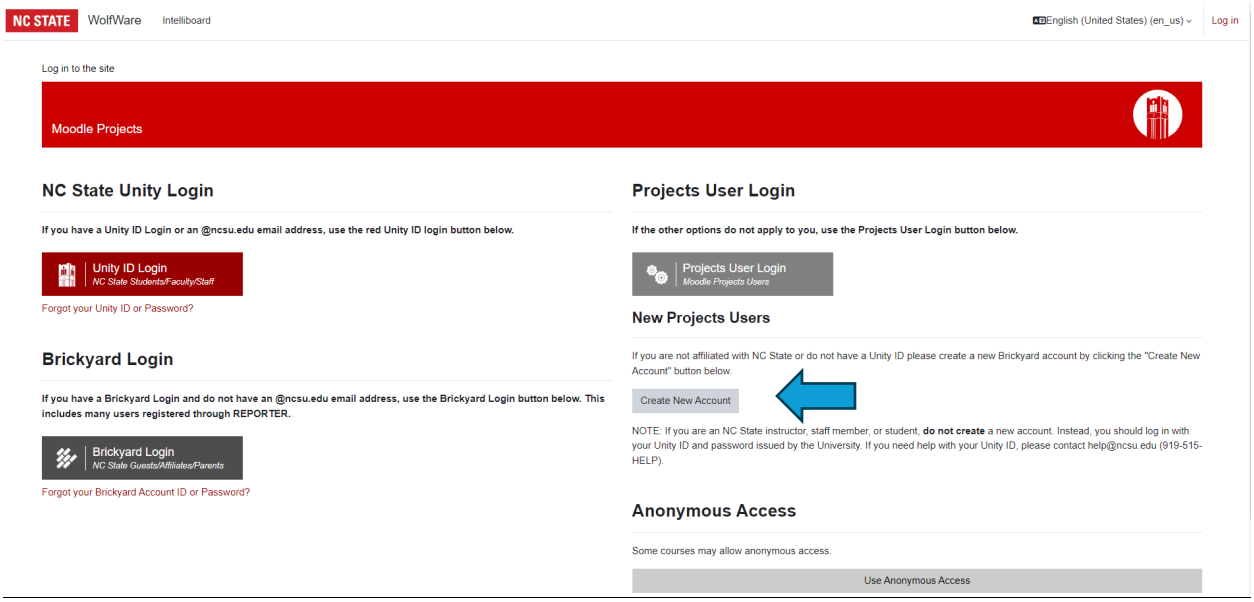
Follow instructions for Option 1. If you get a message that the email address already has an account associated with it, then go back to the original link and click "Brickyard Login". If you don't remember your password, use the "Forgot your password" link below the login screen and follow the instructions. Go back to the original link again once you have reset your password.



Option 1: Never Logged into Brickyard / New Brickyard User Account

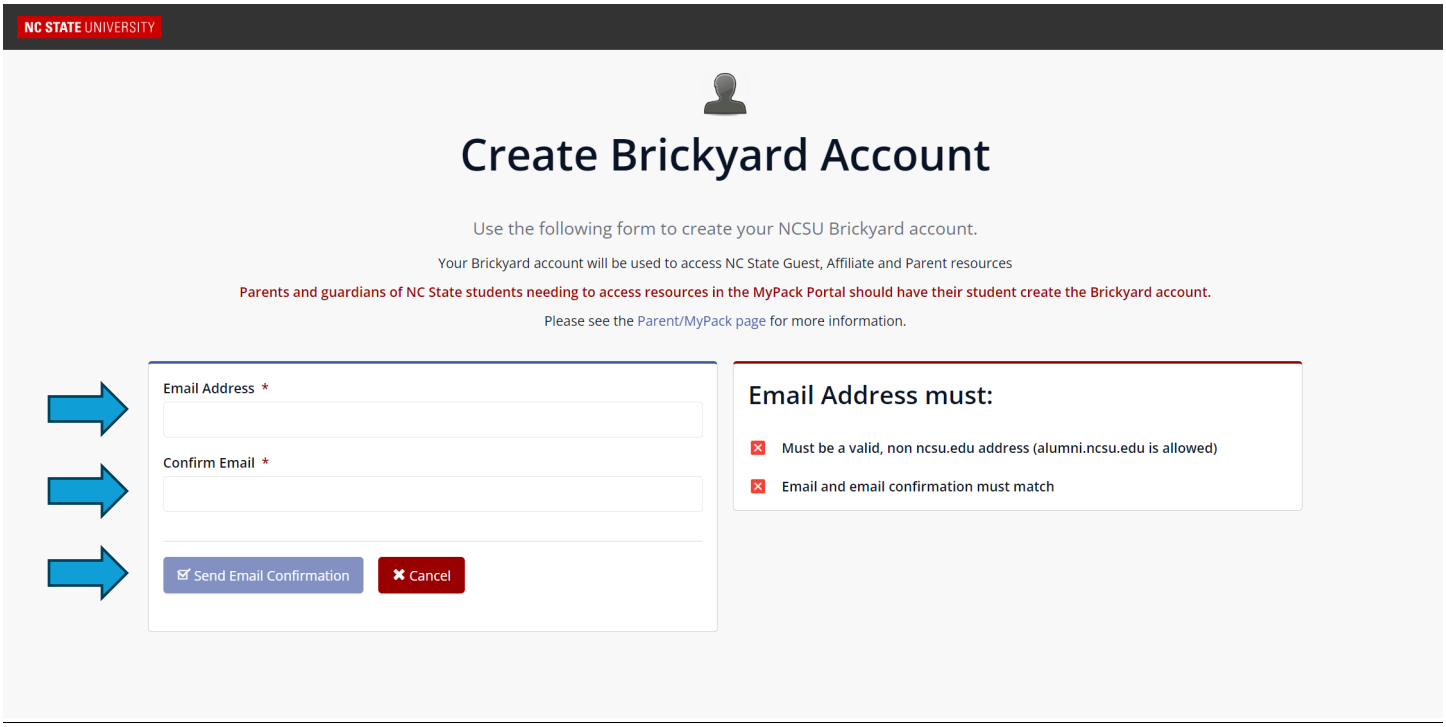
Step 1:

Go to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 to create a new user account. Select “Create New Account” under New Project Users.



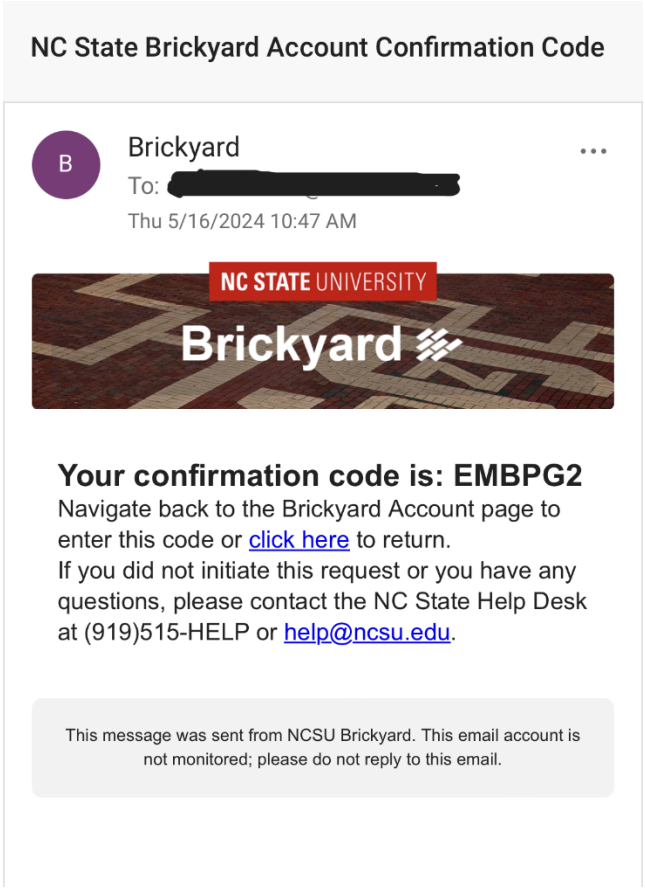
Step 2:

On the next screen, enter the email address you would like to use (twice to confirm). Make sure all email address criteria are met and the email addresses match (look for green check marks). Click the blue “Send Email Confirmation” button. Brickyard will send an email to the email address you used for this new account with a confirmation code.

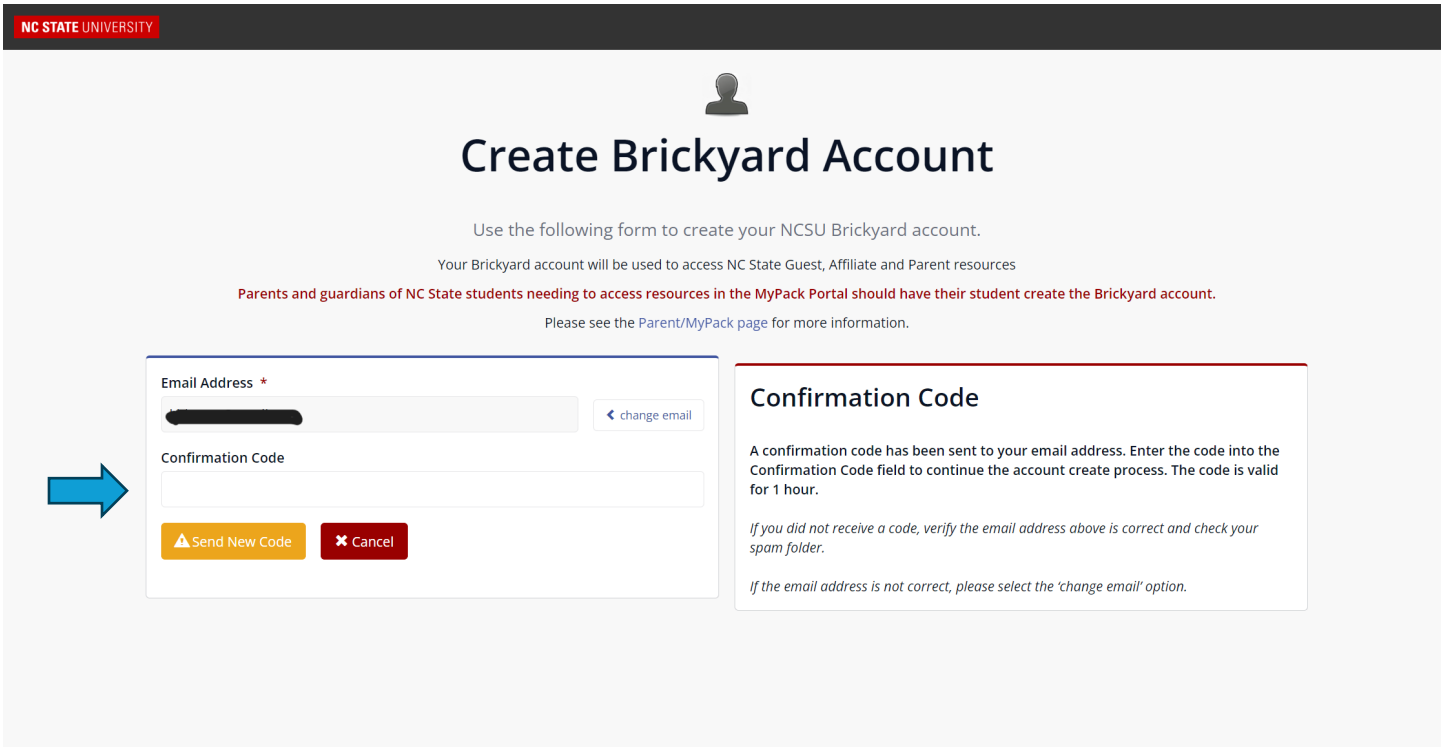


Step 3:

Check your email for a message from “Brickyard” (brickyard@ncsu.edu) with the subject link “NC State Brickyard Account Confirmation Code” similar to the one shown below.



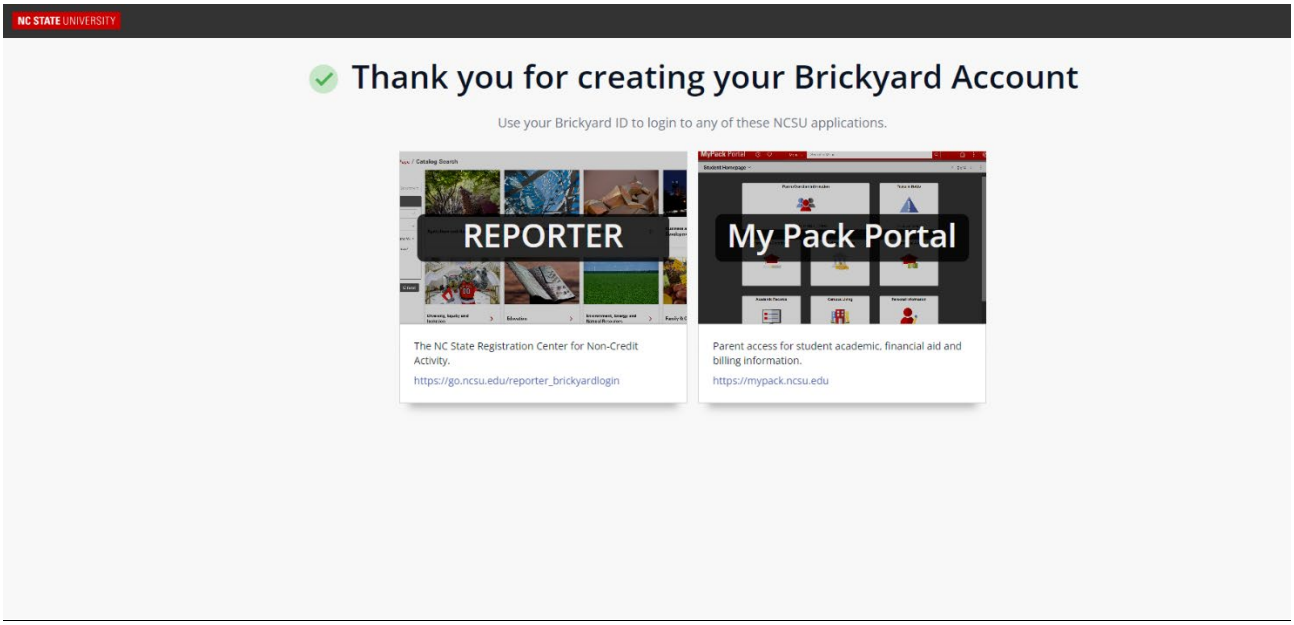
The next screen in your web browser will ask you for a confirmation code. Type in the confirmation code from the email into this screen.



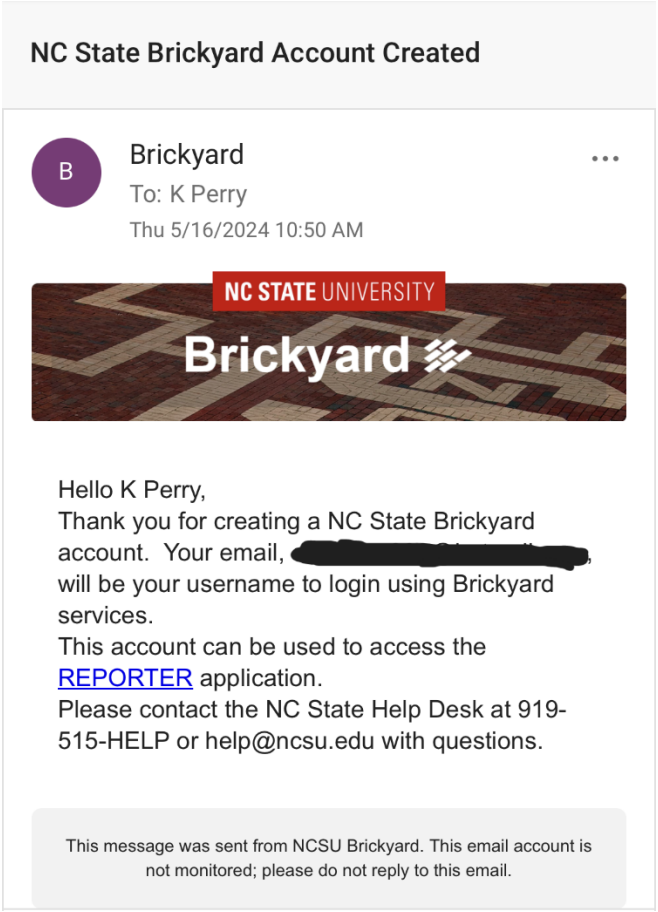
IMPORTANT: If you did not get the email, read the information under "Confirmation Code" and select "Send New Code" if needed. Make sure to adjust any email account settings if possible to allow emails from this sender (brickyard@ncsu.edu) and make sure they do not go to your spam or junk folders!

Step 4:

If your submission was successful, you will see the screen below.

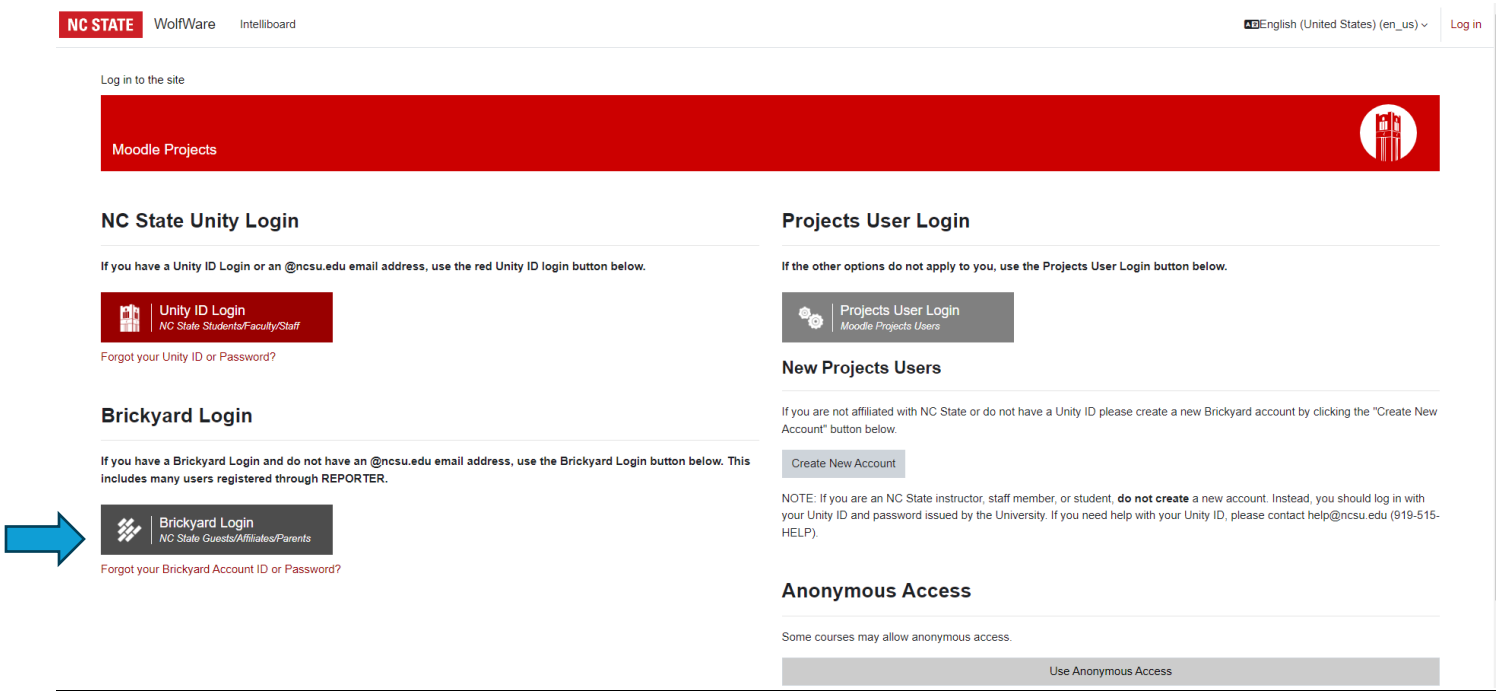


You will also receive a confirmation email similar to the one shown below:



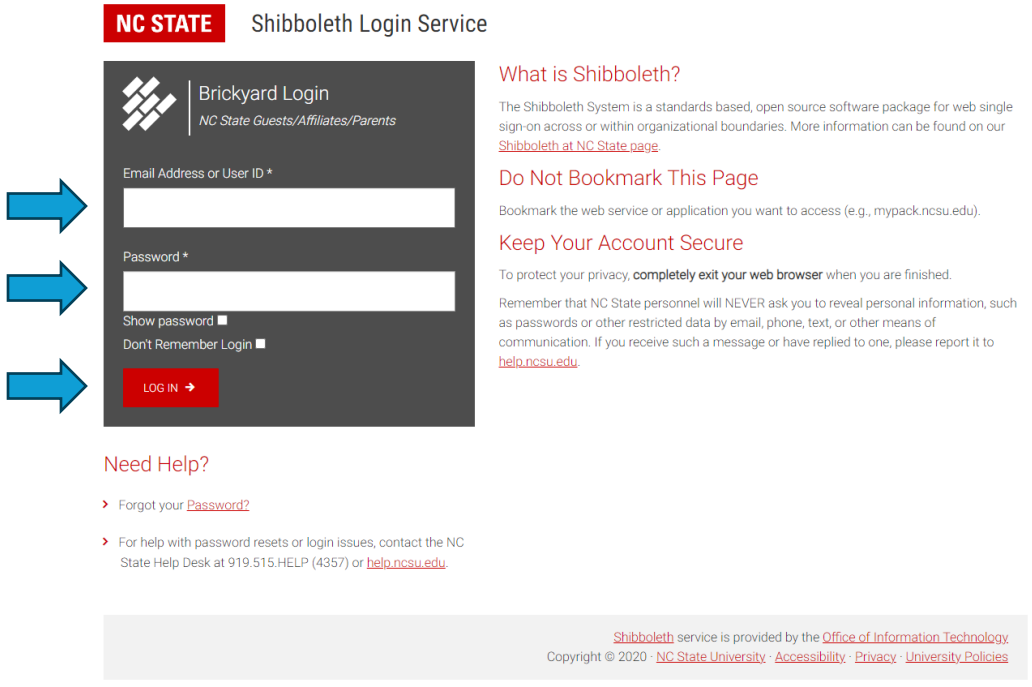
Step 5:

Instead of clicking on the link under “REPORTER” on the screen below, go back to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 to enroll in the Safe Plates for School Nutrition Staff course using the account you just created. You will be taken back to the original screen. This time click the “Brickyard Login” button under Brickyard Login.



Step 6:

Enter the email address and password you used for the account you just created. Click the red “Log In” button.

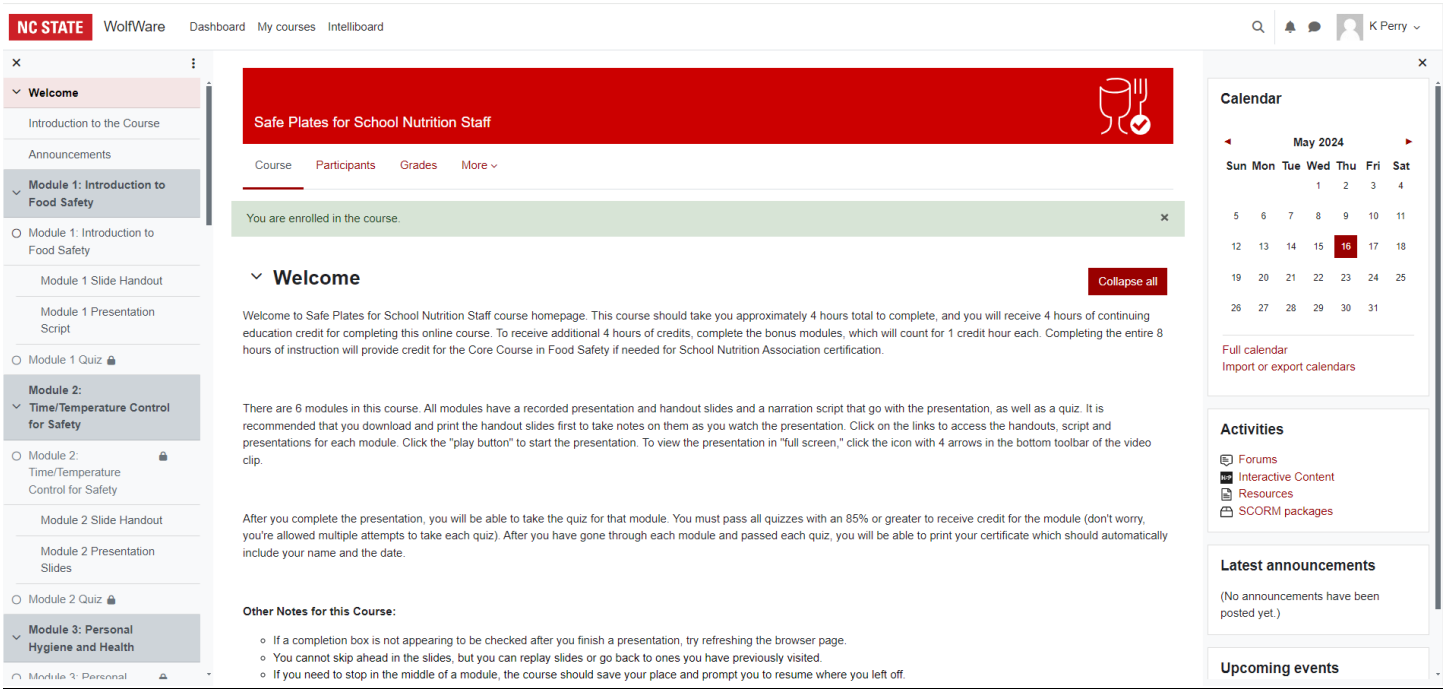


Step 7:

The next screen will be for enrolling in the course. Check to make sure it is the correct course (it will say “Safe Plates for School Nutrition Staff” at the top. Click the red “Enroll me” button to enroll.

Step 8:

You should now be enrolled in the course. The next screen will show the course home page, with a welcome message and modules listed along the left side. You can now begin to complete the course.



You can work at your own pace. Logging out should save your work and progress. Make sure to log out if you are using a public computer so that others do not accidentally use your account.

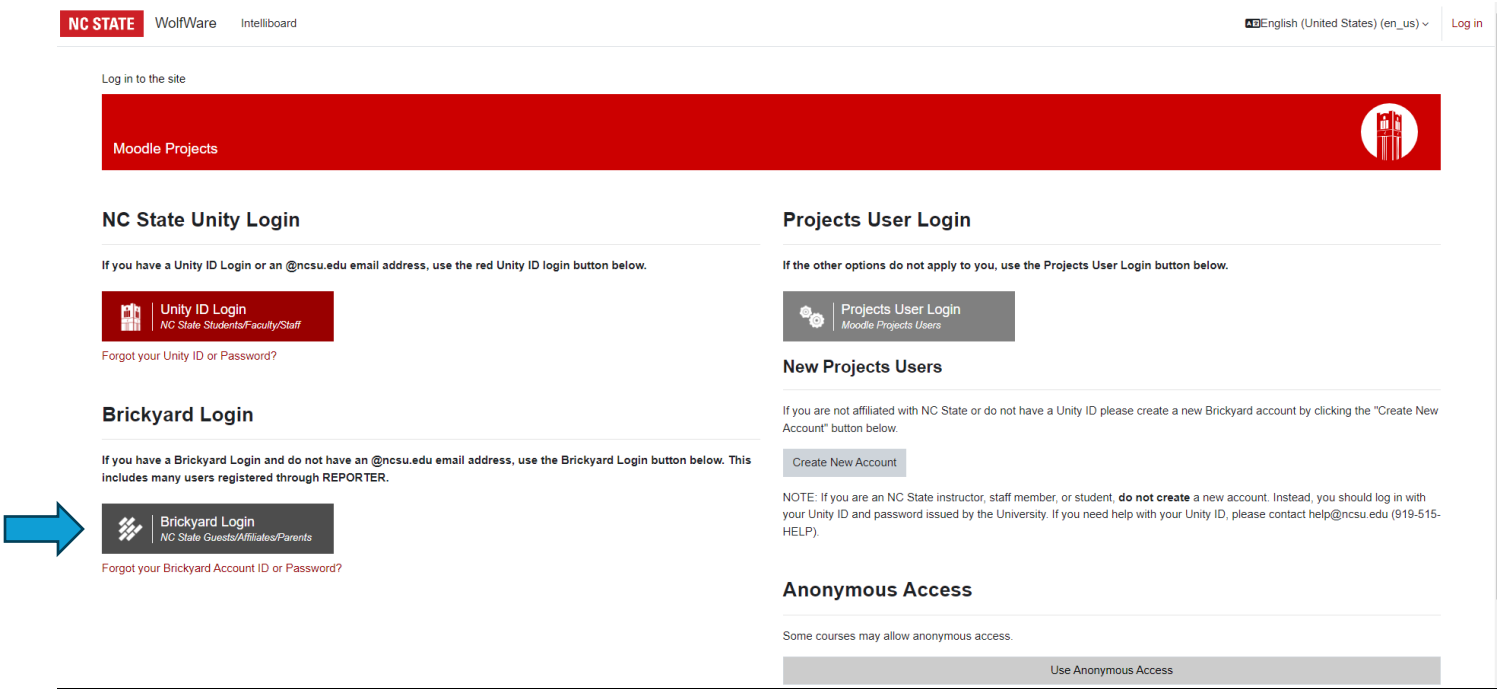
IMPORTANT: Make sure to log out if you are using a public computer so that others do not accidentally use your account. To log out, go to your name at the top right of the screen, click the down arrow, and select “Log out” at the bottom of the drop down menu. To log back in to continue the course, go back to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 and follow the instructions for Option 2 that begin on the next page. If you do not log out, logging back in will take you directly to the course home page.

Option 2: Used Brickyard Before / Existing Brickyard Account

Step 1:

Go to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 to enroll in the Safe Plates for School Nutrition Staff course using your Brickyard account. Click the "Brickyard Login" button under Brickyard Login.

NOTE: If you forgot your password, click the "Forgot your password" link and follow the instructions. If you forgot your user name, click "Forgot your Brickyard Account ID or Password?" under Brickyard Login. Return to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 to login once you have reset your password and/or user name.

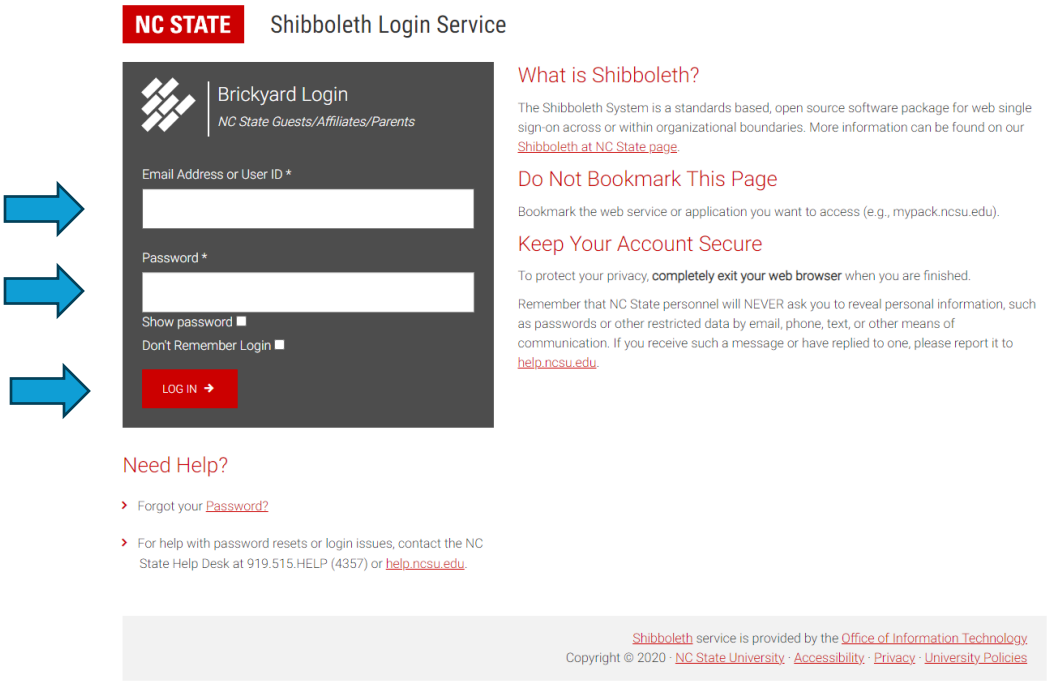


Step 2:

Enter the email address and password for your account. Click the red "Log In" button to log in.

We have noticed that even if you have logged out, the link may still take you directly to the enrollment page (Step 3) without requiring you to log in.

NOTE: If you forgot your password, click the "Forgot your password" link and follow the instructions. If you forgot your user name, go back to Step 1 above and click "Forgot your Brickyard Account ID or Password?" under Brickyard Login. Return to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476 to login once you have reset your password and/or user name.



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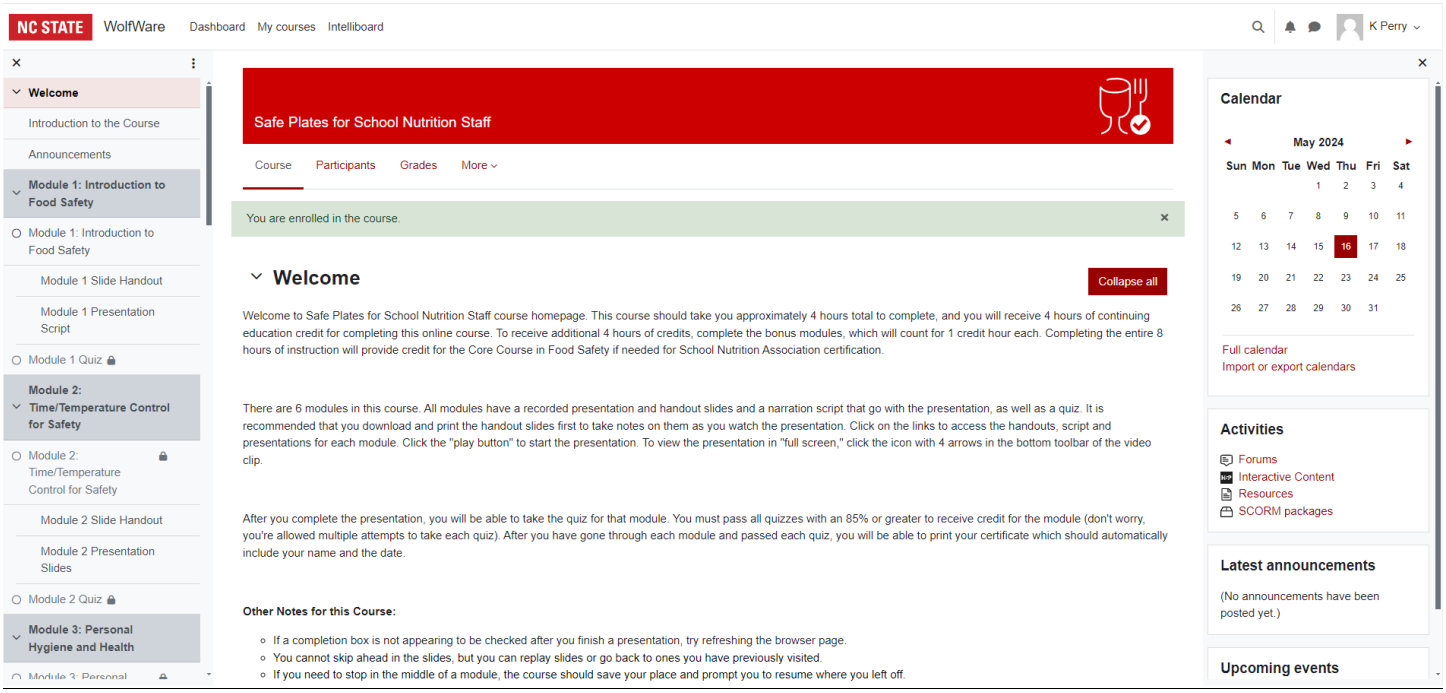

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IMPORTANT: To log back in to continue the course, go back to https://moodle-projects.wolfware.ncsu.edu/enrol/index.php?id=1476, click “Brickyard Login” and enter your username and password on the next screen if prompted. You should then be taken directly to the course homepage.