



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Maurice "Mo" Green, Superintendent of Public Instruction

www.dpi.nc.gov

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Weldon City Schools

SFA Agreement Number: 422

Date of Administrative Review (Entrance Conference Date): January 12, 2026

Date review results were provided to the SFA: February 16, 2026

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes No

OFFICE OF SCHOOL NUTRITION AND AUXILIARY SERVICES

Rachel Findley, MS, RDN, LDN, Senior Director | rachel.findley@dpi.nc.gov
6324 Mail Service Center, Raleigh, North Carolina 27699 | (984) 236-2901

REVIEW FINDINGS		
A. Program Access and Reimbursement		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
Finding Detail:		
B. Meal Patterns and Nutritional Quality		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		
C. School Nutrition Environment		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail 1: The Hazard Analysis Critical Control Point (HACCP) binder has not been completed; therefore, the Administrative Review team was unable to review the plan and procedures for the Central Warehouse; nonetheless, there are monitoring logs completed daily for the freezer. Finding Detail 2: In the review of the Hazard Analysis Critical Control Point (HACCP) book, the following sections were incomplete: • Part 2 (b) Verification of HACCP Plan. Finding Detail 3: At least two health inspections are required each year. Contact the local health department to request the completion of two food safety inspections annually. If the health department cannot or will not conduct the required inspections, obtain a letter on official health department letterhead confirming that two inspections will not be performed.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail 1: The Local Wellness Policy (LWP) is not posted on the School Food Authority's website. Finding Detail 2: The triennial assessment of the Local Wellness Policy was due by June 30, 2023. As of the date of the review, September 22, 2025, the LWP triennial assessment has not been completed.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program

Finding Detail: Upon review of the previous two (2) annual FC1-A Financial Reports (2022-2023 and 2023-2024 school year), the School Food Authority did not receive payment for the 2022-2023 school year sales and use tax revenue and the 2023-2024 school year sales and use tax revenue. The sales and use tax revenue must be credited to account 5-3250-035-000 when the revenue is paid to the Weldon City Schools Nutrition Program by the Public-School Unit (PSU) for each school year.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other – Procurement
-------------------------------------	--------------------------	----------------------------

Finding Detail: The School Food Authority has not executed the Procurement Plan adequately in the area of “free and open” competition. There was no documentation for obtaining quotes from vendors on items purchased under the School Food Authority’s small purchase threshold. Following the Procurement Plan procedures are required to ensure consistency and free and open competition among all vendors.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other – Program Monitoring – On-site Reviews
-------------------------------------	--------------------------	---

Finding Detail: The on-site reviews in the Weldon City School District were not administered and completed per the review guidelines. The issues discovered included the following:
·Section I. Readily Observable General Areas - Central Office was not completed.