



# NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

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## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority (SFA) Name: Maureen Joy Charter School**

**SFA Agreement Number: 32A**

**Date of Administrative Review (Entrance Conference Date): October 21, 2024**

**Date review results were provided to the SFA: November 20, 2024**

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes       No

### OFFICE OF SCHOOL NUTRITION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS		
A. Program Access and Reimbursement		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Certification and Benefit Issuance</b> – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Verification</b> – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b> – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
Finding Detail: On the day of review, one (1) Kindergarten class received meals and was directed to go to the table without passing the Point of Sale/Service at Maureen Joy Charter. After the students were seated, the teacher scanned identification cards for all the students.		

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Meal Components and Quantities</b> – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered)</b> – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Dietary Specifications and Nutrient Analysis</b> – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Food Safety</b> – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<p>Finding 1: The food prepared by the caterer and transported to the school must adhere to a Time as a Public Health Control (TPHC) procedure, which requires a written procedure for transporting foods, including time and temperature requirements, and the acknowledgement of all responsible parties.</p> <p>Finding 2: Upon receiving the food delivery from the caterer, the temperature upon arrival was measured using an uncalibrated thermometer.</p> <p>Finding 3: The 2024-2025 Hazard Analysis Critical Control Point (HACCP) plan is incomplete. The missing sections include the following:</p> <ul style="list-style-type: none"> <li>• Section 2(a) Transported Meals HACCP Plan Assessment (Annual Revision).</li> <li>• Part 2(b) Annual Operation Assessment (Annual Completion).</li> <li>• Verification of HACCP Plan (2023-2024 school year).</li> </ul>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Local School Wellness Policy</b> – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Competitive Foods</b> – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal

Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Professional Standards</b> – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

<b>D. Civil Rights</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Civil Rights</b> – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

<b>E. Resource Management</b>		
<b>YES</b>	<b>NO</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Resource Management</b> – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding Detail: The Financial Management Report, FC1-A, for July 1, 2023 - December 31, 2023, and July 1, 2023 - June 30, 2024, was not submitted to the State Agency by the required due dates. The Semi- Annual report is due on March 1st and the Annual Report is due on October 1st.		

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Other – After School Snack Program, Direct Certification Letter, Local Wellness Policy and Procurement</b>
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Finding Detail:

Finding 1 (After School Snack Program): The required 4-week program monitoring review of the ASSP was not completed.

Finding 2 (After School Snack Program): Insufficient quantities of the fruit component are being provided to students. For three (3) days in September and two (2) days in October the students were provided a one-half (½) cup serving of fruit. The meal pattern requires a three-fourth (¾) cup serving of fruit.

A potential reclaim of thirty-five (35) snack for insufficient components in the After School Snack Program in September 2024 equal \$42.35.

A potential reclaim of twenty-nine (29) snack for insufficient components in the After School Snack Program in October 2024 equal \$35.09.

Finding (Direct Certification Letter): The Direct Certification (DC) letters sent home to households does not include the required United States Department of Agriculture (USDA) nondiscrimination statement for School Nutrition programs.

All materials and resources, including websites, that are used to inform the public about the USDA Child Nutrition Programs must contain the current USDA non-discrimination statement (FNS 113-1). The full version of the USDA Non-discrimination Statement must be included on USDA Child Nutrition Program materials including parent handbooks, program websites, free and reduced-price meal applications, and letters to households.

Finding 1 (Local Wellness Policy): The current Local Wellness Policy (LWP) is not complete and does not meet the requirements of the LWP Final Rule which became effective July 1, 2017.

Finding 2 (Local Wellness Policy): The triennial assessment of the district Local Wellness Policy (LWP) was due by June 30, 2023. As of the date of the review, the week of October 21, 2024, the LWP triennial assessment has not been completed.

Finding 1 (Procurement): The National School Lunch Act requires school food authorities (SFAs) to purchase, to the maximum extent practicable, domestic commodities or products as stated in the Buy American Provision. Peach and mango cups, originating from Thailand and Greece, are eligible for acceptance by the School Food Authority (SFA); however, written pre-approval from the School Nutrition Administrator is necessary before they can be accepted. All non-domestic food items must receive written pre-approval from the School Nutrition Administrator prior to being accepted for use in the school food service program.

Finding 2 (Procurement): The micro-purchase and emergency purchase logs are not utilized to record purchases made under each purchase procedure.