



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Girls Leadership Academy of Wilmington

SFA Agreement Number: 65G

Date of Administrative Review (Entrance Conference Date): September 24, 2024

Date review results were provided to the SFA: November 22, 2024

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes No

OFFICE OF SCHOOL NUTRITION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS

A. Program Access and Reimbursement

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail:</p> <p>Finding 1: On the day of review at breakfast, sixteen (16) student trays were not observed by the cashier to ensure they contained the required number of items for a reimbursable meal. There is a potential reclaim for meal counting and claiming errors at breakfast for sixteen (16) meals; the amount of the potential reclaim for September 2024 at breakfast is \$40.54.</p> <p>Finding 2: The school is not completing the daily edit check as required by entering the daily attendance in the Daily Deposit Report. Edit Checks must be completed for all meals daily to ensure more meals are not claimed than the number of students present in a Community Eligibility Provision (CEP) school.</p>		

B. Meal Patterns and Nutritional Quality

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
<p>Finding Detail: For the 2024-2025 school year, the School Nutrition Manager and School Nutrition Staff did not receive Offer vs. Serve training for breakfast and lunch prior to the start of the school year.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
<p>Finding Detail: During the review of the Buy American Policy, three (3) products at the school were observed in the storage area and were not approved for use in the School Nutrition Program.</p> <ul style="list-style-type: none"> • Broccoli from Mexico • Frozen Green Beans from Canada • Tropical Fruit from the Philippines <p>All non-domestic food products must receive written pre-approval from the School Nutrition Administrator prior to acceptance for use in the school food service program.</p>		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		
E. Resource Management		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other – Local Wellness Policy, Milk Variety, State Policies and Procurement
Finding Detail:		
<p>Finding 1 (Local Wellness Policy): The current Local Wellness Policy must be updated to ensure current requirements are listed in the published document.</p> <p>Finding 2 (Local Wellness Policy): The triennial assessment of the district Local Wellness Policy (LWP) was due by June 30, 2023. As of the date of the review, September 23, 2024, the LWP triennial assessment has not been completed.</p> <p>Finding (Milk Variety): In the review of invoices and meal observation, the school is ordering 2% white milk. Only fat free flavored/unflavored and 1% flavored/unflavored milk may be offered to students at breakfast and lunch.</p> <p>Finding (State Policies): Per the agreement with the State Agency for 2024-2025 school years (section B3.j), the school will provide sufficient meal periods that are long enough to give all students adequate time to consume breakfast or a minimum of fifteen (15) minutes of seat time to consume breakfast. The reviewer observed on the day of review (September 25, 2024), students only had 7-10 minutes of seat time. Breakfast is considered an instructional intervention to help students achieve their academic best.</p> <p>Finding (Procurement): Procurement documents for food and supply items purchased were not available for review. All food and supply items purchased using School Nutrition Funds must be competitively procured for program compliance to ensure free and open competition.</p>		