



# NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

www.dpi.nc.gov

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority (SFA) Name: RISE Southeast Raleigh Charter School**

**SFA Agreement Number: 93J**

**Date of Administrative Review (Entrance Conference Date): November 29, 2021**

**Date review results were provided to the SFA: December 1, 2021**

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes       No

### OFFICE OF SCHOOL NUTRITION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

**REVIEW FINDINGS**

**A. Program Access and Reimbursement**

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Certification and Benefit Issuance</b> – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits

Finding Detail:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Verification</b> – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Meal Counting and Claiming</b> – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
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Finding Detail: Breakfast Service: Finding 1: In the review of meal counting and claiming, reviewers were unable to validate the number of breakfasts claimed for reimbursement for the following months. August 2021 – There will be a reclaim for meal counting and claiming at breakfast for one hundred forty-seven (147) meals; the amount of the reclaim for August 2021 at breakfast is \$361.98. September 2021 - There will be a reclaim for meal counting and claiming at breakfast for two hundred fifty-eight (258) meals; the amount of the reclaim for September 2021 at breakfast is \$635.33. December 2021 - There will be a reclaim for meal counting and claiming at breakfast for two hundred and five (205) meals; the amount of the reclaim for December 2021 at breakfast is \$504.81. Finding 2: In the review of meal counting and claiming at breakfast, reviewers were unable to validate the number of breakfasts claimed for reimbursement in the month of review. October 2021 - There will be a reclaim for meal counting and claiming at breakfast for two hundred and ninety-two (292) meals; the amount of the reclaim for October 2021 at breakfast is \$719.05. Finding 3 - In the review of meal counting and claiming at breakfast for the month onsite, the school under-claimed the number of breakfasts claimed for reimbursement. November 2021 – There was an underclaim for meal counting and claiming at breakfast of thirty-three (33) meals; the amount of the underclaim for November 2021 is \$81.26. The total reclaims for meal counting and claiming errors at breakfast is \$2,139.91. Finding 4: In the month onsite, November 2021, the meal count forms had the following issues at breakfast: There were days when the meal count forms were not submitted to the School Nutrition Administrator/Director of Operations; The meal count forms did not list the date of meal service; The name of the classroom teacher was not listed on the form; The meal count forms had a line drawn through the numbers instead of individually marking each number; The number of meals received should list the number of meals transported to each classroom, not the total number of meals for service; The total number of leftovers was not listed in Section eight (8); The number of meals marked did not match the total meals in Section two (2) and Section four (4); and The meal count forms were not signed and dated in Section ten (10). Lunch Service: Finding 1: In the review of meal counting and claiming, reviewers were unable to validate the number of lunches claimed for reimbursement for the following months. August 2021 – There will be a reclaim for meal counting and claiming at lunch for one hundred seventy-nine (179) meals; the amount of the reclaim for August 2021 at lunch is \$772.83. September 2021 - There will be a reclaim for meal counting and claiming at lunch for two hundred ninety (290) meals; the amount of the reclaim for September 2021 at lunch is \$1,252.07. December 2021 - There will be a reclaim for meal counting and claiming at lunch for two hundred twenty-two (222) meals; the amount of the reclaim for December 2021 at lunch is \$958.48. Finding 2: In the review of meal counting and claiming at lunch, reviewers were unable to validate the number of lunches claimed for reimbursement in the month of review. October 2021 - There will be a reclaim for meal counting and claiming at lunch for three hundred and thirteen (313) meals; the amount of the reclaim for October 2021 at lunch is \$1,351.38. The total reclaims for meal counting and claiming errors at lunch is \$4,334.76. Finding 3: In the month onsite, November 2021, the meal count forms had the following issue at lunch: Forms had a line drawn through the numbers instead of individually marking each number.

**B. Meal Patterns and Nutritional Quality**

YES	NO	

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Meal Components and Quantities</b> – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered)</b> – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Dietary Specifications and Nutrient Analysis</b> – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

<b>C. School Nutrition Environment</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Food Safety</b> – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Local School Wellness Policy</b> – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Competitive Foods</b> – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Professional Standards</b> – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

<b>D. Civil Rights</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Civil Rights</b> – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

<b>E. Resource Management</b>		
<b>YES</b>	<b>NO</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Resource Management</b> – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
<b>Finding:</b>		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Other</b>
Finding Detail:		