



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Columbus County Schools

SFA Agreement Number: 240

Date of Administrative Review (Entrance Conference Date): February 21, 2022

Date review results were provided to the SFA: February 23, 2022

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes No

OFFICE OF SCHOOL NUTRITION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS

A. Program Access and Reimbursement

YES	NO
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
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Finding Detail:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
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Finding Detail: In the review of meal counting and claiming, reviewers were unable to validate the number of breakfasts claimed for reimbursement. Totals from the Point-of-Sale Rosters did not equal the claim for reimbursement for the following months. August 2021 – There will be a reclaim for meal counting and claiming at breakfast for thirteen (13) meals; the amount of the reclaim for August 2021 at breakfast is \$32.01. September 2021 - There will be a reclaim for meal counting and claiming at breakfast for seventy-seven (77) meals; the amount of the reclaim for September 2021 at breakfast is \$189.61. October 2021 - There will be a reclaim for meal counting and claiming at breakfast for one hundred fifteen (115) meals; the amount of the reclaim for October 2021 at breakfast is \$283.19. November 2021 - There will be a reclaim for meal counting and claiming at breakfast for two hundred sixteen (216) meals; the amount of the reclaim for November 2021 at breakfast is \$531.90. December 2021 - There will be a reclaim for meal counting and claiming at breakfast for seventy-one (71) meals; the amount of the reclaim for December 2021 at breakfast is \$174.83. January 2022 - There will be a reclaim for meal counting and claiming at breakfast for sixty-one (61) meals; the amount of the reclaim for January 2022 at breakfast is \$158.90. February 2022 – Administrative Review Specialist has reviewed detailed documentation to include rosters, tally sheets, daily participation, and monthly participation and determined the meal counts are accurate for February 2022. Finding: In the review of meal counting and claiming, reviewers were unable to validate the number of lunches claimed for reimbursement. Totals from the Point-of-Sale Rosters did not equal the claim for reimbursement for the following months. August 2021 – There will be a reclaim for meal counting and claiming at lunch for fifty-one (51) meals; the amount of the reclaim for August 2021 at lunch is \$220.20. September 2021 - There will be a reclaim for meal counting and claiming at lunch for two hundred twenty (220) meals; the amount of the reclaim for September 2021 at lunch is \$949.85. October 2021 - There will be a reclaim for meal counting and claiming at lunch for one hundred fifty-four (154) meals; the amount of the reclaim for October 2021 at lunch is \$664.89. November 2021 - There will be a reclaim for meal counting and claiming at lunch for one hundred forty-eight (148) meals; the amount of the reclaim for November 2021 at lunch is \$638.99. December 2021 - There will be a reclaim for meal counting and claiming at lunch for forty (40) meals; the amount of the reclaim for December 2021 at lunch is \$172.70. January 2022 - There will be a reclaim for meal counting and claiming at lunch for eighty-five (85) meals; the amount of the reclaim for January 2022 at lunch is \$387.81. February 2022 – Administrative Review Specialist has reviewed detailed documentation to include rosters, tally sheets, daily participation, and monthly participation and determined the meal counts are accurate for February 2022. Finding: In the review of meal counting and claiming, reviewers were unable to validate the number of lunches claimed for reimbursement. Totals from the Point-of-Sale Rosters did not equal the claim for reimbursement for the following months. August 2021 – There will be a reclaim for meal counting and claiming at lunch for thirteen (13) meals; the amount of the reclaim for August 2021 at lunch is \$56.13. September 2021 - There will be a reclaim for meal counting and claiming at lunch for fifty-six (56) meals; the amount of the reclaim for September 2021 at lunch is \$241.77. October 2021 - There will be a reclaim for meal counting and claiming at lunch for one hundred forty-three (143) meals; the amount of the reclaim for October 2021 at lunch is \$617.40. November 2021 - There will be a reclaim for meal counting and claiming at lunch for one hundred twenty-eight (128) meals; the amount of the reclaim for November 2021 at breakfast is \$552.64. December 2021 - There will be a

reclaim for meal counting and claiming at lunch for fifteen (15) meals; the amount of the reclaim for December 2021 at breakfast is \$64.76. January 2022 - There will be a reclaim for meal counting and claiming at lunch for ninety-five (95) meals; the amount of the reclaim for January 2022 at breakfast is \$433.44. February 2022 – Administrative Review Specialist has reviewed detailed documentation to include rosters, tally sheets, daily participation, and monthly participation and determined the meal counts are accurate for February 2022.

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
Finding Detail:		