



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: PAVE Southeast Raleigh Charter School

SFA Agreement Number: 93J

Date of Administrative Review (Entrance Conference Date): April 18, 2017

Date review results were provided to the SFA: April 21, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☐ Fresh Fruit and Vegetable Program
- ☒ Afterschool Snack
- ☐ Special Milk Program
- ☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☒ Community Eligibility Provision
- ☐ Special Provision 1
- ☐ Special Provision 2
- ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☒ Yes ☐ No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- ☐ Yes ☒ No

SCHOOL NUTRITION SERVICES

SCHOOL OPERATIONS DIVISION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS		
A. Program Access and Reimbursement		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail: On the day of review (April 19, 2017) at lunch, one (1) student passed the point of sale without the required one-half (½) cup of fruit or vegetable. The student had the entrée (chicken tenders, two (2) meats and one (1) grain) and the celery was one-fourth (¼) cup of vegetable. *A potential reclaim exists for Meal Counting and Claiming at lunch for one (1) meal on the day of review; the potential reclaim is \$3.22. Two (2) students did not receive both components in the review of the After School snack program. One (1) student received only a juice and one (1) student received only a snack. *A potential reclaim exists for Meal Counting and Claiming in the After School Snack Program for two (2) snacks on the day of review; the potential reclaim is \$1.72. The meal counting and claiming procedures need to be strengthened to ensure staff marking the rosters view all components selected by the students. PAVE Southeast Raleigh Charter School has an extended day school calendar which begins at 3:00 pm. Snack is being served in some classrooms before 3:00 pm.</p>		

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
<p>Finding Detail: An insufficient portion size for vegetables at lunch was observed on the day of review (April 19, 2017). For the K-8 meal pattern, three-fourth (¾) cup of vegetables is required to be offered. The beans provided one-half (½) cup portion. The celery was offered as 1-2 sticks which is not equivalent to the one-fourth (¼) cup needed to meet the remaining vegetable requirement. The School Nutrition Staff planned 200 servings of celery which would require 14.4 pounds for one-fourth (¼) cup. Only five (5) pounds of celery were used for 200 servings.</p>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve (OVS)(provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
<p>Finding Detail: Offer versus Serve at breakfast is indicated on the Annual Agreement with the State Agency; however, students were required to take all offered meal components at breakfast.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
<p>Finding Detail:</p>		

C. School Nutrition Environment		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
<p>Finding Detail: The kitchen and dining areas are not permitted or inspected by the local Environmental Health Department. Food preparation, including washing of fruit and bagging of bread, requires a permit and a minimum of twice yearly Environmental Health Inspections. Finding 2: Milk was not maintained at a safe temperature during Breakfast in the Classroom service. Milk was delivered at 7:12</p>		

am to classrooms for 7:30 am service. Temperature control practices were not in place as milk was 41°F at the beginning of breakfast and 48°F at the end of breakfast. Finding 3: Leftover items from breakfast are being returned to inventory and served as part of future breakfast meals. These items leave the control of School Nutrition at the point of drop off in the classrooms and cannot be re-served.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
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Finding Detail: Some of the requirements as established by the Local Wellness Policy Final Rule under Healthy Hunger Free Kid Act (HHFKA) 2010 have not been written into the school's Local Wellness Policy including: Policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet the Smart Snacks in School Nutrition Standards; Description of public involvement, public updates, policy leadership, and evaluation plan; and Permissions for participation by the general public and the school community in the wellness policy process.

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
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Finding Detail:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
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Finding Detail:

D. Civil Rights

YES	NO	
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
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Finding Detail:

E. Resource Management

YES	NO	
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
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Finding Detail:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
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Finding Detail: