



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Iredell-Statesville Schools

SFA Agreement Number: 490

Date of Administrative Review (Entrance Conference Date): December 11, 2017

Date review results were provided to the SFA: December 15, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes No

SCHOOL NUTRITION SERVICES

SCHOOL OPERATIONS DIVISION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS

A. Program Access and Reimbursement

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
Finding Detail: The Verification Specialist did not review the paycheck correctly and used the net pay versus the gross income. On three applications submitted for verification, the overtime amount on the pay stub caused the household to exceed the eligibility status due to income.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
Finding Detail: All meal counts were accurately captured on the day of review; however, the point of sale (POS) is located at the beginning of the service line. All point of sale (POS) meal counts must be made at the end of the service line, after the cashier reviews the complete tray and determines the meal is complete and reimbursable, or determines the meal must be purchased as a la carte.		

B. Meal Patterns and Nutritional Quality

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail: On the lunch 9-12 Meal Component and Quantities Worksheet (MCQW), there is not enough red/orange offered across the week. There is only one (1) cup and one-eighth (1/8) cup that can count towards the subgroup. One (1) and one-fourth (1/4) cup must be served across the week. Finding 2: The required vegetable subgroups are not offered on all reimbursable serving lines as planned for all students to have equal access throughout the week. Finding 3: All meal components are not positioned prior to the point of service for the reimbursable lines.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve (OVS)(provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
<p>Finding Detail: Several equipment purchases were noted during the Procurement Review that exceeded the \$5,000 threshold which requires State Agency (SA) pre-approval. A review of the School Nutrition Technology System revealed no entries for SA approval in the 2016-2017 school year. The purchases requiring approval are listed below: Walk in cooler and assembly for Pressley School - \$13,374.71; Convection steamer for Scotts Elementary - \$16,037.06; and a Convection steamer for North Iredell High School - \$15,823.56. Finding: The Manager’s Notebooks are not the most updated version given to the Administrative Review team to review during the on-site school reviews. The Central Office provided the 2017-2018 Meals Counting and Claiming Manual to reviewers and the information related to Financial Information (Petty Cash and Cashier Responsibilities) did not match the information in the Manager’s Notebooks at South-Iredell High School and at East Iredell Elementary. The receipt of money after each meal service is not being verified correctly as required by the School Food Authority’s (SFA’s) written procedures. The requirement for the Manager or Person in Charge (PIC) to complete a second count to verify each cashier’s drawer prior to breakfast service and after each meal service is not being followed.</p>		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
Finding Detail:		