



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Crossnore School

SFA Agreement Number: 1132

Date of Administrative Review (Entrance Conference Date): December 14, 2017

Date review results were provided to the SFA: December 16, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes No

SCHOOL NUTRITION SERVICES

SCHOOL OPERATIONS DIVISION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS

A. Program Access and Reimbursement

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
<p>Finding Detail: The Individual Determination Form listed students as “Free” eligible. While all students at this facility are eligible for free meal benefits, the statuses of the students should not appear on this form</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail: During the month of review at breakfast, November 2017, on six (6) of the eleven (11) serving days there was a discrepancy between the rosters, the production records and the claim for federal reimbursement. The SFA under-claimed ten (10) breakfast. A credit for meal counting and claiming errors of ten (10) breakfast; the total amount of the credit for November 2017 at breakfast is \$20.90. Finding 2: During the month onsite at breakfast, December 2017, on two (2) of the fourteen (14) serving days, there was a discrepancy between the rosters, the production records and the claim for federal reimbursement. The SFA over-claimed three (3) breakfast. A reclaim for meal counting and claiming errors for three (3) breakfast meals will be applied; the total amount of the reclaim for December 2017 at breakfast is \$6.27. During the month of review at lunch, November 2017, on seven (7) of the eleven (11) serving days, there was a discrepancy between the rosters, the production records and the claim for federal reimbursement. The SFA under-claimed twenty-one (21) lunches. A credit of \$69.51 for meal counting and claiming errors at lunch in November 2017 will be applied.</p>		

B. Meal Patterns and Nutritional Quality

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
<p>Finding Detail: A review of the Data Collection Notebook and Meal Component and Quantity Worksheet found that the breakfast meals served were not in-compliance with the meal pattern. The nutrition standards for the School Breakfast Program require that not more than fifty percent (50%) of the fruit served be in the form of juice. On November 12, 2017, 6.75 ounce of one hundred percent (100%) fruit juice and one-half (1/2) cup fresh pineapple were served; on November 11, 2017, 4.23 ounce of one hundred percent (100%) fruit juice and one-half (1/2) cup banana (150 count) were served, in doing so, more than fifty percent (50%) of the fruit served was in the form of juice. Finding 2: During the review of production records for the month onsite, December 2017, only one-half (1/2) cup of fruit was documented as being planned and offered to students in the Edwards and Atwell Cottages on December 17, 2017. At breakfast, students must be offered one (1) cup of fruit to meet the meal pattern requirements in the School Breakfast Program. Finding 3: A review of December 2017 production records at breakfast, it was found that no grain was offered to the students in all the cottages on December 3, 2017 making this a missing meal component. One (1) hard-boiled egg and a four (4) ounce yogurt were recorded on the production in the grain section at breakfast. The SFA claimed seventy-three (73) meals at breakfast with a missing meal component. The meal pattern requirement is: Meat/Meat Alternative is not required but may substitute 1 oz. equivalent of meat /meat alternate for one (1) ounce equivalent grains after minimum daily grain is met. The daily grain requirement is one (1) ounce minimum daily and a minimum of nine (9) ounce over the course of the week for the K-12 grade group at breakfast.</p>		

<p>A reclaim for missing meal component, grain, for seventy-three (73) breakfasts will be assessed; the total amount of the reclaim for December 3, 2017 at breakfast is \$152.57. On December 3, 2017, December 10, 2017 and December 17, 2017, the cottages that house grades 9-12 only served one half (1/2) cup fruit. The required amount is one (1) cup daily must be offered for the 9-12 grade group. Finding 2: On December 3, 2017 and December 24, 2017 only three-fourth (3/4) cup vegetable was offered in the cottages with 9-12 grade groups. The minimum requirement is 1 cup daily to be offered. These situations are considered insufficient meal components for 9-12 grade group.</p>		
<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve (OVS)(provision that allows students to decline some of the food components offered) – Validation of the SFA’s compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail: School Food Authorities (SFA) in the School Breakfast Program (SBP) and National School Lunch Program (NSLP) are required to obtain a minimum of two (2) food safety inspections during each school year conducted by a State or local governmental agency responsible for food safety inspections. The SFA did not receive the required minimum number of health inspections during the 2016-2017 school year, nor did they have evidence of requesting that a second inspection be conducted to meet federal requirements of the program. Note: Residential Child Care Institutions (RCCI's) are scheduled to receive one (1) health inspection annually in North Carolina. RCCIs that participate in the Federally-assisted School Nutrition Programs must follow the most restrictive rules during program implementation. The Federal requirement for two (2) inspections is more restrictive than the State requirement for one (1) inspection. Finding 2: A copy of the most recent Food Safety Inspection Report was not posted in the RCCI cottages. Sponsors are required to post in a publicly visible location a report of the most recent inspection conducted.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA’s established Local School Wellness Policy
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding Detail:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
Finding Detail:		