



NORTH CAROLINA DEPARTMENT OF PUBLIC INSTRUCTION

Catherine Truitt, *Superintendent of Public Instruction*

www.dpi.nc.gov

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: Jackson County Schools

SFA Agreement Number: 500

Date of Administrative Review (Entrance Conference Date): February 7, 2022

Date review results were provided to the SFA: February 9, 2022

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program
- ☒ National School Lunch Program
- ☐ Fresh Fruit and Vegetable Program
- ☒ Afterschool Snack
- ☐ Special Milk Program
- ☒ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☒ Community Eligibility Provision
- ☐ Special Provision 1
- ☐ Special Provision 2
- ☐ Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

☒ Yes ☐ No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

☒ Yes ☐ No

OFFICE OF SCHOOL NUTRITION

Lynn Harvey, *Ed.D., RDN, LDN, FAND, SNS, Senior Director* | lynn.harvey@dpi.nc.gov

6324 Mail Service Center, Raleigh, North Carolina 27699-6324 | (984) 236-2910

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

REVIEW FINDINGS		
A. Program Access and Reimbursement		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category
<p>Finding Detail: Due to the serving of a menu item, Baked Potato Chips, in the After School Snack Program which did not credit toward a meal component, there is a potential reclaim for the following schools during the following months: Cullowhee Valley Elementary School: September 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-four (24) snacks; the amount of the potential reclaim for September 2021 in the After School Snack Program is \$24.00. October 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for one hundred and twenty (120) snacks; the amount of the potential reclaim for October 2021 in the After School Snack Program is \$120.00. November 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for forty-four (44) snacks; the amount of the potential reclaim for November 2021 in the After School Snack Program is \$44.00. December 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-six (26) snacks; the amount of the potential reclaim for December 2021 in the After School Snack Program is \$26.00. The potential reclaim for meal counting and claiming errors in the After School Snack Program for two hundred and fourteen (214) snacks; the amount of the potential reclaim from September 2021 through December 2021 in the After School Snack Program is \$214.00. NOTE: The item which did not credit toward a meal component was not on the menu for the month onsite, February 2022. Smokey Mountain Elementary School - January 2022 (Month of Review)- There will be a potential reclaim for meal counting and claiming in the After School Snack Program for eleven (11) snacks; the amount of the potential reclaim for December 2021 in the After School Snack Program is \$11.00. The potential reclaim for meal counting and claiming errors in the After School Snack Program for eleven (11) snacks; the amount of the potential reclaim for the month of January 2022 in the After School Snack Program is \$11.00. NOTE: The item which did not credit toward a meal component was not on the menu for the month onsite, February 2022. Additionally, the program did not start until late October 2021 on Tuesday and Thursday. Blue Ridge Elementary School did not serve the item which did not credit a meal component in the After School Snack Program. Due to the serving of a menu item, Baked Potato Chips, in the After School Snack Program which did not credit toward a meal component, there is a potential reclaim for the following months at the school: August 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for thirty-three (33) snacks; the amount of the reclaim for August 2021 in the After School Snack Program is \$33.00. September 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-four (24) snacks; the amount of the potential reclaim for September 2021 in the After School Snack Program is \$24.00. October 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-nine (29) snacks; the amount of the potential reclaim for October 2021 in the After School Snack Program is \$29.00. November 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-nine (29) snacks; the amount of the potential reclaim for November 2021 in the After School Snack Program is \$29.00. January 2022 (Month of Review) - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for sixty-four (29) snacks; the amount of the potential reclaim for January 2022 in the After School Snack Program is \$64.00. The potential reclaim for meal counting and claiming errors in the After School Snack Program for one hundred seventy-nine (179) snacks; the</p>		

amount of the potential reclaim from August 2021 through January 2022 in the After School Snack Program is \$179.00. NOTE: The item which did not credit toward a meal component was not on the menu for the month onsite, February 2022. Finding 2: During the month of review, January 2022, snack counts from the production record and the Point-of-Sale rosters did not match the claim for reimbursement. The meal count rosters were not marked legibly making it difficult to determine the number of snacks claimed. Upon review of meal count forms, it was determined, the school over-claimed ten (10) snacks for the month of January 2022. The potential reclaim for meal counting and claiming errors on the rosters in the After School Snack Program for ten(10) snacks; the amount of the potential reclaim in January 2022 in the After School Snack Program is \$10.00. Finding: Due to the serving of a menu item, Baked Potato Chips, in the After School Snack Program which did not credit toward a meal component, there is a potential reclaim for the following months at the school: September 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for eighteen (18) snacks; the amount of the potential reclaim for September 2021 in the After School Snack Program is \$18.00. October 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for thirty-six (36) snacks; the amount of the potential reclaim for October 2021 in the After School Snack Program is \$36.00. November 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-one (21) snacks; the amount of the potential reclaim for November 2021 in the After School Snack Program is \$21.00. December 2021 - There will be a potential reclaim for meal counting and claiming in the After School Snack Program for twenty-one (21) snacks; the amount of the potential reclaim for December 2021 in the After School Snack Program is \$21.00. The potential reclaim for meal counting and claiming errors in the After School Snack Program for ninety-six (96) snacks; the amount of the potential reclaim from September 2021 through December 2021 in the After School Snack Program is \$96.00. NOTE: The item which did not credit toward a meal component was not on the menu for the month onsite, February 2022.

B. Meal Patterns and Nutritional Quality		
YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities – Validation that meals claimed for reimbursement contain the required meal components and quantities
Finding Detail: During the review of production records and the menu in the After-School Snack Program, the School Food Authority was offering a menu item that does not meet the meal pattern requirements. Baked potato chips were served as a snack. This item does not credit toward a meal component.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve (OVS) (provision that allows students to decline some of the food components offered) – Validation of the SFA's compliance with OVS requirements, if applicable
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat
Finding Detail:		

C. School Nutrition Environment		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy – Review of the SFA's established Local School Wellness Policy
Finding Detail:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods – Validation of the SFA’s compliance with regulations for all food and beverages to students outside of the reimbursable meal
Finding Detail:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards – Validation of the SFA’s compliance with required hiring standards and annual training requirements
Finding Detail:		

D. Civil Rights		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs
Finding Detail:		

E. Resource Management		
YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program
Finding:		

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other – Procurement
Finding Detail:		