

2016 USDA Policy Memos

Policy Number	Policy Title	Release Date
SP 01-2016	Procuring Local Meat, Poultry, Game, and Eggs for Child Nutrition Programs	Oct 22, 2015
SP 02-2016	Questions and Answers on the Transition to and Implementation of 2 CFR Part 200	Oct 30, 2015
SP 03-2016	Procurement Standards and Resource Management Requirements related to Franchise Agreements	Nov 6, 2015
SP 04-2016	Local Agency Procurement Reviews: School Year 2015-2016	Nov 9, 2015
SP 05-2016	Meal Service Requirements in the Summer Meal Programs, with Questions and Answers	Nov 12, 2015
SP 06-2016 (See Version 2)	Promoting Nutrition in Summer Meal Programs, with Best Practices	Nov 12, 2015
SP 06-2016 (v2s) (SFSP 06)	Promoting Nutrition in Summer Meal Programs, with Best Practices	May 18, 2016
SP 07-2016	Local Foods and Related Activities in Summer Meal Programs, with Questions and Answers	Nov 12, 2015
SP 08-2016	Summer Food Service Program Questions and Answers	Nov 12, 2015
SP 09-2016	Paid Lunch Equity: School year 2016-2017 Calculations and Tool <i>Attachment:</i> SP 9-2016a - PLE Tool (xls)	Nov 13, 2015
SP 10-2016	FNS-828 Paid Lunch Price Report: New Submission Date and Reporting Template SP 10-2016 a1 - School Food Authority Paid Lunch Price Report (.xls) SP 10-2016 a2 - School Food Authority Paid Lunch Price Report	Nov 16, 2015

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SP 11-2016	Release of the FNS-828 Paid Lunch Price Data for School Year 2014-2015	Nov 12, 2015
SP 12-2016	Guidance on Competitive Procurement Standards fro Program Operators	Nov 13, 2015
SP 13-2016	School Year 2015-2016 Coordinated Review Effort (CRE): Procedures Manual, Forms and Instructions	Nov 27, 2015
SP 14-2016	Flexibility for CEP Certification Document Review during SY 2015-2016 Administrative Reviews	Nov 27, 2015
SP 15-2016	Community Eligibility Provision: State Agency Procedures to Ensure Identified Student Percentage Accuracy SP 15-2016a1 - Worksheet for LEAs: Calculating the Identified Student Percentage SP 15-2016a2 - State Agency Checklist for Checking Identified Student Percentage Accuracy	Nov 30, 2015
SP 16-2016	Disclosure Requirements for the Child Nutrition Programs	Dec 7, 2015
SP 17-2016	Guidance on Travel Assistance Funds and Travel Expenses for States to Implement the Team Up for School Nutrition Success Initiative in their State	Dec 9, 2015
SP 18-2016	State Agencies Selected for Fiscal Year (FY) 2016 National School Lunch Management Evaluations (ME)	Dec 11, 2015
SP 19-2016	Community Eligibility Provision: Guidance and Updated Q&As	Dec 14, 2015
SP 20-2016	Nonprofit School Food Service Account NonProgram Food Revenue Requirements	Dec 23, 2015
SP 21-2016	Fiscal Year Reporting Timeline and Reporting Table <i>Attachments:</i> SP 21-2016a1 - Fiscal Year Reporting Timeline - Child Nutrition Programs SP 21-2016a2 - Fiscal Year Reporting Table - Child Nutrition Programs	Dec 28, 2015

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SP 22-2016	Community Eligibility Provision: Planning and Implementation Guidance (Policy Memo) <i>Attachment:</i> SP 22-2016a - Community Eligibility Provision: Planning and Implementation Guidance	Jan 7, 2016
SP 23-2016s	Request for Applications to Participate in New Demonstrations to Evaluate Direct Certification with Medicaid <i>Attachments:</i> SP 23-2016a2 - Appendix A - Notice of Intent to Apply SP 23-2016a3 - Appendix B - Application Template SP 23-2016a4 - Appendix C - Letters of Commitment Templates	Jan 27, 2016
SP 24-2016	Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program	Feb 03, 2016
SP 25-2016	Fiscal Year 2016 National School Lunch Program Equipment Assistance Grants for School Food Authorities <i>Attachments:</i> SP 25-2016a1 - FY 2016 National School Lunch Program Equipment Assistance Funds State Allocation SP 25-2016a2 - Food & Nutrition Service Standard Terms and Conditions SP 25-2016a3 - USDA/FNS Grant/Cooperative Agreement SP 25-2016a4 - Instructions for Completing the FNS 529 and Terms & Conditions for the NSLP Equipment Grants in FY 2016 SP 25-2016a5 - Regional Office Checklist for Reviewing State Agency NSLP Equipment Grant Proposal	Feb 05, 2016
SP 26-2016	Community Eligibility Provision: Annual Notification and Publication Requirements	Feb 10, 2016
SP 27-2016	Fiscal Year (FY) 2016 Reallocation of State Administrative Expense (SAE) Funds in Child Nutrition Programs	Feb 22, 2016
SP 28-2016	Food and Drug Administration Requirements for Vending Machines	Mar 2, 2016
SP 29-2016	Reporting Instructions for Form FNS-874 "Local Educational Agency Second Review of Applications" (formerly FNS-742a)	Mar 9, 2016

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SP 30-2016	Extension of the Deadline for Local Educational Agencies to Elect the Community Eligibility Provision for School Year 2016-17	Mar 10, 2016
SP 31-2016	Reporting Guidance for Results of the Administrative Reviews Conducted in School Year 2014-2015	Mar 16, 2016
SP 32-2016	Additional Yield Information for School Meals <i>Attachment:</i> SP 32-2016a - Additional Yield Information for School Meals Chart (Food Buying Guide for School Meal Programs)	Mar 30, 2016
TA 01-2016	Twentieth Release of the Child Nutrition (CN) Database	Apr 6, 2016
SP 33-2016	Extension Notice: Requests for Exemption from the School Meals' Whole Grain-Rich Requirement for School Year 2016-2017	Apr 29, 2016
SP 34-2016	Revised Prototype Free and Reduced Price Application Materials for SY 2016-17 <i>Attachment:</i> SP 34-2016a1 -Frequently Asked Questions about Free and Reduced Price School Meals	Apr 29, 2016
SP 35-2016	Bonding Requirements for Food Service Management Companies and other Subcontractors	May 5
SP 36-2016	Fresh Fruit and Vegetable Program: Allocation of Funds for School Year 2016-2017 (See Revised memo released June 3)	May 11
SP 36-2016 Revised	Fresh Fruit and Vegetable Program: Allocation of Funds for School Year 2016-2017	June 3, 2016
SP 37-2016	Meaningful Access for Persons with Limited English Proficiency (LEP) in the School Meal Programs: Guidance and Q&As	May 25
SP 38-2016	Questions & Answers (Q*&As) on the Final Rule "Professional Standards for State and Local School Nutrition Programs Personnel as Required by the Healthy, Hunger-Free Kids Act of 2010"	May 26

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SP 39-2016	State Agency Prior Approval Process for School Food Authority (SFA) Equipment Purchases	June 2
SP 40-2016	Updated Guidance: Contracting with Food Service Management Companies	June 2
SP 41-2016	The Use of Share Tables in Child Nutrition Programs	June 22
SP 42-2016	Early Implementation of the Updated Child and Adult Care Food Program Meal Pattern Requirements and that National School Lunch and School Breakfast Programs' Infant and Preschool Meal Patterns	June 24
SP 43-2016	Ensuring Access to Free and Reduced Price School Meals for Low-Income Students	June 30
SP 44-2016	Administrative Review - Revised Manual, Forms and Tools <i>Attachment:</i> SP 44-2016a - Administrative Review Manual	June 30
SP 45-2016	Draft Tool for Local Agency Procurement Reviews for School Food Authorities in SY 2016-2017 <i>Attachments:</i> SP 45-2016a - Final Procurement Review Tool SP 45-2016b - Instructions/Overview of a Local Agency Procurement Review for School Food Authorities	June 30
SP 46-2016	Unpaid Meals Charges: Local Meal Charge Policies	July 8
SP 47-2016	Unpaid Meals Charges: Clarification on Collection of Delinquent Meal Payments	July 8
SP 48-2016	Using Federal Funds to Support FoodCorps Service Members	July 13
SP 49-2016	Resources for Making Potable Water Available in Schools and Child Care Facilities	July 20
SP 50-2016	2016 Edition of the Eligibility Manual for School Meals (Policy Memo) SP 50-2016a - 2016 Edition of the Eligibility Manual for School Meals (Manual)	July 29
SP 51-2016	Ensuring Year-long Eligibility in the School Lunch and School Breakfast Programs	Aug 5

Policy Number	Policy Title	Release Date
SP 52-2016	Early Implementation of Eligibility Carryover Period for Students Transitioning from Provision Schools: State Agency Extension Option	Aug 5
SP 53-2016	Crediting Tofu and Soy Yogurt Products in the School Meal Programs and the Child and Adult Care Food Program	Aug 8
SP 54-2016	Community Eligibility Provision: Guidance and Updated Q&As	Sept 9
SP 55-2016 SFSP 18-2016	Meal Service during Unanticipated School and Day Care Closures	Sept 9
SP 56-2016	Additional Guidance for the Implementation of the Administrative Reviews in School Nutrition Programs Final Rule	Sept 16
SP 57-2016	Unpaid Meal Charges: Guidance and Q&A	Sept 16
SP 58-2016	2016 Edition: Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools	Sept 19
SP 59-2016	Policy Memorandum on Modifications to Accommodate Disabilities in the School Meals Programs	Sept 27
SP 60-2016	Indirect Cost Guidance - Attachment: SP 60-2016a - Indirect Costs: Guidance for State Agencies & School Food Authorities	Sept 30