

**CERTIFICATION OF ELECTION OF SUPERINTENDENT**

School Administrative Unit \_\_\_\_\_

Address \_\_\_\_\_

In compliance with N.C. Gen. Stat. § 115C-271, this is to certify that the Board of Education of the

\_\_\_\_\_ School Administrative Unit in session on the \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_, elected \_\_\_\_\_

to serve as Superintendent of Schools from \_\_\_\_\_ through

\_\_\_\_\_ or until a successor is elected and qualified.

Certified this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
Chairperson  
Board of Education

**VERIFICATION OF CREDENTIALS**

The credentials of the person named above have been checked by the Department of Public

Instruction and have been found to be in order this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Superintendent of Public Instruction  
and  
Secretary, State Board of Education

Send to Luke Landis, Assistant General Counsel, DPI via email: luke.landis@dpi.nc.gov  
301 N. Wilmington Street, Raleigh, North Carolina 27601-2825